

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Environmental Services Department

AGENDA DATE: August 13, 2013

CONTACT PERSON/PHONE: KURT FENSTERMACHER, INTERIM DIRECTOR of ENVIRONMENTAL SERVICES DEPARTMENT 621-6892
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: All

SUBJECT:

Environmental Services Department recommends award to Eagle Janitorial Services for solicitation 2013-241 (Janitorial Services – Animal Clinics) for an estimated \$45,706.32 per year, or a 3 year total of \$137,118.96 with an option to extend for two (2) years.

BACKGROUND / DISCUSSION:

Environmental Services Department and Animal Shelter have reviewed solicitation 2013-241 and recommends the contract be awarded to Eagle Janitorial Services as the best value bidder meeting specifications for the items awarded.

SELECTION SUMMARY:

Solicitation was advertised on 6/11/2013 and 6/18/2013. Postcards were mailed out on 6/11/2013. The solicitation was posted on City website on 6/11/2013. The email (Purmail) notification was sent out on 6/11/2013. A total of fifty-three bidders, including forty-two local vendors, were solicited. A total of six bids were received. All were local vendors.

PRIOR COUNCIL ACTION:

A contract was approved by City Council in 2008 with the Department of Public Health Services.

AMOUNT AND SOURCE OF FUNDING:

Annual Amount: \$137,118.96 (3 year) with a two year extension
Department: Environmental Services Department
Account: 522060-3120-334-34050 Maintenance Services Contract - Janitorial

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____
Name Signature Date
Kurt Fenstermacher 7/18/13

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

*****POSTING LANGUAGE BELOW*****

Please place the following item on the **CONSENT** agenda (**BEST VALUE PROCUREMENT**) for the Council Meeting of **August 13, 2013**.

The award of Solicitation No. 2013-241 (Janitorial Services – Animal Clinics) to The Eagle Janitorial Services for an initial term estimated award of \$137,118.96.

Department:	Environmental Services
Award to:	The Eagle Janitorial Services El Paso, TX
Item(s):	All
Initial Term:	3 Years
Option to Extend:	2 Years
Payment Terms:	3% - 20 Days
Annual Estimated Award:	\$45,706.32
Initial Term Estimated Award:	\$137,118.96 (3 Years)
Total Estimated Award:	\$228,531.60 (5 Years)
Account No.:	522060-3120-334-34050
Funding Source:	Maintenance Services Contract - Janitorial
District(s):	All

This is a Best Value, Service contract.

The Financial Services - Purchasing Division and Environmental Services recommend award as indicated to The Eagle Janitorial Services, the bidder offering the best value bid.

*****ADDITIONAL INFO BELOW*****

BEST VALUE COMMITTEE SCORE SHEET

RATER# :

BID NO.: 2013-241

BID TITLE: Janitorial Services - Animal Clinics

DEPARTMENT: Environmental Services

		3 AM Company, El Paso, TX	Lucy's Cleaning Service, El Paso, Tx	Star-Clean El Paso, Tx	The Eagle Janitorial Service, El Paso, TX	Total Cleaning Services, El Paso, TX	We Do Windows, El Paso, TX
	Points						
Cost (# points/percent max)	65	\$ 154,344.96 48% 48	\$ 127,472.40 58% 58	\$ 114,443.28 65% 65	\$ 137,118.96 54% 54	\$ 128,662.56 58% 57	\$ 186,300.00 40% 40
Employee Medical Benefits & Incentives Indicating if benefits are paid in full or in part by your business (# points/percent max)	10	0	2	0	10	2	0
Reputation & Quality of the Bidder's Services (# points/percent max)	20	20	20	12.67	20	6.67	0
Past Performance (# points/percent max)	5	5	5	1.6	5	5	0
GRAND TOTAL (100 points/percent max)	100	73.00	85.00	79.27	89.00	70.67	40.00



