

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: General Services

AGENDA DATE: 08/23/11

CONTACT NAME AND PHONE NUMBER: Stuart Ed, Director, General Services, (915) 621-6822
Bruce D. Collins, Purchasing Manager, Financial Services (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Approve purchase order to PC Automated through the use of Region 19 Contract 10-6546 for the purchase of HVAC units for several Fire Stations. This is a one time purchase of \$72,146.00 for HVAC units to be replaced at the following locations:

Fire Station #17, 8803 Alameda - \$14,867.00
Fire Station #7, 3200 Pershing - \$18,146.00
Fire Station #21, 10000 Dyer Alameda - \$19,143.00
Fire Station #16, 3828 Hercules - \$19,990.00

Total expenditures are \$72,146.00.

BACKGROUND / DISCUSSION:

The city is currently improving and upgrading the facilities listed above in which current HVAC units have been in place for a minimum of 15 years and have exceeded their life expectancy. Once completed, these upgrades will improve energy consumption due to the systems running more efficiently and they will enhance the working conditions for Fire personnel. Local business is being supported.

PRIOR COUNCIL ACTION:

Region 19 Cooperative Purchasing Program was approved by Mayor and City Council on March 4, 2008.

AMOUNT AND SOURCE OF FUNDING:

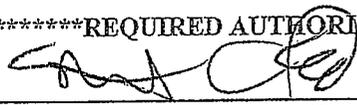
14400500-508027-27051-31010 – PCP012MF01 – General Services, Facilities Maintenance – Citywide

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS



Department Cooperative Purchase Memo

To: Michael Lau, Purchasing Division

From: René Barraza, General Services

Date: August 8, 2011

Re: Region IX CO-OP Agreement #10-6546 Skilled Labor Services

Mayor
John F. Cook

The General Services Department recommends utilizing Region IX CO-OP Agreement #10-6546 to issue a \$72,146.00 purchase order to PC Automated Controls, Inc for the purchase and installation of various HVAC Units throughout the City. The following are the factors used to evaluate the use of this procurement program as the best approach:

City Council

1. *Is there an urgent need for the product/service? In other words, is time of the essence?*

District 1
Ann Morgan Lilly

Yes. The current HVAC units have been in place for a minimum of 15 years and an upgrade has become necessary at this point due to the units being beyond repair. This is a key component for the buildings and is a high priority as it will make working conditions more comfortable in the four Fore Stations where they are to be installed.

District 2
Susie Byrd

2. *Does the purchase through the Program promote the standardization of equipment?*

District 3
Emma Acosta

Yes. The City is moving toward upgrading all buildings as it is needed. By doing this, all buildings will improve their energy efficiency and lower costs.

District 4
Carl L. Robinson

3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?*

District 5
Dr. Michael R. Noe

Yes, local business is supported. PC Automated Controls is a local business.

District 6
Eddie Holguin Jr.

4. *Do the available vendors have prior work experience and/or familiarity with the City?*

Yes. PC Automated Controls has installed HVAC units and performed other HVAC work throughout the City, City Hall and MSC offices.

District 7
Steve Ortega

5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?*

District 8
Cortney Carlisle Niles

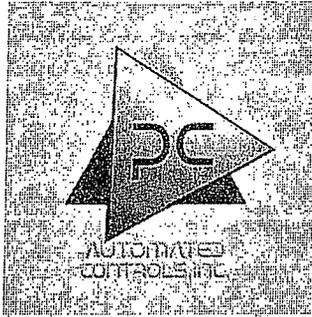
Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract. The participation by the City of El Paso in the Region 19 Cooperative Purchasing Program was approved by Mayor and City Council on March 4, 2008. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24, 2008.

City Manager
Joyce A. Wilson

General Services
Director
Stuart C. Ed



GENERAL SERVICES DEPARTMENT
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July 29, 2011

Rene Barraza
City of El Paso
General Services
El Paso, TX
(915)621-6831

Re: Fire Station #7, 16, 17, and 21 Quote Price Breakdown, as per Region 19 Co-op Agreement #10-6546

Dear Mr. Barraza,

The following is the breakdown of the pricing for the Fire Station AC retrofit projects, as requested:

Fire Station #7, Proposal # P11209

- 14 SEER 5 ton Goodman split system consisting of condenser, cased coil, line set, digital t-stat, factory labor warranty, condenser pump and piping, air filter
COST-\$2290 x REGION 19-25% = \$2863
- Goodman 13 SEER 2.5 ton gas electric packaged RTU, gas piping, digital t-stat, factory labor warranty, air filter
COST - \$2138 x REGION 19 - 25% = \$2672
- Electrical to include all wire, conduit, fittings, disconnects, boxes, t-stat wire, connectors, GFCI, smoke detector/enunciator, etc.
COST - \$530 x REGION 19 - 25% = \$663
- Fabricated sheet metal, ductwork, caps, insulation, roof penetration seals, air conditioning unit base frames, return air filter grill, screws, etc.
COST - \$2970 x REGION 19 -25%= \$3713
- Crane and rigging services
COST - \$270 x REGION 19 - 25%= \$338
- Truck expenses
COST - \$275 x REGION 19 - 25%= \$373
- Labor of 114 hours x \$66/hr = \$7524

Total = \$18,146.00

Fire Station #16, Proposal # P11211

- 14 SEER 4 ton Goodman split system consisting of condenser, cased coil, line set, digital t-stat, factory labor warranty, condenser pump and piping, air filter
COST-\$1936 x REGION 19-25% = \$2420
- Sanyo .75 ton inverter mini-split heat pump condenser, wall mount indoor unit, line set, condensate pump, freight
COST-\$844.41 x REGION 19-25%= \$1055
- Goodman 13 SEER 3 ton gas electric packaged RTU, gas piping, digital t-stat, factory labor warranty, air filter
COST - \$1943 x REGION 19 - 25% = \$2429
- Electrical to include all wire, conduit, fittings, disconnects, boxes, t-stat wire, connectors, GFCI, smoke detector, etc.
COST - \$715 x REGION 19 - 25%= \$894
- Fabricated sheet metal, ductwork, caps, insulation, roof penetration seals, air conditioning unit base frames, return air filter grill, screws, etc.
COST - \$2722 x REGION 19 -25%= \$3402
- Crane and rigging services
COST - \$270 x REGION 19 - 25%= \$338
- Truck expenses
COST - \$275 x REGION 19 -25%= \$344
- Labor of 138 hours x \$66/hr = \$9108

Total = \$19,990.00

Fire Station #17, Proposal # P11208

- 14 SEER 5 ton Goodman split system consisting of condenser, cased coil, line set, 140K Btu furnace, digital t-stat, factory labor warranty, condenser pump and piping, air filter
COST-\$2818 x REGION 19-25% = \$3522
- Electrical to include all wire, conduit, fittings, disconnects, boxes, t-stat wire, connectors, GFCI, smoke detector/enunciator, etc.
COST - \$555 x REGION 19 - 25%= \$694
- Fabricated sheet metal, ductwork (to include spiral duct run in sleeping quarters), caps, insulation, roof penetration seals, air conditioning unit base frames, return air filter grill, screws, etc.
COST - \$4070 x REGION 19 -25%= \$5080
- Crane and rigging services
COST - \$185 x REGION 19 - 25%= \$231
- Truck expenses
COST - \$365 x REGION 19 - 25%= \$456
- Labor of 74 hours x \$66/hr = \$4884

Total = \$14,867.00

Fire Station #21, Proposal # P11210

- Goodman 13 SEER 5 ton gas electric packaged RTU, gas piping, digital t-stat, factory labor warranty, air filter
COST - \$2601 x REGION 19 - 25% = \$3251
- Goodman 13 SEER 2.5 ton gas electric packaged RTU, gas piping, digital t-stat, factory labor warranty, air filter
COST - \$1931 x REGION 19 - 25% = \$2414
- Electrical to include all wire, conduit, fittings, disconnects, boxes, t-stat wire, connectors, GFCI, smoke detector/enunciator, etc.
COST - \$658 x REGION 19 - 25% = \$823
- Fabricated sheet metal, ductwork, caps, insulation, roof penetration and seals, air conditioning unit base frames, screws, etc.
COST - \$3850 x REGION 19 - 25% = \$4813
- Crane and rigging services
COST - \$270 x REGION 19 - 25% = \$338
- Truck expenses
COST - \$195 x REGION 19 - 25% = \$244
- Labor of 110 hours x \$66/hr = \$7260

Total = \$19143.00

*Note: All work is priced to be performed during normal business hours and does not include overtime expenses.

Thank you for the opportunity for PC Automated Controls to offer our quality services to the City of El Paso. If there are any questions or concerns we can assist you with pertaining to the proposals or any other building mechanical or controls opportunities, please do not hesitate to call upon us.

Sincerely,

Donald L. Johnson

Solutions Sales Specialist

PC Automated Controls, Inc.

djohnson@pcautomatedcontrols.com