

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Department of Transportation & Parks and Recreation Department

AGENDA DATE: September 13, 2011

CONTACT PERSON/PHONE: Mirian Spencer (915) 541-4482, spencermd2@elpasotexas.gov

DISTRICT(S) AFFECTED: 8

SUBJECT:

A Resolution that Centro Cultural Mexicano Paso Del Norte and Bel Air Optimist Club be authorized to utilize San Jacinto Plaza from 10:00 pm Thursday, September 15, 2011 to 1:00 am Friday, September 16, 2011 and to provide for the sale and serving of alcoholic beverages at the outdoor street festival in the closed portions of City rights-of-way on Oregon Street between Texas Avenue and Franklin Avenue, Main Drive between Mesa Street and Oregon Street, Oregon Street between Texas Avenue and Franklin Avenue, and in San Jacinto Plaza from 5:00 pm Thursday, September 15, 2011 to 12:00 am Friday, September 16, 2011. NESV11-00034 (District 8).

BACKGROUND / DISCUSSION:

Centro Cultural Mexicano Paso Del Norte and Bel Air Optimist Club are seeking permission to sell and serve alcoholic beverages in the closed portions of City rights-of-way during an outdoor street festival from 5:00 pm Thursday, September 15, 2011 to 12:00 am Friday, September 16, 2011. A special privilege permit (NESV11-00034) has been approved by the Development Coordinating Committee for the temporary street closure.

The applicants are also seeking permission to utilize San Jacinto Plaza after hours from 10:00 pm Thursday, September 15, 2011 to 1:00 am Friday, September 16, 2011. The applicants are also requesting permission to sell and serve alcoholic beverages within San Jacinto Plaza during the event. They have received administrative approval from the Parks and Recreation Department for the use of the park.

As part of the approval process, the applicant has provided insurance, with the City named as co-insured. The applicants are also required to obtain all necessary permits to sell and serve food and beverages. The TABC (Texas Alcoholic Beverage Commission) requires City Council authorization in order to issue a temporary permit for the event.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

The Development Coordinating Committee APPROVED the special privilege application (NESV11-00034) for the temporary right-of-way closure on September 7, 2011 provided the applicants comply with the requirements in the attached letter.

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Department of Transportation

DEPARTMENT HEAD:

Parks and Recreation Department

Information copy to appropriate Deputy City Manager

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

WHEREAS, Centro Cultural Mexicano Paso Del Norte (hereinafter referred to as “Grantee”) is sponsoring Vivamos Mexico (hereinafter referred to as “Event”), from Thursday, September 15, 2011 through Friday, September 16, 2011; and

WHEREAS, Bel Air Optimist Club (hereinafter referred to as “Licensee”) has been approved by the Grantee to provide for the sale and service of alcoholic beverages during the Event; and

WHEREAS, the Grantee has received administrative approval for a Special Privilege Permit for the use and closure of City rights-of-way for less than twenty-four (24) hours on portions of City rights-of-way on Oregon Street between Texas Avenue and Franklin Avenue, Main Drive between Mesa Street and Oregon Street, Oregon Street between Texas Avenue and Franklin Avenue from 6:00 am Thursday, September 15, 2011 to 01:00 am Friday, September 16, 2011, in conjunction with the proposed Event; and

WHEREAS, the Grantee has received administrative approval for a Parks and Recreation Department use permit for the use of San Jacinto Plaza in conjunction with the Event; and

WHEREAS, the City is not a sponsor of the Event and the Grantee assumes full responsibility for the planning, coordination, management and production of the Event; and

WHEREAS, Grantee desires to utilize San Jacinto Plaza between the hours of 10:00 pm on Thursday, September 15, 2011, and 1:00 am on Friday, September 16, 2011, in conjunction with the event; and

WHEREAS, both the Grantee and Licensees desire to provide for the sale and serving of alcoholic beverages on the closed portions of City rights-of-way and within San Jacinto Plaza during the Event;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Grantee and Licensee be authorized to utilize San Jacinto Plaza from 10:00 pm Thursday, September 15, 2011 to 1:00 am Friday, September 16, 2011 and to provide for the sale and serving of alcoholic beverages at Vivamos Mexico in the closed portions of City rights-of-way on Oregon Street between Texas Avenue and Franklin Avenue, Main Drive between Mesa Street and Oregon Street, Oregon Street between Texas Avenue and Franklin Avenue, and in San Jacinto Plaza from 5:00 pm Thursday, September 15, 2011 to 12:00 am Friday, September 16, 2011.

ADOPTED this _____ day of September, 2011.

