

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Fire Department

AGENDA DATE: August 23, 2011

CONTACT PERSON NAME AND PHONE NUMBER: Wade Warling, Logistics Chief, (915)771-1071
Bruce D. Collins, Purchasing Manager, (915) 541-4308

DISTRICT(S) AFFECTED: All

SUBJECT:

That the Purchasing Manager be authorized to issue a Purchase Order (s) to Hagemeyer North America Inc. for the purchase of 114 twin size mattresses' for use in multiple fire stations. This will be purchased off of the U.S. Communities Cooperative Purchasing Alliance Contract# RQ-06-814063-10A at an estimated expenditure of \$33,465.00.

BACKGROUND / DISCUSSION:

The EPFD is in the process of purchasing furnishings for various fire stations within the EPFD. The use of the U.S. Communities Cooperative Purchasing Alliance affords the EPFD the ability to purchase quality furnishings from a local vendor (Popular Mattress) through the Hagemeyer contract which allows Hagemeyer to source the product through community vendors. Popular Mattress relative other vendors, has proven to be a quality vendor providing quality product for the EPFD over the last several years.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Department: Fire Department
Amount: \$33,465.00
Funds Available: Dept # 22010320, Acct # 503303, Fund # 01101
Funds Source: Government Operations – Other Equipment

BOARD / COMMISSION ACTION:

N/A

*****AUTHORIZATION*****

DEPARTMENT HEAD: _____

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **AUGUST 23, 2011**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to Hagemeyer North America Inc., a contractor under the U.S. Communities Cooperative Purchasing Alliance Contract# RQ-06-814063-10A), for the purchase of 114 twin size mattresses. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the U.S. Communities Cooperative Purchasing Alliance was approved by Mayor and City Council on February 27, 2007.

Department:	Fire Department
Award to:	Hagemeyer North America Inc. Charleston, SC
Total Estimated Award:	\$33,465.00
Account No.:	22010320-503303-01101
Funding Source:	Government Operations – Other Equipment
District(s):	All
Reference No.:	2011-343

This is a Cooperative unit price type contract.

*******ADDITIONAL INFO BELOW*******

The U.S. Communities Cooperative Purchasing Alliance contract, awarded to Hagemeyer North America Inc., allows Hagemeyer to *source* the product being purchased through local community vendors. In this case, they are acquiring the product from Popular Mattress (locally) as reflected in the quote.

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SERVICE SOLUTIONS SUCCESS



To: Bruce D. Collins, Purchasing Manager, (915) 541-4313

From: Wade Warling, Logistics Chief, (915)771-1071

Date: August 2, 2011

Re: U.S. Communities Cooperative Purchasing Alliance - Hagemeyer North America Inc.
Federal I.D. # 56-2281578

The El Paso Fire Department recommends utilizing U.S. Communities Cooperative Purchasing Alliance (Federal I.D. # 56-2281578) to purchase (114) twin size mattresses for use in various fire stations within the EPFD. The amount of the requested purchase is \$33, 465.00. The following is the rationale that is used to evaluate the use of this procurement program as the best approach for the EPFD and the City of El Paso.

1. Is there an urgent need for the product/service? In other words, is time of the essence?

FY 2011 is drawing to an end and the need to exhaust funds allotted for this purchase is critical. The EPFD annually purchases items critical to the comfort and well being of firefighters. A percentage of mattresses are replaced annually to maintain quality furnishings within the stations.

2. Does the purchase through the program promote the standardization of equipment?

The use of the U.S. Communities Cooperative Purchasing Alliance promotes standardization due to the history generated with Popular Mattress and the consistent product produced locally.

3. Does the purchase through the program support local business? If not is there a comparable product/service available locally?

Popular Mattress is a local vendor with a long history of conducting business in the City Of El Paso.

4. Do the available vendors have prior work experience and/or familiarity with the City Of El Paso?

There are other vendors that conduct business within the City Of El Paso, but not to the extent that Popular Mattress has conducted business with the EPFD. Popular Mattress is extremely familiar with the City of El Paso, and the EPFD, along with all 35 fire stations located within the area. This knowledge and established history allows for Popular Mattress to be a solid choice.

5. Is the pricing reasonable as compared to other similar products/work performed for the City Of El Paso in the past or as quoted from other companies?

The pricing is reasonable in comparison to other vendors. Additionally, the quality of materials used by Popular Mattress is of added value. They are equipped with extra

Mayor

John F. Cook

City Council

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Ann Morgan Lilly

District 2

Susie Byrd

District 3

Emma Acosta

District 4

Carl L. Robinson

District 5

Dr. Michiel R. Nee

District 6

Eddie Holguin Jr.

District 7

Steve Ortega

District 8

Cortney Carlisle Niland

City Manager

Joyce A. Wilson



FINANCIAL SERVICES DEPARTMENT
2 Civic Center Plaza, 7th Floor, City Hall – El Paso, Texas 79901
(915) 541-4011



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thick pillow top mattress, with heavy gauge coil springs, and durable framing construction. Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract. The participation by the City of El Paso in the U.S. Communities Cooperative Purchasing Alliance was approved by Mayor and City Council on February 27, 2007.



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