

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** POLICE

**AGENDA DATE:** AUGUST 14, 2012

**CONTACT PERSON/PHONE:** ROBERT E. FEIDNER, ASSISTANT POLICE CHIEF, 564-7100  
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

**DISTRICT(S) AFFECTED:** ALL

**SUBJECT:**

Discussion and action on the request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue Purchase Order(s) to G4S Secure Solutions (USA) Inc., a contractor under Cooperative Purchasing Program GSA Contract, Schedule 84, GS-07F-0382K to provide prisoner booking, transportation, and watch services for the El Paso Police Department in the amount of \$600,000.00. The services will be performed at Pebble Hills and Mission Valley Regional Command Centers and any other locations as identified by the City and the El Paso Police Department.

**BACKGROUND / DISCUSSION:**

MGT of America, Inc. was contracted by the City of El Paso to conduct a patrol staffing analysis of the EPPD. The study recommended that the department consider the use of transport and booking officers. As a result of this recommendation, EPPD will initiate a pilot program with G4S to provide prisoner booking, transportation and watch services. These duties are currently performed by on duty police officers. By outsourcing these services, the police officers will be able to return to patrol duties sooner. An evaluation will be performed to assess the effectiveness of this program.

**SELECTION SUMMARY:**

GSA is competitively bid.

**PRIOR COUNCIL ACTION:**

No.

**AMOUNT AND SOURCE OF FUNDING:**

The total amount of \$600,000.00 will be charged to the General Fund from account number 99010273-01101-502215-2100 – General Fund – Non-Departmental Outside Contracts

The funds were identified for this purpose in the FY 2013 General Fund Budget.

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**BOARD / COMMISSION ACTION:**

N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

Name

Signature

Date

**COUNCIL PROJECT FORM  
(COOPERATIVE CONTRACT)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **REGULAR** agenda for the Council Meeting of **AUGUST 14, 2012**.

Discussion and action on the request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue Purchase Order(s) to G4S Secure Solutions (USA) Inc., a contractor under Cooperative Purchasing Program GSA Contract, Schedule 84, GS-07F-0382K to provide prisoner booking, transportation, and watch services for the El Paso Police Department. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

Department:	Police
Award to:	G4S Secure Solutions (USA) Inc Albuquerque, NM
Total Estimated Award:	\$600,000.00
Account No.:	99010273-01101-502215
Funding Source:	General Fund – Non-Departmental – Outside Contracts
District(s):	All
Reference No.:	2012-304

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

This is a Cooperative, service contract.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*

*Dedicated to Outstanding Customer Service for a Better Community*

**SERVICE SOLUTIONS SUCCESS**



To: Bruce D. Collins, Purchasing Manager  
From: Police Chief Greg Allen  
Date: July 26, 2012  
Re: Police Department G4S Secure Solutions (USA) Inc. – Prisoner Transportation and Booking Services

1. *Is there an urgent need for the product/service? In other words, is time of the essence?*

Yes, G4S requires a sixty day lead time to be able to commence work on this contract. PD was been instructed to start this program as soon as possible as a result of the MGT patrol staffing analysis conducted in January 2011. The prisoner booking, transportation and watch services will allow officers to return to patrol sooner and to increase proactive time.

2. *Does the purchase through the Program promote the standardization of equipment?*

No, this is a pilot program for services and evaluation of its cost benefits and effectiveness will be measured by performance measures.

3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?*

Yes, G4S has a local office and will hire their personnel locally. Plans are to hire retired EPPD officers to decrease the training time.

4. *Do the available vendors have prior work experience and/or familiarity with the City?*

No the vendor does not have prior work experience with the City of El Paso but currently has local security contracts State Farm Insurance Company and Bank of America. The vendor also has a federal contract with the US Border and Customs Protection Agency.

5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?*

Yes, the purchase will be utilizing the vendor's GSA GS07F-050382K. Price reasonableness has been established through the General Services administration competitive bidding process.

Mayor  
John F. Cook

City Council

District 1  
Ann Morgan Lilly

District 2  
Susie Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Dr. Michel R. Noe

District 6  
Eddie Holguin Jr.

