

DATE: July 29, 2005

TO: CITY CLERK

FROM: Candlelighters of El Paso
Al Hinojos

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

August 16, 2005

Item should read as follows:

Candlelighters of El Paso to hold a cancer awareness walk on September 17, 2005 from 9:00 a.m. to 12:00 p.m. Route: Start at Tom Lea (Lower) Park – 1203 Schuster Ave to Stanton, turn right on Stanton to Rim, turn right on Rim to Brown, turn right on Brown and finish at Tom Lea (Lower) Park. Approximately 150 persons will take part. This request includes permission to use amplification (1 p.a. system). (District 1)

[Al Hinojos]

SPECIAL INSTRUCTIONS:

PERMIT # 05-100

BUILDING PERMITS & INSPECTIONS USE Item No. _____

POLICE DEPARTMENT *rec'd 8/9/05 @ 8:04 a.m.*

FIRE DEPARTMENT

SUN METRO

PARKS DEPARTMENT

ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

COMPLETE

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: AUGUST 16, 2005

CONTACT PERSON/PHONE: AL HINOJOS /

DISTRICT(S) AFFECTED: 1

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Candlelighters of El Paso to hold a cancer awareness walk on September 17, 2005 from 9:00 a.m. to 12:00 p.m. Route: Start at Tom Lea (Lower) Park – 1203 Schuster Ave to Stanton, turn right on Stanton to Rim, turn right on Rim to Brown, turn right on Brown and finish at Tom Lea (Lower) Park. Approximately 150 persons will take part. This request includes permission to use amplification (1 p.a. system). (District 1) [Al Hinojos]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Candlelighters of El Paso to hold a cancer awareness walk on September 17, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

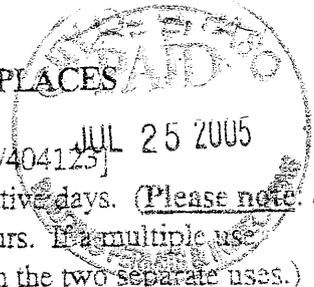
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: ~~\$15.75~~ One event to take place on one day.

[36010119/404123]

~~\$21.00~~ Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

CANDLELIGHTERS OF EL PASO

(Person/Organization)

Contact Person:

AL HINOJOS

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

CANCER AWARENESS WALK

(Moving)

Parade

Demonstration

Foot Race/Walk

Bike Race

Other: _____

(Stationary)

Block party

Bazaar

Festival

Sidewalk Sale

Other: _____

3. Date of Event:

SATURDAY SEPTEMBER 17th 2005

Total Time of Event:

from 9:00 AM to 12:00 NOON
(Time) (Time)

Time in which police traffic control services will be needed:

from 10:00 AM to 12:00 noon

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

8/16

4. Approximate number of participants:

150 Persons _____ Vehicles _____ Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: N/A

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

CHILDHOOD CANCER AWARENESS

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: N/A

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

WALK AROUND PARK

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

1 P.A. system

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

self

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Signature of Applicant

Date

For

(Organization/Sponsor, if any)

Alfonso 7/25/05
Candlelighters of El Paso

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: CANDLELIGHTERS OF EL PASO CANCER AWARENESS WALK

\$15.75 Fee Paid: 220050000000003016
\$21.00

City Council Hearing: AUGUST 16, 2005

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

PERMIT

EVENT: CANDLELIGHTERS OF EL PASO CANCER AWARENESS WALK

LOCATION TOM LEA (LOWER) PARK – 1203 SCHUSTER AVE, STANTON, RIM AND BROWN

DATE OF EVENT: SEPTEMBER 17, 2005 FROM 9:00 A.M. TO 12:00 P.M.

