

**CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

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DEPARTMENT: Public Health

AGENDA DATE: August 26, 2008

CONTACT PERSON/PHONE: Michael Hill , Department of Public Health, 771-5702.

DISTRICT(S) AFFECTED: All

SUBJECT: That the Mayor be authorized to sign Interlocal Agreements between the City of El Paso, Texas ("City of El Paso") and the listed municipalities by and through its duly authorized officials, pursuant to the Interlocal Cooperative Act. Services are to be performed in each municipality, and any extraterritorial jurisdiction thereof where the City of El Paso may lawfully provide public health and other services as delegated and authorized under this Interlocal Agreement for the period of September 1, 2008 through August 31, 2009.

Town of Anthony, Texas
Town of Clint, Texas
Town of Horizon City, Texas
City of Socorro, Texas
Village of Vinton, Texas

BACKGROUND / DISCUSSION:

These agreements were historically processed and approved by the El Paso City-County Board of Health through the El Paso City-County Health and Environmental District. These agreements are necessary for the mutual advancement of the health and general welfare of the citizens of all jurisdictions concerned.

Through these agreements the City will enforce Local and State Laws and Rules that protect the public health and ensure safety in accordance with the 10 Essential Function indicated in the Texas Health and Safety Code.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes

AMOUNT AND SOURCE OF FUNDING:

Appropriate and customary fees will be charged as indicated in the agreement. The amount paid by each municipality is based on the population estimate dated January 1, 2000, from the United States Census Bureau figures. (Total amount is indicated in each Agreement)

BOARD / COMMISSION ACTION:

Previously approved by Mayor and City Council.

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

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RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Mayor be authorized to sign Interlocal Agreements between the City of El Paso, Texas ("City of El Paso") and the listed municipalities by and through its duly authorized officials, pursuant to the Interlocal Cooperative Act. Services are to be performed in each municipality, and any extraterritorial jurisdiction thereof where the City of El Paso may lawfully provide public health and other services as delegated and authorized under this Interlocal Agreement for the period of September 1, 2008 through August 31, 2009.

Town of Anthony, Texas
Town of Clint, Texas
Town of Horizon City, Texas
City of Socorro, Texas
Village of Vinton, Texas

PASSED AND APPROVED this 26th day of August 2008.

CITY OF EL PASO

John F. Cook, Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM


Elaine S. Hengen
Senior Assistant City Attorney

APPROVED AS TO CONTENT


Michael Hill, Director
Department of Public Health

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STATE OF TEXAS)
)
COUNTY OF EL PASO)

INTERLOCAL AGREEMENT

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THIS AGREEMENT is entered into on the last listed approved date below between the CITY OF EL PASO, TEXAS ("City of El Paso") and the TOWN OF ANTHONY, TEXAS ("Town of Anthony") by and through its duly authorized officials, pursuant to the Interlocal Cooperation Act.

RECITALS

Whereas, the City of El Paso and the Town of Anthony are lawfully established municipalities in the State of Texas and authorized to enter into this Agreement.

Whereas, the City of El Paso has created a Department of Public Health to provide laboratory, health education and community health preparedness services at a level and in a manner so as to adequately support all services and programs of the El Paso Department of Public Health.

Whereas, the City of El Paso has notified the State of Texas that it will continue to provide public health services to all residents of El Paso County, including the residents of the incorporated cities as well as the unincorporated areas, as required by relevant State grants.

Whereas, this Agreement for Interlocal cooperation between the Parties to provide public health and other services by the City of El Paso for the Town of Anthony is necessary for the mutual advancement of the health and general welfare of the citizens of all jurisdictions concerned.

Whereas, the Town of Anthony desires to have the City of El Paso's appointed health authority serve as the Town of Anthony's health authority.

Whereas, the Town of Anthony desires to have the City of El Paso's designated Local Rabies Control Authority serve as the Town of Anthony's designated authority, as necessary pursuant to state law.

Whereas, the Town of Anthony will make available and/or transfer to the City of El Paso certain information, in conjunction with goods or services that are being provided by the City of El Paso to the Town of Anthony, which is confidential and must be afforded special treatment and protection.

Whereas, the City of El Paso will also have access to and/or receive from the Town of Anthony certain Information that can be used or disclosed only in accordance with this Agreement and the HHS Privacy Regulations.

FOR THESE REASONS, and in consideration of the mutual promises contained in this Agreement, the Town of Anthony and the City of El Paso mutually agree as follows:

1. **SCOPE OF SERVICES.**

A. The City of El Paso shall perform the following services under the terms and conditions hereinafter stated, and the Town of Anthony hereby accepts and agrees to the following terms and conditions:

- (1) The City of El Paso will issue permits and provide inspection services of food establishments at a frequency and in accordance with recommended protocols as established by the Texas Department of State Health Services (DSHS). The City of El Paso will provide enforcement of applicable State laws and regulations as appropriate to help reduce the risk of food borne illnesses in said establishments. Appropriate and customary fees will be charged to the establishments, as permitted by law.
- (2) The City of El Paso will conduct inspections of public facilities, to include but not be limited to public schools, trailer parks, public and semi-public swimming pools, Laundromats, and tattoo parlors, at a frequency and in accordance with standard protocols, environmental health regulations, and applicable State law and any applicable Anthony city ordinances. The City of El Paso will provide enforcement of applicable State laws and regulations as appropriate, to help reduce the risk of disease transmission and drowning hazards. Appropriate and customary fees will be charged to the inspected facilities, as permitted by law.
- (3) The City of El Paso will provide complaint investigation/enforcement services as determined to be appropriate by City of El Paso staff for those conditions that violate the Texas Health and Safety Code and any applicable Anthony city ordinances.
- (4) The City of El Paso will provide mosquito control services, including but not limited to, collecting and identifying mosquito species, larviciding, adulticiding, providing enforcement of violations that create mosquito harborage as appropriate, tracking of vector-borne disease, and educating the public regarding disease prevention strategies. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.

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- (5) The City of El Paso agrees to provide animal control services as determined to be appropriate by City of El Paso staff and as required by law, including but not limited to, investigating citizen complaints, conducting periodic patrols to proactively enforce appropriate State animal-related rules and laws and Anthony city ordinances, impoundment of stray animals, investigation of animal bite reports, quarantine of animals involved in bites, investigation of allegations of animal cruelty, and the euthanization of animals as necessary. This Agreement does not include animal sheltering costs and consequently, those costs will be the responsibility of the citizen.
- (6) The City of El Paso will provide communicable disease investigation services for the purpose of tracking communicable diseases and helping to reduce transmission in accordance with appropriate epidemiological intervention. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.
- (7) The City of El Paso will provide immunization services to residents in Anthony to include but not be limited to childhood immunizations as recommended by the Texas DSHS and immunizations to protect against influenza. Appropriate and customary fees will be charged to those receiving these services.
- (8) The City of El Paso will provide tuberculosis and sexually transmitted disease control services to residents in Anthony. Services may include testing, treatment and investigation of contacts, as appropriate. Appropriate and customary fees will be charged to those receiving these services.
- (9) The City of El Paso will include the jurisdictional areas of the Town of Anthony within its programs and services for the purpose of the enhancement of the air quality, to include but not be limited to, routine ambient air monitoring, analysis of gasoline samples to ensure compliance with oxygen content, and investigation and enforcement of air related nuisances and other requirements as set forth by the Texas Commission on Environmental Quality and/or the United States Environmental Protection Agency as appropriate.
- (10) The City of El Paso will provide Women, Infants and Children (WIC) Nutrition services to residents in Anthony in accordance with Texas DSHS requirements. Services may include medical health assessment, nutrition, breast feeding promotion, social service referral, and food benefit issuances, as appropriate.

(11) The City of El Paso agrees that in accordance with the provisions of any and all grants from federal and state agencies that are awarded on a county-wide basis, the City of El Paso will provide services in the jurisdictional areas of the Town of Anthony as required under these grant provisions.

B. To the extent allowed by law, the Town of Anthony agrees to pass all ordinances and resolutions necessary to give the City of El Paso and City of El Paso personnel jurisdiction to provide public health and other service functions in the Town of Anthony pursuant to the terms of this Agreement, including its extraterritorial jurisdiction, if any, where the providing of public health and other services is authorized by law, and including the power to issue citations for violations of any ordinances pertaining to the protection of the public health and which pertain to services the City of El Paso agrees to render in accordance with the terms of this Agreement.

C. The City of El Paso will provide necessary training for employees utilized in providing services under this Agreement, as may be required by law or determined to be appropriate by the City of El Paso, and shall require all such personnel to maintain all required licenses and certifications in accordance with State and Federal laws.

D. Nothing within the terms of this Agreement shall require the City of El Paso to purchase additional equipment or hire additional personnel in order to comply with the terms of this Agreement.

E. The City of El Paso agrees that it will keep accurate records of all services provided to the Town of Anthony pursuant to this Agreement as part of its routine data collection processes and shall report such activities in its standardized records format to Town of Anthony officials, as requested.

F. It is understood and agreed to between the parties that any portion of this Agreement providing for the delivery of public health and other services for which the Town of Anthony does not grant legal authority shall be null and void and of no force and effect, and the City of El Paso shall not be obligated to provide those services.

2. **LOCATION OF PERFORMANCE.** The place where such services are to be performed is in the Town of Anthony, Texas, and any extraterritorial jurisdiction thereof where the City of El Paso may lawfully provide public health and other services as delegated and authorized under this Interlocal Agreement (jurisdictional areas of the Town of Anthony).

3. **APPOINTMENT OF HEALTH AUTHORITY.** The Parties agree that the individual appointed to serve as health authority for the City of El Paso will serve as the health authority for the Town of Anthony, in accordance with Section 121.028(c), Texas Health and Safety Code.

4. **DESIGNATION OF LOCAL RABIES CONTROL AUTHORITY.** The Parties agree that the individual designated by the City to serve as the Local Rabies Control Authority will serve as the Local Rabies Control Authority for the Town of Anthony, as necessary pursuant to Section 826.017, Texas Health and Safety Code.

5. **RABIES ORDER.** The Parties expressly agree that the February 15, 1974 Rabies Order of the El Paso County Commissioners' Court, and any lawfully adopted successor orders, shall apply within the jurisdictional areas of the Town of Anthony.

6. **ON-SITE SEWAGE SERVICES.** The City of El Paso will no longer issue permits and provide inspection services of on-site sewage disposal systems within the incorporated areas of the Town of Anthony. Upon request of the Town of Anthony, the City of El Paso shall transfer to the Town of Anthony or other governmental entity designated by the Town of Anthony all records in the City of El Paso's possession relating to the permitting and enforcement of on-site sewage disposal systems with in the jurisdiction of the Town of Anthony. Upon receipt of these records, the Town of Anthony or such other governmental entity designated by the Town of Anthony shall become the owner of these records, and shall also be responsible for the appropriate maintenance and control of these records pursuant to Texas law concerning records retention by governmental entities.

7. **TIMES OF PERFORMANCE.** The City of El Paso shall commence the provision of its services on the 1st day of September 2008, and shall terminate on the 31st day of August 2009, regardless of the date of execution of this Agreement.

8. **COMPENSATION.**

A. The Town of Anthony agrees to pay the amount of FIFTY THREE THOUSAND NINE HUNDRED DOLLARS (\$53,900.00) for services rendered in accordance with this Agreement. This amount reflects a *per capita* charge of \$14.00, based on the population estimate of 3,850 dated January 1, 2000, from the United States Census Bureau figures. Payments shall be made in four equal monthly installments, each in the amount of FOUR THOUSAND FOUR HUNDRED NINETY ONE DOLLARS AND SIXTY SEVEN CENTS (\$4,491.67), with the first payment becoming due and payable on the 1st day of September 2008 or within 10 days after the date that the Town of Anthony signs this Agreement, whichever is later.

B. The Parties acknowledge that the funds paid by the Town of Anthony pursuant to Section 11 A above may not be sufficient in the event of an unexpected occurrence such as an outbreak, epidemic (i.e. rabies, cholera), or intervention of emerging or new diseases or public

health threats (chemical or biological) in the jurisdictional areas of the Town of Anthony. The Town of Anthony shall name a person to serve as a point of contact to discuss these types of public health threats, its intervention, and any additional costs that the Town of Anthony will need to pay to defray the resulting expenses. Such contact person shall be designated and disclosed to the director of the Department of Public Health as of the signing of this Agreement.

9. **PAYMENTS PURSUANT TO THIS AGREEMENT.** Payments submitted under this Agreement shall be made payable to the City of El Paso, Attn: Comptroller, #2 Civic Center Plaza, El Paso, TX 79901-1196. In addition to the compensation provided for herein, the City of El Paso shall receive all proceeds received from inspection, permit, and animal registration fees collected in the Town of Anthony. Such fees, when set or revised by the Town of Anthony and to the extent allowed by law, shall be set in the same amounts as the fees for the identical services or charges as made by the City of El Paso. All fees that the Town of Anthony collects for this purpose shall be paid to the City of El Paso on a quarterly basis, within 30 days of the conclusion of the quarter. The Town of Anthony shall also provide the City of El Paso with a report indicating the amount of fees collected and the time period associated with such collection. In event that the Town of Anthony accrues an arrearage on payment, the City of El Paso Comptroller or any collection agency retained by the City of El Paso to collect delinquent accounts may add a collection fee of 21% to the account receivable if owing to the City of El Paso for more than 60 days, pursuant to the El Paso City Code, Ordinance 14700.

10. **LAW GOVERNING CONTRACT.** For purposes of determining the law governing the same, this Agreement is entered into in the City and County of El Paso, State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in El Paso County, Texas.

A. *Authority of The City of El Paso.* The Town of Anthony expressly agrees that the City of El Paso shall have authority to enforce all laws and ordinances, if any, applicable to public health to include animal regulation, within the city limits and extraterritorial jurisdiction of the Town of Anthony, Texas. The Town of Anthony further agrees that, in the absence of any conflicting city ordinance, the City of El Paso shall have authority to enforce the laws of the State of Texas and the County of El Paso applicable to public health to include animal regulation, within the incorporated limits and extraterritorial jurisdiction of the Town of Anthony, Texas. The Town of Anthony shall provide certified copies of all the Town of Anthony, Texas Ordinances affecting public health and animal regulation upon execution of this Agreement and as requested by the City of El Paso, and to provide copies of all such newly adopted or amended ordinance within 10 days after adoption or

amendment. Copies of such ordinances shall be sent to the director of the City Department of Public Health and to the director of the City Environmental Services Department.

B. *Privileges and Immunities.* All privileges and immunities from liability, exemptions from laws, ordinances and rules, pension, relief, disability, worker's compensation, and other benefits which apply to the activities of officers, agents, or employees of the City of El Paso when performing a function shall apply to such officers, agents, or employees to the same extent while engaged in the performance of any of their functions and duties under the terms and provisions of this Agreement.

C. *Governmental Function.* The Parties expressly agree that, in all things relating to this Agreement, the City of El Paso is performing a governmental function, as defined by the Texas Tort Claims Act. The Parties further expressly agree that every act or omission of the City of El Paso, which, in any way, pertains to or arises out of to this Agreement falls within the definition of governmental function.

D. *Exclusion of Incidental and Consequential Damages.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, THE CITY OF EL PASO WILL NOT BE LIABLE TO ANY OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM THE PARTY'S RIGHTS) FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND including lost profits, loss of business, or other economic damage, and further including injury to property, mental anguish and emotional distress AS A RESULT OF BREACH OF ANY TERM OF THIS AGREEMENT, REGARDLESS OF WHETHER THE HEALTH DISTRICT WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF.

