



## Special Privilege Permits & Licenses

### ***Revisions to Current Ordinance (Title 15)***

- Change of responsibilities from Development Services to Engineering
- Increase use of administrative process
  - Permits (approved by City Engineer)
  - Licenses (approved by City Council)
- Delete fees from Title 15 and add to Schedule C





## Special Privilege Permits & Licenses

### ***Increased use of Administrative Process (Permit vs. License)***

- Permit if encroachment is temporary or removable
  - Began using in 2007 for temporary street closures
  - Recently approved outdoor patio cafes
  - TABC requires Council approval (resolution) if alcoholic beverages are served
  
- License if encroachment is permanent / long term / structural





## Special Privilege Permits & Licenses

### ***Increased use of Administrative Process (Permit vs. License)***

- Aerial Encroachments
  - Permit: Canopies, Awnings, Marquees, Signs, Temporary Banners & Street Displays
  - License: Skywalk, Pipelines, Cables
  
- Surface Encroachments
  - Permit: Temporary Street Closures, ADA Ramps, Outdoor Patio Cafes, Street Furniture
  - License: Buildings / Structures, Taxi Stands, Pipelines, Cables, Food Vendors



## Special Privilege Permits & Licenses

- Section A – Where used
- Section B – Application requirements
- Section C – Procedure for a License
- Section D – Procedure for a Permit
- Section E – Types of Encroachments
- Section F – Fee information
- Section G – Exceptions to requirements



## Special Privilege Permits & Licenses

Section H – Requirements for Aerial Encroachments

Section I – Requirements for Temporary Street Displays

Section J – Requirements for Banner Programs

Section K – Requirements for Outdoor Patio Cafes

*(Union Plaza Entertainment Area - Other areas to be added as designated by Council)*

Section L - Temporary Street Closures

Section M - Buildings and Structural

Section N - Downtown Food Vendors

*(possible future privatization)*





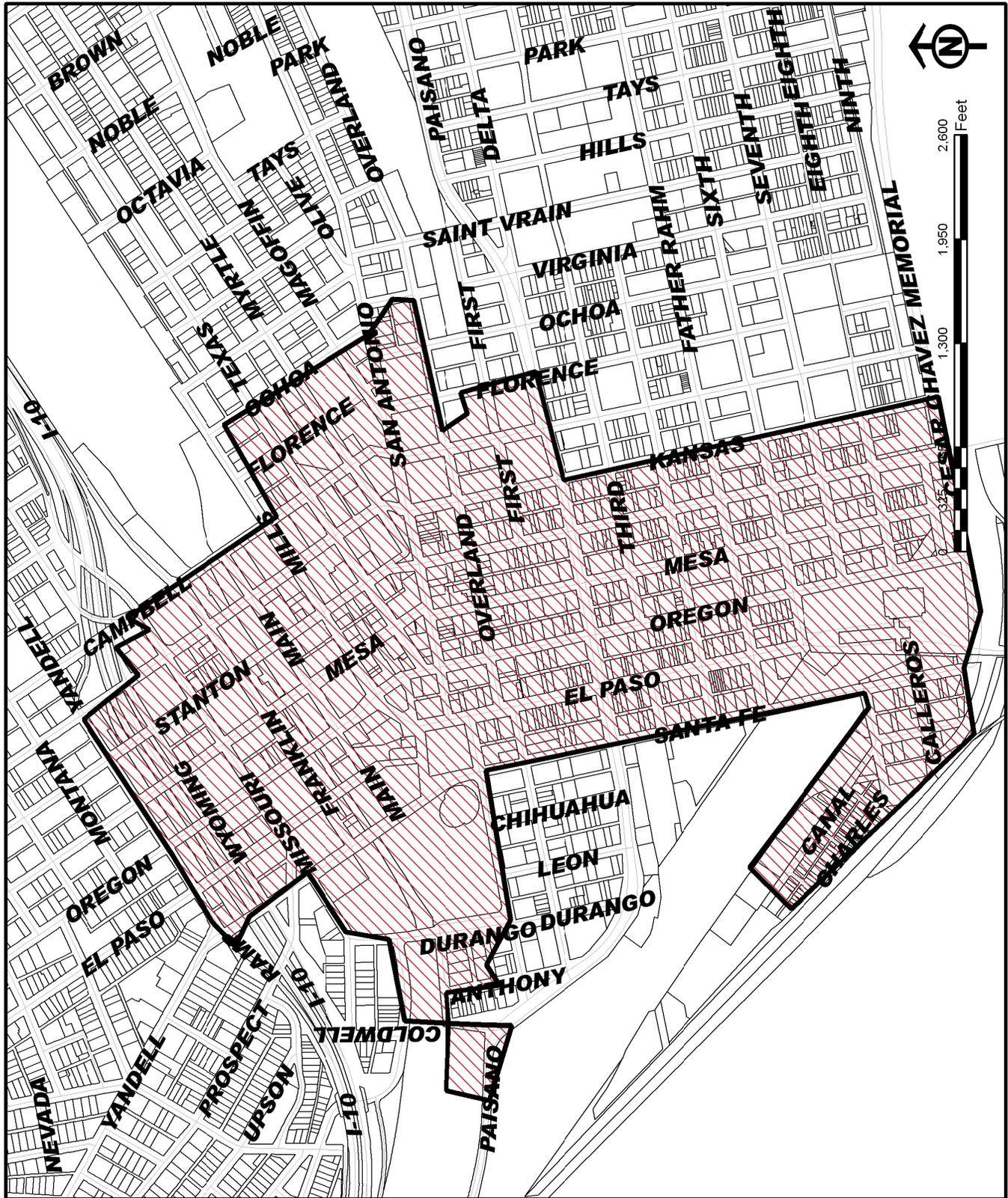
## Special Privilege – Revision, DCC 8-19-09

