# CITY OF EL PASO, TEXAS
# AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

**DEPARTMENT:** General Services-Fleet Services

**AGENDA DATE:** 09/01/09

**CONTACT PERSON/PHONE:** Stuart Ed, Director, General Service (Dept head)
Terrence Freiburg, Purchasing Manager, 541-4313

**DISTRICT (S) AFFECTED:** All

**SUBJECT:**
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

Approve Rudolph Chevrolet as the overall lowest, responsive, responsible bidder for GMC/Chevrolet Proprietary Parts and Service. Estimated expenditures over three (3) years are $222,000.

**BACKGROUND / DISCUSSION:**
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The City's current fleet includes 269 vehicles that are of the Chevrolet or GMC name brand which all at one time or another will require replacement parts. This contract would allow for the purchase of these parts and any necessary service which is important in providing continual maintenance as well safe operation of the vehicles.

**PRIOR COUNCIL ACTION:**
Has the Council previously considered this item or a closely related one?

Yes, council previously awarded Chevrolet/GMC Proprietary Parts under contract 2006-170.

**AMOUNT AND SOURCE OF FUNDING:**
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

37370510-503121-45202-3700, General Services Dept, Internal Service Fund
62620003-503121-40101, Airport Cost Centers, Inventory Purchases

**BOARD / COMMISSION ACTION:**
Enter appropriate comments or N/A

N/A

**********REQUIRED AUTHORIZATION**********

**LEGAL:** _____ (If required)

**FINANCE:** _____ (If required)

**DEPARTMENT HEAD:** _____ 8/18/09
Name Signature Date

(Example: if RCA is initiated by Purchasing, client department should sign also)
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** _____ **DATE:** _____

**PROJECT FORM**

DATE: August 18, 2009

PROJECT: GMC / Chevrolet Proprietary Parts & Service
SOLICITATION NO: 2009-229
DEPARTMENT: General Services
BUDGET NO: 37370510-503121-45202
62620003-503121-40101
FUNDING SOURCE: General Services Dept, Internal Service Fund
Airport Cost Centers
REPRESENTATIVE DISTRICT(S): All

**********

RECOMMENDATION: Vendor: Rudolph Chevrolet, LLC
El Paso, Texas
Item: All Items: A and B
Amount: $74,000.00 estimated annual expenditures

General Services and Financial Services Departments recommend award to the lowest responsive, responsible Bidder.

This is a thirty-six (36) month requirements type contract for GMC / Chevrolet proprietary parts and service. Vendor offers the City the option to extend the term of the contract at the same unit price for an additional two (2) years period if the option is exercised prior to the expiration of the original term of the contract. No prompt payment discount is offered.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

BIDS SOLICITED- 8 (7 local)
BIDS RECEIVED- 2
"NO BID" RECEIVED 0

TOTAL RECOMMENDED AWARD: $222,000.00
Estimated total 3 yr expenditures

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COUNCIL APPROVED ☐ REJECTED ☐ MUNICIPAL CLERK _____

**********

APPROVED:

Terrence Freiburg
Purchasing Manager
Financial Services Department, Purchasing Division

COUNCIL MEETING DATE: September 1, 2009

Reviewed by Edward Hyatt
Administrative Analyst

cc: Bid File

Prepared by Michael Lau

# CITY OF EL PASO BID TABULATION

BID ITEM: GMC/CHEVROLET PROPRIETARY PARTS AND SERVICE
BID DATE: JULY 15, 2009

BID # 2009-229
DEPARTMENT: GENERAL SERVICES - FLEET DIVISION

| | RUDOLPH CHEVROLET, LLC EL PASO, TX | RUSH TRUCK CENTER OF TEXAS, LP DBA RUSH TRUCK CENTER, EL PASO EL PASO, TX |
|---|---|---|
| **PART A: PRICE LIST PRICING** | PRICE ADJUSTMENT FACTOR | |
| ITEM DESCRIPTION | NET OR % DISCOUNT OR MARKUP | NET OR % DISCOUNT OR MARKUP |
| ITEM 1: GMC/CHEVROLET PROPRIETARY PARTS | NET ☐<br>- ____ % DISCOUNT ☐<br>+ 20% MARKUP ☒ | NET ☐<br>- 20% DISCOUNT ☒<br>+ ____ % MARKUP ☐ |
| Discount/Mark-up or Net proposed from the _____ Price List or Catalog (MANUFACTURER OR BRAND NAME) | GENERAL MOTORS | GM DEALER PARTS & ACCESSORIES |
| List Number_____<br>Dated_____ | 265-0190<br>JULY 2009 | NONE STATED<br>NONE STATED |
| FROM PRICE LIST FOR MARKETING LEVEL: | | |
| WHOLESALER | ☐ | ☐ |
| DISTRIBUTOR | ☐ | ☒ |
| JOBBER | ☐ | ☐ |
| DEALER | ☒ | ☐ |
| RETAILER | ☐ | ☐ |
| OTHER_____ | ☐ _____ | ☐ _____ |

