

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Parks & Recreation

**AGENDA DATE:** August 22, 2006

**CONTACT PERSON/PHONE:** Norman Merrifield, Ed. D. 541-4331

**DISTRICT(S) AFFECTED:** 8

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Award Contract 2006-160 (Items 1 & 2) to Global Clean of El Paso, Texas, for Janitorial Services at Marcos B. Armijo Recreation Center. Amount of this award is \$20,531.60 annually (\$61,594.80 for 3 years).

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Parks & Recreation and Purchasing recommend award to Global Clean based upon best value criteria. Global Clean provides janitorial services at other parks facilities and does a good job.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Previously awarded janitorial contracts to clean this location.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

Normal janitorial services appropriated in 51010256/01101/502206 (General Fund). After rental cleanings appropriated in 51510065/16307/P500207/502206 (Armijo User Fees).

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_

**FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:** \_\_\_\_\_

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

DATE: August 11, 2006  
TO: Municipal Clerk  
FROM: Terrence Freiburg  
Purchasing Manager, ext. 4313  
THRU: Aurora Wells  
Bid Clerk ext. 4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of **AUGUST 22, 2006**.

Discussion and action on the award of Solicitation No. 2006-160, Janitorial Services- Marcos B Armijo Recreational Center to Global Clean for a total estimated award of \$61,594.80.

Department: Parks and Recreation  
Award to: Global Clean  
El Paso, TX  
Item(s): All  
Estimated Annual Amount: \$20,531.60  
Option: Option to renew for one additional year prior to the end of the contract term.  
Account Nos.: 51010256-01101-502206  
51510065-16307-502206-P500207  
Funding Source: Operating Account - \$19,731.60 and User Fees - \$800.00  
Total Estimated Award: \$61,594.80  
District(s): 8

This is a thirty-six month contract. Global Clean offers 2.5%-10 Days, prompt payment discount.

The Departments of Financial Services and Parks & Recreation recommend award to the bidder offering the best value bid

Contact person: Terrence Freiburg, Purchasing Manager at 541-4313.



BID # 2008-160											
JANITORIAL SERVICES MARCOS B ARMIJO RECREATION CENTER											
ITEMS 1 & 1A		BERNA SERVICES		CAREFREE JANITORIAL		GLOBAL CLEAN		LUCY'S CLEANING SERVICES		MAHEIR JANITORIAL	
CRITERIA	WEIGHT BY %	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS
COST	45		16		40	1	45		40		38
REFERENCES	15	1	3	4	12	4	12	4	12	4	12
PAST HISTORY	15	0	0	3	9	3	9	3	9	3	9
COMPLIANCE WITH BID	25	3	15	3	15	3	15	3	15	3	15
TOTAL			34		76		81		76		74
RANK			9		T-2		1		T-2		5
NET COST			56318 0.355		22398 0.894		20018 Low		22430 0.892		23753 0.843

BID # 2008-160											
JANITORIAL SERVICES MARCOS B ARMIJO RECREATION CENTER											
ITEMS 2 & 2A		PROFESSIONAL BLDG MAINTANICE SVCS		S AJNITORIAL SERVICES		STAR CLEAN		TEXAS-UBS INC		TOTAL CLEANING	
CRITERIA	WEIGHT BY %	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS
COST	45		42		27		44		27		40
REFERENCES	15	3	9	2	6	0	0	0	0	4	12
PAST HISTORY	15	3	9	0	0	0	0	0	0	3	9
COMPLIANCE WITH BID	25	3	15	3	15	2	10	3	15	3	15
TOTAL			75		48		54		42		76
RANK			4		7		6		8		T-2
NET COST			21560		33857		20616		33927		22583
			0.928		0.591		0.971		0.590		0.886