THE CITY OF EL PASO

John F. Cook, Mayor

ATTEST:

Richarda Duffy Momsen,
City Clerk

APPROVED AS TO FORM:

Elizabeth Ruhmann
Assistant City Attorney

APPROVED AS TO CONTENT:

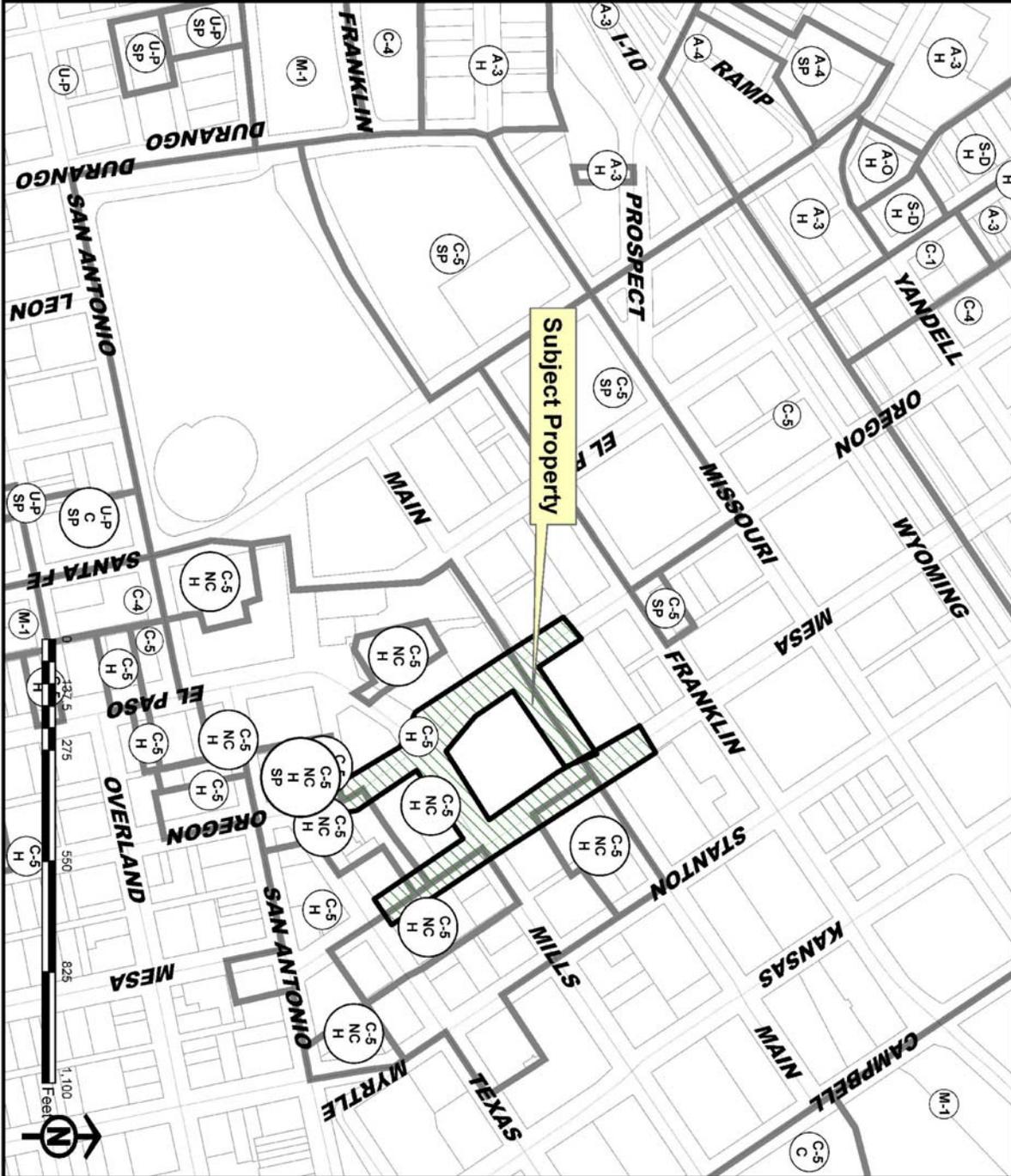
Ted Marquez, P.E., Deputy Director
El Paso Department of Transportation

Nanette J. Smejkal, Director
Parks and Recreation



LOCATION MAP

NESV11-00034



Department of Transportation

Daryl Cole, Director

2 Civic Center Plaza – 6th Floor · El Paso, Texas 79901 · (915) 541-4050 · Fax (915) 541-4050



AERIAL MAP

NESV11-00034



Department of Transportation

Daryl Cole, Director

2 Civic Center Plaza – 6th Floor · El Paso, Texas 79901 · (915) 541-4050 · Fax (915) 541-4050



September 7, 2011

Centro Cultural Mexicano Paso Del Norte
901 San Antonio Ave.
El Paso, Texas 79901
Attn: Jimena Cortez

Re: NESV11-00034, an outdoor street festival from 6:00 am Thursday, September 15, 2011 to 1:00 am Friday, September 16, 2011.

