CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: **Tax Department**

AGENDA DATE: **August 27, 2013**

CONTACT PERSON NAME AND PHONE NUMBER: **David Childs, Ph.D., Tax Assessor Collector, 541-4598**

DISTRICT(S) AFFECTED: **All**

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

Approve property tax overpayment refunds.

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

This action would allow us to comply with state law which requires approval by the legislative body, of refunds of tax overpayments, greater than $2,500.00.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?

Council has considered this previously on a routine basis.

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

**********REQUIRED AUTHORIZATION**********

DEPARTMENT HEAD: _____

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

TAX REFUNDS
August 27, 2013

1. Lauber John G. III and Sandra K. Lauber in the amount of $7,243.49 for double payment of 2012 taxes.
   (Geo. # C540-999-0080-2100)

2. Stewart Title Company in the amount of $2,709.25 for double payment of 2011 taxes.
   (Geo. # C818-999-0290-3400)

3. Dovenmuehle Mortgage, Inc. in the amount of $4,245.61 overpayment of 2012 taxes.
   (Geo. # P586-999-0020-1000)

4. Commercial Escrow in the amount of $3,292.00 for payment in error of 2012 taxes.
   (Geo. # V887-999-0090-3300)

David Childs

Richarda Duffy Momsen
City Clerk

David Childs, Ph.D.
Tax Assessor Collector