

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Engineering Department

AGENDA DATE: September 18, 2007

CONTACT PERSON/PHONE: Javier Reyes, 541-4630

DISTRICT(S) AFFECTED: N/A

SUBJECT:

That the City Manager be authorized to sign a Professional Services Agreement between the **CITY OF EL PASO** and **MORENO CARDENAS, INC.** to perform professional services for a project known as **"CIVIL ENGINEERING CONSULTING SERVICES"** in an amount not to exceed **SEVEN HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS (\$750,000.00).**

BACKGROUND / DISCUSSION:

This Professional Services Agreement between the City and Moreno Cardenas, Inc. shall provide civil engineering services to the City. The agreement reflects mutually agreed hourly salary rates for civil engineering staff personnel that will be providing the services. The agreement has a contract value not to exceed \$750,000 within a period of one (1) year. At this moment there are no particular projects assigned to this agreement. When a project with scope is authorized by the City, the Consultant shall provide a fee proposal showing the amount of hours needed by each Consultant's staff member to complete the project. If needed the City staff will negotiate proposed hours presented by the Consultant until agreement is reached. The Professional Services Agreement hourly rates will then be applied to the agreed hours summing up the total consultant's fee. City staff will then open a purchase order and authorize the Consultant to proceed with work. Both City staff and Consultant cannot open purchase orders and/or authorize work that exceed the total cumulative contract value of \$750,000 without Council approving an amendment. If necessary, City Council has the option to renew the contract for one additional year through an amendment. The Consultant shall provide civil engineering services that consist of but are not limited to the design of street and drainage improvements, site grading improvements, bridge evaluation and assessment, flood control improvement projects, and structural engineering consulting and design. The services require the oversight, direction, and professional seal of a Professional Engineer registered in the State of Texas. This contract is used when a project has to be fast tracked due to funding deadline requirements or an urgent completion of the services is required. This consultant will supplement the in house City of El Paso Engineering Department design team when services are required.

PRIOR COUNCIL ACTION:

Previously City Council has not considered this particular agreement.

AMOUNT AND SOURCE OF FUNDING:

No particular project or projects have been assigned to this agreement at this time. This item will be funded on a per project basis where services are necessary at an accumulative amount not to exceed \$750,000.00 for a one year period. This item does not require a budget transfer.

BOARD / COMMISSION ACTION:

N/A

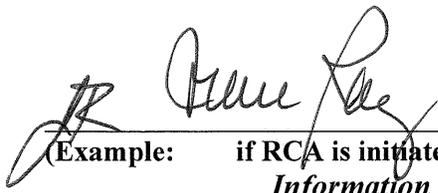
*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____

FINANCE: (if required) _____

SEP 19 AM 11:05
CITY CLERK DEPT.

DEPARTMENT HEAD:



(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

CITY CLERK DEPT.
07 SEP 10 AM 11:05

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign a Professional Services Agreement between the **CITY OF EL PASO** and **MORENO CARDENAS, INC.** to perform professional services for a project known as "**CIVIL ENGINEERING CONSULTING SERVICES**" in an amount not to exceed **SEVEN HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS (\$750,000.00)**.

ADOPTED this _____ day of _____, 2007

CITY OF EL PASO

John F. Cook
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Lupe Cuellar
Assistant City Attorney

R. Alan Shubert

R. Alan Shubert, P.E., C.B.O.
City Engineer

07 SEP 10 AM 11:05
CITY CLERK DEPT.