E. *Maximum Aggregate Liability.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, IN NO EVENT SHALL THE CITY OF EL PASO'S AGGREGATE LIABILITY TO ANY OTHER PARTY (INCLUDING LIABILITY TO ANY PERSON OR PERSONS WHOSE CLAIM OR CLAIMS ARE BASED ON OR DERIVED FROM A RIGHT OR RIGHTS CLAIMED BY THE PARTY), WITH RESPECT TO ANY AND ALL CLAIMS AT ANY AND ALL TIMES ARISING FROM OR RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, IN CONTRACT, TORT, OR OTHERWISE, EXCEED THE AMOUNT OF CONSIDERATION

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ACTUALLY PAID TO THE CITY OF EL PASO UNDER THE TERMS OF THIS AGREEMENT.

F. *Intentional Risk Allocation.* Each of the Parties acknowledges that the provisions of this Agreement were negotiated to reflect an informed, voluntary allocation between them of all risks (both known and unknown) associated with the transactions associated with this Agreement. The disclaimers and limitations in this Agreement are intended to limit the circumstances of liability. The remedy limitations, and the limitations of liability, are separately intended to limit the forms of relief available to the Parties.

11. **HHS PRIVACY REGULATIONS.** The Health Insurance Portability and Accountability Act (HIPAA) *Standards for Privacy of Individually Identifiable Health Information* (Privacy Rule). See 45 CFR Part 160 and Subparts A and E of Part 164, requires that the City of El Paso offer assurances to the Town of Anthony that the City of El Paso will safeguard any protected health information received or created on behalf of the Town of Anthony. Pursuant to this requirement, the parties further agree to the terms and conditions of the Standard Business Associate Contract set forth in Appendix A and incorporated herein as if fully set forth.

The Town of Anthony continues its authorization for the City of El Paso to possess and maintain any protected health information received or created on behalf of the Town of Anthony and previously possessed or maintained by the El Paso City-County Health and Environmental District, in accordance with the terms of the Standard Business Associate Contract set forth in Appendix A.

12. **TERMINATION.** This Agreement may be terminated in whole or in part by either party upon sixty days written notice to the other party at the following addresses:

CITY OF EL PASO: City of El Paso
 Attn: City Manager
 2 Civic Center Plaza
 El Paso, Texas 79901

TOWN OF ANTHONY: Town of Anthony
 Attn: Mayor
 P.O. Box 1269
 Anthony, Texas 88021

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13. **SEVERABILITY.** Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

14. **ENTIRE AGREEMENT; AMENDMENTS.** This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and no amendment, modification or alteration of the terms shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

(signature page to follow)

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Signature page for the City of El Paso, Interlocal Agreement between the City
of El Paso and the Town of Anthony.

CITY OF EL PASO

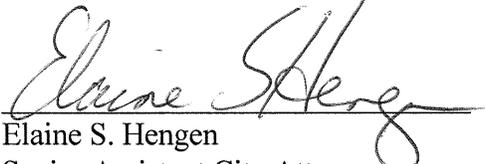
John F. Cook, Mayor

APPROVED this ____ day of _____, 2008.

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Elaine S. Hengen
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Michael Hill, Director
Department of Public Health

(signatures continue on the following page)

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Signature page for the Town of Anthony, Interlocal Agreement between the
City of El Paso and the Town of Anthony.

TOWN OF ANTHONY



Mayor

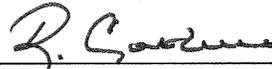
APPROVED this 12th day of August, 2008.

ATTEST:

APPROVED AS TO FORM:



Town of Anthony Clerk



Town of Anthony Attorney

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APPENDIX A

HIPPA BUSINESS ASSOCIATE CONTRACT

(a) **Definitions.** The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Contract** shall refer to this document.
2. **Business Associate** means the City.
3. **HHS Privacy Regulations** shall mean the Code of Federal Regulations (“C.F.R.”) at Title 45, Sections 160 and 164.
4. **Individual** shall mean the person who is the subject of the Information, and has the same meaning as the term “individual” is defined 45 C.F.R. 164.501.
5. **Information** shall mean any “health information” provided and/or made available by the TOWN OF ANTHONY to BUSINESS ASSOCIATE, and has the same meaning as the term “health information” as defined by 45 C.F.R. 160.102.
6. **Parties** shall mean BUSINESS ASSOCIATE and the TOWN OF ANTHONY.
7. **Secretary** shall mean the Secretary of the Department of Health and Human Services (“HHS”) and any other officer or employee of HHS to whom the authority involved has been delegated.

(b) **Limits on Use And Disclosure Established by Terms of Contract.** BUSINESS ASSOCIATE hereby agrees that is shall be prohibited from using or disclosing the Information provided or made available by the TOWN OF ANTHONY for any other purpose other than as expressly permitted or required by this Contract (ref. 164.504(e)(2)(i).)

(c) **Stated Purposes for which BUSINESS ASSOCIATE May Use or Disclose Information.** The Parties hereby agree that BUSINESS ASSOCIATE shall be permitted to use and/or disclose Information provided or made available from TOWN OF ANTHONY for the following stated purposes:

To provide public health services to the community of the TOWN OF ANTHONY for the mutual benefit and general welfare of BUSINESS ASSOCIATE and the TOWN OF ANTHONY (ref. 164.504(e)(2)(i); 65 Fed. Reg. 82505.)

(d) **Use of Information for Management, Administrative and Legal Responsibilities.** BUSINESS ASSOCIATE is permitted to use Information if necessary for the proper

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management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE. (ref. 164.504(e)(4)(i)(A-B)).

(e) Disclosure of Information for Management, Administration and Legal Responsibilities. BUSINESS ASSOCIATE is permitted to disclose Information received from TOWN OF ANTHONY for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE, provided:

1. The disclosure is required by law; or
2. The BUSINESS ASSOCIATE obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, the person will use appropriate safeguards to prevent use or disclosure of the information, and the person immediately notifies the BUSINESS ASSOCIATE of any instance of which it is aware in which the confidentiality of the information has been breached. (ref. 164.504(e)(4)(ii)).

(f) Data Aggregation Services. BUSINESS ASSOCIATE is also permitted to use or disclose Information to provide data aggregation services, as that term is defined by 45 C.F.R. 164.501, relating to the health care operations of TOWN OF ANTHONY. (ref. 164.504(e)(2)(i)(B)).

(g) BUSINESS ASSOCIATE OBLIGATIONS:

1. **Limits on Use and Further Disclosure Established by Contract and Law.** BUSINESS ASSOCIATE hereby agrees that the Information provided or made available by the TOWN OF ANTHONY shall not be further used or disclosed other than as permitted or required by the Contract or as required by law. (ref. 45 C.F.R. 164.504(e)(2)(ii)(A)).
2. **Appropriate Safeguards.** BUSINESS ASSOCIATE will establish and maintain appropriate safeguards to prevent any use of disclosure of the Information, other than as provided for by this Contract. (ref. 164.504(e)(2)(ii)(B)).
3. **Reports of Improper Use or Disclosure.** BUSINESS ASSOCIATE hereby agrees that is shall report to TOWN OF ANTHONY **within two (2) days of discovery** any use or disclosure if Information not provided for or allowed by this Contract. (ref. 164.504(e)(2)(ii)(C)).

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4. **Subcontractors and Agents.** BUSINESS ASSOCIATE hereby agrees that anytime Information is provided or made available to any subcontractors or agents, BUSINESS ASSOCIATE must enter into a subcontract with the subcontractor or agent that contains the same terms, conditions and restrictions on the use and disclosure of Information as contained in this Contract. (ref. 164.504(e)(2)(ii)(D)).
5. **Right of Access to Information.** BUSINESS ASSOCIATE hereby agrees to make available and provide a right of access to Information by an Individual. This right of access shall conform with and meet all of the requirements of 45 C.F.R. 164.524, including substitution of the words "COVERED ENTITY" with BUSINESS ASSOCIATE where appropriate. (ref. 164.504(e)(2)(ii)(E)).
6. **Correction of Health Information by Individuals.** BUSINESS ASSOCIATE shall, upon receipt of notice from the TOWN OF ANTHONY, amend or correct protected health information (PHI) in its possession or under its control.
7. **Amendment and Incorporation of Amendments.** BUSINESS ASSOCIATE agrees to make Information available for amendment and to incorporate any amendments to Information in accordance with 45 C.F.R. 164.504(e)(2)(ii)(F)).
8. **Provide Accounting.** BUSINESS ASSOCIATE agrees to make Information available as required to provide an accounting of disclosures in accordance with 45 C.F.R. 164.528, including substitution of the words "COVERED ENTITY" with BUSINESS ASSOCIATE where appropriate. (ref. 164.504(e)(2)(ii)(G)).
9. **Access to Books and Records.** BUSINESS ASSOCIATE hereby agrees to make its internal practices, books, and records relating to the use or disclosure of Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the TOWN OF ANTHONY, available to the Secretary or the Secretary's designee for purposes of determining compliance with the HHS Privacy Regulations. (ref. 164.504(e)(2)(ii)(H)).
10. **Return or Destruction of Information.** At the termination of this Contract, BUSINESS ASSOCIATE hereby agrees to return or destroy all Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the TOWN OF ANTHONY. BUSINESS ASSOCIATE agrees not to retain any

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copies of the Information after termination of the Contract. If return or destruction of the Information is not feasible, BUSINESS ASSOCIATE agrees to extend the protections of this Contract for as long as necessary to protect the Information and to limit any further use of disclosure. If BUSINESS ASSOCIATE elects to destroy the Information, it shall certify to the TOWN OF ANTHONY that the Information has been destroyed. (ref.164.504(e)(2)(ii)(I)).

11. **Mitigation Procedures.** BUSINESS ASSOCIATE agrees to have procedures in place for mitigating, to the maximum extent practicable, any deleterious effect from the use or disclosure of Information in a manner contrary to this Contract or the HHS Privacy Regulations. (ref. 164.530(f)).
12. **Sanction Procedures.** BUSINESS ASSOCIATE agrees and understands that it must develop and implement a system of sanctions for any employee, subcontractor or agent who violates this Agreement of the HHS Privacy Regulations. (ref. 164.530(e)(1)).

(i) **Property Rights.** The Information shall be and remain the property of the TOWN OF ANTHONY. BUSINESS ASSOCIATE agrees that it acquires no title or rights to the Information, including any de-identified information, as a result of this Contract.

(j) **Modifications.** The TOWN OF ANTHONY and BUSINESS ASSOCIATE agree to modify this Business Associate Contract, in order to comply with Administrative Simplification requirements of HIPPA, as set forth in Title 45, Parts 160 and 164, (Subparts A and E the "Privacy Rule" and Subparts A and C the "Security Rule") of the Code of Federal Regulations.

(k) **Automatic Amendment.** Upon the effective date of any amendment to the regulations promulgated by HHS with respect to PHI, this Business Associate Contract shall automatically amend such that the obligations imposed on BUSINESS ASSOCIATE as a Business Associate remain in compliance with such regulations.

(l) **Termination for Cause.** Upon the TOWN OF ANTHONY's knowledge of a material breach by BUSINESS ASSOCIATE, the TOWN OF ANTHONY shall:

- (a) Provide an opportunity for BUSINESS ASSOCIATE to cure the breach or end the violation, and terminate if BUSINESS ASSOCIATE does not cure the breach or end the violation within the time specified by the TOWN OF ANTHONY.

- (b) Immediately terminate the Business Associate Contract if BUSINESS ASSOCIATE has breached a material term of this Business Associate Contract and cure is not possible.
- (c) Notify the Secretary of HHS if termination is not possible.

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STATE OF TEXAS)
)
COUNTY OF EL PASO)

INTERLOCAL AGREEMENT

THIS AGREEMENT is entered into on the last listed approved date below between the CITY OF EL PASO, TEXAS ("City of El Paso") and the TOWN OF CLINT, TEXAS ("Town of Clint") by and through its duly authorized officials, pursuant to the Interlocal Cooperation Act.

RECITALS

Whereas, the City of El Paso and the Town of Clint are lawfully established municipalities in the State of Texas and authorized to enter into this Agreement.

Whereas, the City of El Paso has created a Department of Public Health to provide laboratory, health education and community health preparedness services at a level and in a manner so as to adequately support all services and programs of the El Paso Department of Public Health.

Whereas, the City of El Paso has notified the State of Texas that it will continue to provide public health services to all residents of El Paso County, including the residents of the incorporated cities as well as the unincorporated areas, as required by relevant State grants.

Whereas, this Agreement for Interlocal cooperation between the Parties to provide public health and other services by the City of El Paso for the Town of Clint is necessary for the mutual advancement of the health and general welfare of the citizens of all jurisdictions concerned.

Whereas, the Town of Clint desires to have the City of El Paso's appointed health authority serve as the Town of Clint's health authority.

Whereas, the Town of Clint desires to have the City's designated Local Rabies Control Authority serve as the Town of Clint's designated authority, as necessary pursuant to state law.

Whereas, the Town of Clint will make available and/or transfer to the City of El Paso certain information, in conjunction with goods or services that are being provided by the City of El Paso to the Town of Clint, which is confidential and must be afforded special treatment and protection.

Whereas, the City of El Paso will also have access to and/or receive from the Town of Clint certain Information that can be used or disclosed only in accordance with this Agreement and the HHS Privacy Regulations.

FOR THESE REASONS, and in consideration of the mutual promises contained in this Agreement, the Town of Clint and the City of El Paso mutually agree as follows:

1. **SCOPE OF SERVICES.**

A. The City of El Paso shall perform the following services under the terms and conditions hereinafter stated, and the Town of Clint hereby accepts and agrees to the following terms and conditions:

- (1) The City of El Paso will issue permits and provide inspection services of food establishments at a frequency and in accordance with recommended protocols as established by the Texas Department of State Health Services (DSHS). The City of El Paso will provide enforcement of applicable State laws and regulations as appropriate to help reduce the risk of food borne illnesses in said establishments. Appropriate and customary fees will be charged to the establishments, as permitted by law.
- (2) The City of El Paso will conduct inspections of public facilities, to include but not be limited to public schools, trailer parks, public and semi-public swimming pools, Laundromats, and tattoo parlors, at a frequency and in accordance with standard protocols, environmental health regulations, and applicable State law and any applicable Clint city ordinances. The City of El Paso will provide enforcement of applicable State laws and regulations as appropriate, to help reduce the risk of disease transmission and drowning hazards. Appropriate and customary fees will be charged to the inspected facilities, as permitted by law.
- (3) The City of El Paso will provide complaint investigation/enforcement services as determined to be appropriate by City of El Paso staff for those conditions that violate the Texas Health and Safety Code and any applicable Clint city ordinances.

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- (4) The City of El Paso will provide mosquito control services, including but not limited to, collecting and identifying mosquito species, larviciding, adulticiding, providing enforcement of violations that create mosquito harborage as appropriate, tracking of vector-borne disease, and educating the public regarding disease prevention strategies. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.
- (5) The City of El Paso agrees to provide animal control services as determined to be appropriate by City of El Paso staff and as required by law, including but not limited to, investigating citizen complaints, conducting periodic patrols to proactively enforce appropriate State animal-related rules and laws and any applicable Clint city ordinances, impoundment of stray animals, investigation of animal bite reports, quarantine of animals involved in bites, investigation of allegations of animal cruelty, and the euthanization of animals as necessary. This Agreement does not include animal sheltering costs and consequently, those costs will be the responsibility of the citizen.
- (6) The City of El Paso will provide communicable disease investigation services for the purpose of tracking communicable diseases and helping to reduce transmission in accordance with appropriate epidemiological intervention. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.
- (7) The City of El Paso will provide immunization services to residents in Clint to include but not be limited to childhood immunizations as recommended by the Texas DSHS and immunizations to protect against influenza. Appropriate and customary fees will be charged to those receiving these services.
- (8) The City of El Paso will provide tuberculosis and sexually transmitted disease control services to residents in Clint. Services may include testing, treatment and investigation of contacts, as appropriate. Appropriate and customary fees will be charged to those receiving these services.
- (9) The City of El Paso will include the jurisdictional areas of the Town of Clint within its programs and services for the purpose of the enhancement of the air quality, to include but not be limited to, routine ambient air monitoring, analysis

of gasoline samples to ensure compliance with oxygen content, and investigation and enforcement of air related nuisances and other requirements as set forth by the Texas Commission on Environmental Quality and/or the United States Environmental Protection Agency as appropriate.

