

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services – Fleet Division
AGENDA DATE: August 27, 2013
CONTACT PERSON/PHONE: Stuart C. Ed, General Services Director, 621-6822
Bruce D. Collins, Purchasing Manager, 541-4313
DISTRICT (S) AFFECTED: ALL

SUBJECT:

The General Services Department recommends the award of Solicitation No. 2013-255 (Water Wagon) to Sierra Machinery, Inc. for a total estimated amount of \$367,777.00.

BACKGROUND / DISCUSSION:

The General Services - Fleet Division is recommending the award to the above mentioned vendor. The approval of this purchase will allow the Environmental Services Department to process waste in landfills more efficiently while keeping compliant with state environmental guidelines and procedures. The city also owns other heavy equipment that operates in the same capacity and therefore will allow for standardization. Local business is being supported.

PRIOR COUNCIL ACTION:

Yes. City Council previously approved contract 2009-208 on July 14, 2009, Item 6.

SELECTION SUMMARY:

Solicitation was advertised 7/2/2013 and 7/9/2013. The postcards were mailed out on 7/2/2013. The solicitation was posted on City website on 7/2/2013. The email (Purmail) notification was sent out on 7/2/2013. A total of four (4) bidders were solicited; all being local vendors. A total of four (4) bids were received, all local vendors.

AMOUNT AND SOURCE OF FUNDING:

Department: Environmental Services Department
Amount: \$367,777.00
Funds Available: Dept: 334 Div: 34060 Acct: 580290 Fund: 3150 Project: PSWM00170
Funds Source: Environmental Services Dept – Capital Outlay

BOARD / COMMISSION ACTION:

N/A

***** AUTHORIZATION *****

DEPARTMENT HEAD:



Stuart C. Ed, General Services Director

**COUNCIL PROJECT FORM
(LOW BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **BIDS**) for the Council Meeting of **AUGUST 27, 2013**.

The award of Solicitation No. 2013-255 (Water Wagon) to Sierra Machinery, Inc. for a total estimated award of \$367,777.00.

Department:	General Services – Fleet Division
Award to:	Sierra Machinery, Inc. El Paso, TX
Item(s):	All
Option to Extend:	Option to Purchase Additional Quantity within 90 days of Award
Payment Terms:	Net 30
Total Estimated Amount:	\$367,777.00
Account No.:	334 – 34060 – 580290 – 3150 – PSWM00170
Funding Source:	Environmental Services Department – Capital Overlay
District(s):	All

This is a low bid, unit price contract.

The Financial Services - Purchasing Division and General Services – Fleet Division recommends award as indicated to Sierra Machinery, Inc., the lowest responsive, responsible bidder.

*******ADDITIONAL INFO BELOW*******



CITY OF EL PASO BID TABULATION FORM



Project Name: **WATER WAGON**
 Bid Opening Date: **JULY 31, 2013**

Solicitation #: **2013-255**
 Department: **GENERAL SERVICES**

			4 RIVERS EQUIPMENT, LLC EL PASO, TX		SIERRA MACHINERY. INC. EL PASO, TX		WAGNER EQUIPMENT CO. EL PASO, TX	
ITEM NO.	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE (Unit Price x Qty.)	UNIT PRICE	TOTAL PRICE (Unit Price x Qty.)	UNIT PRICE	TOTAL PRICE (Unit Price x Qty.)
1.	1 <small>ea.</small>	WATER WAGON (5,000 GALLON TANK) (UNIT PRICE MUST INCLUDE ALL SHIPPING AND HANDLING & DELIVERY CHARGES)	\$499,900.00	\$499,900.00	\$367,777.00	\$367,777.00	\$406,876.00	\$406,876.00
MANUFACTURER			JOHN DEERE		VOLVO AND KLEIN		CATERPILLAR	
MODEL NUMBER			370 E		2013 VOLVO A25F ARTIC TRUCK WITH 2013 KLEIN K500 WATER TANK AND SYSTEM		725	
OPTION TO EXTEND THE TERM OF THE AGREEMENT								
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF PURCHASING ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN.</p>								
A. SIXTY [60] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
B. NINETY [90] DAYS FROM DATE OF AWARD OF THE CONTRACT			YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
C. ONE-HUNDRED AND EIGHTY [180] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
D. NO OPTION OFFERED			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
PAYMENT TERMS:			NET - 30 DAYS		NET - 30 DAYS		NET - 30 DAYS	
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:			YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
BIDDER'S PROMISED DELIVERY:			120		120		120	
Within _____ consecutive calendar days								

IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR REJECTION OF THE BID.

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: ___/s/___

DATE: ___ 8/7/13 ___



**CITY OF EL PASO
BID TABULATION FORM**



Project Name: **WATER WAGON**
 Bid Opening Date: **JULY 31, 2013**

Solicitation #: **2013-255**
 Department: **GENERAL SERVICES**

			WAGNER EQUIPMENT CO. EL PASO, TX ALTERNATE BID							
ITEM NO.	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE (Unit Price x Qty.)	UNIT PRICE	TOTAL PRICE (Unit Price x Qty.)	UNIT PRICE	TOTAL PRICE (Unit Price x Qty.)		
1.	1 ea.	WATER WAGON (5,000 GALLON TANK) (UNIT PRICE MUST INCLUDE ALL SHIPPING AND HANDLING & DELIVERY CHARGES)	\$372,570.00	\$372,570.00		\$0.00		\$0.00		
MANUFACTURER			CATERPILLAR							
MODEL NUMBER			613G CUSTOM WAGON SUBJECT TO AVAILABILITY							
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u>										
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.										
BIDDER OFFERS THE CITY THE OPTION OF PURCHASING ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN.										
A. SIXTY [60] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
B. NINETY [90] DAYS FROM DATE OF AWARD OF THE CONTRACT			YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
C. ONE-HUNDRED AND EIGHTY [180] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
D. NO OPTION OFFERED			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>			
PAYMENT TERMS:			NET - 30 DAYS							
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:			YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
BIDDER'S PROMISED DELIVERY: Within _____ consecutive calendar days			120							
IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR REJECTION OF THE BID.										
BIDS SOLICITED: 4			BIDS RECEIVED: 4			BIDS LOCAL: 4			NO BIDS: 0	

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: ___/s/___

DATE: ___ 8/7/13 ___

SIERRA MACHINERY
939 HAWKINS BLVD
WWW.SIERRAELPASO.COM
PHONE: (915) 772-0613
EL PASO, TX 79915

WAGNER EQUIPMENT CO
10501 DYER ST.
DBELTRAN@WAGNEREQUIPMENT.COM
PHONE: (915) 821-7651
EL PASO, TX 79924-2747

ROAD MACHINERY
1181 BURGUNDY DRIVE
GMENDIVIL@ROADMACHINERY.COM
PHONE: (915) 872-1001
EL PASO, TX 79907

TOM GROWNEY EQUIPMENT
11323 ROJAS ROAD
WWW.GROWNEYINC.COM
PHONE: (915) 598-1133
EL PASO, TX 79937