

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Information Technology

**AGENDA DATE:** September 13, 2011

**CONTACT PERSON NAME AND PHONE NUMBER:** Miguel Gamino, IT Director, (915)541-4288  
Bruce D. Collins, Purchasing Manager, (915) 541-4308

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

That the Purchasing Manager for Financial Services, Purchasing Division to be authorized to issue a Purchase Order(s) to renew the annual License and Software Maintenance Contract with Environmental Systems Research Institute, Inc. (ESRI). ESRI is a State Department of Information Resources (DIR) contractor DIR-SDD-1637. The annual software, maintenance and update support not to exceed \$102,878.14. The City's Information Technology Department has made the determination that the cost is fair and reasonable.

**BACKGROUND / DISCUSSION:**

The City of El Paso has an Inter local agreement with the University of Texas at El Paso to provide Geographic Information Systems (GIS) functions. The ESRI Maintenance contract provides software and server maintenance necessary in performing the GIS functions. Maintaining current and accurate GIS data improves operational efficiencies and responsiveness to city departments and the community.

**PRIOR COUNCIL ACTION:**

Yes. November 2, 2010, Item 7A

**AMOUNT AND SOURCE OF FUNDING:**

Department: Information Technology  
Amount: \$102,878.14  
Funds Available: Dept # 39010351, Acct # 502202, Fund # 01101  
Funds Source: Government Operations – Data Process Services Contract

**BOARD / COMMISSION ACTION:**

N/A

---

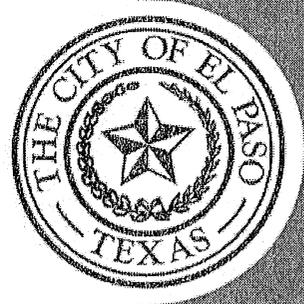
\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

**Miguel A. Gamiño, Information Technology Director**

*Dedicated to Outstanding Customer Service for a Better Community*

**SERVICE SOLUTIONS SUCCESS**



**To:** Bruce Collins, Purchasing Manager, (915)541-4308

**From:** Miguel A. Gamino Jr., IT Director, (915)541-4746

**Date:** August 22, 2011

**Re:** Environmental Systems Research Institute, Inc. (ESRI) Maintenance Contract under DIR contract DIR-SDD-1637.

The Information Technology Department recommends authorizing the Purchase Order for the renewal of the Environmental Systems Research Institute, Inc. (ESRI) annual software, maintenance and update support of GIS functions utilized by the City of El Paso. The contract is using ESRI's DIR contract DIR-SDD-1637 for an estimated cost of \$102,878.14 to Environmental Systems Research Institute, Inc. (ESRI).

**1. Is there an urgent need for the product/service? In other words, is time of the essence?**

Yes, the annual payment for ESRI software updates maintenance and support used by the City.

**2. Does the purchase through the Program promote the standardization of equipment?**

Yes. The City of El Paso has standardized using ESRI software licenses and support services for GIS needs.

**3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?**

No, there are no local businesses that provide GIS software licenses and/or technical support services.

**4. Do the available vendors have prior work experience and/or familiarity with the City?**

Yes, ESRI has been working with the City for many years providing licenses, updates, and support services.

**5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?**

Yes, the prices were reviewed and determined to be reasonable and have been established through the States DIR contract services by using a competitive bidding process in the awarding of the contract. The participation by the City of El Paso in the Texas Department of Information Resources was approved by Mayor and City Council on February 27, 2007. The standard factors used to determine the use of a Cooperative Purchasing program were approved City Council on June 24, 2008.

Mayor  
John F. Cook

**City Council**

District 1  
Ann Morgan Lilly

District 2  
Susie Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Dr. Michiel R. Noe

District 6  
Eddie Holguin Jr.

District 7  
Steve Ortega

District 8  
Cortney Carlisle Niland

City Manager  
Joyce A. Wilson



FINANCIAL SERVICES DEPARTMENT  
2 Civic Center Plaza, 7<sup>th</sup> Floor, City Hall – El Paso, Texas 79901  
(915) 541-4011

