

CITY OF EL PASO, TEXAS

DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: SEPTEMBER 6, 2005

CONTACT PERSON/PHONE: BRUNO GONZALEZ

DISTRICT(S) AFFECTED: 3 & 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

American Heart Association to hold a 5K walk on September 10, 2005 from 6:00 a.m. to 12:00 p.m. Route: Start at the Chamizal National Park to Delta, turn left on Delta to Boone St, turn left on Boone St to the El Paso Zoo, enter the zoo, go around and back out to Boone St, proceed on Boone St to Delta, turn right on Delta and finish at the Chamizal National Park. Approximately 1,000 persons, 300 vehicles will take part and 1,000 spectators are anticipated. (Districts 3 & 8) [Bruno Gonzalez]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for American Heart Association to hold a 5K walk on September 10, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: August 17, 2005

TO: CITY CLERK

FROM: American Heart Association
Bruno Gonzalez

CITY CLERK DEPT.
05 AUG 29 PM 3:47

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

September 6, 2005

Item should read as follows:

American Heart Association to hold a 5K walk on September 10, 2005 from 6:00 a.m. to 12:00 p.m. Route: Start at the Chamizal National Park to Delta, turn left on Delta to Boone St, turn left on Boone St to the El Paso Zoo, enter the zoo, go around and back out to Boone St, proceed on Boone St to Delta, turn right on Delta and finish at the Chamizal National Park. Approximately 1,000 persons, 300 vehicles will take part and 1,000 spectators are anticipated. (Districts 3 & 8) [Bruno Gonzalez]

SPECIAL INSTRUCTIONS:

PERMIT # 05-112

BUILDING PERMITS & INSPECTIONS USE Item No. _____

POLICE DEPARTMENT

FIRE DEPARTMENT

SUN METRO

N/A PARKS DEPARTMENT

ENGINEERING/TRAFFIC

TXDOT

STREET DEPARTMENT

N/A CIVIC CENTER

COMPLETE

**REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Fees: \$15.75 One event to take place on one day. [36010119/404123]
\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

American Heart Association

(Person/Organization)

Contact Person:

Bruno Gonzalez

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event: American Heart Walk – 5K non-competitive fun walk

(Moving)

Parade

Demonstration

Foot Race/Walk

Bike Race

Other: _____

(Stationary)

Block party

Bazaar

Festival

Sidewalk Sale

Other: _____

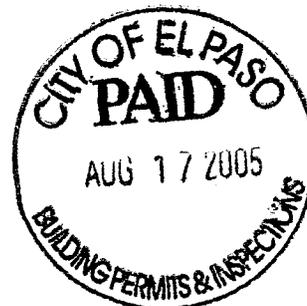
3. Date of Event: Saturday, September 10, 2005

Total Time of Event: from 6:00 am to 12:00 pm
(Time) (Time)

Time in which police traffic control services will be needed:

from 8:00 am to 10:00 am

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.



9/6

4. Approximate number of participants:
1,000 Persons 300 Vehicles 0 Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 1,000

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

The walk is an educational, healthy living initiative event celebrating the dollars raised for research in the fight against heart disease and stoke, prior to the walk.

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

SEE ATTACHED MAP

Location of assembly area, if separate or different:

Chamizal National Memorial

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's "Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: _____ Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Solid Waste Management has partnered with the American Heart Association year after year to provide any and all clean up for our event...including street debris.

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.



Signature of Applicant

Monday, August 15, 2005

Date

For American Heart Association
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: AMERICAN HEART ASSOCIATION 5K WALK