# CITY OF EL PASO BID TABULATION

BID TITLE: JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATIONAL CENTER					BID # 2006-160					
BID DATE: JUNE 28, 2006					DEPARTMENT: PARKS AND RECREATION					
		BERNA SVC EL PASO, TX			CAREFREE JANITORIAL SERVICES EL PASO, TX			GLOBAL CLEAN EL PASO, TX		
ITEM NO.	LOCATION	HOURLY RATE	MONTHLY	ANNUAL	HOURLY RATE	MONTHLY	ANNUAL	HOURLY RATE	MONTHLY	ANNUAL
1.	JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATION CENTER	\$18.00	\$4,384.80	\$52,617.60	\$7.50	\$1,827.00	\$21,924.00	\$6.75	\$1,644.30	\$19,731.60
2.	ESTIMATED AFTER PARTY CLEANING 20 X YR	\$185.00 <small>/PER CLEANING</small>		\$3,700.00 <small>/TOTAL</small>	\$35.00 <small>/PER CLEANING</small>		\$700.00 <small>/TOTAL</small>	\$40.00 <small>/PER CLEANING</small>		\$800.00 <small>/TOTAL</small>
<b>GRAND TOTAL FOR LOCATION:</b>		\$56,317.60			\$22,624.00			\$20,531.60		
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE ORIGINAL CONTRACT, AT THE SAME UNIT PRICE:										
A. ONE (1) YEAR		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
PAYMENT TERMS:		_____ % - 10 DAYS			1% - 10 DAYS			2.5% - 10 DAYS		

FORMULA: HOURLY RATE X 56 HOURS/WEEK X 4.35 WEEKS/MONTH X 12 = YEARLY TOTAL

FORMULA: RATE PER CLEANING X 20 ESTIMATED CLEANINGS PER YEAR = YEARLY TOTAL

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: \_\_\_\_\_ /s/

DATE: 6/29/06

2006-160 JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATIONAL CENTER - PARKS AND RECREATION DEPARTMENT

# CITY OF EL PASO BID TABULATION

BID TITLE: JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATIONAL CENTER					BID # 2006-160					
BID DATE: JUNE 28, 2006					DEPARTMENT: PARKS AND RECREATION					
		LUCY'S CLEANING SERVICES EL PASO, TX			MAHEIR JANITORIAL SERVICE EL PASO, TX			PROFESSIONAL BUILDING MAINTENANCE SERVICES EL PASO, TX		
ITEM NO.	LOCATION	HOURLY RATE	MONTHLY	ANNUAL	HOURLY RATE	MONTHLY	ANNUAL	HOURLY RATE	MONTHLY	ANNUAL
1.	JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATION CENTER	\$7.50	\$1,827.00	\$21,924.00	\$7.90	\$1,924.44	\$23,093.28	\$7.25	\$1,766.10	\$21,193.20
2.	ESTIMATED AFTER PARTY CLEANING 20 X YR	\$60.00 <small>/PER CLEANING</small>		\$1,200.00 <small>/TOTAL</small>	\$45.00 <small>/PER CLEANING</small>		\$900.00 <small>/TOTAL</small>	\$40.35 <small>/PER CLEANING</small>		\$807.00 <small>/TOTAL</small>
GRAND TOTAL FOR LOCATION:		\$23,124.00			\$23,993.28			\$22,000.20		
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE ORIGINAL CONTRACT, AT THE SAME UNIT PRICE:										
A. ONE (1) YEAR		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
PAYMENT TERMS:		3% - 10 DAYS			1% - 10 DAYS			2% - 10 DAYS		