(10) The City of El Paso will provide Women, Infants and Children (WIC) Nutrition services to residents in Clint in accordance with Texas DSHS requirements. Services may include medical health assessment, nutrition, breast-feeding promotion, social service referral, and food benefit issuances, as appropriate.

(11) The City of El Paso agrees that in accordance with the provisions of any and all grants from federal and state agencies that are awarded on a county-wide basis, the City of El Paso will provide services in the jurisdictional areas of the Town of Clint as required under these grant provisions.

B. To the extent allowed by law, the Town of Clint agrees to pass all ordinances and resolutions necessary to give the City of El Paso and City of El Paso personnel jurisdiction to provide public health and other service functions in the Town of Clint, pursuant to the terms of this Agreement including its extraterritorial jurisdiction, if any, where the providing of public health and other services is authorized by law, and including the power to issue citations for violations of any ordinances pertaining to the protection of the public health and which pertain to services the City of El Paso agrees to render in accordance with the terms of this Agreement.

C. The City of El Paso agrees that it will file citations, complaints and violations occurring within the territorial limits of the Town of Clint through the Clint city Municipal Court. It is agreed that the appropriate personnel from the City of El Paso will be administratively directed to be present at such times as court sessions are set and cases involving the City of El Paso are on the court's docket, without the necessity for the issuance of a subpoena. The Clint city Municipal Court will provide reasonable notice of any case settings to the City of El Paso.

D. The City of El Paso will provide necessary training for employees utilized in providing services under this Agreement, as may be required by law or determined to be appropriate by

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the City of El Paso, and shall require all such personnel to maintain all required licenses and certifications in accordance with State and Federal laws.

E. Nothing within the terms of this Agreement shall require the City of El Paso to purchase additional equipment or hire additional personnel in order to comply with the terms of this Agreement.

F. The City of El Paso agrees that it will keep accurate records of all services provided to the Town of Clint pursuant to this Agreement as part of its routine data collection processes and shall report such activities in its standardized records format to Town of Clint officials, as requested.

G. It is understood and agreed to between the parties that any portion of this Agreement providing for the delivery of public health and other services for which the Town of Clint does not grant legal authority shall be null and void and of no force and effect, and the City of El Paso shall not be obligated to provide those services.

2. **LOCATION OF PERFORMANCE.** The place where such services are to be performed is in the Town of Clint, Texas, and any extraterritorial jurisdiction thereof where the City of El Paso may lawfully provide public health and other services as delegated and authorized under this Interlocal Agreement (jurisdictional areas of the Town of Clint).

3. **APPOINTMENT OF HEALTH AUTHORITY.** The Parties agree that the individual appointed to serve as health authority for the City of El Paso will serve as the health authority for the Town of Clint, in accordance with Section 121.028(c), Texas Health and Safety Code.

4. **DESIGNATION OF LOCAL RABIES CONTROL AUTHORITY.** The Parties agree that the individual designated by the City to serve as the Local Rabies Control Authority will serve as the Local Rabies Control Authority for the Town of Clint, as necessary pursuant to Section 826.017, Texas Health and Safety Code.

5. **RABIES ORDER.** The Parties expressly agree that the February 15, 1974 Rabies Order of the El Paso County Commissioners' Court, and any lawfully adopted successor orders, shall apply within the jurisdictional areas of the Town of Clint.

6. **ON-SITE SEWAGE SERVICES.** The City of El Paso will no longer issue permits and provide inspection services of on-site sewage disposal systems within the incorporated areas of the Town of Clint. Upon request of the Town of Clint, the City of El Paso shall transfer to the Town of Clint or other governmental entity designated by the Town of Clint

all records in the City of El Paso's possession relating to the permitting and enforcement of on-site sewage disposal systems within the jurisdiction of the Town of Clint. Upon receipt of these records, the Town of Clint or such other governmental entity designated by the Town of Clint shall become the owner of these records, and shall also be responsible for the appropriate maintenance and control of these records pursuant to Texas law concerning records retention by governmental entities.

7. **TIMES OF PERFORMANCE.** The City of El Paso shall commence the provision of its services on the 1st day of September 2008, and shall terminate on the 31st day of August 2009, regardless of the date of execution of this Agreement.

8. **COMPENSATION.**

A. The Town of Clint agrees to pay the amount of THIRTEEN THOUSAND SEVEN HUNDRED TWENTY DOLLARS (\$13,720.00) for services rendered in accordance with this Agreement. This amount reflects a *per capita* charge of \$14.00, based on the population estimate of 980 dated January 1, 2000, from the United States Census Bureau figures. Payments shall be made in equal monthly installments, each in the amount of ONE THOUSAND ONE HUNDRED FORTY THREE DOLLARS AND THIRTY THREE CENTS (\$1,143.33), with the first payment becoming due and payable on the 1st day of September 2008 or within 10 days after the date that the Town of Clint signs this Agreement, whichever is later.

B. The Parties acknowledge that the funds paid by the Town of Clint pursuant to Section 11 A above may not be sufficient in the event of an unexpected occurrence such as an outbreak, epidemic (i.e. rabies, cholera), or intervention of emerging or new diseases or public health threats (chemical or biological) in the jurisdictional areas of the Town of Clint. The Town of Clint shall name a person to serve as a point of contact to discuss these types of public health threats, its intervention, and any additional costs that the Town of Clint will need to pay to defray the resulting expenses. Such contact person shall be designated and disclosed to the director of the Department of Public Health as of the signing of this Agreement.

9. **PAYMENTS PURSUANT TO THIS AGREEMENT.** Payments submitted under this Agreement shall be made payable to the City of El Paso, Attn: Comptroller, #2 Civic Center Plaza, El Paso, TX 79901-1196. In addition to the compensation provided for herein, the

City of El Paso shall receive all proceeds received from inspection, permit, and animal registration fees collected in the Town of Clint. Such fees, when set or revised by the Town of Clint and to the extent allowed by law, shall be set in the same amounts as the fees for the identical services or charges as made by the City of El Paso. All fees that the Town of Clint collects for this purpose shall be paid to the City of El Paso on a quarterly basis, within 30 days of the conclusion of the quarter. The Town of Clint shall also provide the City of El Paso with a report indicating the amount of fees collected and the time period associated with such collection. In event that the Town of Clint accrues an arrearage on payment, the City of El Paso Comptroller or any collection agency retained by the City of El Paso to collect delinquent accounts may add a collection fee of 21% to the account receivable if owing to the City of El Paso for more than 60 days, pursuant to the El Paso City Code, Ordinance 14700.

10. **LAW GOVERNING CONTRACT.** For purposes of determining the law governing the same, this Agreement is entered into in the City and County of El Paso, State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in El Paso County, Texas.

A. *Authority of The City of El Paso.* The Town of Clint expressly agrees that the City of El Paso shall have authority to enforce all laws and ordinances, if any, applicable to public health to include animal regulation, within the city limits and extraterritorial jurisdiction of the Town of Clint, Texas. The Town of Clint further agrees that, in the absence of any conflicting city ordinance, the City of El Paso shall have authority to enforce the laws of the State of Texas and the County of El Paso applicable to public health to include animal regulation, within the incorporated limits and extraterritorial jurisdiction of the Town of Clint, Texas. The Town of Clint shall provide certified copies of all the Town of Clint, Texas Ordinances affecting public health and animal regulation upon execution of this Agreement and as requested by the City of El Paso, and to provide copies of all such newly adopted or amended ordinance within 10 days after adoption or amendment. Copies of such ordinances shall be sent to the director of the City Department of Public Health and to the director of the City Environmental Services Department.

B. *Privileges and Immunities.* All privileges and immunities from liability, exemptions from laws, ordinances and rules, pension, relief, disability, worker's

compensation, and other benefits which apply to the activities of officers, agents, or employees of the City of El Paso when performing a function shall apply to such officers, agents, or employees to the same extent while engaged in the performance of any of their functions and duties under the terms and provisions of this Agreement.

C. *Governmental Function.* The Parties expressly agree that, in all things relating to this Agreement, the City of El Paso is performing a governmental function, as defined by the Texas Tort Claims Act. The Parties further expressly agree that every act or omission of the City of El Paso, which, in any way, pertains to or arises out of to this Agreement falls within the definition of governmental function.

D. *Exclusion of Incidental and Consequential Damages.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, THE CITY OF EL PASO WILL NOT BE LIABLE TO ANY OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM THE PARTY'S RIGHTS) FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND including lost profits, loss of business, or other economic damage, and further including injury to property, mental anguish and emotional distress AS A RESULT OF BREACH OF ANY TERM OF THIS AGREEMENT, REGARDLESS OF WHETHER THE HEALTH DISTRICT WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF.

E. *Maximum Aggregate Liability.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, IN NO EVENT SHALL THE CITY OF EL PASO'S AGGREGATE LIABILITY TO ANY OTHER PARTY (INCLUDING LIABILITY TO ANY PERSON OR PERSONS WHOSE CLAIM OR CLAIMS ARE BASED ON OR DERIVED FROM A RIGHT OR RIGHTS CLAIMED BY THE PARTY), WITH RESPECT TO ANY AND ALL CLAIMS AT ANY AND ALL TIMES ARISING FROM OR RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, IN CONTRACT, TORT, OR OTHERWISE, EXCEED THE AMOUNT OF CONSIDERATION ACTUALLY PAID TO THE CITY OF EL PASO UNDER THE TERMS OF THIS AGREEMENT.

F. *Intentional Risk Allocation.* Each of the Parties acknowledges that the provisions of this Agreement were negotiated to reflect an informed, voluntary allocation between them

14. ENTIRE AGREEMENT; AMENDMENTS. This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and no amendment, modification or alteration of the terms shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

(signature pages follow)

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Signature page for the City of El Paso, Interlocal Agreement between the
City of El Paso and the Town of Clint.

CITY OF EL PASO

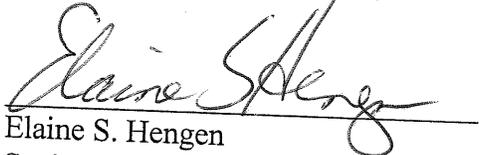
John F. Cook, Mayor

APPROVED this _____ day of _____, 2008.

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Elaine S. Hengen
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Michael Hill, Director
Department of Public Health

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(signatures continue on the following page)

Signature page for the Town of Clint, Interlocal Agreement between the
City of El Paso and the Town of Clint.



TOWN OF CLINT

Dave [Signature]
Mayor

APPROVED this 11th day of August, 2008.

ATTEST:

Faliala Ochoa
Town of Clint Clerk

APPROVED AS TO FORM:

[Signature]
Town of Clint Attorney

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APPENDIX A

HIPPA BUSINESS ASSOCIATE CONTRACT

(a) **Definitions.** The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Contract** shall refer to this document.
2. **Business Associate** means the City.
3. **HHS Privacy Regulations** shall mean the Code of Federal Regulations ("C.F.R.") at Title 45, Sections 160 and 164.
4. **Individual** shall mean the person who is the subject of the Information, and has the same meaning as the term "individual" is defined 45 C.F.R. 164.501.
5. **Information** shall mean any "health information" provided and/or made available by the TOWN OF CLINT to BUSINESS ASSOCIATE, and has the same meaning as the term "health information" as defined by 45 C.F.R. 160.102.
6. **Parties** shall mean BUSINESS ASSOCIATE and the TOWN OF CLINT.
7. **Secretary** shall mean the Secretary of the Department of Health and Human Services ("HHS") and any other officer or employee of HHS to whom the authority involved has been delegated.

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(b) **Limits on Use And Disclosure Established by Terms of Contract.** BUSINESS ASSOCIATE hereby agrees that is shall be prohibited from using or disclosing the Information provided or made available by the TOWN OF CLINT for any other purpose other than as expressly permitted or required by this Contract (ref. 164.504(e)(2)(i).)

(c) **Stated Purposes for which BUSINESS ASSOCIATE May Use or Disclose Information.** The Parties hereby agree that BUSINESS ASSOCIATE shall be permitted to use and/or disclose Information provided or made available from TOWN OF CLINT for the following stated purposes:

To provide public health services to the community of the TOWN OF CLINT for the mutual benefit and general welfare of BUSINESS ASSOCIATE and the TOWN OF CLINT (ref. 164.504(e)(2)(i); 65 Fed. Reg. 82505.)

(d) **Use of Information for Management, Administrative and Legal Responsibilities.** BUSINESS ASSOCIATE is permitted to use Information if necessary for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE. (ref. 164.504(e)(4)(i)(A-B)).

(e) **Disclosure of Information for Management, Administration and Legal Responsibilities.** BUSINESS ASSOCIATE is permitted to disclose Information received from TOWN OF CLINT for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE, provided:

1. The disclosure is required by law; or
2. The BUSINESS ASSOCIATE obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, the person will use appropriate safeguards to prevent use or disclosure of the information, and the person immediately notifies the BUSINESS ASSOCIATE of any instance of which it is aware in which the confidentiality of the information has been breached. (ref. 164.504(e)(4)(ii)).

(f) **Data Aggregation Services.** BUSINESS ASSOCIATE is also permitted to use or disclose Information to provide data aggregation services, as that term is defined by 45 C.F.R. 164.501, relating to the health care operations of COUNTY. (ref. 164.504(e)(2)(i)(B)).

(g) **BUSINESS ASSOCIATE OBLIGATIONS:**

1. **Limits on Use and Further Disclosure Established by Contract and Law.** BUSINESS ASSOCIATE hereby agrees that the Information provided or made available by the TOWN OF CLINT shall not be further used or disclosed other than as permitted or required by the Contract or as required by law. (ref. 45 C.F.R. 164.504(e)(2)(ii)(A)).
2. **Appropriate Safeguards.** BUSINESS ASSOCIATE will establish and maintain appropriate safeguards to prevent any use of disclosure of the Information, other than as provided for by this Contract. (ref. 164.504(e)(2)(ii)(B)).

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3. **Reports of Improper Use or Disclosure.** BUSINESS ASSOCIATE hereby agrees that is shall report to TOWN OF CLINT **within two (2) days of discovery** any use or disclosure if Information not provided for or allowed by this Contract. (ref. 164.504(e)(2)(ii)(C)).
4. **Subcontractors and Agents.** BUSINESS ASSOCIATE hereby agrees that anytime Information is provided or made available to any subcontractors or agents, BUSINESS ASSOCIATE must enter into a subcontract with the subcontractor or agent that contains the same terms, conditions and restrictions on the use and disclosure of Information as contained in this Contract. (ref. 164.504(e)(2)(ii)(D)).
5. **Right of Access to Information.** BUSINESS ASSOCIATE hereby agrees to make available and provide a right of access to Information by an Individual. This right of access shall conform with and meet all of the requirements of 45 C.F.R. 164.524, including substitution of the words "COVERED ENTITY" with BUSINESS ASSOCIATE where appropriate. (ref. 164.504(e)(2)(ii)(E)).
6. **Correction of Health Information by Individuals.** BUSINESS ASSOCIATE shall, upon receipt of notice from the TOWN OF CLINT, amend or correct protected health information (PHI) in its possession or under its control.
7. **Amendment and Incorporation of Amendments.** BUSINESS ASSOCIATE agrees to make Information available for amendment and to incorporate any amendments to Information in accordance with 45 C.F.R. 164.504(e)(2)(ii)(F)).
8. **Provide Accounting.** BUSINESS ASSOCIATE agrees to make Information available as required to provide an accounting of disclosures in accordance with 45 C.F.R. 164.528, including substitution of the words "COVERED ENTITY" with BUSINESS ASSOCIATE where appropriate. (ref. 164.504(e)(2)(ii)(G)).
9. **Access to Books and Records.** BUSINESS ASSOCIATE hereby agrees to make its internal practices, books, and records relating to the use or

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disclosure of Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the TOWN OF CLINT, available to the Secretary or the Secretary's designee for purposes of determining compliance with the HHS Privacy Regulations. (ref. 164.504(e)(2)(ii)(H)).