**CITY OF EL PASO
BID TABULATION FORM**



Bid Opening Date: JUNE 26, 2013

Solicitation #: 2013-241

Project Name: JANITORIAL SERVICES ANIMAL CLINICS

Department: ENVIRONMENTAL SERVICES

		3 AM COMPANY EL PASO, TX			LUCY'S CLEANING SERVICE EL PASO, TX		
ITEM NO.	LOCATION	MONTHLY AMOUNT	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT x 12)	ESTIMATED 36 MONTHS	MONTHLY AMOUNT	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT x 12)	ESTIMATED 36 MONTHS
1	5001 FRED WILSON CLINIC	\$3,118.08 (Monthly Amount)	\$37,416.96 (Monthly Amount x 12)	\$112,250.88 (Annual Amount x 3)	\$2,575.20 (Monthly Amount)	\$30,902.40 (Monthly Amount x 12)	\$92,707.20 (Annual Amount x 3)
2	SOCORRO RD. CLINIC	\$1,169.28 (Monthly Amount)	\$14,031.36 (Monthly Amount x 12)	\$42,094.08 (Annual Amount x 3)	\$965.70 (Monthly Amount)	\$11,588.40 (Monthly Amount x 12)	\$34,765.20 (Annual Amount x 3)
ITEMS 1 AND 2 GRAND TOTAL:			\$51,448.32 (ANNUAL AMOUNT)	\$154,344.96 (36 MONTH AMOUNT)		\$42,490.80 (ANNUAL AMOUNT)	\$127,472.40 (36 MONTH AMOUNT)

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee. The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: *Virginia Venegas*
DATE: 7/3/13



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: JUNE 26, 2013

Solicitation #: 2013-241

Project Name: JANITORIAL SERVICES ANIMAL CLINICS

Department: ENVIRONMENTAL SERVICES

	3 AM COMPANY EL PASO, TX	LUCY'S CLEANING SERVICE EL PASO, TX
THE CITY AT IS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input type="checkbox"/>	<input type="checkbox"/>
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	2% - 10 DAYS 1.5% - 20 DAYS 1.0% - 30 DAYS NET - 30 DAYS	2% - 10 DAYS
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

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APPROVED BY: *[Signature]*
DATE: 7/3/13



**CITY OF EL PASO
 BID TABULATION FORM**



Bid Opening Date: JUNE 26, 2013

Project Name: JANITORIAL SERVICES ANIMAL CLINICS

Solicitation #: 2013-241

Department: ENVIRONMENTAL SERVICES

		STAR-CLEAN EL PASO, TX			THE EAGLE JANITORIAL SERVICE EL PASO, TX		
ITEM NO.	LOCATION	MONTHLY AMOUNT	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT x 12)	ESTIMATED 36 MONTHS	MONTHLY AMOUNT	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT x 12)	ESTIMATED 36 MONTHS
1	5001 FRED WILSON CLINIC	\$2,296.80 (Monthly Amount)	\$27,561.60 (Monthly Amount x 12)	\$82,684.80 (Annual Amount x 3)	\$2,770.08 (Monthly Amount)	\$33,240.96 (Monthly Amount x 12)	\$99,722.88 (Annual Amount x 3)
2	SOCORRO RD. CLINIC	\$882.18 (Monthly Amount)	\$10,586.16 (Monthly Amount x 12)	\$31,758.48 (Annual Amount x 3)	\$1,038.78 (Monthly Amount)	\$12,465.36 (Monthly Amount x 12)	\$37,396.08 (Annual Amount x 3)
ITEMS 1 AND 2 GRAND TOTAL:			\$38,147.76 (ANNUAL AMOUNT)	\$114,443.28 (36 MONTH AMOUNT)		\$45,706.32 (ANNUAL AMOUNT)	\$137,118.96 (36 MONTH AMOUNT)

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APPROVED BY: V.V.
 DATE: 7/3/13



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: JUNE 26, 2013

Project Name: JANITORIAL SERVICES ANIMAL CLINICS

Solicitation #: 2013-241

Department: ENVIRONMENTAL SERVICES

	STAR-CLEAN EL PASO, TX	THE EAGLE JANITORIAL SERVICE EL PASO, TX
THE CITY AT IS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input type="checkbox"/>	<input type="checkbox"/>
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	NET- 30 DAYS	3% - 20 DAYS
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

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APPROVED BY: V.V.
DATE: 7/3/13