District 7  
Steve Ortega

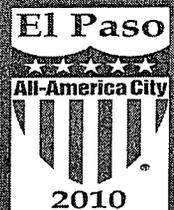
District 8  
Cortney Carlisle Niland

City Manager  
Joyce A. Wilson

Chief of Police  
Gregory K. Allen



911 N. Raynor  
El Paso, Texas 79903  
(915) 564-7000 – www.eppd.org





GSA Federal Acquisition Service

Home eBuy quotes GSA Advantage online shopping Help

Search:  all the words

## Contractor Information

(Vendors) How to change your company information

Contract #:	GS-07F-0382K	Socio-Economic :	Other than small business
Contractor:	G4S SECURE SOLUTIONS (USA) INC	EPLS :	Contractor not found on the Excluded Parties List System
Address:	1395 UNIVERSITY BLVD JUPITER, FL 33458-5289	Govt. Contracting Officer:	Vivian M. Allen
Phone:	(800)749-5686	Phone:	817-850-8215
E-Mail:	kevin.johnson@usa.g4s.com	E-Mail:	vivian.allen@gsa.gov
Web Address:	http://www.g4s.us/en-us	Contract Clauses/Exceptions: View the specifics for this contract	
DUNS:	001903723		
NAICS:	561612		

Source	Title	Contract Number	Contractor T&Cs /Pricelist	Contract End Date	Category	View Catalog
84	TOTAL SOLUTIONS FOR LAW ENFORCEMENT, SECURITY, FACILITIES MANAGEMENT, FIRE, RESCUE, CLOTHING, MARINE CRAFT AND EMERGENCY/DISASTER RESPONSE	GS-07F-0382K		Jul 23, 2015	246 54 246 99 426 2A	  



## SERVICES CONTRACT

**THIS SERVICES CONTRACT** is entered into as of October 1, 2012 (the "Commencement Date"), beginning with transportation services commencing at Pebble Hills Regional Command Center, and expanding to Mission Valley Regional Command Center in February, 2013, between **G4S Secure Solutions (USA) Inc.**, a Florida Corporation with an office located at 4308 Carlisle Blvd. NE, Suite 101, Albuquerque, New Mexico 87107 ("Contractor"), and City of El Paso, with an office located at 2 Civic Center Plaza, El Paso, Texas 79901 ("Client") (hereinafter Contractor and Client may be referred to as the "Party" or "Parties" and Client may additionally be referred to as "City" or "the City").

**The Parties hereby agree as follows:**

### 1. SCOPE OF SERVICES.

(a) Contractor shall furnish and/or perform the services described in Schedule A, attached hereto and incorporated herein by reference, (the "Services") at Client's premises located at:

1. Mission Valley Regional Command, 9011 Escobar Dr., El Paso, TX 79907
2. Pebble Hills Regional Command, 10780 Pebble Hills, El Paso, TX 79935

(the "Premises") in accordance with this Services Contract and all post orders or other written guidelines agreed upon by Client and Contractor (the "Contract"). Other Regional Command Centers may be phased in during the contract term by written amendment duly authorized by the City Council. The Client has specified the nature, type and degree of, and hours for, the services to be provided by Contractor for the purpose of carrying out the terms and conditions of this Contract. (b) Contractor is generally available to perform Emergency Services, subject to the Parties entering a separate Emergency Services Agreement that contains mutually agreeable terms and conditions. Emergency Services include, but are not limited to: (i) acts of government in its sovereign capacity, (ii) fires, (iii) floods, (iv) strikes, (v) acts of terrorism, (vi) unusually severe weather, (vii) riots, (viii) earthquakes, or (ix) other acts of God.

### 2. BILLING.

(a) Client shall pay Contractor for the Services at the rates specified in Schedule A and in this Section. The rates contained in Schedule A shall become effective as of the Commencement Date, and shall remain in force for one (1) year. In the event that fees may increase, the parties agree that they will provide at least 30 days notice of any increases and the increases shall not be effective except by written amendment duly authorized by City Council including but not limited to State licensing fees, Federal Insurance Contribution Act (FICA), Federal Unemployment Tax Act (FUTA), State Unemployment Insurance (SUI), Workers' Compensation, and/or Federal or State minimum wage laws. The Contractor is responsible for payment of taxes as may be required by law.

