

DATE: 08/16/11

TO: City Clerk

FROM: Representative Michiel Noe, District 5

ADDRESS 2 Civic Center 10th Floor, El Paso, TX TELEPHONE 541-4701

Please place the following item on the (Check one):

CONSENT XXX REGULAR _____

Agenda for the Council Meeting of

August 23, 2011

Item should read as follows:

Appointment of Andres Quintana to the Open Space Advisory Board by Representative Michiel Noe, District 5.

SPECIAL

INSTRUCTIONS: _____

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Open Space Advisory Board

NOMINATED BY: Representative Michiel Noe DISTRICT: 5

NAME OF APPOINTEE Andres Quintana
(Please verify correct spelling of name)

BUSINESS ADDRESS: Varay Systems, 201 E. Main #700

CITY: El Paso ST: TX ZIP: 79901 PHONE: 496-8555

HOME ADDRESS: _____ a _____

CITY: El Paso ST: TX ZIP: _____ PHONI _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Bill Guerra Addington

EXPIRATION DATE OF INCUMBENT: 06/30/2011

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

CITY COUNCIL APPROVAL DATE: 08/23/2011

TERM BEGINS ON : 07/01/2011

EXPIRATION DATE OF NEW APPOINTEE: 06/30/2015

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: X

2nd TERM: _____

UNEXPIRED TERM: _____

EDUCATION

2007 University of Texas-El Paso
Bachelors of Arts - Accounting

2004 El Paso Community College
Associates of Arts - Business Administration.

1991 Bel Air High School
Highlander Award

SKILLS

Experience with the following applications:

- QuickBooks
- ConnectWise
- TimeSlips
- MicroSale
- All Microsoft Office software (Excel, Word, PowerPoint and Access)
- Great Plains

REFERENCES

1. Lisa Badillo, CFO
Bella Homes
8201 Lockheed Suite 203
El Paso, Texas 79925
(915) 779-4553
2. Christa Vera, Client Services Director
201 East Main, Suite 700
El Paso, Texas 79901
(915) 526-0348
3. Chris Rowley, Business Owner
Up and Running
3323 N. Mesa Suite 205
El Paso, Texas 79902
(915) 478-5663
4. Luis Montana, Accounting Manager
2208 W. Park Row Dr. Suite 100
Arlington, Texas 76013
(813) 801-6704
(915) 471-0590 (cell)

Additional work history and references upon request.