

OSCAR LEESER  
MAYOR

JOYCE WILSON  
CITY MANAGER



CITY COUNCIL  
ANN MORGAN LILLY, DISTRICT 1  
LARRY ROMERO, DISTRICT 2  
EMMA ACOSTA, DISTRICT 3  
CARL L. ROBINSON, DISTRICT 4  
MICHIEL R. NOE, DISTRICT 5  
EDDIE HOLGUIN JR., DISTRICT 6  
LILY LIMÓN, DISTRICT 7  
CORTNEY CARLISLE NILAND, DISTRICT 8

**LEGISLATIVE REVIEW MEETING OF THE WHOLE MINUTES  
MAIN CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
CITY HALL, 300 N. CAMPBELL  
September 9, 2013  
9:00 A.M.**

The City Council met at the above place and date. Meeting was called to order at 9:07a.m. Mayor Oscar Leeser present and presiding and the following Council Members answered roll call: Larry Romero, Michiel R. Noe, Lilia Limón, and Cortney Carlisle Niland. Not present: Ann Morgan Lilly, Emma Acosta, Carl Robinson, and Eddie Holguin, Jr.

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**3F. RESOLUTION**

That the Mayor be authorized to sign the Interlocal Agreement for City/County Project for Enhanced Law Enforcement Communication Interconnectivity regarding the joint use of the P25 public safety radio equipment and allocation of costs between the City of El Paso and the County of El Paso, Texas for the initial software and equipment and future maintenance costs as well as each party's payment for additional equipment. The County will pay \$1,259,297 to the City as its share of the initial software and equipment and will pay 6.2% of future maintenance costs. **(All Districts)**  
[Information Technology Services, Enrique Martinez, Jr., (915) 541-4698]

Mayor Leeser commented.

Fire Chief Sam Pena commented.

Ms. Lisa Turner, citizen, commented.

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**10A. REQUEST TO ISSUE PURCHASE ORDER**

Request that the Purchasing Director for the Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order to Moore Medical, LLC. a contractor under Buy Board Contract # 374-11 (First Aid Supplies & Equipment), for Medical Supplies. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Buy Board was approved by Mayor and City Council on August 21, 2007.

Department:	Fire
Award to:	Moore Medical, LLC. Farmington, CT 6032
Annual Estimated Amount:	\$250,000.00
Total Estimated Award:	\$250,000.00 (one year)
Account No.:	322 – 22090 – 1000 – 531120
Funding Source:	General Fund – Clinical Medical Supplies
<b>Districts:</b>	<b>All</b>
Reference No.:	2014-020

This is a Cooperative, (unit price) contract.  
[Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 541-4313]

[Fire, Samuel Peña, (915) 541-4313]

Mayor Leeser commented.

The following City staff members commented:

- 1. Ms. Joyce Wilson, City Manager
- 2. Mr. Bruce Collins, Purchasing Director

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**14A. ENGINEERING AND CONSTRUCTION MANAGEMENT**

Discussion and action to award Solicitation No. 2013-221 for Montana & Lorne Concrete Intersection Improvements, for an estimated total amount of \$1,432,912.72.

Department:	Engineering and Construction Management
Award to:	Venegas Engineering Management and Construction, Inc. El Paso, TX
Base Bid:	\$1,432,912.72
Total Estimated Award:	\$1,432,912.72
Time for Completion:	110 Consecutive Calendar Days
Accounts:	190-28300-580270-PCP09MT0080
Funding Source:	2009 Certificates of Obligation
<b>District:</b>	<b>3</b>

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measure quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

This is a low bid, unit-price contract. The Engineering & Construction Management Department recommends award as indicated to the lowest responsive and responsible bidder.

[Engineering and Construction Management, Irene D. Ramirez, (915) 541-4428]

Representative Noe commented.

The following City staff members commented:

- 1. Ms. Irene Ramirez, Interim Director of Engineering and Construction Management
- 2. Mr. Jay Banasiak, Director of Mass Transit

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**15C. ENGINEERING AND CONSTRUCTION MANAGEMENT**

- 1. Discussion and action that the Purchasing Director is authorized to notify Federal Janitorial STG LTD, that the City is terminating Contract No. 2012-050 for default pursuant to the provisions and requirements of Section C, Paragraph 8B of the Contract Clauses, due to contractor's failure to cure

performance and that the termination shall be as of September 23, 2013.

Department: Library  
[Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 541-4313]  
[Library, Dionne Mack, (915) 541-5413]

2. Discussion and action on the award of Solicitation No. 2013-204 (Janitorial Various Library Facilities) to Carefree Janitorial Services term estimated award of \$297,180.

