

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Museums and Cultural Affairs

AGENDA DATE: September 13, 2011

CONTACT PERSON/PHONE: Sean McGlynn – Museums and Cultural Affairs Director 541-4896
Bruce Collins – Purchasing Manager 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Award the following solicitation: 2011-257R – Las Villitas Exhibit Fabrication to Capitol Exhibit Services, Inc of Manassas, VA for a total award amount of \$164,319.

BACKGROUND / DISCUSSION:

The Museum and Cultural Affairs Department is recommending the award of the above bid. Capitol Exhibit Services, Inc of Manassas, VA was the bidder offering the Best Value to the City.

Las Villitas: Neighborhoods & Shared Memories exhibit is a community curated exhibit developed by the El Paso Museum of History Staff, in collaboration with an Advisory Committee, El Paso residents, neighborhood associations, community groups, and UTEP Oral History Department. The exhibit explores how the experiences and memories of many generations of El Pasoans intersect within the city's neighborhoods and will focus on five major areas: Family & Home, Leisure Time, Evolution of Community, Work, and Social Status. The exhibit will start with city's oldest neighborhoods: Chihuahueta and El Segundo Barrio. The project was previously awarded \$150,000 IMLS grant for exhibit design. C & G Partners, LLC has delivered a state-of-the-art design for the exhibit and will continue to work with the fabricator until completion. El Paso Museum of History Foundations, business and individual donors supported the project with \$100,000.

PRIOR COUNCIL ACTION:

City Council awarded Contract 2009-104R on September 29, 2009, for Las Villitas: Neighborhoods & Shared Memories Gallery Design. Contract 2009-104R was approved and Purchase Order 2010000769 for \$120,000 awarded to C&G Partners of New York for development & design. \$30,000 was for EPMH consultant work.

AMOUNT AND SOURCE OF FUNDING: -

\$100,000 - 54150080/07085/508011/G560903 History Museum Restricted Funds: (Funds raised by the EPMH Foundation, Businesses, and individual donors)

\$ 50,000 - 04250201/27203/508011 - 2001 Certificates of Obligation funds

\$ 14,319 - 99010273/01101/508011 - General funds

BOARD / COMMISSION ACTION:

N/A.

9-6-2011

*****AUTHORIZATION*****

DEPARTMENT HEAD:

Sean P. McGlynn – Director Museums and Cultural Affairs Department

COMMITTEE SCORE SHEET

SOLICITATION NO: 2011-257R
 SOLICITATION TITLE: Las Villitas Exhibit Fabrication

	Capital Exhibit Services, Inc Manassas, VA	Chicago Scenic Studios, Inc Chicago, IL	Color-Ad, Inc Manassas, VA	Exhibit Concepts, Inc Vandalia, OH	H.B. Stubbs Co, LLC - East Warren, MI	Vero McCullagh Toronto, Ontario, Canada
Adjusted * Cost Proposal - 30 Points	\$164,319.00 24.5	\$242,174.95 \$236,404.35 16.6 *	\$134,373.60 \$128,603.00 30.0 *	\$217,921.00 18.5	\$296,894.00 13.6	\$229,440.00 17.6
Qualifications & Experience with Similar Projects 25 Points	24.3	21.0	19.0	22.7	23.3	7.3
Firm's experience in Fabrication and Installation of Museum Quality Exhibits - 15 Points	15.0	12.7	12.0	14.3	14.7	6.0
Experience of personnel assigned to contract - 10 points	9.3	8.3	7.0	8.3	8.7	1.3
Reputation & Quality of Responder's Service 20 Points	18.7	16.0	17.0	18.7	12.7	5.0
Project Timetable - 20 Points	17.3	18.7	19.0	12.7	16.7	7.0
Ability to meet schedule - 5 Points	4.0	4.3	5.0	3.3	4.3	2.7
Work be completed in time frame? Start & completion dates met? - 15 points	13.3	14.3	14.0	9.3	12.3	4.3
General Quality & Adequacy of Response 5 Points	4.7	4.7	3.7	4.7	4.0	1.7
GRAND TOTAL	89.5	77.0	88.7	77.2	70.2	38.6

* No Bid for Items 4 (Stools); 12 (Small desk); & 18 (Benches)

FRANK CYCENAS
✓ SUPERIOR EXHIBITS & DESIGN
777 LUNT AVENUE
ELK GROVE VILLAGE, IL 60007

TED SWIGON
MUSEUM DEVELOPMENT
✓ CHICAGO SCENIC STUDIOS, INC.
1315 N. NORTH BRANCH STREET
CHICAGO, IL 60622

✓ INTERNATIONAL MUSEUM CORP.
6399 WINDFERN ROAD
HOUSTON, TX 77040

✓ SMALL CORPORATION
19 BUTTERNUT STREET
GREENFIELD, MA 01301

✓ GAYLORD BROS.
P. O. BOX 4901
SYRACUSE, NY 13221-4901

✓ JIM VANKIRK, PRINCIPAL
✓ 9903 MAX LANE
FRISCO, TX 75035

✓ DISPLAY CASE COMPANY
P. O. BOX 662
GILBERT, AZ 85299

✓ MUSEUM ARTS EXHIBIT FABRICATORS
2639 FREEWOOD DRIVE
DALLAS, TX 75220

✓ EXHIBITOLOGY
80 GEORGE STREET
PATERSON, NJ 07503

✓ 1220 EXHIBITS
3801 VULCAN DRIVE
NASHVILLE, TN 37211

✓ EXPLUS, INC.
44156 MERCURE CIRCLE
DUELLES, VA 20166

✓ STUDIO DISPLAYS
10600 SOUTHERN LOOP BLVD.
PINEVILLE, NC 28134

✓ EXHIBIT CONCEPTS, INC.
ATTN: STEVEN LOWRY or DUANE LANDES
700 CROSSROADS COURT
VANDALIA, OH 45377

✓ CAPITOL EXHIBIT SERVICES, INC.
ATTN: JONATHAN GOFF
12299 LIVINGSTON ROAD
MANASSAS, VA 20109

✓ COLOR-AD, INC.
SIGNS AND EXHIBITS
ATTN: KEITH ROBERTSON
7200 GARY ROAD
MANASSAS, VA 20109

✓ VERO MCCLULLAGH
ATTN: KEVIN MCCULLAGH
22D JUTLAND ROAD
TORONTO, ON, M8Z 2G9

✓ LEXINGTON DESIGN AND FABRICATION
ATTN: ROSALIE KESSING
12660 BRANFORD ST.
LOS ANGELES, CA 91331

✓ MUSEUM ARTS
ATTN: LARY BROWN
2639 FREEWOOD
DALLAS, TX 75220

6/28/11 these two vendors were added but not by Bid Section - no record in file of request to add. ccj

JEFF ARBAUGH
PG EXHIBITS
3510 HIMALAYA ROAD
AURORA, CO 80011

PG EXHIBITS
1401 PEACHTREE STREET, STE 500
ATLANTA, GA 30309

AN-12+3
RS-12+3
ANK
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