10. **Return or Destruction of Information.** At the termination of this Contract, BUSINESS ASSOCIATE hereby agrees to return or destroy all Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the TOWN OF CLINT. BUSINESS ASSOCIATE agrees not to retain any copies of the Information after termination of the Contract. If return or destruction of the Information is not feasible, BUSINESS ASSOCIATE agrees to extend the protections of this Contract for as long as necessary to protect the Information and to limit any further use of disclosure. If BUSINESS ASSOCIATE elects to destroy the Information, it shall certify to the TOWN OF CLINT that the Information has been destroyed. (ref.164.504(e)(2)(ii)(I)).
11. **Mitigation Procedures.** BUSINESS ASSOCIATE agrees to have procedures in place for mitigating, to the maximum extent practicable, any deleterious effect from the use or disclosure of Information in a manner contrary to this Contract or the HHS Privacy Regulations. (ref. 164.530(f)).
12. **Sanction Procedures.** BUSINESS ASSOCIATE agrees and understands that it must develop and implement a system of sanctions for any employee, subcontractor or agent who violates this Agreement of the HHS Privacy Regulations. (ref. 164.530(e)(1)).

(i) **Property Rights.** The Information shall be and remain the property of the TOWN OF CLINT. BUSINESS ASSOCIATE agrees that it acquires no title or rights to the Information, including any de-identified information, as a result of this Contract.

(j) **Modifications.** The TOWN OF CLINT and BUSINESS ASSOCIATE agree to modify this Business Associate Contract, in order to comply with Administrative Simplification requirements of HIPPA, as set forth in Title 45, Parts 160 and 164,

(Subparts A and E the "Privacy Rule" and Subparts A and C the "Security Rule") of the Code of Federal Regulations.

(k) **Automatic Amendment.** Upon the effective date of any amendment to the regulations promulgated by HHS with respect to PHI, this Business Associate Contract shall automatically amend such that the obligations imposed on BUSINESS ASSOCIATE as a Business Associate remain in compliance with such regulations.

(l) **Termination for Cause.** Upon the TOWN OF CLINT's knowledge of a material breach by BUSINESS ASSOCIATE, the TOWN OF CLINT shall:

- (a) Provide an opportunity for BUSINESS ASSOCIATE to cure the breach or end the violation, and terminate if BUSINESS ASSOCIATE does not cure the breach or end the violation within the time specified by the TOWN OF CLINT.
- (b) Immediately terminate the Business Associate Contract if BUSINESS ASSOCIATE has breached a material term of this Business Associate Contract and cure is not possible.
- (c) Notify the Secretary of HHS if termination is not possible.

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STATE OF TEXAS)
)
COUNTY OF EL PASO)

INTERLOCAL AGREEMENT

THIS AGREEMENT is entered into on the last listed approved date below between the CITY OF EL PASO, TEXAS (“City of El Paso”) and the TOWN OF HORIZON CITY, TEXAS ("Town of Horizon City") by and through its duly authorized officials, pursuant to the Interlocal Cooperation Act.

RECITALS

Whereas, the City of El Paso and the Town of Horizon City are lawfully established municipalities in the State of Texas and authorized to enter into this Agreement.

Whereas, the City has created a Department of Public Health to provide laboratory, health education and community health preparedness services at a level and in a manner so as to adequately support all services and programs of the El Paso Department of Public Health.

Whereas, the City has notified the State of Texas that it will continue to provide public health services to all residents of El Paso County, including the residents of the incorporated cities as well as the unincorporated areas, as required by relevant State grants.

Whereas, this Agreement for Interlocal cooperation between the Parties to provide public health and other services by the City of El Paso for the Town of Horizon City is necessary for the mutual advancement of the health and general welfare of the citizens of all jurisdictions concerned.

Whereas, the Town of Horizon City desires to have the City of El Paso’s appointed health authority serve as the Town of Horizon City’s health authority.

Whereas, the Town of Horizon City desires to have the City’s designated Local Rabies Control Authority serve as the Town of Horizon City’s designated authority, as necessary pursuant to state law.

Whereas, the Town of Horizon City will make available and/or transfer to the City of El Paso certain information, in conjunction with goods or services that are being

provided by the City of El Paso to the Town of Horizon City, which is confidential and must be afforded special treatment and protection.

Whereas, the City of El Paso will also have access to and/or receive from the Town of Horizon City certain Information that can be used or disclosed only in accordance with this Agreement and the HHS Privacy Regulations.

FOR THESE REASONS, and in consideration of the mutual promises contained in this Agreement, the Town of Horizon City and the City of El Paso mutually agree as follows:

1. **SCOPE OF SERVICES.**

A. The City of El Paso shall perform the following services under the terms and conditions hereinafter stated, and the Town of Horizon City hereby accepts and agrees to the following terms and conditions:

- (1) The City will issue permits and provide inspection services of food establishments at a frequency and in accordance with recommended protocols as established by the Texas Department of State Health Services (DSHS). The City will provide enforcement of applicable State laws and regulations as appropriate to help reduce the risk of food borne illnesses in said establishments. Appropriate and customary fees will be charged to the establishments, as permitted by law.
- (2) The City will conduct inspections of public facilities, to include but not be limited to public schools, trailer parks, public and semi-public swimming pools, Laundromats, and tattoo parlors, at a frequency and in accordance with standard protocols, environmental health regulations, and applicable State law and Horizon City ordinances. The City will provide enforcement of applicable State laws and regulations as appropriate, to help reduce the risk of disease transmission and drowning hazards. Appropriate and customary fees will be charged to the inspected facilities, as permitted by law.
- (3) The City will provide complaint investigation/enforcement services as determined to be appropriate by City staff for those conditions that violate the Texas Health and Safety Code and applicable Horizon City ordinances.

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- (4) The City will provide mosquito control services, including but not limited to, collecting and identifying mosquito species, larviciding, adulticiding, providing enforcement of violations that create mosquito harborage as appropriate, tracking of vector-borne disease, and educating the public regarding disease prevention strategies. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.
- (5) The City agrees to provide animal control services as determined to be appropriate by City staff and as required by law, including but not limited to, investigating citizen complaints, conducting periodic patrols to proactively enforce appropriate State animal-related rules and laws and Horizon City ordinances, impoundment of stray animals, investigation of animal bite reports, quarantine of animals involved in bites, investigation of allegations of animal cruelty, and the euthanization of animals as necessary. This Agreement does not include animal sheltering costs and consequently, those costs will be the responsibility of the citizen.
- (6) The City will provide communicable disease investigation services for the purpose of tracking communicable diseases and helping to reduce transmission in accordance with appropriate epidemiological intervention. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.
- (7) The City will provide immunization services to residents in Horizon City to include but not be limited to childhood immunizations as recommended by the Texas DSHS and immunizations to protect against influenza. Appropriate and customary fees will be charged to those receiving these services.
- (8) The City will provide tuberculosis and sexually transmitted disease control services to residents in Horizon City. Services may include testing, treatment and investigation of contacts, as appropriate. Appropriate and customary fees will be charged to those receiving these services.
- (9) The City will include the jurisdictional areas of the Town of Horizon City within its programs and services for the purpose of the enhancement of the air

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quality, to include but not be limited to, routine ambient air monitoring, analysis of gasoline samples to ensure compliance with oxygen content, and investigation and enforcement of air related nuisances and other requirements as set forth by the Texas Commission on Environmental Quality and/or the United States Environmental Protection Agency as appropriate.

- (10) The City will provide Women, Infants and Children (WIC) Nutrition services to residents in Horizon City in accordance with Texas DSHS requirements. Services may include medical health assessment, nutrition, breast feeding promotion, social service referral, and food benefit issuances, as appropriate.
- (11) The City agrees that in accordance with the provisions of any and all grants from federal and state agencies that are awarded on a county-wide basis, the City will provide services in the jurisdictional areas of the Town of Horizon City as required under these grant provisions.

B. The Town of Horizon City agrees to pass all ordinances and resolutions necessary to give the City of El Paso and City of El Paso personnel jurisdiction to provide public health and other service functions in the Town of Horizon City pursuant to the terms of this Agreement, including its extraterritorial jurisdiction where the providing of public health and other services is authorized by law, and including the power to issue citations for violations of any ordinances pertaining to the protection of the public health and which pertain to services the City of El Paso agrees to render in accordance with the terms of this Agreement.

C. The City of El Paso agrees that it will file citations, complaints and violations occurring within the territorial limits of the Town of Horizon through the Town of Horizon City Municipal Court. It is agreed that the appropriate personnel from the City of El Paso will be administratively directed to be present at such times as court sessions are set and cases involving the City of El Paso are on the court's docket, without the necessity for the issuance of a subpoena. The Horizon City Municipal Court will provide reasonable notice of any case settings to the City of El Paso.

D. The City will provide necessary training for employees utilized in providing services under this Agreement, as may be required by law or determined to be appropriate by the City,

and shall require all such personnel to maintain all required licenses and certifications in accordance with State and Federal laws.

E. Nothing within the terms of this Agreement shall require the City to purchase additional equipment or hire additional personnel in order to comply with the terms of this Agreement.

F. The City agrees that it will keep accurate records of all services provided to the Town of Horizon City pursuant to this Agreement as part of its routine data collection processes and shall report such activities in its standardized records format to Town of Horizon City officials, as requested.

G. It is understood and agreed to between the parties that any portion of this Agreement providing for the delivery of public health and other services for which the Town of Horizon City does not grant legal authority shall be null and void and of no force and effect, and the City of El Paso shall not be obligated to provide those services.

2. **LOCATION OF PERFORMANCE.** The place where such services are to be performed is in the Town of Horizon City, Texas, and any extraterritorial jurisdiction thereof where the City of El Paso may lawfully provide public health and other services as delegated and authorized under this Interlocal Agreement (jurisdictional areas of the Town of Horizon City).

3. **APPOINTMENT OF HEALTH AUTHORITY.** The Parties agree that the individual appointed to serve as health authority for the City of El Paso will serve as the health authority for the Town of Horizon City, in accordance with Section 121.028(c), Texas Health and Safety Code.

4. **DESIGNATION OF LOCAL RABIES CONTROL AUTHORITY.** The Parties agree that the individual designated by the City to serve as the Local Rabies Control Authority will serve as the Local Rabies Control Authority for the Town of Horizon City, as necessary pursuant to Section 826.017, Texas Health and Safety Code.

5. **RABIES ORDER.** The Parties expressly agree that the February 15, 1974 Rabies Order of the El Paso County Commissioners' Court, and any lawfully adopted successor orders, shall apply within the jurisdictional areas of the Town of Horizon City.

6. **ON-SITE SEWAGE SERVICES.** The City of El Paso will no longer issue permits and provide inspection services of on-site sewage disposal systems within the incorporated

areas of the Town of Horizon City. Upon request of the Town of Horizon City, the City of El Paso shall transfer to the Town of Horizon City or other governmental entity designated by the Town of Horizon City all records in the City of El Paso's possession relating to the permitting and enforcement of on-site sewage disposal systems within the jurisdiction of the Town of Horizon City. Upon receipt of these records, the Town or Horizon City or such other governmental entity designated by the Town or Horizon City shall become the owner of these records, and shall also be responsible for the appropriate maintenance and control of these records pursuant to Texas law concerning records retention by governmental entities.

7. **TIMES OF PERFORMANCE.** The City of El Paso shall commence the provision of its services on the 1st day of September 2008, and shall terminate on the 31st day of August 2009, regardless of the date of execution of this Agreement.

8. **COMPENSATION.**

A. The Town of Horizon City agrees to pay the amount of SEVENTY THREE THOUSAND TWO HUNDRED SIXTY TWO DOLLARS (\$73,262.00) for services rendered in accordance with this Agreement. This amount reflects a *per capita* charge of \$14.00, based on the population estimate of 5,233 dated January 1, 2000, from the United States Census Bureau figures. Payments shall be made in equal monthly installments, each in the amount of SIX THOUSAND ONE HUNDRED FIVE SEVEN DOLLARS AND SEVENTEEN CENTS (\$6,105.17), with the first payment becoming due and payable on the 1st day of September 2008 or within 10 days after the date that the Town of Horizon City signs this Agreement, whichever is later.

B. The Parties acknowledge that the funds paid by the Town of Horizon City pursuant to Section 11 A above may not be sufficient in the event of an unexpected occurrence such as an outbreak, epidemic (i.e. rabies, cholera), or intervention of emerging or new diseases or public health threats (chemical or biological) in the jurisdictional areas of the Town of Horizon City. The Town of Horizon City shall name a person to serve as a point of contact to discuss these types of public health threats, its intervention, and any additional costs that the Town of Horizon City will need to pay to defray the resulting expenses. Such

contact person shall be designated and disclosed to the director of the Department of Public Health as of the signing of this Agreement.

9. **PAYMENTS PURSUANT TO THIS AGREEMENT.** Payments submitted under this Agreement shall be made payable to the City of El Paso, Attn: Comptroller, #2 Civic Center Plaza, El Paso, TX 79901-1196. In addition to the compensation provided for herein, the City of El Paso shall receive all proceeds received from inspection, permit, and animal registration fees collected in the Town of Horizon City. Such fees, when set or revised by the Town of Horizon City and to the extent allowed by law, shall be set in the same amounts as the fees for the identical services or charges as made by the City of El Paso. All fees that the Town of Horizon City collects for this purpose shall be paid to the City of El Paso on a quarterly basis, within 30 days of the conclusion of the quarter. The Town of Horizon City shall also provide the City of El Paso with a report indicating the amount of fees collected and the time period associated with such collection. In event that the Town of Horizon City accrues an arrearage on payment, the City of El Paso Comptroller or any collection agency retained by the City to collect delinquent accounts may add a collection fee of 21% to the account receivable if owing to the City for more than 60 days, pursuant to the El Paso City Code, Ordinance 14700.

10. **LAW GOVERNING CONTRACT.** For purposes of determining the law governing the same, this Agreement is entered into in the City and County of El Paso, State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in El Paso County, Texas.

A. *Authority of The City of El Paso.* The Town of Horizon City expressly agrees that the City of El Paso shall have authority to enforce all laws and ordinances applicable to public health to include animal regulation, within the city limits and extraterritorial jurisdiction of the Town of Horizon City, Texas. The Town of Horizon City further agrees that, in the absence of any conflicting city ordinance, the City of El Paso shall have authority to enforce the laws of the State of Texas and the County of El Paso applicable to public health to include animal regulation, within the incorporated limits and extraterritorial jurisdiction of the Town of Horizon City, Texas. The Town of Horizon City shall provide certified copies of all the Town of Horizon City, Texas Ordinances affecting public health

and animal regulation upon execution of this Agreement and as requested by the City of El Paso, and to provide copies of all such newly adopted or amended ordinance within 10 days after adoption or amendment. Copies of such ordinances shall be sent to the director of the City Department of Public Health and to the director of the City Environmental Services Department.