FORMULA: HOURLY RATE X 56 HOURS/WEEK X 4.35 WEEKS/MONTH X 12 = YEARLY TOTAL

FORMULA: RATE PER CLEANING X 20 ESTIMATED CLEANINGS PER YEAR = YEARLY TOTAL

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: \_\_\_\_\_ /s/ \_\_\_\_\_

DATE: 6/29/06

2006-160 JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATIONAL CENTER - PARKS AND RECREATION DEPARTMENT

# CITY OF EL PASO BID TABULATION

BID TITLE: JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATIONAL CENTER					BID # 2006-160					
BID DATE: JUNE 28, 2006					DEPARTMENT: PARKS AND RECREATION					
		S. JANITORIAL SERVICES EL PASO, TX			STAR-CLEAN M. EL PASO, TX			TEXAS - UBS, INC. HOUSTON, TX		
ITEM NO.	LOCATION	HOURLY RATE	MONTHLY	ANNUAL	HOURLY RATE	MONTHLY	ANNUAL	HOURLY RATE	MONTHLY	ANNUAL
1.	JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATION CENTER	\$23.00	\$5,602.80	\$67,233.60	\$6.85	\$1,668.66	\$20,023.92	\$10.58	\$2,577.29	\$30,927.46
2.	ESTIMATED AFTER PARTY CLEANING 20 X YR	\$24.00 /PER CLEANING	(BIDDER'S ANNUAL: \$4,608.00) /TOTAL	\$480.00	\$40.00 /PER CLEANING		\$800.00 /TOTAL	\$150.00 /PER CLEANING		\$3,000.00 /TOTAL
<b>GRAND TOTAL FOR LOCATION:</b>		(BIDDER'S GRAND TOTAL: \$71,841.60) \$67,713.60			\$20,823.92			\$33,927.46		
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE ORIGINAL CONTRACT, AT THE SAME UNIT PRICE:										
A. ONE (1) YEAR		(NONE CHECKED OFF) YES <input type="checkbox"/> NO <input type="checkbox"/>			YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
PAYMENT TERMS:		50% - 20 DAYS			1% - 10 DAYS			NET - 30 DAYS		

FORMULA: HOURLY RATE X 56 HOURS/WEEK X 4.35 WEEKS/MONTH X 12 = YEARLY TOTAL

FORMULA: RATE PER CLEANING X 20 ESTIMATED CLEANINGS PER YEAR = YEARLY TOTAL

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: \_\_\_\_\_ /s/

DATE: 6/29/06

2006-160 JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATIONAL CENTER - PARKS AND RECREATION DEPARTMENT

# CITY OF EL PASO BID TABULATION

BID TITLE: JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATIONAL CENTER					BID # 2006-160					
BID DATE: JUNE 28, 2006					DEPARTMENT: PARKS AND RECREATION					
		TOTAL CLEANING SERVICES EL PASO, TX								
ITEM NO.	LOCATION	HOURLY RATE	MONTHLY	ANNUAL	HOURLY RATE	MONTHLY	ANNUAL	HOURLY RATE	MONTHLY	ANNUAL
1.	JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATION CENTER	\$7.65	\$1,863.54	\$22,362.48						
2.	ESTIMATED AFTER PARTY CLEANING 20 X YR	\$40.00 <small>/PER CLEANING</small>		\$800.00 <small>/TOTAL</small>						
GRAND TOTAL FOR LOCATION:		\$23,162.48								
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE ORIGINAL CONTRACT, AT THE SAME UNIT PRICE:										
A. ONE (1) YEAR		YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>		YES <input type="checkbox"/>	NO <input type="checkbox"/>		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
PAYMENT TERMS:		2.5% - 20 DAYS								
BIDS SOLICITED: 59		BIDS RECEIVED: 10			BIDS LOCAL: 44			NO BIDS: 1		