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: JUNE 26, 2013

Solicitation #: 2013-241

Project Name: JANITORIAL SERVICES ANIMAL CLINICS

Department: ENVIRONMENTAL SERVICES

		TOTAL CLEANING SERVICES EL PASO, TX			WE DO WINDOWS EL PASO, TX		
ITEM NO.	LOCATION	MONTHLY AMOUNT	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT x 12)	ESTIMATED 36 MONTHS	MONTHLY AMOUNT	ESTIMATED ANNUAL AMOUNT (MONTHLY AMOUNT x 12)	ESTIMATED 36 MONTHS
1	5001 FRED WILSON CLINIC	\$2,603.04 <small>(Monthly Amount)</small>	\$31,236.48 <small>(Monthly Amount x 12)</small>	\$93,709.44 <small>(Annual Amount x 3)</small>	\$3,764.00 <small>(Monthly Amount)</small>	\$45,168.00 <small>(Monthly Amount x 12)</small>	\$135,504.00 <small>(Annual Amount x 3)</small>
2	SOCORRO RD. CLINIC	\$970.92 <small>(Monthly Amount)</small>	\$11,651.04 <small>(Monthly Amount x 12)</small>	\$34,953.12 <small>(Annual Amount x 3)</small>	\$1,411.00 <small>(Monthly Amount)</small>	\$16,932.00 <small>(Monthly Amount x 12)</small> <hr style="border: none; border-top: 1px dashed black;"/> <small>BIDDER'S PRICE \$16,938.00</small>	\$50,796.00 <small>(Annual Amount x 3)</small> <hr style="border: none; border-top: 1px dashed black;"/> <small>BIDDER'S PRICE \$50,814.00</small>
ITEMS 1 AND 2 GRAND TOTAL:			\$42,887.52 <small>(ANNUAL AMOUNT)</small>	\$128,662.56 <small>(36 MONTH AMOUNT)</small>		\$62,100.00 <small>(ANNUAL AMOUNT)</small> <hr style="border: none; border-top: 1px dashed black;"/> <small>BIDDER'S PRICE \$62,106.00</small>	\$186,300.00 <small>(36 MONTH AMOUNT)</small> <hr style="border: none; border-top: 1px dashed black;"/> <small>BIDDER'S PRICE \$186,318.00</small>

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APPROVED BY: *V.V.*
DATE: 7/3/13



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: JUNE 26, 2013

Solicitation #: 2013-241

Project Name: JANITORIAL SERVICES ANIMAL CLINICS

Department: ENVIRONMENTAL SERVICES

	TOTAL CLEANING SERVICES EL PASO, TX	WE DO WINDOWS EL PASO, TX
THE CITY AT IS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input type="checkbox"/>	<input type="checkbox"/>
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	1.5% - 10 DAYS	2% - 10 DAYS 1% - 20 DAYS
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
BIDS SOLICITED: 53	BIDS RECEIVED: 6	BIDS LOCAL: 42 NO BIDS: 0

NOTE: This is a Best Value Procurement. Price and other factors shall be evaluated to determine an awardee. The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: Y.U.
DATE: 7/3/13