B. *Privileges and Immunities.* All privileges and immunities from liability, exemptions from laws, ordinances and rules, pension, relief, disability, worker's compensation, and other benefits which apply to the activities of officers, agents, or employees of the City of El Paso when performing a function shall apply to such officers, agents, or employees to the same extent while engaged in the performance of any of their functions and duties under the terms and provisions of this Agreement.

C. *Governmental Function.* The Parties expressly agree that, in all things relating to this Agreement, the City of El Paso is performing a governmental function, as defined by the Texas Tort Claims Act. The Parties further expressly agree that every act or omission of the City of El Paso, which, in any way, pertains to or arises out of to this Agreement falls within the definition of governmental function.

D. *Exclusion of Incidental and Consequential Damages.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, THE CITY OF EL PASO WILL NOT BE LIABLE TO ANY OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM THE PARTY'S RIGHTS) FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND including lost profits, loss of business, or other economic damage, and further including injury to property, mental anguish and emotional distress AS A RESULT OF BREACH OF ANY TERM OF THIS AGREEMENT, REGARDLESS OF WHETHER THE HEALTH DISTRICT WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF.

E. *Maximum Aggregate Liability.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, IN NO EVENT SHALL THE CITY OF EL PASO'S AGGREGATE LIABILITY TO ANY OTHER PARTY (INCLUDING LIABILITY TO ANY PERSON OR

PERSONS WHOSE CLAIM OR CLAIMS ARE BASED ON OR DERIVED FROM A RIGHT OR RIGHTS CLAIMED BY THE PARTY), WITH RESPECT TO ANY AND ALL CLAIMS AT ANY AND ALL TIMES ARISING FROM OR RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, IN CONTRACT, TORT, OR OTHERWISE, EXCEED THE AMOUNT OF CONSIDERATION ACTUALLY PAID TO THE CITY OF EL PASO UNDER THE TERMS OF THIS AGREEMENT.

F. *Intentional Risk Allocation.* Each of the Parties acknowledges that the provisions of this Agreement were negotiated to reflect an informed, voluntary allocation between them of all risks (both known and unknown) associated with the transactions associated with this Agreement. The disclaimers and limitations in this Agreement are intended to limit the circumstances of liability. The remedy limitations, and the limitations of liability, are separately intended to limit the forms of relief available to the Parties.

11. **HHS PRIVACY REGULATIONS.** The Health Insurance Portability and Accountability Act (HIPAA) *Standards for Privacy of Individually Identifiable Health Information* (Privacy Rule). See 45 CFR Part 160 and Subparts A and E of Part 164, requires that the City of El Paso offer assurances to the Town of Horizon City that the City of El Paso will safeguard any protected health information received or created on behalf of the Town of Horizon City. Pursuant to this requirement, the parties further agree to the terms and conditions of the Standard Business Associate Contract set forth in Appendix A and incorporated herein as if fully set forth.

The Town of Horizon City continues its authorization for the City of El Paso to possess and maintain any protected health information received or created on behalf of the Town of Horizon City and previously possessed or maintained by the El Paso City-County Health and Environmental District, in accordance with the terms of the Standard Business Associate Contract set forth in Appendix A.

12. **TERMINATION.** This Agreement may be terminated in whole or in part by either party upon sixty days written notice to the other party at the following addresses:

CITY OF EL PASO:

City of El Paso
Attn: City Manager
2 Civic Center Plaza
El Paso, Texas 79901

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CITY CLERK DEPT.

TOWN OF HORIZON CITY: Town of Horizon City
Attn: Mayor
14999 Darrington, Rd
Horizon City, Texas 79927

13. **SEVERABILITY**. Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

14 **ENTIRE AGREEMENT; AMENDMENTS**. This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and no amendment, modification or alteration of the terms shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

(signature pages follow)

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Signature page for the City of El Paso, Interlocal Agreement between the
City of El Paso and the Town of Horizon City.

CITY OF EL PASO

John F. Cook, Mayor

APPROVED this _____ day of _____, 2008.

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Elaine S. Hengen
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Michael Hill, Director
Department of Public Health

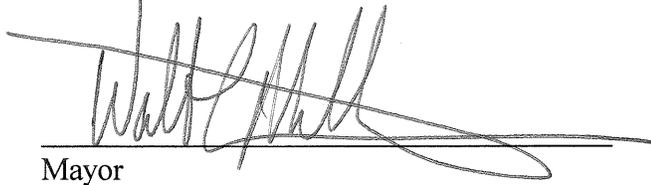
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(signatures continue on the following page)

Signature page for the Town of Horizon City, Interlocal Agreement
between the City of El Paso and the Town of Horizon City.

TOWN OF HORIZON CITY

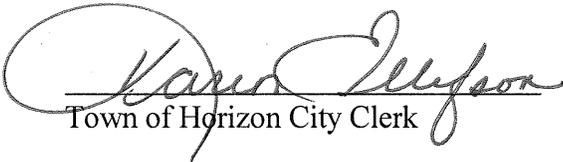


Mayor

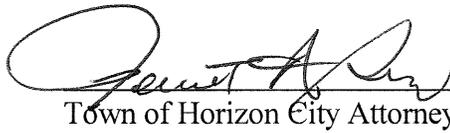
APPROVED this 12th day of August, 2008.

ATTEST:

APPROVED AS TO FORM:



Town of Horizon City Clerk



Town of Horizon City Attorney

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APPENDIX A

HIPPA BUSINESS ASSOCIATE CONTRACT

(a) **Definitions.** The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Contract** shall refer to this document.
2. **Business Associate** means the City.
3. **HHS Privacy Regulations** shall mean the Code of Federal Regulations (“C.F.R.”) at Title 45, Sections 160 and 164.
4. **Individual** shall mean the person who is the subject of the Information, and has the same meaning as the term “individual” is defined 45 C.F.R. 164.501.
5. **Information** shall mean any “health information” provided and/or made available by the TOWN OF HORIZON CITY to BUSINESS ASSOCIATE, and has the same meaning as the term “health information” as defined by 45 C.F.R. 160.102.
6. **Parties** shall mean BUSINESS ASSOCIATE and the TOWN OF HORIZON CITY.
7. **Secretary** shall mean the Secretary of the Department of Health and Human Services (“HHS”) and any other officer or employee of HHS to whom the authority involved has been delegated.

(b) **Limits on Use And Disclosure Established by Terms of Contract.** BUSINESS ASSOCIATE hereby agrees that is shall be prohibited from using or disclosing the Information provided or made available by the TOWN OF HORIZON CITY for any other purpose other than as expressly permitted or required by this Contract (ref. 164.504(e)(2)(i).)

(c) **Stated Purposes for which BUSINESS ASSOCIATE May Use or Disclose Information.** The Parties hereby agree that BUSINESS ASSOCIATE shall be permitted to use and/or disclose Information provided or made available from TOWN OF HORIZON CITY for the following stated purposes:

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To provide public health services to the community of the TOWN OF HORIZON CITY for the mutual benefit and general welfare of BUSINESS ASSOCIATE and the TOWN OF HORIZON CITY (ref. 164.504(e)(2)(i); 65 Fed. Reg. 82505.)

(d) Use of Information for Management, Administrative and Legal Responsibilities. BUSINESS ASSOCIATE is permitted to use Information if necessary for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE. (ref. 164.504(e)(4)(i)(A-B)).

(e) Disclosure of Information for Management, Administration and Legal Responsibilities. BUSINESS ASSOCIATE is permitted to disclose Information received from TOWN OF HORIZON CITY for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE, provided:

1. The disclosure is required by law; or
2. The BUSINESS ASSOCIATE obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, the person will use appropriate safeguards to prevent use or disclosure of the information, and the person immediately notifies the BUSINESS ASSOCIATE of any instance of which it is aware in which the confidentiality of the information has been breached. (ref. 164.504(e)(4)(ii)).

(f) Data Aggregation Services. BUSINESS ASSOCIATE is also permitted to use or disclose Information to provide data aggregation services, as that term is defined by 45 C.F.R. 164.501, relating to the health care operations of TOWN OF HORIZON CITY. (ref. 164.504(e)(2)(i)(B)).

(g) BUSINESS ASSOCIATE OBLIGATIONS:

1. **Limits on Use and Further Disclosure Established by Contract and Law.** BUSINESS ASSOCIATE hereby agrees that the Information provided or made available by the TOWN OF HORIZON CITY shall not be further used or disclosed other than as permitted or required by the Contract or as required by law. (ref. 45 C.F.R. 164.504(e)(2)(ii)(A)).

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2. **Appropriate Safeguards.** BUSINESS ASSOCIATE will establish and maintain appropriate safeguards to prevent any use of disclosure of the Information, other than as provided for by this Contract. (ref. 164.504(e)(2)(ii)(B)).
3. **Reports of Improper Use or Disclosure.** BUSINESS ASSOCIATE hereby agrees that is shall report to TOWN OF HORIZON CITY **within two (2) days of discovery** any use or disclosure if Information not provided for or allowed by this Contract. (ref. 164.504(e)(2)(ii)(C)).
4. **Subcontractors and Agents.** BUSINESS ASSOCIATE hereby agrees that anytime Information is provided or made available to any subcontractors or agents, BUSINESS ASSOCIATE must enter into a subcontract with the subcontractor or agent that contains the same terms, conditions and restrictions on the use and disclosure of Information as contained in this Contract. (ref. 164.504(e)(2)(ii)(D)).
5. **Right of Access to Information.** BUSINESS ASSOCIATE hereby agrees to make available and provide a right of access to Information by an Individual. This right of access shall conform with and meet all of the requirements of 45 C.F.R. 164.524, including substitution of the words "COVERED ENTITY" with BUSINESS ASSOCIATE where appropriate. (ref. 164.504(e)(2)(ii)(E)).
6. **Correction of Health Information by Individuals.** BUSINESS ASSOCIATE shall, upon receipt of notice from the TOWN OF HORIZON CITY, amend or correct protected health information (PHI) in its possession or under its control.
7. **Amendment and Incorporation of Amendments.** BUSINESS ASSOCIATE agrees to make Information available for amendment and to incorporate any amendments to Information in accordance with 45 C.F.R. 164.504(e)(2)(ii)(F)).
8. **Provide Accounting.** BUSINESS ASSOCIATE agrees to make Information available as required to provide an accounting of disclosures

in accordance with 45 C.F.R. 164.528, including substitution of the words "COVERED ENTITY" with BUSINESS ASSOCIATE where appropriate. (ref. 164.504(e)(2)(ii)(G)).

9. **Access to Books and Records.** BUSINESS ASSOCIATE hereby agrees to make its internal practices, books, and records relating to the use or disclosure of Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the TOWN OF HORIZON CITY, available to the Secretary or the Secretary's designee for purposes of determining compliance with the HHS Privacy Regulations. (ref. 164.504(e)(2)(ii)(H)).
10. **Return or Destruction of Information.** At the termination of this Contract, BUSINESS ASSOCIATE hereby agrees to return or destroy all Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the TOWN OF HORIZON CITY. BUSINESS ASSOCIATE agrees not to retain any copies of the Information after termination of the Contract. If return or destruction of the Information is not feasible, BUSINESS ASSOCIATE agrees to extend the protections of this Contract for as long as necessary to protect the Information and to limit any further use or disclosure. If BUSINESS ASSOCIATE elects to destroy the Information, it shall certify to the TOWN OF HORIZON CITY that the Information has been destroyed. (ref.164.504(e)(2)(ii)(I)).
11. **Mitigation Procedures.** BUSINESS ASSOCIATE agrees to have procedures in place for mitigating, to the maximum extent practicable, any deleterious effect from the use or disclosure of Information in a manner contrary to this Contract or the HHS Privacy Regulations. (ref. 164.530(f)).
12. **Sanction Procedures.** BUSINESS ASSOCIATE agrees and understands that it must develop and implement a system of sanctions for any employee, subcontractor or agent who violates this Agreement of the HHS Privacy Regulations. (ref. 164.530(e)(1)).

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(i) **Property Rights.** The Information shall be and remain the property of the TOWN OF HORIZON CITY. BUSINESS ASSOCIATE agrees that it acquires no title or rights to the Information, including any de-identified information, as a result of this Contract.

(j) **Modifications.** The TOWN OF HORIZON CITY and BUSINESS ASSOCIATE agree to modify this Business Associate Contract, in order to comply with Administrative Simplification requirements of HIPPA, as set forth in Title 45, Parts 160 and 164, (Subparts A and E the “Privacy Rule” and Subparts A and C the “Security Rule”) of the Code of Federal Regulations.

(k) **Automatic Amendment.** Upon the effective date of any amendment to the regulations promulgated by HHS with respect to PHI, this Business Associate Contract shall automatically amend such that the obligations imposed on BUSINESS ASSOCIATE as a Business Associate remain in compliance with such regulations.

(l) **Termination for Cause.** Upon the TOWN OF HORIZON CITY’s knowledge of a material breach by BUSINESS ASSOCIATE, the TOWN OF HORIZON CITY shall:

- (a) Provide an opportunity for BUSINESS ASSOCIATE to cure the breach or end the violation, and terminate if BUSINESS ASSOCIATE does not cure the breach or end the violation within the time specified by the TOWN OF HORIZON CITY.
- (b) Immediately terminate the Business Associate Contract if BUSINESS ASSOCIATE has breached a material term of this Business Associate Contract and cure is not possible.
- (c) Notify the Secretary of HHS if termination is not possible.

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STATE OF TEXAS)
)
COUNTY OF EL PASO)

INTERLOCAL AGREEMENT

THIS AGREEMENT is entered into on the last listed approved date below between the CITY OF EL PASO, TEXAS ("City of El Paso") and the CITY OF SOCORRO, TEXAS ("City of Socorro") by and through its duly authorized officials, pursuant to the Interlocal Cooperation Act.

RECITALS

Whereas, the City of El Paso and the City of Socorro are lawfully established municipalities in the State of Texas and authorized to enter into this Agreement.

Whereas, the City has created a Department of Public Health to provide laboratory, health education and community health preparedness services at a level and in a manner so as to adequately support all services and programs of the El Paso Department of Public Health.

Whereas, the City has notified the State of Texas that it will continue to provide public health services to all residents of El Paso County, including the residents of the incorporated cities as well as the unincorporated areas, as required by relevant State grants.

Whereas, this Agreement for Interlocal cooperation between the Parties to provide public health and other services by the City of El Paso for the City of Socorro is necessary for the mutual advancement of the health and general welfare of the citizens of all jurisdictions concerned.

Whereas, the City of Socorro desires to have the City of El Paso's appointed health authority serve as the City of Socorro's health authority.

Whereas, the City of Socorro desires to have the City of El Paso's designated Local Rabies Control Authority serve as the City of Socorro's designated authority, as necessary pursuant to state law.

Whereas, the City of Socorro will make available and/or transfer to the City of El Paso certain information, in conjunction with goods or services that are being provided by the City of El Paso to the City of Socorro, which is confidential and must be afforded special treatment and protection.

Whereas, the City of El Paso will also have access to and/or receive from the City of Socorro certain Information that can be used or disclosed only in accordance with this Agreement and the HHS Privacy Regulations.

