

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: City Manager – Development and Infrastructure

AGENDA DATE: Introduction on August 17, 2010; public hearing on August 24

CONTACT PERSON NAME AND PHONE NUMBER: Patricia D. Adauto, Deputy City Manager
(915) 541-4853

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

An Ordinance amending Title 2 (Administration and Personnel), add Chapter 2.10 (Planning and Economic Development Department), and sections thereunder, in the El Paso City Code, to create and establish the functions of the Department known as the Planning and Economic Development Department

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The City Manager proposed through the Budget for FY 2011 and the City Council has decided to re-organize the City Manager's Office, the Economic Development Department, the Engineering Department, the Street Department, the Environmental Services Department and to delete the Development Services Department. This action necessitates this ordinance and others to make changes to the City Code to reflect the organizational change and to create the Planning and Economic Development Department.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 2 (ADMINISTRATION AND PERSONNEL), ADD CHAPTER 2.10 (PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT), AND SECTIONS THEREUNDER, IN THE EL PASO CITY CODE, TO CREATE AND ESTABLISH THE FUNCTIONS OF THE DEPARTMENT KNOWN AS THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT.

WHEREAS, the City desires to rename and reorganize the services that have been provided by the Development Services Department and the Economic Development Department to achieve efficiencies; and

WHEREAS, the Planning and Economic Development Department is created to manage and oversee the functions and duties relating to

WHEREAS, any prior ordinance or ordinances of the City, which previously related to the creation of the Economic Development Department, an older department of the City of El Paso, are repealed to the extent that they conflict with this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO, TEXAS:

Section 1. That Title 2 (Administration and Personnel), Chapter 2.10 (Planning and Economic Development Department) of the El Paso City Code, be created.

Section 2. That Section 2.10.010 (Creation and Purpose of the Planning and Economic Development Department), be created to read as follows:

Section 2.10.010. Creation and Purpose of the Planning and Economic Development Department.

a. There is established in the City of El Paso, the Planning and Economic Development Department, which shall generally provide for the planning, economic development and redevelopment of the City of El Paso. There shall be two divisions within the department: the planning division and the economic development division.

b. The primary function of the planning division shall be handling the duties and responsibilities for all matters relating to planning, subdivisions, smart code, GIS, zoning in the City and all related functions regarding the development and use of property as assigned by the city manager and his designees, to include but not be limited to all duties and responsibilities assigned and set forth in the El Paso City Code for the department, the planning division, and the planning official as designated by the city manager.

c. The primary function of the economic development division shall be to assist with job creation in the community through recruitment, retention, expansion and entrepreneurship; and to administer economic development incentive programs and to manage redevelopments efforts citywide.

Section 3. That Section 2.10.020 (Staffing of the Planning and Economic Development Department) be amended to read as follows:

Section 2.10.020. Staffing of the Planning and Economic Development Department.

a. The department shall be staffed by a department director and such other appropriate positions as are authorized by the Council.

b. The department director shall be responsible for the performance of duties as assigned by the ordinances of the City and as determined and directed by the City Manager, including but not limited to the duties of the planning official, provided however, that the City Manager may reassign duties to other departments and staff, as he deems appropriate.

Section 4. Effective date. This ordinance shall be effective on September 1, 2010.

Section 5. Except as herein provided, Title 2 (Administration and Personnel) shall remain in full force and effect.

ADOPTED this 24th day of August 2010.

THE CITY OF EL PASO

ATTEST:

John F. Cook, Mayor

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Elaine S. Hengen
Senior Assistant City Attorney

APPROVED AS TO CONTENT:

Patricia D. Adauto
Deputy City Manager