APPROVED BY: [signature]
DATE: 8/6/09

# CITY OF EL PASO BID TABULATION

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BID # 2009-229

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DEPARTMENT: GENERAL SERVICES - FLEET DIVISION

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|---|---|---|---|---|---|---|---|
| PRICE LIST | | MANUFACTURER'S PRICE LIST IDENTIFICATION | | | | | |
| 1. | NAME OF MANUFACTURER | GENERAL MOTORS | | | NONE STATED | | |
| | FORM NUMBER AND/OR DATE | 265-0190 / JULY 2009 | | | | | |
| 2. | NAME OF MANUFACTURER | | | | | | |
| | FORM NUMBER AND/OR DATE | | | | | | |
| 3. | NAME OF MANUFACTURER | | | | | | |
| | FORM NUMBER AND/OR DATE | | | | | | |
| 4. | NAME OF MANUFACTURER | | | | | | |
| | FORM NUMBER AND/OR DATE | | | | | | |
| TWO (2) COPIES (EITHER HARDCOPY OR CD) OF EACH CATALOG/PRICE LIST ARE INCLUDED WITH THE BID PACKAGE. | | YES ☐ | NONE STATED | NO ☐ | YES X | | NO ☐ |
| PART B: SERVICE LABOR RATES | | | | | | | |
| SHOP BILLING RATE: REGULAR | | $76.50 PER HOUR | | | $75.00 PER HOUR | | |
| SHOP BILLING RATE: HOLIDAY | | $76.50 PER HOUR | | | $85.00 PER HOUR | | |

APPROVED BY: NL

DATE: 8/6/09

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|---|---|---|---|
| PART C: SAMPLE PRICING EVALUATION | | MANDATORY REQUIREMENT (EVEN IF BIDDING AS SPECIFIED) | |
| ITEM 1. | DESCRIPTION: | FRONT HUB | FRONT HUB |
| | SAMPLE PRODUCT PART NUMBER: | 12429205 | 12429205 |
| | YOUR (BID) PRODUCT PART NUMBER: | 12429205 | NONE STATED |
| | YOUR LIST PRICE, BEFORE DISCOUNT/MARK-UP (IF APPLICABLE): | $165.00 | |
| | A. CITY'S COST, AFTER DISCOUNT/MARK-UP (NET): | $198.00 | |
| | B. LABOR COST [ASSUME ONE (1) REGULAR HOUR TO REPLACE/INSTALL] (BASED ON SECTION A: PART B, SERVICE LABOR RATES): | $76.50 PER HOUR | PER HOUR |
| | C. TOTAL COST [A (PART) + B (LABOR)] TO REPLACE/INSTALL: | $274.50 | |
| ITEM 2. | DESCRIPTION: | REAR AXLE | REAR AXLE |
| | SAMPLE PRODUCT PART NUMBER: | 26059962 | 26059962 |
| | YOUR (BID) PRODUCT PART NUMBER: | 26059962 | GM 26059962 |
| | YOUR LIST PRICE, BEFORE DISCOUNT/MARK-UP (IF APPLICABLE): | $247.10 | $433.51 |
| | A. CITY'S COST, AFTER DISCOUNT/MARK-UP (NET): | $296.52 | $346.81 |
| | B. LABOR COST [ASSUME ONE (1) REGULAR HOUR TO REPLACE/INSTALL] (BASED ON SECTION A: PART B, SERVICE LABOR RATES): | $76.50 PER HOUR | $75.00 PER HOUR |
| | C. TOTAL COST [A (PART) + B (LABOR)] TO REPLACE/INSTALL: | $373.02 | $421.81 |
| ITEM 3. | DESCRIPTION: | HEAD GASKET | HEAD GASKET |
| | SAMPLE PRODUCT PART NUMBER: | 12589226 | 12589226 |
| | YOUR (BID) PRODUCT PART NUMBER: | 12589226 | GM 12589226 |
| | YOUR LIST PRICE, BEFORE DISCOUNT/MARK-UP (IF APPLICABLE): | $17.06 | $29.91 |
| | A. CITY'S COST, AFTER DISCOUNT/MARK-UP (NET): | $20.47 | $23.93 |
| | B. LABOR COST [ASSUME ONE (1) REGULAR HOUR TO REPLACE/INSTALL] (BASED ON SECTION A: PART B, SERVICE LABOR RATES): | $76.50 PER HOUR | $75.00 PER HOUR |
| | C. TOTAL COST [A (PART) + B (LABOR)] TO REPLACE/INSTALL: | $96.97 | $98.93 |

APPROVED BY: M.C.