Department: Libraries  
Award to: Care Free Janitorial Services  
El Paso, Texas  
Item(s): All Items  
Initial Term: 3 Years  
Option to Extend: 2 Years  
Payment Terms: 2% - 10 days  
Annual Estimated Award: \$ 99,060  
Initial Term Estimated Award: \$297,180 (3 years)  
Total Estimated Award: \$495,300 (5 years)  
Account No.: 453-522060-1000  
Funding Source: General Funds – Janitorial  
**Districts: All**

This is a Best Value, service type contract.

The Purchasing and Strategic Sourcing Department and Library recommend award as indicated to Care Free Janitorial Services, the bidder offering the best value bid.  
[Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 541-4313]  
[Library, Dionne Mack, (915) 541-5413]

Mayor Leeser commented.

The following City staff members commented:

- 1. Mr. Bruce Collins, Purchasing Director
- 2. Ms. Dionne Mack, Director of Libraries

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**18. DEPARTMENT OF TRANSPORTATION**

Discussion and action that the City Manager be authorized to notify Union Pacific Railroad Company that the City of El Paso will not close nine railroad crossings based upon staff's review of the list of railroad crossings identified in the April 9, 2013 Memorandum of Agreement between the City of El Paso and Union Pacific Railroad Company, and thus will not exercise an option to purchase the property on Mills Street, which the City is leasing from Union Pacific Railroad Company.

**(Districts 2, 3, 6, 7, and 8)** [Department of Transportation, Ted Marquez, (915) 621-6757]

Mayor Leeser and Representative Noe commented.

Ms. Joyce Wilson, City Manager, commented.

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**19. PURCHASING AND STRATEGIC SOURCING**

Discussion and action that a five year contract and a one year option to extend with BKD, LLP for auditing services in conjunction with the City's annual audit for fiscal years 2013 through 2017 for a total contract amount not to exceed \$2,186,000.00 is hereby approved; and

That the City Manager or designee be authorized to sign an Agreement/Letter of Engagement for Professional Auditing Services ("**Agreement**") for the fiscal year ended August 31, 2013 and authorize the City Manager or designee to sign an Agreement for the subsequent four fiscal years subject to review by the City Attorney's Office, provided that there is no default and there are no material changes to the scope of work and compensation.

Department: Office of the Comptroller  
**Districts:** All  
[Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 541-4313]  
[Office of the Comptroller, Mark Sutter, (915) 541-4014]

Mayor Leeser commented.

Mr. Mark Sutter, Comptroller, commented.

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ADDITION TO THE AGENDA

**ADD01. REQUEST TO ISSUE PURCHASE ORDER:**

Request that the Purchasing Director, Purchasing and Strategic Sourcing Department be authorized to amend the service agreement with TW Telecom of Texas LLC under the Department of Information Resources (DIR) contract DIR-TEX-AN-NG-CTSA-006 to expand IP Trunk services associated with porting City telephone numbers for an estimated amount of \$180,000 for three years term. The total revised amount of the service agreement will be \$341,663.

Department: Department of Information Technology  
Services (DoITS)  
Award to: TW Telecom of Texas LLC  
Littleton, Colorado  
Total Amendment: \$198,890  
Account No.: 1000 - General Fund  
239 – Information Technology  
15070 – Non-Departmental  
Funding Source: 540000 – Phones  
**Districts:** All

This is a Cooperative Contract, Services Agreement  
[Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 541-4313]  
[Information Technology Services, Enrique Martinez, Jr., (915) 541-4698]

Mayor Leeser and Representatives Noe and Limon commented.

The following City staff members commented:

1. Ms. Joyce Wilson, City Manager
2. Mr. Enrique Martinez, Director of Information Technology

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**ADD02. PURCHASING AND STRATEGIC SOURCING**

Discussion and action on a request that the Purchasing Director, Purchasing and Strategic Sourcing Department be authorized to amend the service agreement with TW Telecom of Texas LLC under the General Services Administration (GSA) contract GS-35F-0426R to expand Internet Service Access for \$251,016 annually for a total amount of \$753,048 for three years term. The total revised amount of the service agreement will be \$1,021,751.

Department:	Department of Information Technology Services (DoITS)
Award to:	TW Telecom of Texas LLC Littleton, Colorado
Total Amendment:	\$753,048
Account No.:	1000- General Fund 239 – Information Technology 15070 – Non-Departmental
Funding Source:	540000 – Phones
<b>Districts:</b>	<b>All</b>

This is a Cooperative Contract, Services Agreement  
 [Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 541-4313]  
 [Information Technology Services, Enrique Martinez, Jr., (915) 541-4698]

Mayor Leeser commented.

Mr. Enrique Martinez, Director of Information Technology

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 Motion made by Mayor Pro Tempore Niland, seconded by Representative Romero, and unanimously carried to **ADJOURN** this meeting at 9:36 a.m.

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 APPROVED AS TO CONTENT:

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 Richarda Duffy Momsen, City Clerk