(b) As further set forth in Schedule A, the Client agrees to pay contractor, for hours worked on the calendar date of the recognized holiday, billed Holiday Rates of \$30.21/hr. Recognized holidays are New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Contractor employees are paid time plus one half when working on these holidays but the rate billed to Client will remain at \$30.21/hr.

(c) The Client agrees to pay billed rates of \$30.21/hr for temporary services, other than healthcare prisoner watch services, requested with less than 7 days notice for the first 30 days of service, after 30 days, temporary services cost will be billed at \$21.58/hr regular time and \$30.21 for holidays worked.



(d) Performance reports as outlined in Schedule B will be submitted to Client by contractor by the 10<sup>th</sup> (tenth) day of the following month.

**3. INVOICES; PAYMENT.** Contractor will invoice Client monthly for the Services performed through written invoices. Invoices shall not be submitted to Client by Contractor more frequently than once per month. All invoices are due and payable by Client within ten (10) days upon receipt. Payment and any disputes that arise from invoice, payments, or services rendered are subject to Texas Government Code Chapter 2251.

**4. TERM; TERMINATION; RENEWAL.** The initial term of this Contract shall be for one (1) year beginning on the Commencement Date. The Contract will renew for successive one (1) year periods. The parties shall meet not less than 45 days prior to the expiration of the contract term to negotiate the rates. Contractor acknowledges that approval of annual negotiated rates are subject to approval of the City's governing body. If the parties fail to come to an agreement on the rates as of the expiration date, the City may elect to terminate the contract following discussion by the City's governing body. Additionally, the Contract may be terminated: (a) effective thirty (30) days from the date of receipt of a written termination notice by either Party; (b) by Contractor for non-payment by Client following twenty-four (24) hours written notice; (c) immediately upon written notice to the Client in the event a Bankruptcy petition is filed or a receiver is appointed by or for the Client; (d) by either Party effective thirty (30) days from the receipt of written notice to the other regarding the failure of such other Party to perform its duties or obligations hereunder, provided such failure is not cured within the thirty (30) day notice period; and (e) immediately, and with no further liability or compensation to either party, upon failure of either the County of El Paso or the El Paso County Sheriff's Office to accept EPPD prisoners from Contractor. In the event Client terminates this contract within the initial 12-month period for any reason other than Contractor's failure to perform as set forth in 4(d) above, or because of circumstances set forth in 4(e) above, Client shall reimburse Contractor for vehicles procured for and used exclusively in the performance of this Contract. Costs will be based on a per vehicle cost of \$30,100.00 plus the cost of the per vehicle conversion kit of \$24,000.00, less any monthly billings paid. In any event, the costs will not exceed \$54,000.00 per vehicle. Contractor agrees to use due diligence to reassign the vehicles to another G4S office or G4S contract within 30 days of an applicable termination of contract by Client in which case Client will not be responsible for any payment for each vehicle reassigned. However, if the cost of the vehicles is completed and fully paid for and the contract is terminated early, the title and ownership of the vehicles will belong to the City.

**5. DUTIES OF TRANSPORTATION OFFICERS.** Contractor's transportation officers assigned to the Premises will perform the Services set forth in the Contract. The transportation officers will perform the duties assigned to them in accordance with applicable written post orders or guidelines, but shall be under the sole control and direction of Contractor. The Client assumes the risk and responsibility in the event that Client takes over direct control or supervision of a Contractor employee by requiring the employee to perform contrary to the Contract or not perform duties as contemplated by the Contract. The transportation officers, while on duty, shall wear uniforms, present a neat and orderly appearance, and shall perform their duties in a courteous and respectful manner. Furthermore, the transportation officers shall receive training, as required under the 37 C.F.R. § 97 (2003), including life-saving treatments and defensive driving techniques before performing the tasks in this contract.

**6. INSURANCE AND LIMITATION OF LIABILITY.** Contractor shall provide a visible presence, and shall deter, observe and report. Contractor is not an insurer of the premises and makes no representation, express or implied, that its services will prevent injury, loss or damage.