FORMULA: HOURLY RATE X 56 HOURS/WEEK X 4.35 WEEKS/MONTH X 12 = YEARLY TOTAL

FORMULA: RATE PER CLEANING X 20 ESTIMATED CLEANINGS PER YEAR = YEARLY TOTAL

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APPROVED BY: \_\_\_\_\_ /s/

DATE: 6/29/06

2006-160 JANITORIAL SERVICES - MARCOS B. ARMIJO RECREATIONAL CENTER - PARKS AND RECREATION DEPARTMENT

C & L JANITORIAL SERVICES  
ATTN: CENSAR PEREZ  
1207 N GRAMA STREET  
EL PASO, TX 79903

B J JANITORIAL  
ATTN: MANUEL SAEI'Z  
2007 HAPPER STREET  
EL PASO, TX 79903

THE EAGLE JANITORIAL SERVICES  
ATTN: FRANK CORRAL  
2919 AURORA AVENUE  
EL PASO, TX 79930

RPM JANITORIAL SERVICES  
ATTN: RUBEN VALENZUELA/PEDRO  
7717 MONTANA AVENUE  
EL PASO, TX 79923

STAR-CLEAN  
ATTN: ARTURO RUBIO  
8120 ROGERS  
EL PASO, TX 79907

MAHEIR JANITORIAL SERVICES  
ATTN: HECTOR RODRIGUEZ  
12156 YVONNE RICHARDSON AVENUE  
EL PASO, TX 79936

J B JANITORIAL SERVICES  
ATTN: JORGE TELLEZ JR.  
3120 GATEWAY EAST  
EL PASO, TX 79905

O J SERVICE TWO  
ATTN: LORI HENSON  
P. O. BOX 5549  
N LITTLE ROCK, AR 72119

ADEFTO BUILDING & GROUND SVS.  
ATTN: E J OVERTON  
7740 MUSTANG AVENUE  
EL PASO, TX 79915

CAREFREE JANITORIAL  
ATTN: CARMEN RUBIO  
12264 CHISHOLM PASS DRIVE  
EL PASO, TX 79936

ATTN: EVELYN ESCOBAR  
ELIM CLEANING SERVICES  
12232 SITTING BULL  
EL PASO, TX 79936

MARTINEZ JANITORIAL SERVICES  
3121 TIERRA RIO ROAD  
EL PASO, TX 79938-4483

AJ MAINTENANCE SERVICE  
8057 BOWEN ROAD  
EL PASO, TX 79915-4701

JAMES ENTERPRISE  
ATTN: JOANNA JAMES  
605 CEDAR STREET  
CEDAR HILL, TX 75104

ANNA'S CLEANING SERVICE  
ATTN: ANA FIERRO  
12862 CHAUCER ROAD  
EL PASO, TX 79928

DJ'S JANITORIAL SERVICES  
ATTN: RAUL DELGADO  
P. O. BOX 370305  
EL PASO, TX 79937-0305

SUPERIOR BUILDING SERVICES  
ATTN: DANNETTE HEETH  
15565 WRIGHT BROTHERS  
ADDISON, TX 75001

P & S JANITORIAL SERVICES  
ATTN: VIRGINIA SANCHEZ  
12158 VALLEY QUAIL  
EL PASO, TX 79936

TOTAL CLEANING SERVICES  
ATTN: RAUL TORRES  
1026 NAVARRETTE  
EL PASO, TX 79907

CARRANCO PRODUCTS  
P. O. BOX 971032  
EL PASO, TX 79997-1032

GLOBAL CLEAN  
ATTN: JORGE GONZALEZ  
3737 N MESA SUITE D1 PMB 105  
EL PASO, TX 79902

PROFESSIONAL JANITORIAL SVCS  
ATTN: MARISELA VELEZ  
2110 WYOMING AVENUE  
EL PASO, TX 79903

EXECUTIVE MAINTENANCE  
ATTN: LUIS HERNANDEZ  
4305 LOMA DE ORO  
EL PASO, TX 79934

CMC & MAINTENANCE, INC.  
ATTN: LARRY MEYER  
4 UNION STREET SUITE 24  
BANGOR, ME 04401

Y & C JANITORIAL SERVICES  
3021 E. MISSOURI  
EL PASO, TX 79903

EPCC-CONTRACT OPPORTUNITIES CENTER  
ATTN: NORMA FLORES  
1359 LOMALAND ROOM 522  
