

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Transportation

AGENDA DATE: September 11, 2012

CONTACT PERSON/PHONE: Ted Marquez, Interim Director of Transportation (915) 621-6814
Bruce D. Collins – Purchasing Manager (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract 2009-291 Mast Arm Poles with Reliapole Solutions, Inc. for two (2) additional years pursuant to the provisions of an award approved by the City Council on October 13, 2009. The extended contract period will be from October 14, 2012 to October 13, 2014.

BACKGROUND / DISCUSSION:

Department of Transportation recommends the extension of Contract 2009-291 Mast Arm Poles for two additional years prior to the expiration of the original term of Contract at the same unit price for annual amount of \$333,638.00 and total estimated amount of \$667,276.00.

SELECTION SUMMARY:

Exercising this option would meet the following threshold considerations (i) funds available; (ii) requirement fills and existing city need; (iii) informal analysis of price indicates the option price is better than available market prices or the most advantageous current offer, and; (iv) Vendor's performance meets or exceeds a "7-8" performance rating. Based upon our evaluation of above factors, Purchasing Division recommends exercising the available option.

PRIOR COUNCIL ACTION:

City Council Awarded Contract 2009-291 Mast Arm Poles on October 13, 2009.

AMOUNT AND SOURCE OF FUNDING:

32010288-503203-01101-32000 –Traffic Signals – Public Accesses Maintenance & Repairs-General Fund
99331117-508027-27263-32000 – 2006 Certificate of Obligations – Construction-Signal/Flasher Installation-New Signals

BOARD / COMMISSION ACTION:

N/A.

*****AUTHORIZATION*****

DEPARTMENT HEAD: _____

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **SEPTEMBER 11, 2012.**

Discussion and action on the request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract 2009-291 Mast Arm Poles with Reliapole Solutions, Inc. for two (2) additional years pursuant to the provisions of an award approved by the City Council on October 13, 2009. The extended contract period will be from October 14, 2012 to October 13, 2014.

Department: Transportation
Award to: Reliapole Solutions, Inc.
Magnolia, TX
Option: 2 Years
Annual Estimated Amount: \$333,638.00
Total Estimated Amount: \$667,276.00 (2 years)
Account No.: 32010288 – 503203 – 01101
99331117 – 508027 – 27263 – PCP06ST013
Funding Source: General Fund – Public Access Maintenance and Repairs
2006 Certificate of Obligations – Signal/Flasher Installation-New Signals
District(s): All

This is a Low Bid, Unit Price contract.

*******ADDITIONAL INFO BELOW*******

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SERVICE SOLUTIONS SUCCESS



To: Financial Services – Purchasing Division
From: Ted Marquez, Interim Director of Transportation
Subject: Seven (7) Factor Option Memo
Date: August 29, 2012
Re: Solicitation No. (2009-291 Mast Arm Poles)

Transportation Department recommends authorizing the Option to Extend 2009-291 (Mast Arm Poles) for 2 years for the purchase of new mast arm poles. Exercising this option would meet the following threshold considerations:

1. Are funds available for this Option to Extend?

Yes funds are currently available.

2. Is the Requirement covered by this option fill an existing need of the City?

Yes

3. Is the option price better than current available market price?

Yes, the price in contract 2009-291 is approximately \$1,000 to \$3,000 lower than current market prices.

4. Is the time between award of the contract and exercising the option so short that the market indicates the option is the lowest price obtainable through competition or most advantageous offer? *The option price is still the lowest obtainable market price available.*

5. Is the attached Vendor Performance form show the vendors' performance to be "7-8" or higher? *Yes*

6. Is the vendor currently under debarred status as per Excluded Parties List System (EPLS) at www.epls.gov? *No*

7. Is the proposed vendor indebted to the City for any amount as documented through the City's Indebtedness Verification Form? *No*

The standard factors used to determine the validity of the Exercising Optional Extensions pertaining to City Contracts for Goods and Services was presented to the Legislative Review Committee for Finance, Internal Audit, and Engineering on March 15, 2012.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Nee