Contractor shall carry, in a solvent company authorized to do business in Texas, liability insurance in the following minimum amounts:

- (i) comprehensive automobile liability, with \$10,000,000 combined single limit, and,



(ii) comprehensive general liability, with limits of \$10,000,000 per occurrence, \$10,000,000 aggregate, and \$10,000,000 products/completed operations per occurrence.

(iii) With respect to the above required insurance, the City and its officers and its employees shall be named as additional insured as their interests may appear. The City shall be provided with sixty (60) calendar days advance notice, in writing, of any cancelation or material change. The City shall be provided with certificates of insurance evidencing the above required insurance prior to the commencement of this contract and thereafter with certificates evidencing renewal or replacement of said policies of insurance at least fifteen (15) calendar days prior to the expiration or cancelation of any such policies.

In addition, for the duration of this contract and any extension hereof, Contractor shall carry Worker's Compensation Insurance and \$500,000 Employers' Liability Insurance as required by Texas law.

Client shall give timely notice to Contractor of any loss, damage, expense, claim, lawsuit, liability, fine or penalty (together referred to as "Claim") or, with respect to a third-party Claim, within thirty (30) days from receipt of notice of the Claim. No claim, demand or lawsuit regarding any such Claim shall be brought against Contractor by Client unless such notice is given. Contractor's liability under this Contract shall be limited to the limits of Contractor's insurance coverage's as set forth above. Failure to comply with 30 day time limit is not a bar.

**7. INDEMNIFICATION.** As a condition of this Agreement, Contractor or its insurer will INDEMNIFY, DEFEND AND HOLD the City, its officers, agents and employees, HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, CAUSES OF ACTION, LIABILITY, DAMAGES OR EXPENSE, (INCLUDING BUT NOT LIMITED TO ALL JUDGMENTS, SETTLEMENT AMOUNTS, ATTORNEYS' FEES, COURT COSTS AND EXPENSES INCURRED IN THE INVESTIGATION, HANDLING, DEFENSE AND LITIGATION OF ANY CLAIM OR SUIT, INCLUDING BUT NOT LIMITED TO ANY CLAIM OR SUIT) FOR ANY DAMAGE TO OR LOSS OF ANY PROPERTY, OR ANY ILLNESS, INJURY, PHYSICAL OR MENTAL IMPAIRMENT, LOSS OF SERVICES, OR DEATH TO ANY PERSON REGARDLESS OF THE MERITS OF OR OUTCOME OF SUCH CLAIM OR SUIT ARISING OUT OF OR RELATED TO THIS AGREEMENT. THIS INDEMNIFICATION PARAGRAPH SHALL APPLY EVEN WHERE SUCH BODILY OR PERSONAL INJURY, ILLNESS, LOSS OF SERVICES, PHYSICAL OR MENTAL IMPAIRMENT TO OR DEATH OF ANY PERSON, OR FOR DAMAGE OR DESTRUCTION TO ANY PROPERTY RESULTS FROM OR INVOLVES NEGLIGENCE OR ALLEGATIONS OF NEGLIGENCE ON THE PART OF THE CITY, ITS OFFICERS, AGENTS OR EMPLOYEES. This indemnification does not apply to gross negligence or acts of willful misconduct on the part of the City, its officers, agents or employees. Without modifying the conditions precedent for preserving defenses, asserting claims or enforcing any legal liability, against the City as required by the City Charter or any law, the City shall promptly forward to Contractor every demand, notice, summons or other process received by the City in any claim or legal proceeding contemplated herein. Contractor will thereafter: 1) investigate or cause the investigation of accidents or occurrences involving such injuries or damages; 2) negotiate or cause to be negotiated the claim as Contractor may deem expedient; and 3) defend or cause to be defended on behalf of the City all suits for damages even if groundless, false or fraudulent, brought because of such injuries or damages. Contractor shall pay all judgments in actions defended by Contractor pursuant to this section along with all attorneys' fees and costs incurred by the City including interest accruing to the date of payment by Contractor, and premiums on any appeal bonds. The City, at its election shall have the right to participate in any such negotiations or legal proceedings to the extent of its interest. The City shall not be responsible for any loss of or damage to Contractor's property from any cause.

**8. INABILITY TO PERFORM PROTECTIVE SERVICES.** Contractor will not be liable for any failure or delay in performing the Services, in whole or in part, where such failure or delay is caused by



circumstances beyond Contractor's control, including acts of God, severe weather, fire, terrorism, vandalism or civil riots, war, civil disturbance, court order or any other cause over which Contractor does not have direct control.