### **Permit / License Fees**

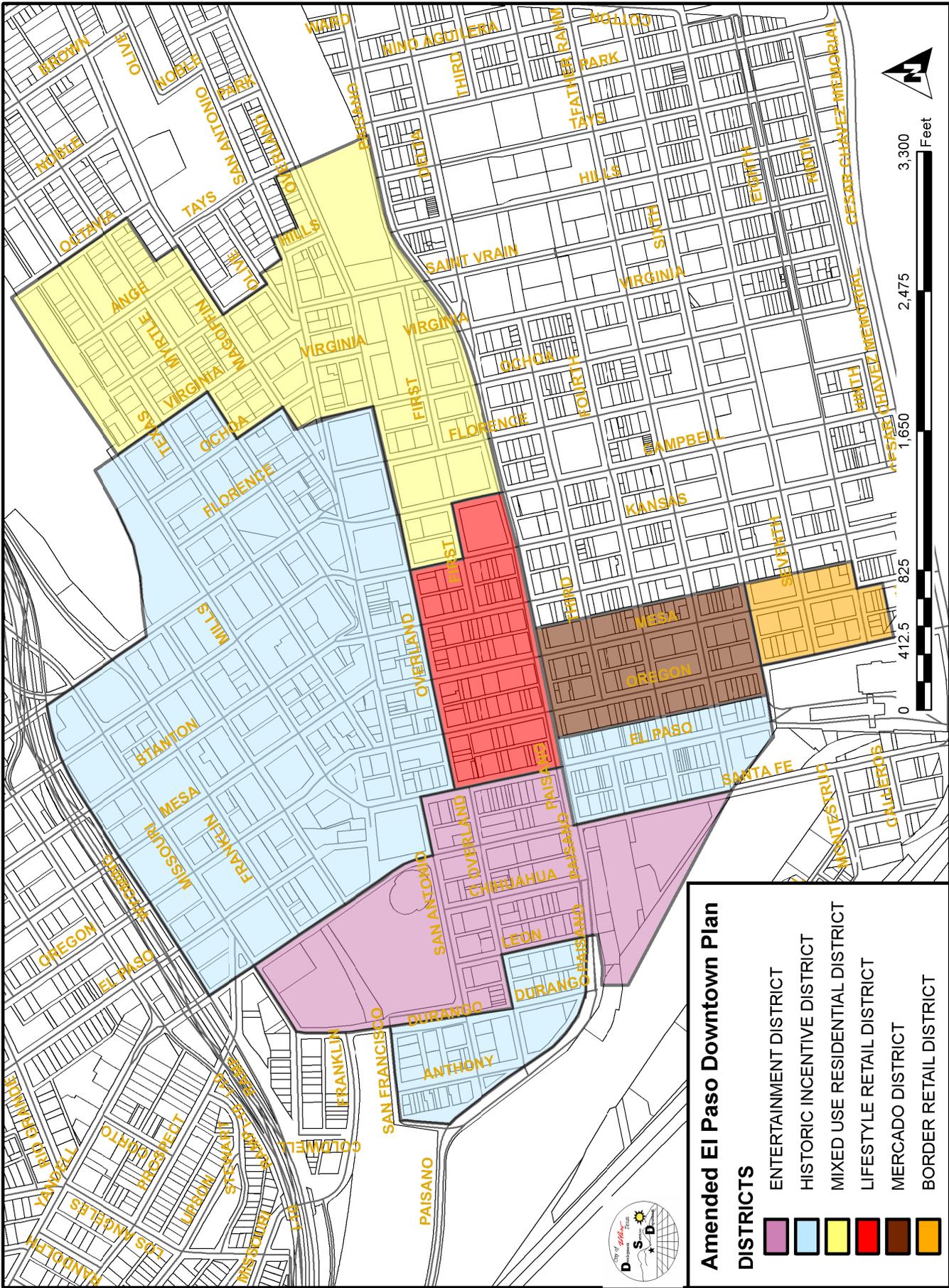
*Proposed change in "downtown improvement area" for fee reductions to use the boundary of the 2015 Downtown Plan*

- Section F.2 "defined as the Downtown Plan area as described in the Downtown 2015 Plan adopted by City Council on October 31, 2006."
- Section M.1 (Structural encroachments in downtown area) - annual fee should be \$15.00 per square foot.
- Section N - replace "central business district " with "downtown improvement area."