DATE: 8/6/09

# CITY OF EL PASO BID TABULATION

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BID # 2009-229

BID DATE: JULY 15, 2009

DEPARTMENT: GENERAL SERVICES - FLEET DIVISION

| | | RUDOLPH CHEVROLET, LLC EL PASO, TX | RUSH TRUCK CENTER OF TEXAS, LP DBA RUSH TRUCK CENTER, EL PASO EL PASO, TX |
|---|---|---|---|
| PART C: SAMPLE PRICING EVALUATION | | MANDATORY REQUIREMENT (EVEN IF BIDDING AS SPECIFIED) | |
| ITEM 4. | DESCRIPTION: | FAN MOTOR | FAN MOTOR |
| | SAMPLE PRODUCT PART NUMBER: | 89022511 | 89022511 |
| | YOUR (BID) PRODUCT PART NUMBER: | 89022511 | NONE STATED |
| | YOUR LIST PRICE, BEFORE DISCOUNT/MARK-UP (IF APPLICABLE): | $233.37 | |
| | A. CITY'S COST, AFTER DISCOUNT/MARK-UP (NET): | $280.04 | |
| | B. LABOR COST [ASSUME ONE (1) REGULAR HOUR TO REPLACE/INSTALL] (BASED ON SECTION A: PART B, SERVICE LABOR RATES): | $76.50 PER HOUR | PER HOUR |
| | C. TOTAL COST [A (PART) + B (LABOR)] TO REPLACE/INSTALL: | $356.54 | |
| ITEM 5. | DESCRIPTION: | TRANSMISSION | TRANSMISSION |
| | SAMPLE PRODUCT PART NUMBER: | 12552099 | 12552099 |
| | YOUR (BID) PRODUCT PART NUMBER: | 12552099 | GM 12552099 |
| | YOUR LIST PRICE, BEFORE DISCOUNT/MARK-UP (IF APPLICABLE): | $3,278.19 | $4,589.47 |
| | A. CITY'S COST, AFTER DISCOUNT/MARK-UP (NET): | $3,933.83 | $3,671.58 |
| | B. LABOR COST [ASSUME ONE (1) REGULAR HOUR TO REPLACE/INSTALL] (BASED ON SECTION A: PART B, SERVICE LABOR RATES): | $76.50 PER HOUR | $75.00 PER HOUR |
| | C. TOTAL COST [A (PART) + B (LABOR)] TO REPLACE/INSTALL: | $4,010.33 | $3,746.58 |
| ITEM 6. | DESCRIPTION: | FUEL PUMP MODULE | FUEL PUMP MODULE |
| | SAMPLE PRODUCT PART NUMBER: | 25331861 | 25331861 |
| | YOUR (BID) PRODUCT PART NUMBER: | 25331861 | NONE STATED |
| | YOUR LIST PRICE, BEFORE DISCOUNT/MARK-UP (IF APPLICABLE): | $242.41 | |
| | A. CITY'S COST, AFTER DISCOUNT/MARK-UP (NET): | $290.89 | |
| | B. LABOR COST [ASSUME ONE (1) REGULAR HOUR TO REPLACE/INSTALL] (BASED ON SECTION A: PART B, SERVICE LABOR RATES): | $76.50 PER HOUR | PER HOUR |
| | C. TOTAL COST [A (PART) + B (LABOR)] TO REPLACE/INSTALL: | $367.39 | |