**9. RECRUITMENT AND TRAINING EXPENSES.** Each transportation officer assigned to the Premises has been recruited and trained at Contractor's expense using methods and training programs developed by Contractor. Client would receive the benefits and Contractor would suffer the loss of such recruiting and training expense if Client hired any such transportation officer. Unless Client provides 60 days prior request in writing to the contractor General Manager, Client agrees to pay Contractor \$2,500 per transportation officer hired by Client, as a Reimbursement Fee for recruiting and training expenses ("Reimbursement Fee"). Client shall pay to Contractor the Reimbursement Fee for each transportation officer who is hired or retained by Client, as a transportation officer or as one who supervises transportation officers or security services at any client location, if such officer performed any of the Services at the Premises during the twelve (12) months preceding his/her engagement by Client.

**10. COMPLIANCE.** Contractor and Client shall comply with all applicable Federal, State and local laws, rules and regulations. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. In addition, and in accordance with Section 503 of the Rehabilitation Act of 1973, Contractor shall not discriminate against, and will take affirmative action to employ and advance in employment, qualified individuals with disabilities who, with reasonable accommodation, can perform the essential functions of a job. Further, and in accordance with 38 U.S.C. 4212 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, Contractor shall not discriminate against, and will take affirmative action to employ and advance in employment, qualified special disabled veterans, recently separated veterans, and other protected veterans.

**11. SEVERABILITY OF PROVISIONS.** The covenants and provisions contained in this Contract are separate and independent and in the event any section, paragraph or provision hereof shall be declared invalid, illegal or unenforceable in any respect for any reason, the same will not affect any other section, paragraph or provision in this Contract, which should be construed as if such invalid, illegal or unenforceable section, paragraph or provision had never been contained herein.

**12. ASSIGNMENT.** Either party may assign this Contract to a wholly owned subsidiary or corporate affiliate. Absent such affiliation, this Contract shall not be assigned by either Party without the other Party's prior written consent.

**13. GOVERNING LAW.** This Contract and all amendments, modifications, alterations or supplements hereto shall be deemed to have been executed in, and shall be governed by and construed in accordance with the laws of the State where the service is performed.

**14. VENUE.** Both parties agree that venue for any litigation arising from this contract will lie in El Paso, El Paso County, Texas.

**15. NOTICE.** Any notice required to be delivered by either Party under this Contract shall be in writing and shall be deemed to have been duly given if either delivered personally or mailed in a registered or certified postpaid envelope deposited in the United States mail addressed to the address of either Party as set forth below:

**To Contractor: G4S Secure Solutions (USA) Inc.**  
4308 Carlisle Blvd. NE, Suite 101  
Albuquerque, New Mexico 87107  
Attention: Paul Nagy, General Manager



**With a copy to: G4S Secure Solutions (USA) Inc.**

1395 University Blvd.  
Jupiter, Florida 33458  
Attention: Contracts Manager

**To Client: City of El Paso**

2 Civic Center Plaza  
El Paso, Texas 79901  
Attention: Joyce Wilson or designee

With a copy to: El Paso Police Department

911 N. Raynor  
El Paso, Texas 79903  
Attention: Assistant Chief Michelle Gardner

**16. NON-WAIVER.** Any failure of either party to strictly enforce the provisions of this Contract, with the exception of the notice requirement set forth in Paragraph 6 above, shall not constitute a waiver of any contractual rights hereunder, unless such waiver is in writing signed by the waiving party.

**17. INDEPENDENT CONTRACTOR.** Nothing herein will be construed as creating the relationship of employer and employee between the City and the Contractor or between the City and the Contractor's employees. The City will not be subject to any obligations or liabilities of the Contractor or its employees incurred in the performance of the contract unless otherwise herein authorized. The Contractor is an independent Contractor and nothing contained herein will constitute or designate the Contractor or any of its employees as employees of the City. Neither the Contractor nor its employees will be entitled to any of the benefits established for City employees, nor be covered by the City's Worker's Compensation Program.