\$15.75 Fee Paid: 120050000000003846

\$21.00

City Council Hearing: SEPTEMBER 6, 2005

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

PERMIT

EVENT: AMERICAN HEART ASSOCIATION 5K WALK

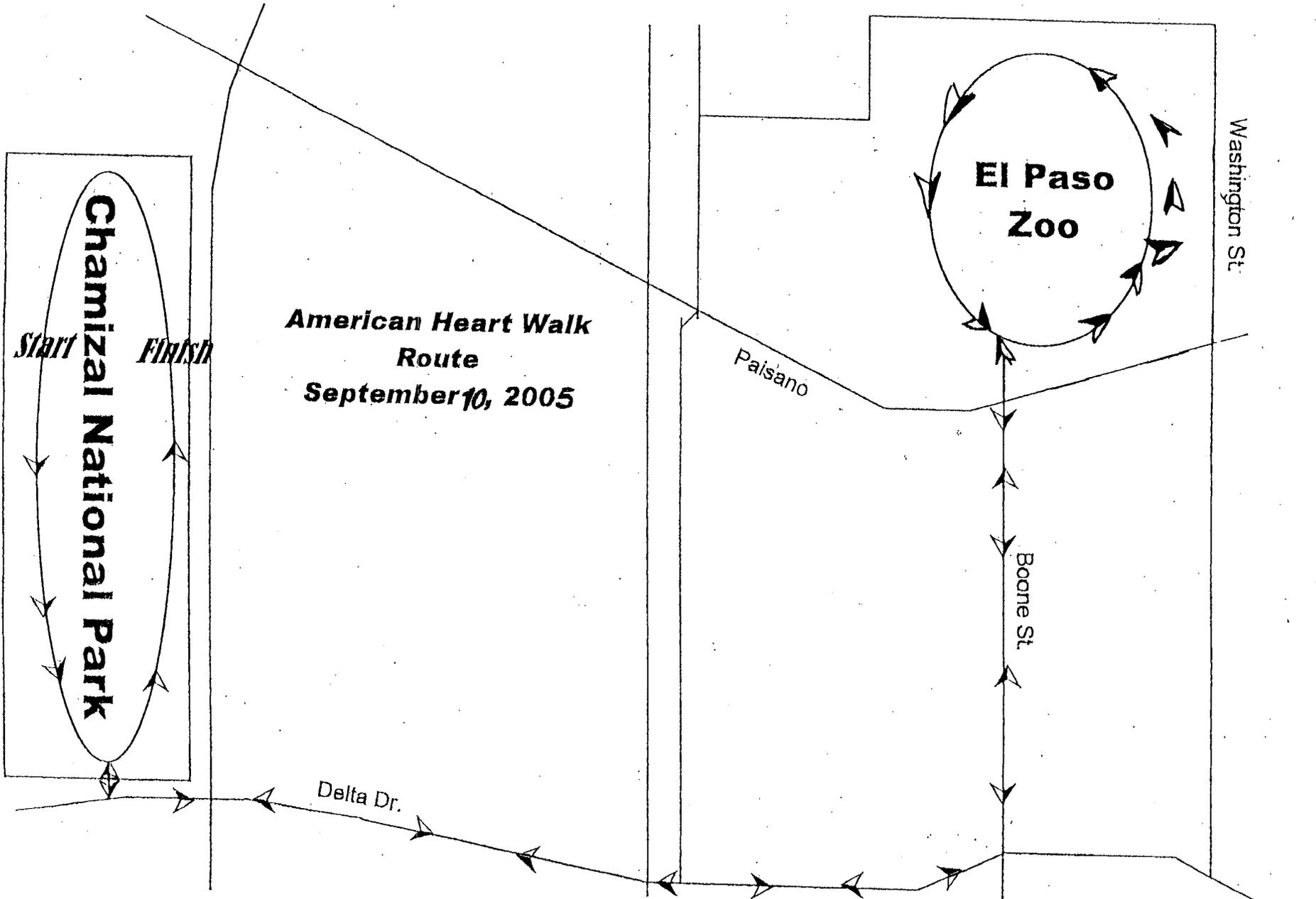
LOCATION CHAMIZAL NATIONAL PARK, DELTA, BOONE AND EL PASO ZOO

DATE OF EVENT: SEPTEMBER 10, 2005 FROM 6:00 A.M. TO 12:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



Participants walk on the sidewalks, except when crossing the canal at the start of the walk—as there are not any sidewalks on the bridge; careful monitoring is needed.



8/17/2005
3:34:19PM

Receipt #: 120050000000003846

Date: 08/17/2005

Station ID: 1

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	BRUNO GONZALEZ		1072		In Person	15.75
Payment Total:						\$15.75

This is a receipt for payment only.
This is not a permit or license

For Office Use Only

Event: AMERICAN HEART ASSOCIATION 5K WALK

\$15.75 Fee Paid: 120050000000003846
\$21.00

City Council Hearing: SEPTEMBER 6, 2005

Copy to:

- Police Department
- Fire Department *WDA*
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

PERMIT

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LOCATION CHAMIZAL NATIONAL PARK, DELTA, BOONE AND EL PASO ZOO

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\$15.75 Fee Paid: 1200500000000003846
\$21.00

City Council Hearing: SEPTEMBER 6, 2005

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

NO OBJECTIONS FROM
SUN METRO
WALSH

PERMIT

EVENT: AMERICAN HEART ASSOCIATION 5K WALK

LOCATION CHAMIZAL NATIONAL PARK, DELTA, BOONE AND EL PASO ZOO

DATE OF EVENT: SEPTEMBER 10, 2005 FROM 6:00 A.M. TO 12:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

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BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: AMERICAN HEART ASSOCIATION 5K WALK

\$15.75 Fee Paid: 1200500000000003846

\$21.00

City Council Hearing: SEPTEMBER 6, 2005

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed 5K route. Police Dept will provide traffic control. Keith Bennett (Traffic Controls Planning Supervisor) 8/19/05