FOR THESE REASONS, and in consideration of the mutual promises contained in this Agreement, the City of Socorro and the City of El Paso mutually agree as follows:

1. **SCOPE OF SERVICES.**

A. The City of El Paso shall perform the following services under the terms and conditions hereinafter stated, and the City of Socorro hereby accepts and agrees to the following terms and conditions:

- (1) The City will issue permits and provide inspection services of food establishments at a frequency and in accordance with recommended protocols as established by the Texas Department of State Health Services (DSHS). The City will provide enforcement of applicable State laws and regulations as appropriate to help reduce the risk of food borne illnesses in said establishments. Appropriate and customary fees will be charged to the establishments, as permitted by law.
- (2) The City will conduct inspections of public facilities, to include but not be limited to public schools, trailer parks, public and semi-public swimming pools, Laundromats, and tattoo parlors, at a frequency and in accordance with standard protocols, environmental health regulations, and applicable State law and Socorro City ordinances. The City will provide enforcement of applicable State laws and regulations as appropriate, to help reduce the risk of disease transmission and drowning hazards. Appropriate and customary fees will be charged to the inspected facilities, as permitted by law.
- (3) The City will provide complaint investigation/enforcement services as determined to be appropriate by City staff for those conditions that violate the Texas Health and Safety Code and applicable Socorro City ordinances.
- (4) The City will provide mosquito control services, including but not limited to, collecting and identifying mosquito species, larviciding, adulticiding, providing enforcement of violations that create mosquito harborage as appropriate, tracking

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of vector-borne disease, and educating the public regarding disease prevention strategies. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.

- (5) The City agrees to provide animal control services as determined to be appropriate by City staff and as required by law, including but not limited to, investigating citizen complaints, conducting periodic patrols to proactively enforce appropriate State animal-related rules and laws and Socorro City ordinances, impoundment of stray animals, investigation of animal bite reports, quarantine of animals involved in bites, investigation of allegations of animal cruelty, and the euthanization of animals as necessary. This Agreement does not include animal sheltering costs and consequently, those costs will be the responsibility of the citizen.
- (6) The City will provide communicable disease investigation services for the purpose of tracking communicable diseases and helping to reduce transmission in accordance with appropriate epidemiological intervention. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.
- (7) The City will provide immunization services to residents in Socorro to include but not be limited to childhood immunizations as recommended by the Texas DSHS and immunizations to protect against influenza. Appropriate and customary fees will be charged to those receiving these services.
- (8) The City will provide tuberculosis and sexually transmitted disease control services to residents in Socorro. Services may include testing, treatment and investigation of contacts, as appropriate. Appropriate and customary fees will be charged to those receiving these services.
- (9) The City will include the jurisdictional areas of the City of Socorro within its programs and services for the purpose of the enhancement of the air quality, to include but not be limited to, routine ambient air monitoring, analysis of gasoline samples to ensure compliance with oxygen content, and investigation and enforcement of air related nuisances and other requirements as set forth by the Texas Commission on Environmental Quality and/or the United States Environmental Protection Agency as appropriate.

(10) The City will provide Women, Infants and Children (WIC) Nutrition services to residents in Socorro in accordance with Texas DSHS requirements. Services may include medical health assessment, nutrition, breast-feeding promotion, social service referral, and food benefit issuances, as appropriate.

(11) The City agrees that in accordance with the provisions of any and all grants from federal and state agencies that are awarded on a county-wide basis, the City will provide services in the jurisdictional areas of the City of Socorro as required under these grant provisions.

B. The City of Socorro agrees to pass all ordinances and resolutions necessary to give the City of El Paso and City of El Paso personnel jurisdiction to provide public health and other service functions in the City of Socorro pursuant to the terms of this Agreement, including its extraterritorial jurisdiction where the providing of public health and other services is authorized by law, and including the power to issue citations for violations of any ordinances pertaining to the protection of the public health and which pertain to services the City of El Paso agrees to render in accordance with the terms of this Agreement.

C. The City of El Paso agrees that it will file citations, complaints and violations occurring within the territorial limits of the City of Socorro through the Socorro City Municipal Court. It is agreed that the appropriate personnel from the City of El Paso will be administratively directed to be present at such times as court sessions are set and cases involving the City of El Paso are on the court's docket, without the necessity for the issuance of a subpoena. The Socorro City Municipal Court will provide reasonable notice of any case settings to the City of El Paso.

D. The City will provide necessary training for employees utilized in providing services under this Agreement, as may be required by law or determined to be appropriate by the City, and shall require all such personnel to maintain all required licenses and certifications in accordance with State and Federal laws.

E. Nothing within the terms of this Agreement shall require the City to purchase additional equipment or hire additional personnel in order to comply with the terms of this Agreement.

F. The City agrees that it will keep accurate records of all services provided to the City of Socorro pursuant to this Agreement as part of its routine data collection processes and shall report such activities in its standardized records format to City of Socorro officials, as requested.

G. It is understood and agreed to between the parties that any portion of this Agreement providing for the delivery of public health and other services for which the City of Socorro does not grant legal authority shall be null and void and of no force and effect, and the City of El Paso shall not be obligated to provide those services.

2. **LOCATION OF PERFORMANCE.** The place where such services are to be performed is in the City of Socorro, Texas, and any extraterritorial jurisdiction thereof where the City of El Paso may lawfully provide public health and other services as delegated and authorized under this Interlocal Agreement (jurisdictional areas of the City of Socorro).

3. **APPOINTMENT OF HEALTH AUTHORITY.** The Parties agree that the individual appointed to serve as health authority for the City of El Paso will serve as the health authority for the City of Socorro, in accordance with Section 121.028(c), Texas Health and Safety Code.

4. **DESIGNATION OF LOCAL RABIES CONTROL AUTHORITY.** The Parties agree that the individual designated by the City to serve as the Local Rabies Control Authority will serve as the Local Rabies Control Authority for the City of Socorro, as necessary pursuant to Section 826.017, Texas Health and Safety Code.

5. **RABIES ORDER.** The Parties expressly agree that the February 15, 1974 Rabies Order of the El Paso County Commissioners' Court, and any lawfully adopted successor orders, shall apply within the jurisdictional areas of the City of Socorro.

6. **ON-SITE SEWAGE SERVICES.** The City of El Paso will no longer issue permits and provide inspection services of on-site sewage disposal systems within the incorporated areas of the City of Socorro. Upon request of the City of Socorro, the City of El Paso shall transfer to the City of Socorro or other governmental entity designated by the City of Socorro all records in the City of El Paso's possession relating to the permitting and enforcement of on-site sewage disposal systems within the jurisdiction of the City of Socorro. Upon receipt of these records, the City of Socorro or such other governmental entity designated by the City of Socorro shall become the owner of these records, and shall

also be responsible for the appropriate maintenance and control of these records pursuant to Texas law concerning records retention by governmental entities.

7. **TIMES OF PERFORMANCE.** The City of El Paso shall commence the provision of its services on the 1st day of September 2008, and shall terminate on the 31st day of August 2009, regardless of the date of execution of this Agreement.

8. **COMPENSATION.**

A. The City of Socorro agrees to pay the amount not to exceed THREE HUNDRED TWENTY ONE THOUSAND FOUR HUNDRED AND SEVENTY NINE DOLLARS (321,479.00) for services rendered in accordance with this Agreement. This amount reflects a *per capita* charge of \$11.84, based on the population estimate of 27,152 dated January 1, 2000, from the United States Census Bureau figures. Payments shall be made in equal monthly installments, each in the amount of TWENTY SIX THOUSAND SEVEN HUNDRED NINETY DOLLARS (\$26,790.00), with the first payment becoming due and payable on the 1st day of September 2008 or within 10 days after the date that the City of Socorro signs this Agreement, whichever is later.

B. The Parties acknowledge that the funds paid by the City of Socorro pursuant to Section 11 A above may not be sufficient in the event of an unexpected occurrence such as an outbreak, epidemic (i.e. rabies, cholera), or intervention of emerging or new diseases or public health threats (chemical or biological) in the jurisdictional areas of the City of Socorro. The City of Socorro shall name a person to serve as a point of contact to discuss these types of public health threats, its intervention, and any additional costs that the City of Socorro will need to pay to defray the resulting expenses. Such contact person shall be designated and disclosed to the director of the Department of Public Health as of the signing of this Agreement.

9. **PAYMENTS PURSUANT TO THIS AGREEMENT.** Payments submitted under this Agreement shall be made payable to the City of El Paso, Attn: Comptroller, #2 Civic Center Plaza, El Paso, TX 79901-1196. In addition to the compensation provided for herein, the City of El Paso shall receive all proceeds received from inspection, permit, and animal registration fees collected in the City of Socorro. Such fees, when set or revised by the City

of Socorro and to the extent allowed by law, shall be set in the same amounts as the fees for the identical services or charges as made by the City of El Paso. All fees that the City of Socorro collects for this purpose shall be paid to the City of El Paso on a quarterly basis, within 30 days of the conclusion of the quarter. The City of Socorro shall also provide the City of El Paso with a report indicating the amount of fees collected and the time period associated with such collection. In event that the City of Socorro accrues an arrearage on payment, the City of El Paso Comptroller or any collection agency retained by the City to collect delinquent accounts may add a collection fee of 21% to the account receivable if owing to the City for more than 60 days, pursuant to the El Paso City Code, Ordinance 14700.

10. **LAW GOVERNING CONTRACT.** For purposes of determining the law governing the same, this Agreement is entered into in the City and County of El Paso, State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in El Paso County, Texas.

A. *Authority of The City of El Paso.* The City of Socorro expressly agrees that the City of El Paso shall have authority to enforce all laws and ordinances applicable to public health to include animal regulation, within the city limits and extraterritorial jurisdiction of the City of Socorro, Texas. The City of Socorro further agrees that, in the absence of any conflicting city ordinance, the City of El Paso shall have authority to enforce the laws of the State of Texas and the County of El Paso applicable to public health to include animal regulation, within the incorporated limits and extraterritorial jurisdiction of the City of Socorro, Texas. The City of Socorro shall provide certified copies of all the City of Socorro, Texas Ordinances affecting public health and animal regulation upon execution of this Agreement and as requested by the City of El Paso, and to provide copies of all such newly adopted or amended ordinance within 10 days after adoption or amendment. Copies of such ordinances shall be sent to the director of the City Department of Public Health and to the director of the City Environmental Services Department.

B. *Privileges and Immunities.* All privileges and immunities from liability, exemptions from laws, ordinances and rules, pension, relief, disability, worker's compensation, and other benefits which apply to the activities of officers, agents, or employees of the City of El Paso when performing a function shall apply to such officers,

agents, or employees to the same extent while engaged in the performance of any of their functions and duties under the terms and provisions of this Agreement.

C. *Governmental Function.* The Parties expressly agree that, in all things relating to this Agreement, the City of El Paso is performing a governmental function, as defined by the Texas Tort Claims Act. The Parties further expressly agree that every act or omission of the City of El Paso, which, in any way, pertains to or arises out of to this Agreement falls within the definition of governmental function.

D. *Exclusion of Incidental and Consequential Damages.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, THE CITY OF EL PASO WILL NOT BE LIABLE TO ANY OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM THE PARTY'S RIGHTS) FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND including lost profits, loss of business, or other economic damage, and further including injury to property, mental anguish and emotional distress AS A RESULT OF BREACH OF ANY TERM OF THIS AGREEMENT, REGARDLESS OF WHETHER THE HEALTH DISTRICT WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF.

E. *Maximum Aggregate Liability.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, IN NO EVENT SHALL THE CITY OF EL PASO'S AGGREGATE LIABILITY TO ANY OTHER PARTY (INCLUDING LIABILITY TO ANY PERSON OR PERSONS WHOSE CLAIM OR CLAIMS ARE BASED ON OR DERIVED FROM A RIGHT OR RIGHTS CLAIMED BY THE PARTY), WITH RESPECT TO ANY AND ALL CLAIMS AT ANY AND ALL TIMES ARISING FROM OR RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, IN CONTRACT, TORT, OR OTHERWISE, EXCEED THE AMOUNT OF CONSIDERATION ACTUALLY PAID TO THE CITY OF EL PASO UNDER THE TERMS OF THIS AGREEMENT.

F. *Intentional Risk Allocation.* Each of the Parties acknowledges that the provisions of this Agreement were negotiated to reflect an informed, voluntary allocation between them of all risks (both known and unknown) associated with the transactions associated with this Agreement. The disclaimers and limitations in this Agreement are intended to limit the

circumstances of liability. The remedy limitations, and the limitations of liability, are separately intended to limit the forms of relief available to the Parties.

11. **HHS PRIVACY REGULATIONS.** The Health Insurance Portability and Accountability Act (HIPAA) *Standards for Privacy of Individually Identifiable Health Information* (Privacy Rule). See 45 CFR Part 160 and Subparts A and E of Part 164, requires that the City of El Paso offer assurances to the City of Socorro that the City of El Paso will safeguard any protected health information received or created on behalf of the City of Socorro. Pursuant to this requirement, the parties further agree to the terms and conditions of the Standard Business Associate Contract set forth in Appendix A and incorporated herein as if fully set forth.

The City of Socorro continues its authorization for the City of El Paso to possess and maintain any protected health information received or created on behalf of the City of Socorro and previously possessed or maintained by the El Paso City-County Health and Environmental District, in accordance with the terms of the Standard Business Associate Contract set forth in Appendix A.

12. **TERMINATION.** This Agreement may be terminated in whole or in part by either party upon sixty days written notice to the other party at the following addresses:

CITY OF EL PASO: City of El Paso
 Attn: City Manager
 2 Civic Center Plaza
 El Paso, Texas 79901

CITY OF SOCORRO: City of Socorro
 Attn: Mayor
 124 South Horizon Blvd.
 Socorro, Texas 79927

13. **SEVERABILITY.** Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

14. **ENTIRE AGREEMENT; AMENDMENTS.** This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and no

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amendment, modification or alteration of the terms shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

(signature pages follow)

Signature page for the City of El Paso, Interlocal Agreement between the City of El Paso and the City of Socorro.

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CITY OF EL PASO

John F. Cook, Mayor

APPROVED this _____ day of _____, 2008.

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Elaine S. Hengen
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Michael Hill, Director
Department of Public Health

(signatures continue on the following page)

Signature page for the City of Socorro, Interlocal Agreement between the City of El Paso and the City of Socorro.

CITY OF SOCORRO



Mayor

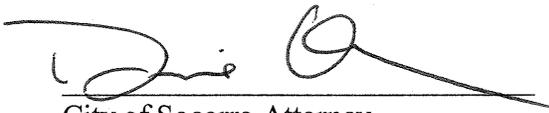
APPROVED this 17th day of August, 2008.

ATTEST:

APPROVED AS TO FORM:



City of Socorro Clerk



City of Socorro Attorney

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APPENDIX A
HIPPA BUSINESS ASSOCIATE CONTRACT

(a) **Definitions.** The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Contract** shall refer to this document.
2. **Business Associate** means the City.
3. **HHS Privacy Regulations** shall mean the Code of Federal Regulations (“C.F.R.”) at Title 45, Sections 160 and 164.
4. **Individual** shall mean the person who is the subject of the Information, and has the same meaning as the term “individual” is defined 45 C.F.R. 164.501.
5. **Information** shall mean any “health information” provided and/or made available by the CITY OF SOCORRO to BUSINESS ASSOCIATE, and has the same meaning as the term “health information” as defined by 45 C.F.R. 160.102.
6. **Parties** shall mean BUSINESS ASSOCIATE and the CITY OF SOCORRO.
7. **Secretary** shall mean the Secretary of the Department of Health and Human Services (“HHS”) and any other officer or employee of HHS to whom the authority involved has been delegated.

(b) **Limits on Use And Disclosure Established by Terms of Contract.** BUSINESS ASSOCIATE hereby agrees that is shall be prohibited from using or disclosing the Information provided or made available by the CITY OF SOCORRO for any other purpose other than as expressly permitted or required by this Contract (ref. 164.504(e)(2)(i).)