**18. LICENSES.** Contractor, its officers and employees, shall be duly licensed and will obtain all permits necessary and required to perform Services by the State, County and/or Municipality where Services are to be performed.

**19. NO THIRD-PARTY BENEFICIARIES.** The Services are being provided only to Client or its agents. No other person or entity is, nor is intended to be, a third-party beneficiary under this Contract. Contractor is assuming no duty to protect any other persons or entities or their property. Contractor's liability is noted in the Indemnity provision mentioned earlier in this contract.

**20. HAZARDOUS CONDITIONS.** Client warrants and represents that there are no chemical or other hazards that require disclosure to employees of Contractor that have not been disclosed to Contractor under the OSHA Chemical Hazard Communication Standard 1910. 1200. Client agrees that, to the extent it is required by law to provide such training to its own employees, it will allow Contractor employees to attend any Hazard Communication Training Program and will provide all training materials to employees of Contractor.

**21. ENTIRE AGREEMENT.** This Contract is the final expression and embodies the entire agreement of the Parties relating to the subject matter hereof. No amendment or modification of this Contract shall be valid or binding upon the Parties unless made in writing and properly executed by Contractor and Client.



**22. MISCELLANEOUS.**

(a) All references to the Parties shall include the plural as well as the singular, and heirs, legal representatives, successors and permitted assigns, whether the same is masculine, feminine or neutral.

(b) Each individual executing this Contract on behalf of a limited liability company, a corporation, a partnership or any other legal entity (the "entity") represents and warrants that he or she is duly authorized to execute and deliver this Contract on behalf of the entity, and that this Contract is binding upon said entity in accordance with its terms.

(c) All exhibits, amendments and addenda attached hereto are hereby incorporated herein and made a part hereof.

(d) The captions, section numbers and articles appearing in this Contract are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such sections or articles of this Contract.

(e) If either Party seeks to enforce this Contract by or through an attorney-at-law, the non-prevailing Party shall pay to the prevailing Party upon demand all costs and expenses incurred by prevailing Party in connection with such enforcement action including, without limitation, attorneys' fees, expert fees, costs and expenses.

**SIGNATURE BLOCK FOLLOWS:**



IN WITNESS WHEREOF the Parties have caused this Contract to be executed as of the Commencement Date by a duly authorized agent.

**G4S Secure Solutions (USA) Inc.:**

By: (Signature)   
Name: Paul Nagy  
Title: General Manager  
Date: 7-10-12

**CLIENT: City of El Paso**

By: (Signature) \_\_\_\_\_  
Name: (Please Print): Joyce Wilson  
Title: (Please Print): City Manager  
Date: \_\_\_\_\_

Approved as to Content

by  Asst. Chief  
Gregory K. Allen  
Chief of Police

Approved as to Form

  
Nathan Brown  
Assistant City Attorney



## SCHEDULE A

### SCOPE OF WORK AND RATES

The pricing herein is subject to the current GSA Schedule as to pricing, but it is not subject to the Service Contract Act Wage Determination since the Agreement is with the City of El Paso and not a federal agency customer.

#### ***Regional Command & Transportation Staffing***

**1. Operational Periods:** Tues-Sat, 1400-0700

and any other operational periods as determined by the El Paso Police Department

**2. Location:** Pebble Hills and Mission Valley Regional Command Centers and any additional locations as identified by the City of El Paso and the El Paso Police Department

**3. Regional Command Staffing:**

Two (2) G4S booking officers at each of the two (2) Regional Command stations.

- EPPD officers bring the arrestee to the Regional Command station and turn over arrestee to a G4S crew at the Regional Command station
- G4S officers responsible for Live Scan and securing prisoners in EPPD facility, pending transportation by G4S either to the jail or to UMC for medical clearance if required
- Generally, El Paso Police would be available at the Regional Command station to assist G4S with unexpected situations arising while arrestee in holding cells

**4. Transportation Staffing:**

- G4S Transportation Officers available/roving to take prisoners to El Paso County Jail downtown or to the Jail Annex on Montana
- G4S to oversee prisoners in holding cells at Regional Command stations and held for no more than three (3) hours (but a tumultuous or violent arrestee may have to be transported sooner)
- G4S Transport units would be standing by or roving. It is reasonable to expect a minimum of 2 hours for each transport run but this will increase based on number of prisoners being booked

**5. Prisoner Watch:**

G4S Transportation Officers available to provide Prisoner Watch services on an as needed basis, as determined by the El Paso Police Department. If officers are needed for Healthcare Prisoner Watch Services, a rate of \$21.58 will apply when 72 hour notice is given; otherwise an overtime rate of \$30.21/hr. will be applied.



