

**CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: International Bridges
AGENDA DATE: August 28, 2012
CONTACT PERSON/PHONE: SAID LARBI-CHERIF, P.E., INTERNATIONAL BRIDGES DEPT., 533-7428
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313
DISTRICT(S) AFFECTED: DISTRICT 8

SUBJECT:

Request that the Purchasing Manager for financial Services, Purchasing Division, be authorized to issue purchase orders to Public Facilities Service, a sole source provider, for the purchase of Upkeep, Maintenance and Monitoring of the automated public toilets (Exeloo). International Bridges estimates annual expenditures at \$76,560.00 per year for a three year term total of \$229,680.00.

BACKGROUND / DISCUSSION:

The International Bridges Department is recommending this award to Public Facilities Service, as they are the only authorized company to maintain automated public toilets in North America and Canada area.

PRIOR COUNCIL ACTION:

Public Facilities and Services installed the Exeloo toilet units as part of the Paso Del Norte and Stanton Remodeling project.

SELECTION SUMMARY:

Public Facilities and Services (PFS) is the sole provider to maintain automated public toilets (Exeloo) services.

AMOUNT AND SOURCE OF FUNDING:

Department: International Bridges
Amount: Monthly charge \$6,380.00 for a year total of \$76,560.00
Funds Available: Dept. 64010283 International Bridges
Acct. 502206 – Maintenance Services Contract - Janitorial
Fund 40272 - International Bridges Operations

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Name

Signature

Date

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*****POSTING LANGUAGE BELOW*****

Please place the following item on the **REGULAR** agenda for the Council Meeting of **August 28, 2012**

Discussion and action on the request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue a Purchase Order(s) to Public Facilities & Services, the sole source provider for the purchase of upkeep, maintenance and monitoring of the automated public toilets (Exeloo) with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

Department: International Bridges

Award to: Public Facilities & Services
Roswell, GA

Annual Estimated Amount: \$76,560.00

Total Estimated Award: \$229,680.00 (3 years)

Account No.: 64010283 – 502206 - 40272

Funding Source: Maintenance Services Contract – Janitorial

District(s): 8

Sole Source No.: 2012-303

This is a Sole Source, service and maintenance contract.

*****ADDITIONAL INFO BELOW*****



**FINANCIAL SERVICES
PURCHASING DIVISION**

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT – RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared Louis Herrera, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Louis Herrera. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Public Facilities & Services
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
Service and Maintenance of Automated Public Toilets manufactured by Exelco
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

[Signature]
Signature

SUBSCRIBED AND SWORN to before me on this 13 day of June, 2012.

Lucia J Perez
NOTARY PUBLIC
Fulton County, GEORGIA
My Commission Expires
03-20-16

[Signature]
NOTARY PUBLIC
Lucia J Perez
PRINTED NAME
March 20, 2016
MY COMMISSION EXPIRES

COMPANY NAME: Public Facilities & Services, Inc.
 ADDRESS, CITY, STATE & ZIP CODE: 520 Lauriam View Ct. Roswell GA 30075
 PHONE: 770-992-0038 FAX NUMBER: 770-998-7124
 CONTACT NAME AND TITLE: Louis Herrera
 WEB ADDRESS: W. Publicfs.com EMAIL: Louis@publicfs.com
 FEDERAL TAX ID NUMBER: 20-2282733 TEXAS SALES TAX NUMBER: N/A



June 1, 2012

Dear Mr. Romeo:

This letter verifies that Public Facilities and Services is the only company operating in the United States trained and qualified to service and maintain Automated Public Toilets. As such we are a Sole Source Agent for this service to the City of El Paso and other municipalities using Automated Public Toilet technology.

Automated Public Toilets require technical knowledge of PLC computer systems specific to process control and low voltage systems. Additionally they require periodic adjustments as identified by the manufacturer in a Preventative Maintenance schedule. Finally, they require a higher level of technical proficiency to provide janitorial maintenance as the person maintaining the unit must be able to operate the PLC through the control board in the service bay.

Public Facilities and Services is unique in that it trains its employees and provides its customers with a broad based skill-set that includes both technical as well as janitorial services for the Automated Public Toilets. Please also know that Public Facilities and Services is a minority owned business enterprise as certified by the Georgia Department of Transportation and the City of Atlanta.

We appreciate the opportunity to maintain and service the Automated Public Toilet structures for the City of El Paso and look forward to a continued business relationship.

Regards,

A handwritten signature in black ink, appearing to read "Louis Herrera", is written over a horizontal line. The signature is fluid and cursive.

Louis Herrera
President