**DOWNTOWN AREA**



### Amended El Paso Downtown Plan

**DISTRICTS**

- ENTERTAINMENT DISTRICT
- HISTORIC INCENTIVE DISTRICT
- MIXED USE RESIDENTIAL DISTRICT
- LIFESTYLE RETAIL DISTRICT
- MERCADO DISTRICT
- BORDER RETAIL DISTRICT





## Title 15 - Special Privilege - Proposed Fee Changes

### *Application Fees*

- Current application fee is \$82.50 (non-refundable)
- OMB study recommends between \$300-\$450
  - Reduced fee in the downtown area
- Other cities application fees:
  - Austin                    \$450
  - San Antonio            \$500





## Title 15 - Special Privilege - Proposed Fee Changes

### *Processing Costs per OMB Study*

Application Type	Entry Salary	Average Salary	Median Salary	Proposed Fee
Permit	\$271	\$327	\$306	\$350/\$200
Permit & Resolution	\$388	\$469	\$438	\$350/\$200
License	\$485	\$599	\$552	\$350/\$200



## **Title 15 - Special Privilege - Proposed Fee Changes**

### ***Permit / License Fees***

- Current fees for use of City property have not been updated in 15+ years
- Lower rates will continue to apply in downtown area

*(Proposed change in area for fee reductions to include all area in the 2015 Downtown Plan)*



## Title 15 – Proposed Fee Changes (Surface Encroachments)

ENCROACHMENT	CURRENT FEE	PROPOSED FEE	DOWNTOWN FEE	PROPOSED DOWNTOWN FEE
Street Closure in a R or A Zone	\$55.00 per day	\$100.00 per day	\$55.00 per day	\$100.00 per day
Street Closure <24 Hours in a C or M Zone	\$137.50	\$200.00	\$50.00	\$100.00
Street Closure >24 Hours in a C or M Zone	\$110.00 per day	\$200.00 per day	\$75.00 per day	\$100.00 per day





## Title 15 – Proposed Fee Changes (Surface Encroachments)

ENCROACHMENT	CURRENT FEE	PROPOSED FEE	DOWNTOWN FEE	PROPOSED DOWNTOWN FEE
Taxi Stand	\$275.00	\$2,000.00	\$275.00	\$1,000.00
Downtown Food Vendors	N/A	N/A	\$1,100.00	\$2,000.00
Accessibility Ramps	\$10.00	\$10.00	\$10.00	\$10.00
School Signs	\$75.00	N/A	\$75.00	N/A
Outdoor Pay Telephones	\$650.00	\$1,000.00	\$650.00	\$1,000.00
Street Furniture	N/A	N/A	\$20.00	\$20.00
Outdoor Cafés, restaurants, marketplaces	N/A	\$300.00	\$300.00	\$300.00
Other Surface encroachment minimum fee	\$550.00	\$1,000.00	\$550.00	\$1,000.00



## Title 15 – Proposed Fee Changes (Aerial Encroachments)

ENCROACHMENT	CURRENT FEE	PROPOSED FEE	DOWNTOWN FEE	PROPOSED DOWNTOWN FEE
Existing Awnings Canopies, signs, marquees	\$110.00	\$200.00	\$20.00	\$20.00
New Awnings, canopies, wall signs	\$330.00	\$500.00	\$20.00	\$20.00
New Marquees, kiosks, other signs	\$330.00	\$500.00	\$50.00	\$50.00
Security Roll up doors / renewals only	\$165.00	\$200.00	\$20.00	\$20.00
Minimum Fee Other Aerial Encroachments	\$550.00	\$1,000.00	\$550.00	\$1,000.00



## Title 15 – Proposed Fee Changes (Aerial Encroachments)

ENCROACHMENT	CURRENT FEE	PROPOSED FEE	DOWNTOWN FEE	PROPOSED DOWNTOWN FEE
Temporary Banners (per banner per day)	\$11.00	\$11.00	\$11.00	\$11.00
Temporary Street Displays (per day per display)	\$10.00	\$10.00	\$10.00	\$10.00
Banner Program (per banner)	\$10.00	\$10.00	\$10.00	\$10.00



## Title 15 – Proposed Fee Changes (Subsurface Encroachments)

ENCROACHMENT	CURRENT FEE	PROPOSED FEE	DOWNTOWN FEE	PROPOSED DOWNTOWN FEE
Underground Storage Vaults and structures	N/A	N/A	\$330.00	\$400.00
Pipelines (formula calculation - minimum fee)	\$1,100.00	\$3,500.00	\$1,100.00	\$3,500.00
Cables (formula calculation - minimum fee)	\$1,320.00	\$3,500.00	\$1,320.00	\$3,500.00
Minimum Fee Other Subsurface Encroachments	\$550.00	\$1,000.00	\$550.00	\$1,000.00





***Questions/Comments?***