DATE: September 2, 2009

TO: City Clerk

FROM: Representative Carl Robinson

ADDRESS 2 Civic Center Plaza, El Paso, TX TELEPHONE (915)541-4400

Please place the following item on the (Check one): CONSENT XX REGULAR

Agenda for the Council Meeting of September 8, 2009

Item should read as follows: Appointment of Ann F. Kruzich to the El Paso Museum of Archaeology Advisory Board as requested by Representative Carl Robinson, District 4.

SPECIAL INSTRUCTIONS:

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: El Paso Museum of Archaeology Advisory Board

NOMINATED BY: Representative Carl Robinson DISTRICT: 4

NAME OF APPOINTEE Ann F. Kruzich
(Please verify correct spelling of name)

BUSINESS ADDRESS:

CITY: ST: ZIP: PHONE:

HOME ADDRESS:

CITY: El Paso ST: TX ZIP: 79904 PHONE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?
NAME OF INCUMBENT: Mary Russell

EXPIRATION DATE OF INCUMBENT: 01/29/2010

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: ____
RESIGNED X
REMOVED ____

DATE OF APPOINTMENT: 09/08/2009

EXPIRATION DATE OF NEW APPOINTEE: 01/29/2010

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: ____

2nd TERM: ____

UNEXPIRED TERM: x

ANN F. KRUZICH

EXPERIENCE:

S.T.A.R.S (Sexual Trauma and Response Sercives) August 2009
Interim Executive Director
Repsonsible for the overall operation of the agency.

EL PASO MUSEUM OF ARCHAEOLOGY November '07 - June '08
Education Outreach Coordinator
Conducted tours of the museum for school groups; attended Science Fairs, Career days, Educator evenings, and general outreach to educate the community on the museum and pre-history of the El Paso region.

EL PASO ACADEMY HIGH SCHOOL October '02 - May '06
Teacher/Instructor
Taught Reading and English to students below grade level in subject. Wrote and adapted curriculum for students at varying levels of reading. Coached for state TAAS and TAKS test. Wrote curriculum for Health course designed as an elective credit. Taught Geography with emphasis on current World affairs. Taught Speech, to include students writing and presenting.

YWCA, PROJECT REDIRECTION March '98 - October '02
Program Coordinator, Adolescent Pregnancy Prevention
Introduced and established IT TAKES TWO/WORTH THE WAIT Teen Pregnancy Prevention Program into area schools and community, funded by the Paso del Norte Foundation. Incorporated and adapted curriculum for effective cultural programming. Created and maintained positive relationships with program clients, funder, collaborators, parents and the local community. Monitored presenters to ensure accurate and effective delivery of program. Implemented methods of program evaluation to include accurate data, demographic information, and program impact. Provided technical guidance and assistance to School Health Advisory councils on Adolescent Pregnancy and Prevention. Chaired and organized "Texas Association Concerned with Teen Pregnancy" Conference.
Case Manager Supervisor, June '97 - March '98

Supervised and directed nine case managers. Responsible for quarterly review of case managers files. Provided guidance for accurate case management. Organized and assigned responsibilities to ensure Job Training program was successful in collaboration with Department Of Human Services.

Case Manager, June '92 - June '98

Responsible for providing quality case management to 120 pregnant and parenting teens. Conducted intakes, assessed needs and developed case plan. Evaluated client's progress to include, referrals, advocacy and assistance in negotiating and resolving problems and conflicts. Established effective rapport with school professional and outside agencies. Maintained statistical records and narrative data on clients. Conducted monthly meetings and gave presentations. Prepared weekly, monthly and annual reports. Served as committee member and assisted in projects such as : "Read to Your Babies" (EPISD), Young Families Conference (YISD), Sexual Abuse Multi discipline Team, and Texas Adolescent Teen Parent Conference.

DFS&K CONSULTANTS April '86 - August '87

Executive Assistant

Responsible for office administration and coordination to three high level Government Independent Consultants. Ensured compliance with all DOD regulations and directives. Maintained and controlled all classified security materials. Developed and maintained monthly and annual budget.

LITTON INDUSTRIES June '84 - March '86

Public Relations Associate

Responsible for the Washington DC office in support of the corporate regional public affairs office. Coordinated all daily activities for four public relations officers and developed media contact and assessed publication requirements. Wrote responses to inquiries for information to include the Freedom of Information Act. Maintained all office records and accounts.

EDUCATION

UNIVERSITY OF OKLAHOMA

BLS, LIBERAL STUDIES, 1991

Graduated with Distinction

College of Liberal Studies Outstanding Senior Award.

NORTHERN VIRGINIA COMMUNITY COLLEGE
AS, General Studies, 1986
Magna Cum Laude

SKILLS:

- Innovative teacher for 'at-risk' high school students.
- Administrator - Fifteen years of progressively professional experience
- Public Relations
- Diplomacy - Assistant to Political Office, US Embassy, Somalia
- International - Extensive work and travel worldwide.
- Problem solver
- Ability to work with those of diverse backgrounds and cultures
- Volunteer in the local community for the previous 16 years

Presently Docent at El Paso Archeology Museum

Board Member and Advocate for Sexual Assault and Trauma Response Services.

Member of Northeast Juvenile Probation Conference Committee.