**PHASE 1 and PHASE 2 COSTS:**

**PHASE 1: Pebble Hills Regional Command (PHRC) – Start Date = 10/01/12**

<b>Item</b>	<b>Monthly Cost</b>
Labor Costs	\$36,550
Three (3) Secure Trax Units - @ \$190 / month per unit One (1) for Command Post - PHRC One (1) for Transport Team One (1) for on duty Sergeant	\$570
Twelve (12) Sets – Prisoner Handcuffs, Leg Irons, Waist Chains - Per Transport Van (One Time Cost of \$1,200 or Monthly at \$100 / month for 12 months)	\$100
Three (3) Tasers - @ \$65 / month per unit One (1) for Command Post - PHRC One (1) for Transport Team One (1) for on duty Sergeant	\$195
Transport Van	\$2,150
Mileage – (5,000 miles a month @ .45 cents a mile)	\$2,250
<b>PHASE 1 – Total Costs</b>	<b>\$41,815</b>

**PHASE 2: Mission Valley Regional Command (MVRC) – Start Date = 02/01/13**

<b>Item</b>	<b>Monthly Cost</b>
Additional Labor Costs	\$15,932
One (1) Additional Secure Trax Units - @ \$190 / month per unit One (1) for Additional Command post - MVRC	\$190
One (1) Additional Taser - @ \$65 / month per unit One (1) for Additional Command Post - MVRC	\$65
<b>PHASE 2 – Additional Total Costs</b>	<b>\$16,187</b>

**NOTE: Total Costs for PHASE 1 and PHASE 2 Full Operations = \$58,002 / month**



**Equipment –  
Direct Billed - PHASE 1 and PHASE 2 – Full Operation**

<p><b>One (1) Transport Van</b> 2011/2012 Transport Van with Cage and G4S Markings and Amber Light Bar - Van Conversion Description - as detailed in original proposal dated 09-29-11.</p>	<p><b>\$2,150 / month per Transport Van</b> <b>\$2,250 / month for mileage –</b> (5,000 miles a month @ .45 cents / mile )</p> <p><b>Total Cost Per Month = \$4,400 / month (Van + Mileage)</b></p>
<p><b>Secure Trax Units</b> One (1) for each Command post One (1) for each Transport Team One (1) for on duty Sergeant</p> <p><b>Total of Four (4) –</b> Secure Trax Units</p>	<p><b>Total Cost Per Month = \$760 / month</b></p>
<p><b>Prisoner Handcuffs, Leg Irons, Waist Chains</b> Twelve (12) Sets per Transport Van</p> <p><b>Total of Twelve (12) Sets –</b> Prisoner Handcuffs, Leg Irons, Waist Chains</p>	<p>One time cost = \$1,200</p> <p><b>OR</b></p> <p><b>Total Cost Per Month = \$100 / month for 12 months</b></p>
<p><b>Tasers from Taser International</b> One (1) for each Command post One (1) for each Transport Team One (1) for on duty Sergeant</p> <p><b>Total of four (4) –</b> Tasers</p>	<p><b>Total Cost Per Month = \$260 / month</b></p>



## Schedule B

### Performance Reports

Monthly performance reports shall be required in order to calculate cost per arrest and shall include the following:

1. Time (in hours and minutes) spent by each individual employee in the following categories:
  - Time spent processing prisoners on Live Scan
  - Time spent securing and loading prisoners for transport
  - Driving time, mileage and indication of destination (by each leg of trip)
  - Time spent obtaining medical clearances
  - Time spent guarding prisoners admitted to a medical facility
  - Time spent at jail in booking process (to include wait time)
  - Time spent doing no activity related to processing, transporting, booking, guarding or obtaining medical clearances (down time)
2. Number of medical clearances obtained
3. Number of prisoners admitted to a medical facility and guarded