The Development Coordinating Committee (DCC) on September 7, 2011 will consider a request for a temporary right-of-way closure for less than 24 hours on portions of City rights-of-way on Oregon Street between Missouri Avenue and Texas Street, Mills Avenue between Mesa Street and Oregon Street, Main Street between Mesa Street and Oregon Street, Franklin Avenue between Santa Fe Street and Mesa Street for less than 24 hours from 6:00 am Thursday, September 15, 2011 to 1:00 am Friday, September 16, 2011 for Vivamos Mexico.

All Temporary special privilege requests shall comply with the following as conditions of the permit:

- Permittee shall comply with all provisions of Section 15.08.120 L (Special Privileges – Temporary Street Closures) of the El Paso City Code.
- Permittees shall ensure all traffic control mechanisms, signs, and devices are installed as shown in the approved Traffic Control Plan, incorporated herein and attached hereto as Exhibit “B” for the duration of the street closure. Failure to install or maintain traffic control mechanisms, signs and devices may result in a fine as per Section 12.30.160 (Traffic Control Devices – Violation) of the El Paso City Code.
- Permittee shall maintain an insurance policy of at least the following minimum amounts during the event:
 - \$1,000,000 per occurrence for injury, death or property damage per occurrence
 - \$1,000,000 general aggregate limit
 - Said insurance policy shall be issued by an insurance company authorized to do business in the state of Texas and shall provide in substance that the insurer will defend against all claims and lawsuits which arise and will pay any final judgment of a court of competent jurisdiction against the City, its officers, agents, servants or employees, and the Permittee, its agents, servants or employees.
 - Said insurance policy shall name the Permittee and the City as insured to the full amount of the policy limits.
- Coordinate with El Paso Fire Department Fire Marshall’s Office, Permits Section. Jorge Sanchez at (915) 771-1090. A for-use increased fire occupancy permit will be required for the event. Fire Marshall Guards may be required for the event. Permittees will be responsible for any applicable fees related to Fire Occupancy and Fire Marshal Fire Guard requirements.
- Fire apparatus access roads shall have an unobstructed (including off-street parking) width of no less than 20 feet. Fire hydrants, fire department inlet connections, and fire department control valves shall not be obstructed in any manner to prevent such equipment from being immediately discernible.
- Coordinate with the El Paso Police Department-Central Regional Command Center Lt. Frank Hernandez (915) 577-5032 prior to the event. The Permittee shall coordinate with the Police Department to ensure that there is adequate emergency accessibility to and within the area as well

Department of Transportation

Daryl Cole, Director

2 Civic Center Plaza – 6th Floor · El Paso, Texas 79901 · (915) 541-4050 · Fax (915) 541-4050



as adequate safety provisions for the event. The Permittee is responsible for coordinating requests for on-duty and/or off-duty Police Department personnel with the Auxiliary Support Division of the El Paso Police Department (915) 564-7000.

- Emergency access will be required for El Paso Water Utilities (EPWU) personnel and vehicle access for emergency repair. EPWU meters and manholes, water and sanitary sewer facilities must remain clear and unobstructed for EPWU personnel. Drainage systems in the area must remain unimpeded. No perforations may be done to the sidewalks and pavement within public rights-of-way.
- Permittee shall coordinate with Richard Adams of Environmental Services to address garbage removal after the event at (915) 621-6706.
- The Permittee shall be responsible for cleaning and removing of all litter and debris left on the roadways, sidewalks, and other public rights-of-way immediately upon the conclusion of the event. If the Permittee fails to clean and remove all litter and debris within **four** hours of the end of the event, the city may perform such cleaning and the Permittee shall be responsible for the costs of the city cleaning. Payment of any city cleaning costs shall be due and payable within **10** days of receipt of the bill from the city comptroller.
- Department of Public Health permits are required for food and beverages sold during the event. Applications must be received by the Department of Public Health at least **72** hours prior to the event. Coordinate with the Department of Public Health at (915) 541-4434.
- Coordinate with the Texas Alcoholic Beverage Commission for the sale and service of alcoholic beverages during the event at (915) 834-5860.

Mirian Spencer
Department of Transportation

Department of Transportation

Daryl Cole, Director

2 Civic Center Plaza – 6th Floor · El Paso, Texas 79901 · (915) 541-4050 · Fax (915) 541-4050