EL PASO, TX 79935

ATTN: HECTOR RODRIGUEZ  
DUSTBUNNIES CLEANING SERVICES  
1319 E. YANDELL DRIVE  
EL PASO, TX 79901

ATTN: REZ LINEN  
PROFESSIONAL BUILDING  
MAINTENANCE SERVICES  
4312 LOMA ALEGRE  
EL PASO, TX 79934

TANDEM JANITORIAL SERVICES  
P. O. BOX 1282  
UPPER MARLBORO, MD 20773

MODERN ENTERPRISES  
ATTN: LETICIA HERNANDEZ  
10209 SUGARBERRY DR.  
EL PASO, TX 79925

Box  
Closed

STEAMATIC  
ATTN: EMA BERNAL  
8001 N. MESA E-207  
EL PASO, TX 79932

AMAZING INDUSTRIES INC.  
ATTN: KYM JORGENSEN  
P. O. 260447  
PLANO, TX 75026

*ATS*

ATTN: CYNTHIA CHAVEZ  
QUEST  
6601 MONTANA SUITE E  
EL PASO, TX 79925

~~JS SURGICAL~~  
ATTN: JAMES SPANN  
1321 BOULDER COURT  
WOODSTOCK, IL 60098

LUCY'S CLEANING SERVICES  
304 GRAPHITE  
EL PASO TX 79932

ATTN: HAROLD JENKINS  
CTJ MAINTENANCE  
3601 CONFLANS  
IRVING, TX 75061

KLEEN-TECH SERVICES CORPORATION  
ATTN: SASHA SILVA  
7100 N. BROADWAY 6-L  
DENVER, CO 80021

PREMIERE BUILDING SERVICES  
ATTN: DONNA GREENSPAN  
1945 NE 207<sup>TH</sup> STREET  
N. MIAMI BEACH, FL 33179

LUSAC BUILDING SERVICES  
6031 SHAWNDA COURT  
CITRUS HIEGHTS, CA 95621

UPSCALE CLEANING SERVICE INC.  
254 BENNETT AVENUE  
HEMPSTEAD, NY 11550

ADEFTO BUILDING AND  
GROUNDS SERVICE  
ATTN: NAOMI D. GARCIA  
7740 MUSTANG AVE  
EL PASO, TX 79915

ENTRUST ONE FACILITY SERVICES  
ATTN: LUPE FERNANDEZ  
11880 GREENVILLE AVE STE 108  
DALLAS, TX 75243

CLEAN WINDOWS 'N' MORE  
ATTN: ALFONSO SANDOVAL  
7225 IMPERIAL RIDGE  
EL PASO, TX 79912

PM JANITORIAL SERVICES  
WOMEN OWNED  
10413 VALLE FERTIL  
SOCORRO, TX 79927

TRDI INCORPORATED  
ATTN: CLARA IVETEE GARAY  
11601 PELLICANO SUITE B-4  
EL PASO, TX 79936

ATTN: GABRIEL BERNAL  
STEAMATIC OF EL PASO  
8001 N. MESA STREET SUITE 207  
EL PASO, TX 79932

UNIQUE JANITORIAL SERVICES INC  
6617 TARASCAS DRIVE  
EL PASO, TX 79912

A-ONE JANITORIAL  
6596 MONTANA SUITE F  
EL PASO, TX 79925

WESTERN JANITORIAL SERVICE INC.  
2124 MONTANA  
EL PASO, TX 79903

D & G JANITORIAL  
ATTN: DELLA WILLIAMS  
10824 COURT STREET  
EL PASO, TX 79924

*ATS*

MILITARY CLEANING TEAM  
ATTN: ROSALINDA /JESUS RODRIQUEZ  
2804 BYRON  
EL PASO, TX 79930

CLEOLA SWEED  
13744 PASEO CENTRAL AVENUE  
HORIZON CITY, TX 79928

S.A.N.A. PROFESSIONAL  
CLEANING SERVICE  
4922 HONDO PASS SUITE B  
EL PASO, TX 79924

EXCELLENT JANITORIAL SERVICES  
ATTN: DWAIN WILLIAMS  
8888 DYER STREET SUITE 413  
EL PASO, TX 79904

ATTN: JUAN MANUEL SOTELO  
SOTELO JANITORIAL SERVICES  
5665 BETHVIEW  
EL PASO, TX 79932

**PEREDA'S CLEANING & MAINT.  
10316 COMMODORE STREET  
EL PASO, TEXAS 79924**

*No Bid*