(c) **Stated Purposes for which BUSINESS ASSOCIATE May Use or Disclose Information.** The Parties hereby agree that BUSINESS ASSOCIATE shall be permitted to use and/or disclose Information provided or made available from CITY OF SOCORRO for the following stated purposes:

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To provide public health services to the community of the CITY OF SOCORRO for the mutual benefit and general welfare of BUSINESS ASSOCIATE and the CITY OF SOCORRO (ref. 164.504(e)(2)(i); 65 Fed. Reg. 82505.)

(d) Use of Information for Management, Administrative and Legal Responsibilities. BUSINESS ASSOCIATE is permitted to use Information if necessary for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE. (ref. 164.504(e)(4)(i)(A-B)).

(e) Disclosure of Information for Management, Administration and Legal Responsibilities. BUSINESS ASSOCIATE is permitted to disclose Information received from CITY OF SOCORRO for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE, provided:

1. The disclosure is required by law; or
2. The BUSINESS ASSOCIATE obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, the person will use appropriate safeguards to prevent use or disclosure of the information, and the person immediately notifies the BUSINESS ASSOCIATE of any instance of which it is aware in which the confidentiality of the information has been breached. (ref. 164.504(e)(4)(ii)).

(f) Data Aggregation Services. BUSINESS ASSOCIATE is also permitted to use or disclose Information to provide data aggregation services, as that term is defined by 45 C.F.R. 164.501, relating to the health care operations of CITY OF SOCORRO. (ref. 164.504(e)(2)(i)(B)).

(g) BUSINESS ASSOCIATE OBLIGATIONS:

1. **Limits on Use and Further Disclosure Established by Contract and Law.** BUSINESS ASSOCIATE hereby agrees that the Information provided or made available by the CITY OF SOCORRO shall not be further used or disclosed other than as permitted or required by the Contract or as required by law. (ref. 45 C.F.R. 164.504(e)(2)(ii)(A)).
2. **Appropriate Safeguards.** BUSINESS ASSOCIATE will establish and maintain appropriate safeguards to prevent any use of disclosure of the

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Information, other than as provided for by this Contract. (ref. 164.504(e)(2)(ii)(B)).

3. **Reports of Improper Use or Disclosure.** BUSINESS ASSOCIATE hereby agrees that is shall report to CITY OF SOCORRO **within two (2) days of discovery** any use or disclosure if Information not provided for or allowed by this Contract. (ref. 164.504(e)(2)(ii)(C)).
4. **Subcontractors and Agents.** BUSINESS ASSOCIATE hereby agrees that anytime Information is provided or made available to any subcontractors or agents, BUSINESS ASSOCIATE must enter into a subcontract with the subcontractor or agent that contains the same terms, conditions and restrictions on the use and disclosure of Information as contained in this Contract. (ref. 164.504(e)(2)(ii)(D)).
5. **Right of Access to Information.** BUSINESS ASSOCIATE hereby agrees to make available and provide a right of access to Information by an Individual. This right of access shall conform with and meet all of the requirements of 45 C.F.R. 164.524, including substitution of the words “COVERED ENTITY” with BUSINESS ASSOCIATE where appropriate. (ref. 164.504(e)(2)(ii)(E)).
6. **Correction of Health Information by Individuals.** BUSINESS ASSOCIATE shall, upon receipt of notice from the CITY OF SOCORRO, amend or correct protected health information (PHI) in its possession or under its control.
7. **Amendment and Incorporation of Amendments.** BUSINESS ASSOCIATE agrees to make Information available for amendment and to incorporate any amendments to Information in accordance with 45 C.F.R. 164.504(e)(2)(ii)(F)).
8. **Provide Accounting.** BUSINESS ASSOCIATE agrees to make Information available as required to provide an accounting of disclosures in accordance with 45 C.F.R. 164.528, including substitution of the words “COVERED ENTITY” with BUSINESS ASSOCIATE where appropriate. (ref. 164.504(e)(2)(ii)(G)).

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9. **Access to Books and Records.** BUSINESS ASSOCIATE hereby agrees to make its internal practices, books, and records relating to the use or disclosure of Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the CITY OF SOCORRO, available to the Secretary or the Secretary's designee for purposes of determining compliance with the HHS Privacy Regulations. (ref. 164.504(e)(2)(ii)(H)).
10. **Return or Destruction of Information.** At the termination of this Contract, BUSINESS ASSOCIATE hereby agrees to return or destroy all Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the CITY OF SOCORRO. BUSINESS ASSOCIATE agrees not to retain any copies of the Information after termination of the Contract. If return or destruction of the Information is not feasible, BUSINESS ASSOCIATE agrees to extend the protections of this Contract for as long as necessary to protect the Information and to limit any further use of disclosure. If BUSINESS ASSOCIATE elects to destroy the Information, it shall certify to the CITY OF SOCORRO that the Information has been destroyed. (ref.164.504(e)(2)(ii)(I)).
11. **Mitigation Procedures.** BUSINESS ASSOCIATE agrees to have procedures in place for mitigating, to the maximum extent practicable, any deleterious effect from the use or disclosure of Information in a manner contrary to this Contract or the HHS Privacy Regulations. (ref. 164.530(f)).
12. **Sanction Procedures.** BUSINESS ASSOCIATE agrees and understands that it must develop and implement a system of sanctions for any employee, subcontractor or agent who violates this Agreement of the HHS Privacy Regulations. (ref. 164.530(e)(1)).

(i) **Property Rights.** The Information shall be and remain the property of the CITY OF SOCORRO. BUSINESS ASSOCIATE agrees that it acquires no title or rights to the Information, including any de-identified information, as a result of this Contract.

(j) **Modifications.** The CITY OF SOCORRO and BUSINESS ASSOCIATE agree to modify this Business Associate Contract, in order to comply with Administrative

Simplification requirements of HIPPA, as set forth in Title 45, Parts 160 and 164, (Subparts A and E the "Privacy Rule" and Subparts A and C the "Security Rule") of the Code of Federal Regulations.

(k) **Automatic Amendment.** Upon the effective date of any amendment to the regulations promulgated by HHS with respect to PHI, this Business Associate Contract shall automatically amend such that the obligations imposed on BUSINESS ASSOCIATE as a Business Associate remain in compliance with such regulations.

(l) **Termination for Cause.** Upon the CITY OF SOCORRO's knowledge of a material breach by BUSINESS ASSOCIATE, the CITY OF SOCORRO shall:

- (a) Provide an opportunity for BUSINESS ASSOCIATE to cure the breach or end the violation, and terminate if BUSINESS ASSOCIATE does not cure the breach or end the violation within the time specified by the CITY OF SOCORRO.
- (b) Immediately terminate the Business Associate Contract if BUSINESS ASSOCIATE has breached a material term of this Business Associate Contract and cure is not possible.
- (c) Notify the Secretary of HHS if termination is not possible.

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STATE OF TEXAS)
)
COUNTY OF EL PASO)

INTERLOCAL AGREEMENT

THIS AGREEMENT is entered into on the last listed approved date below between the CITY OF EL PASO, TEXAS ("City of El Paso"), and the VILLAGE OF VINTON, TEXAS ("Village of Vinton") by and through its duly authorized officials, pursuant to the Interlocal Cooperation Act.

RECITALS

Whereas, the City of El Paso and the Village of Vinton are lawfully established municipalities in the State of Texas and authorized to enter into this Agreement.

Whereas, the City of El Paso has created a Department of Public Health to provide laboratory, health education and community health preparedness services at a level and in a manner so as to adequately support all services and programs of the El Paso Department of Public Health.

Whereas, the City of El Paso has notified the State of Texas that it will continue to provide public health services to all residents of El Paso County, including the residents of the incorporated cities as well as the unincorporated areas, as required by relevant State grants.

Whereas, this Agreement for Interlocal cooperation between the Parties to provide public health and other services by the City of El Paso for the Village of Vinton is necessary for the mutual advancement of the health and general welfare of the citizens of all jurisdictions concerned.

Whereas, the Village of Vinton desires to have the City of El Paso's appointed health authority serve as the Village of Vinton's health authority.

Whereas, the Village of Vinton desires to have the City of El Paso's designated Local Rabies Control Authority serve as the Village of Vinton's designated authority, as necessary pursuant to state law.

Whereas, the Village of Vinton will make available and/or transfer to the City of El Paso certain information, in conjunction with goods or services that are being provided by

the City of El Paso to the Village of Vinton, which is confidential and must be afforded special treatment and protection.

Whereas, the City of El Paso will also have access to and/or receive from the Village of Vinton certain Information that can be used or disclosed only in accordance with this Agreement and the HHS Privacy Regulations.

FOR THESE REASONS, and in consideration of the mutual promises contained in this Agreement, the Village of Vinton and the City of El Paso mutually agree as follows:

1. **SCOPE OF SERVICES.**

A. The City of El Paso shall perform the following services under the terms and conditions hereinafter stated, and the Village of Vinton hereby accepts and agrees to the following terms and conditions:

- (1) The City of El Paso will issue permits and provide inspection services of food establishments at a frequency and in accordance with recommended protocols as established by the Texas Department of State Health Services (DSHS). The City of El Paso will provide enforcement of applicable State laws and regulations as appropriate to help reduce the risk of food borne illnesses in said establishments. Appropriate and customary fees will be charged to the establishments, as permitted by law.
- (2) The City of El Paso will conduct inspections of public facilities, to include but not be limited to public schools, trailer parks, public and semi-public swimming pools, Laundromats, and tattoo parlors, at a frequency and in accordance with standard protocols, environmental health regulations, and applicable State law and any applicable Vinton city ordinances. The City of El Paso will provide enforcement of applicable State laws and regulations as appropriate, to help reduce the risk of disease transmission and drowning hazards. Appropriate and customary fees will be charged to the inspected facilities, as permitted by law.
- (3) The City of El Paso will provide complaint investigation/enforcement services as determined to be appropriate by City of El Paso staff for those conditions that

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violate the Texas Health and Safety Code and any applicable Vinton city ordinances.

- (4) The City of El Paso will provide mosquito control services, including but not limited to, collecting and identifying mosquito species, larviciding, adulticiding, providing enforcement of violations that create mosquito harborage as appropriate, tracking of vector-borne disease, and educating the public regarding disease prevention strategies. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.
- (5) The City of El Paso agrees to provide animal control services as determined to be appropriate by City of El Paso staff and as required by law, including but not limited to, investigating citizen complaints, conducting periodic patrols to proactively enforce appropriate State animal-related rules and laws and Vinton city ordinances, impoundment of stray animals, investigation of animal bite reports, quarantine of animals involved in bites, investigation of allegations of animal cruelty, and the euthanization of animals as necessary. This Agreement does not include animal sheltering costs and consequently, those costs will be the responsibility of the citizen.
- (6) The City of El Paso will provide communicable disease investigation services for the purpose of tracking communicable diseases and helping to reduce transmission in accordance with appropriate epidemiological intervention. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.
- (7) The City of El Paso will provide immunization services to residents in Vinton to include but not be limited to childhood immunizations as recommended by the Texas DSHS and immunizations to protect against influenza. Appropriate and customary fees will be charged to those receiving these services.
- (8) The City of El Paso will provide tuberculosis and sexually transmitted disease control services to residents in Vinton. Services may include testing, treatment and investigation of contacts, as appropriate. Appropriate and customary fees will be charged to those receiving these services.

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- (9) The City of El Paso will include the jurisdictional areas of the Village of Vinton within its programs and services for the purpose of the enhancement of the air quality, to include but not be limited to, routine ambient air monitoring, analysis of gasoline samples to ensure compliance with oxygen content, and investigation and enforcement of air related nuisances and other requirements as set forth by the Texas Commission on Environmental Quality and/or the United States Environmental Protection Agency as appropriate.
- (10) The City of El Paso will provide Women, Infants and Children (WIC) Nutrition services to residents in Vinton in accordance with Texas DSHS requirements. Services may include medical health assessment, nutrition, breast-feeding promotion, social service referral, and food benefit issuances, as appropriate.
- (11) The City of El Paso agrees that in accordance with the provisions of any and all grants from federal and state agencies that are awarded on a county-wide basis, the City of El Paso will provide services in the jurisdictional areas of the Village of Vinton as required under these grant provisions.

B. To the extent allowed by law, the Village of Vinton agrees to pass all ordinances and resolutions necessary to give the City of El Paso and City of El Paso personnel jurisdiction to provide public health and other service functions in the Village of Vinton pursuant to the terms of this Agreement, including its extraterritorial jurisdiction, if any, where the providing of public health and other services is authorized by law, and including the power to issue citations for violations of any ordinances pertaining to the protection of the public health and which pertain to services the City of El Paso agrees to render in accordance with the terms of this Agreement.

C. The City of El Paso will provide necessary training for employees utilized in providing services under this Agreement, as may be required by law or determined to be appropriate by the City of El Paso, and shall require all such personnel to maintain all required licenses and certifications in accordance with State and Federal laws.

D. Nothing within the terms of this Agreement shall require the City of El Paso to purchase additional equipment or hire additional personnel in order to comply with the terms of this Agreement.

E. The City of El Paso agrees that it will keep accurate records of all services provided to the Village of Vinton pursuant to this Agreement as part of its routine data collection processes and shall report such activities in its standardized records format to Village of Vinton officials, as requested.

F. It is understood and agreed to between the parties that any portion of this Agreement providing for the delivery of public health and other services for which the Village of Vinton does not grant legal authority shall be null and void and of no force and effect, and the City of El Paso shall not be obligated to provide those services.

2. **LOCATION OF PERFORMANCE.** The place where such services are to be performed is in the Village of Vinton, Texas, and any extraterritorial jurisdiction thereof where the City of El Paso may lawfully provide public health and other services as delegated and authorized under this Interlocal Agreement (jurisdictional areas of the Village of Vinton).

3. **APPOINTMENT OF HEALTH AUTHORITY.** The Parties agree that the individual appointed to serve as health authority for the City of El Paso will serve as the health authority for the Village of Vinton, in accordance with Section 121.028(c), Texas Health and Safety Code.

4. **DESIGNATION OF LOCAL RABIES CONTROL AUTHORITY.** The Parties agree that the individual designated by the City to serve as the Local Rabies Control Authority will serve as the Local Rabies Control Authority for the Village of Vinton, as necessary pursuant to Section 826.017, Texas Health and Safety Code.

5. **RABIES ORDER.** The Parties expressly agree that the February 15, 1974 Rabies Order of the El Paso County Commissioners' Court, and any lawfully adopted successor orders, shall apply within the jurisdictional areas of the Village of Vinton.

6. **ON-SITE SEWAGE SERVICES.** The City of El Paso will no longer issue permits and provide inspection services of on-site sewage disposal systems within the incorporated areas of the Village of Vinton. Upon request of the Village of Vinton, the City of El Paso shall transfer to the Village of Vinton or other governmental entity designated by the

Village of Vinton all records in the City of El Paso's possession relating to the permitting and enforcement of on-site sewage disposal systems within the jurisdiction of the Village of Vinton. Upon receipt of these records, the Village of Vinton or such other governmental entity designated by the Village of Vinton shall become the owner of these records, and shall also be responsible for the appropriate maintenance and control of these records pursuant to Texas law concerning records retention by governmental entities.

7. **TIMES OF PERFORMANCE.** The City of El Paso shall commence the provision of its services on the 1st day of September 2008, and shall terminate on the 31st day of August 2009, regardless of the date of execution of this Agreement.

8. **COMPENSATION.**

A. The Village of Vinton agrees to pay the amount of TWENTY SIX THOUSAND FOUR HUNDRED EIGHTY EIGHT DOLLARS AND NO CENTS (\$26,488.00) for services rendered in accordance with this Agreement. This amount reflects a *per capita* charge of \$14.00, based on the population estimate of 1,892 dated January 1, 2000, from the United States Census Bureau figures. Payments shall be made in equal monthly installments, each in the amount of TWO THOUSAND TWO HUNDRED SEVEN DOLLARS AND THIRTY THREE CENTS (\$2,207.33), with the first payment becoming due and payable on the 1st day of September 2008 or within 10 days after the date that the Village of Vinton signs this Agreement, whichever is later.

