

DATE: 9/3/08

TO: City Clerk

FROM: Representative Emma Acosta

ADDRESS 2 Civic Center Plaza, 10th Floor

TELEPHONE 541-4572

Please place the following item on the (Check one): CONSENT REGULAR

Agenda for the Council Meeting of September 9, 2008

Item should read as follows: Appointment of Kenneth Charles Walters to the Building and Standards Commission

SPECIAL INSTRUCTIONS:

Item No.

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Building and Standards Commission

NOMINATED BY: Rep. Emma Acosta

DISTRICT: 3

NAME OF APPOINTEE Kenneth Charles Walters

(Please verify correct spelling of name)

BUSINESS ADDRESS:

CITY: ST: ZIP: PHONE:

HOME ADDRESS:

CITY: El Paso ST: TX ZIP: 79932 PHONE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

VACANT FOR DISTRICT 3

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED:
RESIGNED
REMOVED

OTHER (SPECIFY): VACANT

EXPIRATION DATE OF INCUMBENT: 9/08

EXPIRATION DATE OF NEW APPOINTEE: 9/10

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM:

2nd TERM

UNEXPIRED TERM:

Kenneth Charles Walters

EDUCATION

B.B.A. Accounting-May 1990
West Texas State University, Canyon, TX

Masters of Business Administration Currently – University of Phoenix,
Cumulative GPA 3.99

Certified Credit Union Executive – May 2009

EXPERIENCE

2/07 – Currently

Executive Vice President: El Paso Employees Federal Credit Union, El Paso, TX
Supervisor: Ray Ponteri, President/CEO

- Oversight of day-to-day operations for entire credit union
- Prepare monthly financial statements and supporting documents, including variance reports, branch profitability reports, liquidity reports, cash management reports and ratio comparison reports for Board of Directors approval
- Assists Board in recommending short- and long-term objectives for the credit union
- Submits to appropriate governmental agencies all information required by law
- Ensures that all assets of the credit union are adequately insured
- Recommends investment policy and makes investments within policy in securities and a proper ratio of securities in order to maintain adequate cash reserves and a sound financial structure
- Signs all checks, bills of exchange, and other negotiable instruments involving payments or liabilities of the credit union
- Institutes audits in whatever departments or transactions considered necessary
- Ensures that the structure of the credit union is organizationally sound and that departmental units are developed and maintained in an efficient manner
- Conducts staff meetings to disseminate pertinent information and discuss operational methods and problems
- Responsible for all annual planning including business plan, budget and financial forecasting
- Responsible for asset/liability management

9/01- 12/06

President/CEO: Chino Federal Credit Union, Silver City, NM
Supervisor: Board of Directors, Chino Federal Credit Union

08/98-9/01

Assistant Vice President: Kirtland Federal Credit Union, Albuquerque, NM
Supervisor: Joseph Mirachi, Chief Financial Officer

01/97-08/98

Financial Accountant: Plains Electric, Albuquerque, NM
Supervisor: Julie Patterson, Accounting Supervisor

08/92-12/96

Controller: SECU of New Mexico, Santa Fe, NM
Supervisor: Henry Vigil, Chief Financial Officer

10/91-08/92

Asst. Accounting Manager: Sandia Area Federal Credit Union, Albuquerque, NM
Supervisor: Judy Baily, Accounting Manager

04/91-10/91

Auditor: New Mexico Credit Union League, Albuquerque, NM
Supervisor: Edna Miller, CPA

COMPUTER SKILLS: PC skills include: Proficiency in Windows and NT environment. Extensive Word, Excel and PowerPoint knowledge. Other software skills include: Datasafe-Users Mainframe experience, World Computer Mainframe experience and Symitar Mainframe experience.

AWARDS: Mel Romero Professional of the Year Award
Credit Union Association of New Mexico - 2005

COMMUNITY SERVICE:

Advisory Board Communications Committee Texas Credit Union League -
Currently
Advisory Board West Texas Food Bank - Currently
Board of Directors Silver City/Grant County Chamber of Commerce 2002-2004
Board of Directors Copper Crest Country Club 2003-2005
Board of Directors Silver Men's Golf Association 2002-2004

PERSONAL REFERENCES:

Henry Vigil, Director
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Sylvia Lyon, President/CEO,
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William Jacobs, President/CEO
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Phone (505) 647-4687

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