PERMIT

EVENT: AMERICAN HEART ASSOCIATION 5K WALK

LOCATION CHAMIZAL NATIONAL PARK, DELTA, BOONE AND EL PASO ZOO

DATE OF EVENT: SEPTEMBER 10, 2005 FROM 6:00 A.M. TO 12:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



Texas Department of Transportation

13301 GATEWAY BLVD. WEST • EL PASO, TEXAS 79928-5410 • (915) 790-4200

August 25, 2005

Subject: 5K Walk

Control: 1-4

Highway: US 85

County: El Paso

Mr. Bruno Gonzalez
American Heart Association

Dear Mr. Gonzalez:

Reference is made to your application of August 22, 2005 requesting use of Paisano for the proposed American Heart Association 5K Walk on Saturday, September 10, 2005.

It is not our desire to discourage this activity, but we need to stress the outright danger involved in using state highways for this type of activity. We must, in good judgment, recommend against the use of these highways for the proposed American Heart Association 5K Walk. If, after consideration of the danger and liability involved, your organization remains resolute in its intentions, then this department can only suggest you comply with the following guidelines to provide safety for the event:

- ~~1. The local authorities, El Paso Police Department, shall provide adequate traffic control throughout portions of the American Heart Association 5K Walk. This shall include advance warnings to motorists and motorized escorts by police units to ensure that the traveling public is aware of participants as well as more areas of safety by slowing down motorists.~~
2. Preparation and termination areas of event shall be located off the highway right-of-way.
3. It is recommended the event proceed in the same direction as the normal traffic flow.

If you have any questions concerning this matter, please contact Ms. Monica O'Kane at (915) 790-4309.

Sincerely,

Edgar E. Fino, P.E.
Traffic Engineer

: Mo

COPY

AUG. 18. 2005 12:21PM CITY OF EL PASO

No. 4932 P. 5/7

For Office Use Only

Event: AMERICAN HEART ASSOCIATION 5K WALK

\$15.75 Fee Paid: 120050000000003846
\$21.00

City Council Hearing: SEPTEMBER 6, 2005

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

PERMIT

EVENT: AMERICAN HEART ASSOCIATION 5K WALK

LOCATION CHAMIZAL NATIONAL PARK, DELTA, BOONE AND EL PASO ZOO, US 85 Paisano

DATE OF EVENT: SEPTEMBER 10, 2005 FROM 6:00 A.M. TO 12:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: American Heart Association 5K Walk

\$15.75 Fee Paid: 120050000000003846
\$21.00 Date

City Council Hearing: September 6, 2005
Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering – Traffic Div.
- Highway Department
- Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 8 officers and 8 vehicles.

Estimated cost to city: \$426.00 Estimated cost to applicant: \$374.00

PR 05-112

PERMIT

EVENT American Heart Association 5K Walk

LOCATION: Chamizal National Park, Delta, Boone and El Paso Zoo

DATE OF EVENT: September 10, 2005 from 6:00 a.m. to 12:00 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN F. COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



August 29, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

CITY COUNCIL

ANN MORGAN LILLY
DISTRICT NO. 1

SUSANNAH M. BYRD
DISTRICT NO. 2

J. ALEXANDRO LOZANO
DISTRICT NO. 3

MELINA CASTRO
DISTRICT NO. 4

PRESI ORTEGA, JR.
DISTRICT NO. 5

EDDIE HOLGUIN, JR.
DISTRICT NO. 6

STEVE ORTEGA
DISTRICT NO. 7

BETO O'ROURKE
DISTRICT NO. 8

American Heart Association
Bruno Gonzalez

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on September 6, 2005 at 9:00 a.m. We recommend a representative be present to answer to answer any questions that City Council may have.

REQUEST:

American Heart Association to hold a 5K walk on September 10, 2005 from 6:00 a.m. to 12:00 p.m. Route: Start at the Chamizal National Park to Delta, turn left on Delta to Boone St, turn left on Boone St to the El Paso Zoo, enter the zoo, go around and back out to Boone St, proceed on Boone St to Delta, turn right on Delta and finish at the Chamizal National Park. Approximately 1,000 persons, 300 vehicles will take part and 1,000 spectators are anticipated. (Districts 3 & 8) [Bruno Gonzalez] Permit # 05-112

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. TX DOT form letter. The El Paso Police Department has no objections with this event. The Department will police the event with 8 officers and 8 vehicles. Estimated cost to city: \$426.00 Estimated cost to applicant: \$374.00. The office of Building Permits & Inspections recommends approval.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
915.541.4557 Telephone • 915.541.4814 Fax • www.elpasotexas.gov