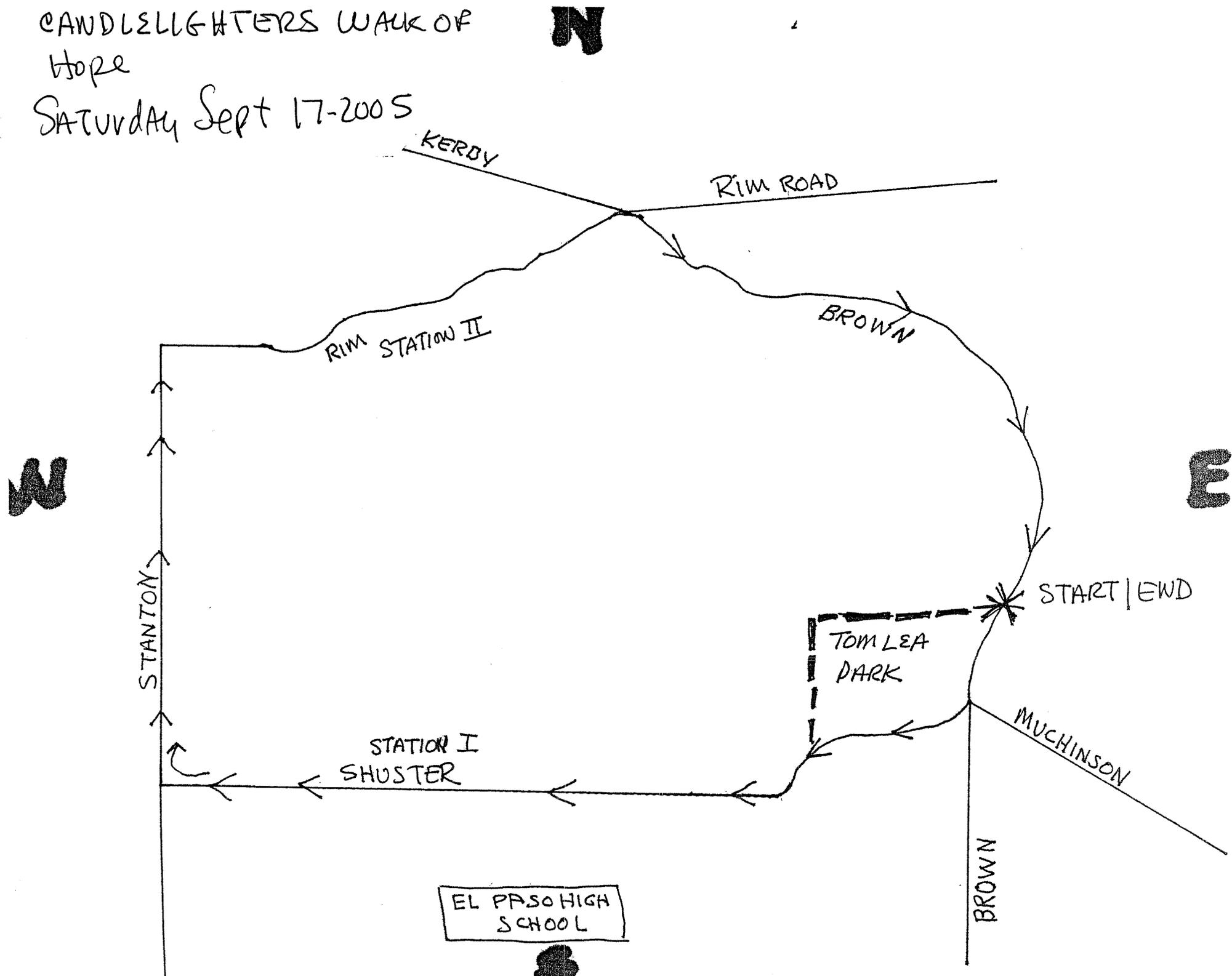
City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

CANDLELIGHTERS WALK OF HOPE

SATURDAY Sept 17-2005



ATTN: Ms Rocio Gonzalez General

City of El Paso, Texas
Parks and Recreation Department
"The Department That Works!"

July 5, 2005

Al Hinojos
Candle Lighters

Dear Mr. Hinojos,

The Parks and Recreation Department will allow Candle Lighters to use a portion of the Lower Tom Lea Park, located at 1203 Schuster from 10:00 AM until 12:00 PM on Saturday, September 17, 2005 for walk for about 150 people. A portable jon will be allowed and will be the responsibility of Candle Lighters to have it removed.

The conditions placed on the activity are that an amplification permit from the Building Services Department will be required if amplification is used. The use of amplification would not go beyond 12:00 PM. **No vehicle will be driven or allowed onto the park grass areas.** There shall be no exchange of money in the park. No possession or consumption of alcoholic beverages will be allowed in the park. All trash and litter generated by this activity will be removed from the park areas and contiguous area upon departure. No restriction for the use of the park areas or streets by the public shall be imposed. No excavation or placing stakes into the ground will be allowed unless the location for such excavation or stake is approved and marked by the Department of Parks and Recreation.

If you have any questions or concerns, please call me at 541-4333.