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Courtney Carlisle Niland

City Manager
Joyce A. Wilson



FINANCIAL SERVICES – PURCHASING DIVISION
2 Civic Center Plaza, 7th Floor, City Hall – El Paso, Texas 79901
(915) 541-4308 FAX: (915) 541-4347 www.elpasotexas.gov



VENDOR PERFORMANCE REPORT

CONTRACT NUMBER AND TITLE

COMPANY CONTACT INFORMATION

COMPANY/OWNER'S NAME	TRINITY INDUSTRIES (ReliApola Solutions Inc)		
COMPANY ADDRESS	32624 Decker PRAIRIE Rd. MAGNOLIA Tx 77355		
POINT OF CONTACT E-MAIL ADDRESS	Zoliphante ReliApola.com		
PHONE/FAX NUMBERS	PHONE (281) 259-1648	FAX (832) 553-2759	
CONTRACT AMOUNT (\$)	4,100,914		
% COMPLETED / COMPLETED	55% Completed		
ESTIMATED COMPLETION DATE	7-9-2014		

TECHNICAL PERFORMANCE

FACTORS/RATINGS	"PLUS" (11-1)	"EXCELLENT" (9-10)	"GOOD" (7-8)	"FAIR" (5-6)	"POOR" (3-4)	"UNSATISFACTORY" (0-2)	NOT APPLICABLE (N/A)
Completion of major tasks/ milestones/ deliverables on schedule.	11						
Responsiveness to changes in technical direction.	12						
Ability to identify risk factors and alternatives for alleviating risk.							N/A
Ability to identify and solve problems expeditiously.	11						
Ability to deliver goods or services accordance with specification	12						
Ability to employ standard tools/methods.							N/A

MANAGEMENT PERFORMANCE

FACTORS/RATINGS	"PLUS" (11-1)	"EXCELLENT" (9-10)	"GOOD" (7-8)	"FAIR" (5-6)	"POOR" (3-4)	"UNSATISFACTORY" (0-2)	NOT APPLICABLE (N/A)
Overall communication with staff.	12						
Effectiveness and reliability of Contractor's Key Personnel	11						
Ability to recruit and maintain qualified personnel.							N/A
Ability to manage multiple and diverse projects/tasks from planning through execution.	11						
Ability to effectively manage subcontractors.							N/A
Ability to accurately estimate and control cost to complete tasks.	11						
Overall performance in planning, scheduling, and monitoring.							N/A
Ability to resolve problems	13						
Use of management tools (e.g. cost/schedule, task management tools).							N/A

CONTRACT ADMINISTRATION

FACTORS/RATINGS	YES	NO
Was the project completed on schedule? If not, how late was it: ___ < 30 days; ___ < 60 days; ___ < 90 days; ___ > 90 days	✓	
Did the contractor submit unnecessary Change Order requests?		✓
Were contractor proposals for Change Orders reasonably priced?		
Were there any claims?		✓
Compliance with labor laws	✓	
Compliance with safety requirements	✓	
Given a choice, would you do business with this contractor again?	✓	

Report completed by: ISRAEL C. TORO

Phone: (915) 621-6872

Department Director: [Signature]

Phone:

MOTION
OCTOBER 13, 2009

Motion made by Representative O'Rourke, seconded by Representative Ortega, and unanimously carried to **AWARD, AS REVISED**, Solicitation No. 2009-291 (Mast Arm Poles) to Reliapole Solutions, Inc. for a total estimated award of \$1,000,914.

Department:	Street
Award to:	Reliapole Solutions, Inc. Magnolia, TX
Items:	All
Option:	2 years
Annual Estimated Amount:	\$ 333,638
Account No.:	Various
Funding Source:	General, Capital Projects, and Federal Funds
Total Estimated Award:	\$1,000,914 (3 year total)

This is a thirty-six month requirements type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Street recommend award as indicated to the lowest responsive, responsible bidder.

Richarda Duffy Momsen, City Clerk