

**CITY OF EL PASO, TEXAS  
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** City Manager

**AGENDA DATE:** August 16, 2005

**CONTACT PERSON/PHONE:** Joyce Wilson/541-4109

**DISTRICT(S) AFFECTED:** N/A

**SUBJECT:**

Approve an ordinance amending Title 20 (Zoning) to transfer certain duties and functions under the zoning code to the development services department.

**BACKGROUND / DISCUSSION:**

Many of the duties and administration relating to development services under the City's zoning code are being reassigned to the development services department. This ordinance sets forth which functions will be performed by the director of the development services department and which functions will be handled by the deputy director—building permits and inspections (building official).

**PRIOR COUNCIL ACTION:**

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 20 (ZONING), CHAPTER 20.04 (ADMINISTRATIVE PROVISIONS) TO SECTION 20.04.070 (DEVELOPMENT SERVICES) OF THE EL PASO CITY CODE TO TRANSFER CERTAIN DUTIES AND FUNCTIONS TO THE DEVELOPMENT SERVICES DEPARTMENT; THE PENALTY BEING AS PROVIDED IN SECTION 20.68.010 OF THE EL PASO CITY CODE.**

**WHEREAS**, for purposes of economy and efficiency the City has undertaken the reorganization of several departments in the City; and

**WHEREAS**, one of these changes has been to move the duties and administration relating to development services to a new department, which necessitates that changes be made to the provisions relating to development services under the City's Zoning Code.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

Section 1. That Section 20.04.070 (Development Services) of the El Paso City Code shall be amended to read as follows:

20.04.070 Development Services.

- A. Pursuant to this code, the development services department serves as an administrative and staff agency responsible for the provision of services and the performance of duties as set forth under this title.
- B. The development services department and all bureaus established under that department have authority under this title for all aspects of development applications or permit applications, except traffic and transportation engineering aspects.
- C. All applications for building permits, placement permits, temporary permits, licenses, certificates of occupancy and compliance and certificates of appropriateness shall be filed with the deputy director—building permits and inspections or with such other official as designated by the director of the development services department.
- D. Applications for building permits, placement permits, temporary permits, licenses and certificates of occupancy and compliance shall require approval of the deputy director—building permits and inspections or other official as designated by the director of the development services department prior to issuance.
- E. Applications for certificates of appropriateness shall require approval of the historic landmark commission prior to issuance.

Section 2. Except as expressly herein amended, Chapter 20.04 of the El Paso City Code, shall remain in full force and effect.

Section 3. This Ordinance shall be effective as of September 1, 2005.

ADOPTED this 30th day of August, 2005.

THE CITY OF EL PASO

ATTEST:

\_\_\_\_\_  
John F. Cook, Mayor

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Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

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Elaine S. Hengen  
Assistant City Attorney

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Patricia D. Aduino  
Deputy City Manager