

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: City Manager – Development and Infrastructure

AGENDA DATE: Introduction on August 17, 2010; public hearing on August 24

CONTACT PERSON NAME AND PHONE NUMBER: Patricia D. Aduino, Deputy City Manager
(915) 541-4853

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

An Ordinance amending Title 13 (Streets, Sidewalks and Public Places) to create Chapter 13.06 (Engineering and Construction Management Department), and sections thereunder, in the El Paso City Code, to create and establish the functions of the Department known as the Engineering and Construction Management Department.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The City Manager proposed through the Budget for FY 2011 and the City Council has decided to re-organize the City Manager's Office, the Economic Development Department, the Engineering Department, the Street Department, the Environmental Services Department and to delete the Development Services Department. This action necessitates this ordinance and others to make changes to the City Code to reflect the organizational change and to create the Engineering and Construction Management Department.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 13 (STREETS, SIDEWALKS AND PUBLIC PLACES), TO CREATE CHAPTER 13.06 (ENGINEERING AND CONSTRUCTION MANAGEMENT DEPARTMENT), AND SECTIONS THEREUNDER, IN THE EL PASO CITY CODE, TO CREATE AND ESTABLISH THE FUNCTIONS OF THE DEPARTMENT KNOWN AS THE ENGINEERING AND CONSTRUCTION MANAGEMENT DEPARTMENT.

WHEREAS, the City desires to rename and reorganize the services that have been provided by the Engineering Department and the Development Services Department to achieve efficiencies; and

WHEREAS, the Engineering and Construction Management Department is created to oversee engineering, building permits and licenses, construction management and related functions; and

WHEREAS, any prior ordinance or ordinances of the City, which previously related to the creation of the Engineering Department, one of the earliest departments of the City of El Paso, are repealed to the extent that they conflict with this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO, TEXAS:

Section 1. That Chapter 13.06 (Engineering and Construction Management Department) of the El Paso City Code be created as follows.

Section 2. That Section 13.06.010 (Creation and Purpose of the Engineering and Construction Management Department) be created as follows:

Section 13.06.010. Creation and Purpose of the Engineering and Construction Management Department.

a. There is hereby established the Engineering and Construction Management Department in the City of El Paso, which shall generally provide oversight for the capital and construction projects authorized by the City Council and support for private construction including Building Permits and Inspections and Land Development regulatory oversight.

- b. The primary functions of the department shall be to:
1. Provide scoping, planning, and estimating support, right-of-way and other property acquisition, and procurement services for current and future Capital Improvement Programs and authorized construction projects; provide fiscal oversight, design, program management, project management, construction management, inspection, and commissioning services and contract and reporting compliance for the City's capital projects;
 2. Provide floodplain administration to the citizens of the City of El Paso as the official administrator of the National Flood Insurance Program;
 3. Perform the regulatory duties of the Building Permit and Inspection needs and provide oversight and support relating to the private land development needs of the City of El Paso; and
 4. Generally perform duties and services relating to engineering and construction management services as assigned by the city manager and his designees, to include but not be limited to all duties and responsibilities assigned and set forth in the El Paso City Code for the department, the city engineer and the building official as designated by the city manager.

Section 3. That Section 13.06.020 (Staffing of the Engineering and Construction Management Department) be created as follows:

Section 13.06.020. Staffing of the Engineering and Construction Management Department.

- a. The department shall be staffed by a department director and such other appropriate positions as are authorized by City Council.
- b. The department director shall be responsible for the performance of duties as assigned by the ordinances of the City and as determined and directed by the City Manager, including but not limited to the duties of the city engineer and the building official, provided however, that the City Manager may reassign duties to other departments and staff, as he deems appropriate.

Section 4. Effective Date. This ordinance shall be effective on September 1, 2010.

Section 5. Except as herein provided, Title 13 (Streets, Sidewalks and Public Places) shall remain in full force and effect.

ADOPTED this 24th day of August 2010.

THE CITY OF EL PASO

John F. Cook, Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

Elaine S. Hengen
Senior Assistant City Attorney

APPROVED AS TO CONTENT:

Patricia D. Aauto
Deputy City Manager