

**CITY OF EL PASO, TEXAS  
REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:** Environmental Services and Code Enforcement

**AGENDA DATE:** July 26, 2011

**CONTACT PERSON/PHONE:** Ellen Smyth, Environmental Services Director 621-6892  
Bruce D. Collins, Purchasing Manager-Financial Services 541-4313

**DISTRICT(S) AFFECTED:** All

**SUBJECT:** Contract 2008-210 Environmental Laboratory Services for Municipal Solid Waste Facilities  
Exercise the option to extend the contract for two additional years at a rate of \$40,000 annually for a two year total of \$80,000.

**BACKGROUND / DISCUSSION:**

ESD is very satisfied with the current vendor under contract 2008-210. Therefore they would like to exercise the option to extend the contract for a period of two additional years.

**PRIOR COUNCIL ACTION:**

Contract 2008-210 was approved by Council for Environmental Laboratory Services for Municipal Solid Waste Facilities was approved by Council on August 12, 2008.

**AMOUNT AND SOURCE OF FUNDING:**

The funding source for this purchase will be from  
Fund 40403: Environmental Services  
Dept ID: 34010280  
Account #: 502204  
Project:  
Class: 34000  
\$80,000

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required)

**FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:**

*John D. Daza for Ellen Smyth*  
\_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**MOTION  
AUGUST 12, 2008**

Motion made, seconded, and unanimously carried to **AWARD** Bid Solicitation No. 2008-210 (Environmental Laboratory Services for Municipal Solid Waste Facilities) to TestAmerica Laboratories, Inc., for a total estimated award of \$120,000.

Department:	Environmental Services
Award to:	TestAmerica Laboratories, Inc. North Canton, OH
Items:	All
Annual Estimated Amount:	\$40,000
Option:	2 years
Account No.:	34010296 – 502204 – 40403
Funding Source:	Environmental Services
Total Estimated Award:	\$120,000

This is a thirty-six month requirements type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Environmental Services recommend award as indicated to the vendor offering the best value bid.

Richarda Duffy Momsen, City Clerk