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BID DATE: JULY 15, 2009

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| | | RUDOLPH CHEVROLET, LLC EL PASO, TX | RUSH TRUCK CENTER OF TEXAS, LP DBA RUSH TRUCK CENTER, EL PASO EL PASO, TX |
|---|---|---|---|
| PART C: SAMPLE PRICING EVALUATION | | MANDATORY REQUIREMENT (EVEN IF BIDDING AS SPECIFIED) | |
| ITEM 7. | DESCRIPTION: | GEAR REM | GEAR REM |
| | SAMPLE PRODUCT PART NUMBER: | 26062311 | 26062311 |
| | YOUR (BID) PRODUCT PART NUMBER: | 26062311 | GM 26062311 |
| | YOUR LIST PRICE, BEFORE DISCOUNT/MARK-UP (IF APPLICABLE): | $454.25 | $796.93 |
| | A. CITY'S COST, AFTER DISCOUNT/MARK-UP (NET): | $545.10 | $637.54 |
| | B. LABOR COST [ASSUME ONE (1) REGULAR HOUR TO REPLACE/INSTALL] (BASED ON SECTION A: PART B, SERVICE LABOR RATES): | $76.50 PER HOUR | $75.00 PER HOUR |
| | C. TOTAL COST [A (PART) + B (LABOR)] TO REPLACE/INSTALL: | $621.60 | $712.94 |
| ITEM 8. | DESCRIPTION: | HEADLAMP | HEADLAMP |
| | SAMPLE PRODUCT PART NUMBER: | 10349961 | 10349961 |
| | YOUR (BID) PRODUCT PART NUMBER: | 10349961 | GM 10349961 |
| | YOUR LIST PRICE, BEFORE DISCOUNT/MARK-UP (IF APPLICABLE): | $163.94 | $273.23 |
| | A. CITY'S COST, AFTER DISCOUNT/MARK-UP (NET): | $196.73 | $218.58 |
| | B. LABOR COST [ASSUME ONE (1) REGULAR HOUR TO REPLACE/INSTALL] (BASED ON SECTION A: PART B, SERVICE LABOR RATES): | $76.50 PER HOUR | $75.00 PER HOUR |
| | C. TOTAL COST [A (PART) + B (LABOR)] TO REPLACE/INSTALL: | $273.23 | $293.58 |
| ITEM 9. | DESCRIPTION: | SECONDARY AIR INJECTION PUMP | SECONDARY AIR INJECTION PUMP |
| | SAMPLE PRODUCT PART NUMBER: | 12591023 | 12591023 |
| | YOUR (BID) PRODUCT PART NUMBER: | 12591023 | NONE STATED |
| | YOUR LIST PRICE, BEFORE DISCOUNT/MARK-UP (IF APPLICABLE): | $3.61 | |
| | A. CITY'S COST, AFTER DISCOUNT/MARK-UP (NET): | $4.33 | |
| | B. LABOR COST [ASSUME ONE (1) REGULAR HOUR TO REPLACE/INSTALL] (BASED ON SECTION A: PART B, SERVICE LABOR RATES): | $76.50 PER HOUR | PER HOUR |
| | C. TOTAL COST [A (PART) + B (LABOR)] TO REPLACE/INSTALL: | $80.83 | |

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|---|---|---|---|
| PART C: SAMPLE PRICING EVALUATION | | MANDATORY REQUIREMENT (EVEN IF BIDDING AS SPECIFIED) | |
| ITEM 10. | DESCRIPTION: | BODY CONTROL MODULE | BODY CONTROL MODULE |
| | SAMPLE PRODUCT PART NUMBER: | 15224203 | 15224203 |
| | YOUR (BID) PRODUCT PART NUMBER: | 15224203 | GM 15224203 |
| | YOUR LIST PRICE, BEFORE DISCOUNT/MARK-UP (IF APPLICABLE): | $120.66 | $241.34 |
| | A. CITY'S COST, AFTER DISCOUNT/MARK-UP (NET): | $144.79 | $193.07 |
| | B. LABOR COST [ASSUME ONE (1) REGULAR HOUR TO REPLACE/INSTALL] (BASED ON SECTION A: PART B, SERVICE LABOR RATES): | $76.50 PER HOUR | $75.00 PER HOUR |
| | C. TOTAL COST [A (PART) + B (LABOR)] TO REPLACE/INSTALL: | $221.29 | $268.07 |
| THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. | | | |
| BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR: | | | |
| ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF CONTRACT. | | ☐ | X |
| TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF CONTRACT. | | X | ☐ |
| NO OPTION OFFERED. | | ☐ | ☐ |

APPROVED BY: M.C.

DATE: 8/6/09

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|---|---|---|
| PAYMENT TERMS: | NET - 30 DAYS | NET - 30 DAYS |
| BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD: | YES [ ] NO [X] | YES [X] NO [ ] |
| BIDDER'S PROMISED DELIVERY: Within ___ consecutive hours. | 24 | 24 |
| Within ___ hours or the next morning after receipt of verbal order in cases of emergency. | NONE STATED | 4 |

IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL.
A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.

BIDS SOLICITED: 8 BIDS RECEIVED: 2 BIDS LOCAL: 7 NO BIDS: 0

APPROVED BY: M. L.

DATE: 8/6/09

BRAVO CADILLAC HUMMER
6555 MONTANA AVE
EL PASO, TX
915-778-6633

CRAWFORD AUTO TEAM
BUICK-PONTIAC-GMC
6800 MONTANA AVE
EL PASO, TX 79925
915-778-7781

MISSION CHEVROLET, LTD.
1316 GEORGE DIETER
EL PASO, TX 79936
915-594-1700

RUDOLPH CHEVROLET, LLC
5625 SOUTH DESERT BLVD
EL PASO, TX 79932
915-544-4321

SATURN OF EL PASO
7750 GATEWAY BLVD EAST
EL PASO, TX 79915
915-591-1900

SHAMALEY PONTIAC-BUICK-GMC, L.P.
955 CROCKETT WAY
EL PASO, TX 79922
915-231-4000

SISBARRO BUICK-PONTIAC-GMC, INC.
425 W. BOUTZ RD
LAS CRUCES, NM 88005
505-523-8355

VIVA CHEVROLET
5915 MONTANA AVE
EL PASO, TX 79925
915-834-6800