A-ONE JANITORIAL
6303 AIRPORT ROAD
EL PASO, TX 79925
915-771-6818

ADEFTO BUILDING & GROUND SVS.
7740 MUSTANG AVENUE
EL PASO, TX 79915

AJ MAINTENANCE SERVICE
8057 BOWEN ROAD
EL PASO, TX 79915-4701

AALCON JANITORIAL SERVICES
2613 WHEELING AVE
EL PASO, TX 79930
915-256-2551

ABM JANITORIAL SERVICES
5959 GATEWAY BLVD W
EL PASO, TX 79925
915-843-2194

ACME-WESTERN JANITORIAL SERVICE
INC.
2124 MONTANA AVE
EL PASO, TX 79903
915-533-7107

ASEO INC.
7235 N. LOOP DR.
EL PASO, TX 79915
915-772-6776

BROOK VALLEY INV. INC.
PO BOX 316
MERRICK, NY 11566

DJ'S JANITORIAL SERVICES
P. O. BOX 370305
EL PASO, TX 79937-0305

CCBS BUILDING SERVICE
6940 VILLA HERMOSA DR.
EL PASO, TX 79912
915-849-7111

CAREFREE JANITORIAL SERVICE
12264 CHISHOLM PASS DRIVE
EL PASO, TX 79936
915-790-2228

C & L JANITORIAL SERVICES
1207 N GRAMA STREET
EL PASO, TX 79903

CLEOLA SWEED
12808 TIERRA AVALA
EL PASO, TX 79938

CTJ MAINTENANCE
3601 CONFLANS
IRVING, TX 75061

CMC & MAINTENANCE, INC.
4 UNION STREET SUITE 24
BANGOR, ME 04401

HB MANAGEMENT GROUP
ATTN: KEVIN STAYART
7100 BROADWAY, SUITE 6-L
DENVER, CO 80221

D & D PROFESSIONAL SERVICES
9908 BERMUDA AVE
EL PASO, TX 79925
915-593-6605

REAL CLEAN / RCI
ATTN: KELLI KEENE
523 GARRISON AVE SUITE 900
FORT SMITH, AR 72901

EXECUTIVE MAINTENANCE
ATTN: LUIS HERNANDEZ
4305 LOMA DE ORO
EL PASO, TX 79934

D&A BUILDING SERVICES, INC.
321 GEORGIA AVENUE
LONGWOOD, FL 32750

EXCELLENT JANITORIAL
5004 GRECO COURT
EL PASO, TX 79924-2221

J.B JANITORIAL SERVICES
3120 GATEWAY EAST
EL PASO, TX 79905

G AND L JANITORIAL SERVICE
2036 THUNDER RIDGE DR.
EL PASO, TX 79938
915-855-7702

JO CARES JANITORIAL & MAID SERVICES
1833 PUEBLO NUEVO CIR.
EL PASO, TX 79936
915-857-1174

L & J CLEANING SERVICE
2904 SAN DIEGO
P.O. BOX 3461
EL PASO, TX 79930
915-345-4007

KUANTUM SERVICE COMPANY
2110 WYOMING
EL PASO, TX 79903
915-533-3200

LUCY'S CLEANING SERVICES
304 GRAPHITE
EL PASO, TX 79932

MAIDS OF AMERICA
4625 ALABAMA ST.
EL PASO, TX 79930
915-564-5533

MAHEIR JANITORIAL SERVICES
12156 YVONNE RICHARDSON AVENUE
EL PASO, TX 79936

MODERN ENTERPRISES
10209 SUGARBERRY DR.
EL PASO, TX 79925

MARTINEZ JANITORIAL SERVICES
3121 TIERRA RIO ROAD
EL PASO, TX 79938-4483

MONARCH BUILDING SERVICES
1001 PENDALE RD.
EL PASO, TX 79907
915-594-7642

MIGHTY CLEAN
11572 BOB MITCHELL DR.
EL PASO, TX 79936
915-252-3360

NATIONAL JANITORIAL SERVICE & SUPPLY
1122 TEXAS AVE
EL PASO, TX 79901
915-532-4200

PM JANITORIAL SERVICES
10413 VALLE FERTIL
SOCORRO, TX 79927

PEREDA'S CLEANING & MAINTENANCE
10316 COMMODORE STREET
EL PASO, TX 79924

P & S JANITORIAL SERVICES
12158 VALLEY QUAIL
EL PASO, TX 79936

PJS OF EL PASO, INC.
2110 WYOMING AVE
EL PASO, TX 79903
915-533-9797

FEDERAL JANITORIAL
14122 W MCDOWELL RD STE. 100
GOODYEAR, AZ 85395

PROFESSIONAL JANITORIAL SVCS
2110 WYOMING AVENUE
EL PASO, TX 79903
915-533-9797

KEEP CLEAN MANAGEMENT INC.
494 BRIDGEPORT AVE. SUITE 180
SHELTON, CT 06484

STAR-CLEAN
8120 ROGERS
EL PASO, TX 79907

SOTELO JANITORIAL SERVICES
5665 BETHVIEW
EL PASO, TX 79932

SPARKLE PROFESSIONAL JANITORIAL SERVICE
3901 FLAMINGO
EL PASO, TX 79902
915-532-5485

S&R JANITORIAL SERVICE
707 URANIO PL.
EL PASO, TX 79928
915-852-1894

SUN CITY CLEANING
4421 TITANIC AVE
EL PASO, TX 79904
915-751-3780

SUPERIOR BUILDING SERVICES
15565 WRIGHT BROTHERS
ADDISON, TX 75001

THE EAGLE JANITORIAL SERVICES
2919 AURORA AVENUE
EL PASO, TX 79930
915-566-2623

TEXAS-UBS, INC.
15700 EXPORT PLAZA DR. # G
HOUSTON, TX 77032
281-987-7500

TRDI INCORPORATED
11450 ROJAS DR STE D12
EL PASO, TX 79936

WESTERN JANITORIAL SERVICE INC.
2124 MONTANA
EL PASO, TX 79903

WORLD TECHNICAL SERVICE, INC.
1603 SOUTH W.W. WHITE ROAD
P.O. BOX 200550
SAN ANTONIO, TX 78220
210-333-1514

Y & C JANITORIAL SERVICES
3021 E. MISSOURI
EL PASO, TX 79903