B. The Parties acknowledge that the funds paid by the Village of Vinton pursuant to Section 11 A above may not be sufficient in the event of an unexpected occurrence such as an outbreak, epidemic (i.e. rabies, cholera), or intervention of emerging or new diseases or public health threats (chemical or biological) in the jurisdictional areas of the Village of Vinton. The Village of Vinton shall name a person to serve as a point of contact to discuss these types of public health threats, its intervention, and any additional costs that the Village of Vinton will need to pay to defray the resulting expenses. Such contact person shall be designated and disclosed to the director of the Department of Public Health as of the signing of this Agreement.

9. **PAYMENTS PURSUANT TO THIS AGREEMENT.** Payments submitted under this Agreement shall be made payable to the City of El Paso, Attn: Comptroller, #2 Civic Center

Plaza, El Paso, TX 79901-1196. In addition to the compensation provided for herein, the City of El Paso shall receive all proceeds received from inspection, permit, and animal registration fees collected in the Village of Vinton. Such fees, when set or revised by the Village of Vinton and to the extent allowed by law, shall be set in the same amounts as the fees for the identical services or charges as made by the City of El Paso. All fees that the Village of Vinton collects for this purpose shall be paid to the City of El Paso on a quarterly basis, within 30 days of the conclusion of the quarter. The Village of Vinton shall also provide the City of El Paso with a report indicating the amount of fees collected and the time period associated with such collection. In event that the Village of Vinton accrues an arrearage on payment, the City of El Paso Comptroller or any collection agency retained by the City of El Paso to collect delinquent accounts may add a collection fee of 21% to the account receivable if owing to the City of El Paso for more than 60 days, pursuant to the El Paso City Code, Ordinance 14700.

10. **LAW GOVERNING CONTRACT.** For purposes of determining the law governing the same, this Agreement is entered into in the City and County of El Paso, State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in El Paso County, Texas.

A. *Authority of The City of El Paso.* The Village of Vinton expressly agrees that the City of El Paso shall have authority to enforce all laws and ordinances, if any, applicable to public health to include animal regulation, within the city limits and extraterritorial jurisdiction of the Village of Vinton, Texas. The Village of Vinton further agrees that, in the absence of any conflicting city ordinance, the City of El Paso shall have authority to enforce the laws of the State of Texas and the County of El Paso applicable to public health to include animal regulation, within the incorporated limits and extraterritorial jurisdiction of the Village of Vinton, Texas. The Village of Vinton shall provide certified copies of all the Village of Vinton, Texas Ordinances affecting public health and animal regulation upon execution of this Agreement and as requested by the City of El Paso, and to provide copies of all such newly adopted or amended ordinance within 10 days after adoption or amendment. Copies of such ordinances shall be sent to the director of the City Department of Public Health and to the director of the City Environmental Services Department.

B. *Privileges and Immunities.* All privileges and immunities from liability, exemptions from laws, ordinances and rules, pension, relief, disability, worker's compensation, and other benefits which apply to the activities of officers, agents, or employees of the City of El Paso when performing a function shall apply to such officers, agents, or employees to the same extent while engaged in the performance of any of their functions and duties under the terms and provisions of this Agreement.

C. *Governmental Function.* The Parties expressly agree that, in all things relating to this Agreement, the City of El Paso is performing a governmental function, as defined by the Texas Tort Claims Act. The Parties further expressly agree that every act or omission of the City of El Paso, which, in any way, pertains to or arises out of to this Agreement falls within the definition of governmental function.

D. *Exclusion of Incidental and Consequential Damages.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, THE CITY OF EL PASO WILL NOT BE LIABLE TO ANY OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM THE PARTY'S RIGHTS) FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND including lost profits, loss of business, or other economic damage, and further including injury to property, mental anguish and emotional distress AS A RESULT OF BREACH OF ANY TERM OF THIS AGREEMENT, REGARDLESS OF WHETHER THE HEALTH DISTRICT WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF.

E. *Maximum Aggregate Liability.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, IN NO EVENT SHALL THE CITY OF EL PASO'S AGGREGATE LIABILITY TO ANY OTHER PARTY (INCLUDING LIABILITY TO ANY PERSON OR PERSONS WHOSE CLAIM OR CLAIMS ARE BASED ON OR DERIVED FROM A RIGHT OR RIGHTS CLAIMED BY THE PARTY), WITH RESPECT TO ANY AND ALL CLAIMS AT ANY AND ALL TIMES ARISING FROM OR RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, IN CONTRACT, TORT, OR

OTHERWISE, EXCEED THE AMOUNT OF CONSIDERATION ACTUALLY PAID TO THE CITY OF EL PASO UNDER THE TERMS OF THIS AGREEMENT.

F. *Intentional Risk Allocation.* Each of the Parties acknowledges that the provisions of this Agreement were negotiated to reflect an informed, voluntary allocation between them of all risks (both known and unknown) associated with the transactions associated with this Agreement. The disclaimers and limitations in this Agreement are intended to limit the circumstances of liability. The remedy limitations, and the limitations of liability, are separately intended to limit the forms of relief available to the Parties.

11. **HHS PRIVACY REGULATIONS.** The Health Insurance Portability and Accountability Act (HIPAA) *Standards for Privacy of Individually Identifiable Health Information* (Privacy Rule). See 45 CFR Part 160 and Subparts A and E of Part 164, requires that the City of El Paso offer assurances to the Village of Vinton that the City of El Paso will safeguard any protected health information received or created on behalf of the Village of Vinton. Pursuant to this requirement, the parties further agree to the terms and conditions of the Standard Business Associate Contract set forth in Appendix A and incorporated herein as if fully set forth.

The Village of Vinton continues its authorization for the City of El Paso to possess and maintain any protected health information received or created on behalf of the Village of Vinton and previously possessed or maintained by the El Paso City-County Health and Environmental District, in accordance with the terms of the Standard Business Associate Contract set forth in Appendix A.

12. **TERMINATION.** This Agreement may be terminated in whole or in part by either party upon sixty days written notice to the other party at the following addresses:

CITY OF EL PASO: City of El Paso
Attn: City Manager
2 Civic Center Plaza
El Paso, Texas 79901

VILLAGE OF VINTON: Village of Vinton
Attn: Mayor
436 East Vinton Rd.
Vinton, Texas 79821

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13. **SEVERABILITY.** Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

14. **ENTIRE AGREEMENT; AMENDMENTS.** This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and no amendment, modification or alteration of the terms shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

(signature pages follow)

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Signature page for the City of El Paso, Interlocal Agreement between the
City of El Paso and the Village of Vinton.

THE CITY OF EL PASO

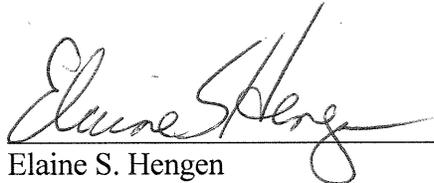
John F. Cook, Mayor

APPROVED this ____ day of _____, 2008.

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Elaine S. Hengen
Senior Assistant City Attorney

APPROVED AS TO CONTENT:



Michael Hill, Director
Department of Public Health

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(signatures continue on the following page)

Signature page for the Village of Vinton, Interlocal Agreement between
the City of El Paso and the Village of Vinton.

VILLAGE OF VINTON



Mayor

APPROVED this 5 day of August, 2008.

ATTEST:



Village of Vinton Clerk

APPROVED AS TO FORM:



Village of Vinton Attorney

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APPENDIX A

HIPPA BUSINESS ASSOCIATE CONTRACT

(a) **Definitions.** The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear.

1. **Contract** shall refer to this document.
2. **Business Associate** means the City.
3. **HHS Privacy Regulations** shall mean the Code of Federal Regulations (“C.F.R.”) at Title 45, Sections 160 and 164.
4. **Individual** shall mean the person who is the subject of the Information, and has the same meaning as the term “individual” is defined 45 C.F.R. 164.501.
5. **Information** shall mean any “health information” provided and/or made available by the VILLAGE OF VINTON to BUSINESS ASSOCIATE, and has the same meaning as the term “health information” as defined by 45 C.F.R. 160.102.
6. **Parties** shall mean BUSINESS ASSOCIATE and the VILLAGE OF VINTON.
7. **Secretary** shall mean the Secretary of the Department of Health and Human Services (“HHS”) and any other officer or employee of HHS to whom the authority involved has been delegated.

(b) **Limits on Use And Disclosure Established by Terms of Contract.** BUSINESS ASSOCIATE hereby agrees that is shall be prohibited from using or disclosing the Information provided or made available by the VILLAGE OF VINTON for any other purpose other than as expressly permitted or required by this Contract (ref. 164.504(e)(2)(i).)

(c) **Stated Purposes for which BUSINESS ASSOCIATE May Use or Disclose Information.** The Parties hereby agree that BUSINESS ASSOCIATE shall be permitted to use and/or disclose Information provided or made available from VILLAGE OF VINTON for the following stated purposes:

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To provide public health services to the community of the VILLAGE OF VINTON for the mutual benefit and general welfare of BUSINESS ASSOCIATE and the VILLAGE OF VINTON (ref. 164.504(e)(2)(i); 65 Fed. Reg. 82505.)

(d) **Use of Information for Management, Administrative and Legal Responsibilities.** BUSINESS ASSOCIATE is permitted to use Information if necessary for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE. (ref. 164.504(e)(4)(i)(A-B)).

(e) **Disclosure of Information for Management, Administration and Legal Responsibilities.** BUSINESS ASSOCIATE is permitted to disclose Information received from VILLAGE OF VINTON for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE, provided:

1. The disclosure is required by law; or
2. The BUSINESS ASSOCIATE obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, the person will use appropriate safeguards to prevent use or disclosure of the information, and the person immediately notifies the BUSINESS ASSOCIATE of any instance of which it is aware in which the confidentiality of the information has been breached. (ref. 164.504(e)(4)(ii)).

(f) **Data Aggregation Services.** BUSINESS ASSOCIATE is also permitted to use or disclose Information to provide data aggregation services, as that term is defined by 45 C.F.R. 164.501, relating to the health care operations of VILLAGE OF VINTON. (ref. 164.504(e)(2)(i)(B)).

(g) **BUSINESS ASSOCIATE OBLIGATIONS:**

1. **Limits on Use and Further Disclosure Established by Contract and Law.** BUSINESS ASSOCIATE hereby agrees that the Information provided or made available by the VILLAGE OF VINTON shall not be further used or disclosed other than as permitted or required by the Contract or as required by law. (ref. 45 C.F.R. 164.504(e)(2)(ii)(A)).

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2. **Appropriate Safeguards.** BUSINESS ASSOCIATE will establish and maintain appropriate safeguards to prevent any use of disclosure of the Information, other than as provided for by this Contract. (ref. 164.504(e)(2)(ii)(B)).
3. **Reports of Improper Use or Disclosure.** BUSINESS ASSOCIATE hereby agrees that is shall report to VILLAGE OF VINTON **within two (2) days of discovery** any use or disclosure if Information not provided for or allowed by this Contract. (ref. 164.504(e)(2)(ii)(C)).
4. **Subcontractors and Agents.** BUSINESS ASSOCIATE hereby agrees that anytime Information is provided or made available to any subcontractors or agents, BUSINESS ASSOCIATE must enter into a subcontract with the subcontractor or agent that contains the same terms, conditions and restrictions on the use and disclosure of Information as contained in this Contract. (ref. 164.504(e)(2)(ii)(D)).
5. **Right of Access to Information.** BUSINESS ASSOCIATE hereby agrees to make available and provide a right of access to Information by an Individual. This right of access shall conform with and meet all of the requirements of 45 C.F.R. 164.524, including substitution of the words "COVERED ENTITY" with BUSINESS ASSOCIATE where appropriate. (ref. 164.504(e)(2)(ii)(E)).
6. **Correction of Health Information by Individuals.** BUSINESS ASSOCIATE shall, upon receipt of notice from the VILLAGE OF VINTON, amend or correct protected health information (PHI) in its possession or under its control.
7. **Amendment and Incorporation of Amendments.** BUSINESS ASSOCIATE agrees to make Information available for amendment and to incorporate any amendments to Information in accordance with 45 C.F.R. 164.504(e)(2)(ii)(F)).
8. **Provide Accounting.** BUSINESS ASSOCIATE agrees to make Information available as required to provide an accounting of disclosures

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in accordance with 45 C.F.R. 164.528, including substitution of the words “COVERED ENTITY” with BUSINESS ASSOCIATE where appropriate. (ref. 164.504(e)(2)(ii)(G)).

9. **Access to Books and Records.** BUSINESS ASSOCIATE hereby agrees to make its internal practices, books, and records relating to the use or disclosure of Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the VILLAGE OF VINTON, available to the Secretary or the Secretary’s designee for purposes of determining compliance with the HHS Privacy Regulations. (ref. 164.504(e)(2)(ii)(H)).
10. **Return or Destruction of Information.** At the termination of this Contract, BUSINESS ASSOCIATE hereby agrees to return or destroy all Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the VILLAGE OF VINTON. BUSINESS ASSOCIATE agrees not to retain any copies of the Information after termination of the Contract. If return or destruction of the Information is not feasible, BUSINESS ASSOCIATE agrees to extend the protections of this Contract for as long as necessary to protect the Information and to limit any further use or disclosure. If BUSINESS ASSOCIATE elects to destroy the Information, it shall certify to the VILLAGE OF VINTON that the Information has been destroyed. (ref.164.504(e)(2)(ii)(I)).
11. **Mitigation Procedures.** BUSINESS ASSOCIATE agrees to have procedures in place for mitigating, to the maximum extent practicable, any deleterious effect from the use or disclosure of Information in a manner contrary to this Contract or the HHS Privacy Regulations. (ref. 164.530(f)).
12. **Sanction Procedures.** BUSINESS ASSOCIATE agrees and understands that it must develop and implement a system of sanctions for any employee, subcontractor or agent who violates this Agreement of the HHS Privacy Regulations. (ref. 164.530(e)(1)).

(i) **Property Rights.** The Information shall be and remain the property of the VILLAGE OF VINTON. BUSINESS ASSOCIATE agrees that it acquires no title or rights to the Information, including any de-identified information, as a result of this Contract.

(j) **Modifications.** The VILLAGE OF VINTON and BUSINESS ASSOCIATE agree to modify this Business Associate Contract, in order to comply with Administrative Simplification requirements of HIPPA, as set forth in Title 45, Parts 160 and 164, (Subparts A and E the "Privacy Rule" and Subparts A and C the "Security Rule") of the Code of Federal Regulations.

(k) **Automatic Amendment.** Upon the effective date of any amendment to the regulations promulgated by HHS with respect to PHI, this Business Associate Contract shall automatically amend such that the obligations imposed on BUSINESS ASSOCIATE as a Business Associate remain in compliance with such regulations.

(l) **Termination for Cause.** Upon the VILLAGE OF VINTON's knowledge of a material breach by BUSINESS ASSOCIATE, the VILLAGE OF VINTON shall:

- (a) Provide an opportunity for BUSINESS ASSOCIATE to cure the breach or end the violation, and terminate if BUSINESS ASSOCIATE does not cure the breach or end the violation within the time specified by the VILLAGE OF VINTON.
- (b) Immediately terminate the Business Associate Contract if BUSINESS ASSOCIATE has breached a material term of this Business Associate Contract and cure is not possible.
- (c) Notify the Secretary of HHS if termination is not possible.

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