CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: City of El Paso Department of Public Health

AGENDA DATE: September 1, 2009

CONTACT PERSON/PHONE: MIKE HILL/TERRENCE FREIBURG

DISTRICT (S) AFFECTED: All

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

Reject bid 2009-218 Building Rental

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Purchasing Manager and General Services is recommending to reject bid 2009-218 the building specifications need to be modified in order to meet City standards.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?

Yes

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

**********REQUIRED AUTHORIZATION**********

LEGAL: _____ (If required)

FINANCE: _____ (If required)

DEPARTMENT HEAD: _____ 8-19-09
Name Signature Date

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

Prepared by Michael Lau

PROJECT FORM

DATE: August 18, 2009

PROJECT: Building Space Rental – Socorro WIC Health Clinic
SOLICITATION NO: 2009-218
DEPARTMENT: Department of Public Health
BUDGET NO:
FUNDING SOURCE:
REPRESENTATIVE DISTRICT(S): All

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RECOMMENDATION:

Request rejection of sole bid for Solicitation No. 2009-218 Building Space Rental – Socorro WIC Health Clinic to change the building and IT specifications as recommended by Financial Services Department-Purchasing Division and Department of Public Health.

A new solicitation will be issued.

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COUNCIL APPROVED ☐ REJECTED ☐ MUNICIPAL CLERK _____

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APPROVED:

COUNCIL MEETING DATE: September 1, 2009

Terrence Freiburg
Purchasing Manager
Financial Services Department, Purchasing Division

cc: BID FILE