

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: General Services – Fleet Division

AGENDA DATE: September 13, 2011

CONTACT PERSON/PHONE NUMBER: Stuart Ed – Director, General Services (915) 621-682
Bruce D. Collins – Purchasing Manager, Financial Services (915) 541-4313

DISTRICT(S) AFFECTED: ALL

SUBJECT:

Approve purchase order to Casa Ford through the use of Contract 2010-276 – Vehicles City Fleet for the purchase of seven (7) Midsize Sedans, 4 Door Hybrid Automobiles. Price per vehicle is \$26,443.28 for a grand total of \$185,102.96.

BACKGROUND / DISCUSSION:

The General Services - Fleet Division is recommending the above purchase. The City is currently in the process of replacing the old fleet through a Fleet Replacement Program that targets vehicles that have met their life expectancy. Once identified, they are replaced with new, more cost effective vehicles that operate more efficiently and are environmentally-friendly. The proposed purchase will replace older vehicles in the current fleet with more economical units that are less costly to run and maintain as a result of being equipped with hybrid technology. Six vehicles are for Motor Pool Usage and one is for the Parks Department.

This contract was originally approved on November 9, 2010 and was awarded with an initial two year term to Rudolph Chevrolet and Casa Ford. Rudolph Chevrolet's portion, however, was terminated for convenience on July 15, 2011 as a result of their inability to provide vehicles within the promised delivery date. Local business is being supported.

PRIOR COUNCIL ACTION:

Yes. City Council previously approved contract 2010-276 on 11/09/10.

AMOUNT AND SOURCE OF FUNDING:

37150068 – 508054 – 27265 – PFLESVC01, General Services – Cars, Pickups, Vans, SUVs
37150067 – 508006 – 05590 – GEECBG02, General Services – Green Fleet Vehicles, Vehicular Equipment

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

**COUNCIL PROJECT FORM
(CONTRACT OPTIONAL PURCHASE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **SEMPTEMBER 13, 2011**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to purchase additional vehicles under current Contract 2010-276 (Vehicles – City Fleet) with Casa Ford, Inc. pursuant to the provisions of the solicitation and the award approved by the City Council on November 9, 2010. General Services requests the purchase seven (7) Midsize Sedans, 4 Door Hybrid vehicles.

Department:	General Services – Fleet Division
Award to:	Casa Ford, Inc. El Paso, TX
Item:	Group I Item 2 (Midsize Sedan, 4-door – Ford Fusion)
Option:	
Total Estimated Amount:	\$185,102.96
Account No.:	37150068-508054-27265-PFLESVC01 37150067-508006-05590-GEECBG02
Funding Source:	General Services - Cars, Pickup, Vans, SUVs General Services - Green Fleet Vehicles, Vehicular Equipment
District(s):	All

*******ADDITIONAL INFO BELOW*******

Under Bid Section A, Page 6, Option – Additional Quantities; The City of El Paso and other governmental entities that the City has an Interlocal Agreement with may request additional vehicle quantities annually at the base price listed. Optional additional quantities of approximately 50 vehicles in any combination of items and optional items.

DATE: 8/30/2011

**MOTION
NOVEMBER 9, 2010**

Motion made by Representative Robinson, seconded by Representative Byrd, and unanimously carried to **AWARD** Solicitation No. 2010-276 (Vehicles – City Fleet) to Rudolph Chevrolet LLC and Casa Ford, Inc. for an initial term estimated award of \$1,677,019.76.

NOT PRESENT FOR THE VOTE: Representative Ortega

Department:	General Services – Fleet Division
Award to: Vendor 1:	Rudolph Chevrolet LLC El Paso, TX
Items:	Group I Item 1 Group II Item 2 Group II Optional Item: Four Wheel Drive
Initial Term:	2 years
Option to Extend:	None
Initial Term Estimated Award:	\$1,535,682 (2 years)
Total Estimated Award:	\$1,535,682 (2 years)
Award to: Vendor 2:	Casa Ford, Inc. El Paso, TX
Items:	Group I Item 2 Group II Item 1
Initial Term:	2 years
Option to Extend:	Through Manufacturer's Build-Out Date for Model Years 2013, 2014 and 2015
Initial Term Estimated Award:	\$141,337.76 (2 years)
Total Estimated Award:	\$353,344.40 (5 years)
Funding Source:	Equipment Replacement – Cars, Pickups, Vans Green Fleet Vehicles - Vehicular Equipment

This is a requirements type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Financial Services - Purchasing Division and General Services – Fleet Division recommend award as indicated to Rudolph Chevrolet LLC and Casa Ford, Inc., the bidders offering the best value bids

Richarda Duffy Momsen, City Clerk