Sincerely,


Rosa Ayala
Parks and Recreation

cc: Victor Flores



7/25/2005
12:35:06PM

Receipt #: 220050000000003016

Date: 07/25/2005

Station ID: 2

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	CANDLELIGHTERS OF THE EL PASO AREA		003159		In Person	15.75
Payment Total:						\$15.75

Aug. 2. 2005 10:03AM

CITY OF EL PASO

No. 9997 P. 5/8

For Office Use Only

Event: CANDLELIGHTERS OF EL PASO CANCER AWARENESS WALK

\$15.75 Fee Paid: 220050000000003016
\$21.00

City Council Hearing: AUGUST 16, 2005

Copy to:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department <i>[Signature]</i> | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input checked="" type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

PERMIT

EVENT: CANDLELIGHTERS OF EL PASO CANCER AWARENESS WALK

LOCATION TOM LEA (LOWER) PARK - 1203 SCHUSTER AVE, STANTON, RIM AND BROWN

DATE OF EVENT: SEPTEMBER 17, 2005 FROM 9:00 A.M. TO 12:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: CANDLELIGHTERS OF EL PASO CANCER AWARENESS WALK

\$15.75 Fee Paid: 220050000000003016
\$21.00

City Council Hearing: AUGUST 16, 2005

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input checked="" type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

Sun Metro has no objection
to the event.
R Lujan 8/2/05

PERMIT

EVENT: CANDLELIGHTERS OF EL PASO CANCER AWARENESS WALK

LOCATION TOM LEA (LOWER) PARK - 1203 SCHUSTER AVE, STANTON, RIM AND BROWN

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Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

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\$15.75 Fee Paid: 220050000000003016
\$21.00

City Council Hearing: AUGUST 16, 2005

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

na

PERMIT

EVENT: CANDLELIGHTERS OF EL PASO CANCER AWARENESS WALK

LOCATION TOM LEA (LOWER) PARK - 1203 SCHUSTER AVE, STANTON, RIM AND BROWN

DATE OF EVENT: SEPTEMBER 17, 2005 FROM 9:00 A.M. TO 12:00 P.M.

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Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

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\$15.75 Fee Paid: 220050000000003016
\$21.00

City Council Hearing: AUGUST 16, 2005

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed Parade route. Traffic Control shall be provided by El Paso Police. Keith Bennett (Traffic Controls Planning Supervisor) 8/4/05

PERMIT

EVENT: CANDLELIGHTERS OF EL PASO CANCER AWARENESS WALK

LOCATION TOM LEA (LOWER) PARK – 1203 SCHUSTER AVE, STANTON, RIM AND BROWN

DATE OF EVENT: SEPTEMBER 17, 2005 FROM 9:00 A.M. TO 12:00 P.M.

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R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: Candlelighters of El Paso Cancer Awareness Walk

\$15.75 Fee Paid: 220050000000003016

\$21.00 Date

City Council Hearing: August 16, 2005

Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering – Traffic Div.
- Highway Department
- Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 5 officers and 5 vehicles.

Estimated cost to city: \$393.75 Estimated cost to applicant: \$168.75

PR 05-100

PERMIT

EVENT Candlelighters of El Paso Cancer Awareness Walk

LOCATION: Tom Lea (Lower) Park – 1203 Schuster Ave., Stanton, Rim and Brown

DATE OF EVENT: September 17, 2005 from 9:00 a.m. to 12:00 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN F. COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



August 9, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

CITY COUNCIL

ANN MORGAN LILLY
DISTRICT NO. 1

SUSANNAH M. BYRD
DISTRICT NO. 2

J. ALEXANDRO LOZANO
DISTRICT NO. 3

MELINA CASTRO
DISTRICT NO. 4

PRESI ORTEGA, JR.
DISTRICT NO. 5

EDDIE HOLGUIN, JR.
DISTRICT NO. 6

STEVE ORTEGA
DISTRICT NO. 7

BETO O'ROURKE
DISTRICT NO. 8

Candlelighters of El Paso
Al Hinojos

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on August 16, 2005 at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

REQUEST:

Candlelighters of El Paso to hold a cancer awareness walk on September 17, 2005 from 9:00 a.m. to 12:00 p.m. Route: Start at Tom Lea (Lower) Park – 1203 Schuster Ave to Stanton, turn right on Stanton to Rim, turn right on Rim to Brown, turn right on Brown and finish at Tom Lea (Lower) Park. Approximately 150 persons will take part. This request includes permission to use amplification (1 p.a. system). (District 1) [Al Hinojos] Permit # 05-100

RESPONSES:

No objections from Fire, Sun Metro, Parks and Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 5 officers and 5 vehicles. Estimated cost to city: \$393.75 Estimated cost to applicant: \$168.75. The office of Building Permits & Inspections recommends approval.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
915.541.4557 Telephone • 915.541.4814 Fax • www.elpasotexas.gov