

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Community and Human Development
AGENDA DATE: September 21, 2010
CONTACT PERSON/PHONE: William L. Lilly, Director 541-4241
DISTRICT(S) AFFECTED: 1, 2 and 3

SUBJECT:

City Council is asked to approve funding commitments for the following affordable housing rental developments that will be carried out by developers and Community Housing Development Organizations (CHDOs). The following applications were received in response to the Investor and CHDO Requests for Proposals (RFP) and have been reviewed, evaluated and rated and are recommended for funding.

1. El Paso Collaborative for Community and Economic Development District 2

Project Type: Land Acquisition and construction of six 2-Bedroom units (consisting of two one-story triplexes). Each unit will have two baths, one car garage, 825 sq. ft. living area, reserved for the elderly (age 55 and older) with low to very low income. One triplex will be constructed at 8911 Herbert and the other triplex at 8915 Herbert. All of the rental units will include Energy Star appliances, high efficiency ductless mini-split multi-zone heat pumps, and ceramic tile. All garages will be insulated and washer and dryer hook-ups will be installed. Five units will have visitable features for persons with disabilities and one unit will be fully accessible. Each unit will have access to three parking spaces.

Three units will be rented to households $\leq 60\%$ of AMI (Area Median Income) and
Three units will be rented to households $\leq 50\%$ of AMI.

Total Development Costs /Total # of Units = 6		\$579,436
City of El Paso funds	\$521,492	
Owner's 10% contribution	57,944	

Terms and Affordability:

50% Loan-\$260,746 @ 0% interest for 20 years

50% DPL (Deferred Payment Loan)-\$260,746 @ 0% interest for 20 years

The City will be in first lien position.

Affordability Period: 20 years

(first monthly payment due 90 days from project completion)

2. Housing Authority City of El Paso (HACEP) with Affordable Housing Acquisitions, Inc. District 3

Project Type: Interior and exterior rehabilitation of the Villa Alegre Apartments located at 6412 Edgemere. There are 369 units of which 130 are affordable units; there are 147 1-br units, 182 2-br units and 40 3-br units. The Rehabilitation will include updating the Plumbing and electrical systems, replacement of roofs and gutters, installation of new Energy-efficient windows, painting, replacing carpeting with ceramic tile, replacing entry Doors and frames, etc.

130 units will be rented to households $\leq 60\%$ of Area Median Income (AMI).

Total Development Costs /Total # of units = 369		\$5,500,000
City of El Paso Funds	\$1,000,000	
Owner's Permanent Financing	4,500,000	

Terms and Affordability:

100% Loan -- \$1,000,000 0% interest for 10 years

Affordability: 10 years

The City will be in 2nd or 3rd lien, based on owner's financing.
(first monthly payment due 90 days from project completion)

3. Canutillo Palms, Ltd.

District 1

Project Type: Construction of 172 multi-family rental units. There will be 43 quadrplexes that will be stacked in a two story townhome floor plan. The project will consist of 20 one-bedroom units, 68 two-bedroom units, 72 three-bedroom units and 12 four-bedroom units. **The location is the parcel south of Canutillo High School and 200 ft. west of I/10.** This is a Tax Credit project.

The City will have 10 affordable units in this project.

Eight units will be rented to households $\leq 60\%$ of Area Median Income (AMI) and

Two units will be rented to households at $\leq 50\%$ AMI.

Total Development Costs/Total # of units = 172		\$18,022,200
City of El Paso Gap financing	\$ 100,000	
Owner's Financing Sources	17,922,200	

Terms and Affordability:

80% Loan -- \$80,000 @ 0% interest for 10 years

20% Deferred Payment Loan -- \$20,000 @ 0% interest for 10 years

Affordability Period: 20 Years

The City will be in 3rd lien.

(first monthly payment due 90 days from project completion)

4. TVP Non-Profit Corporation

District 2

Project Type: Land Acquisition and construction of ten (10) rental units consisting of 8 one-bedroom units with one bathroom, 462 square feet per unit and 2 two-bedroom units with one bath, 934 square feet per unit. The units will be located at 3824-3828 Lincoln Ave., which is in the Lower Dyer Neighborhood Revitalization Strategy Area (NRSA). All of the units will have VCT tiling, Evaporative A/C units, low flow water system (toilet and showers), double pane windows, energy star appliances, refrigerators, gas ranges and gas water heaters. Five 1-bedroom units and two 2-bedroom units will be rented to households that are $\leq 60\%$ of AMI and

Three 1-bedroom units will be rented to households $\leq 50\%$ of AMI.

Total Development Costs/Total # of units = 10		\$885,984
City of El Paso CHDO Project Funding	\$885,984	

Terms and Affordability:

50% Amortized Loan -- \$442,992 @ 0% interest for 25 years

50% Deferred Payment Loan - \$442,992 @ 0% interest for 25 years

Affordability Period: 25 years
The City will be in first lien position.
(first monthly payment due 90 days from project completion)

5. PV Community Development Corporation

District 3

Project Type: Acquisition and construction of ten 3-Bedroom rental units. There will be two separate structures consisting of five units each. The location is 3722 & 3730 Pera Street, which is in the Chamizal Neighborhood Revitalization Strategy Area (NRSA). Each unit will have 1 ¾ baths, 4 units will be built with universal design. Energy Star Refrigerators, Air Conditioning Units and high efficiency furnaces will be provided in all of the 10 units. Covered parking will also be provided.

Five units will be rented to households at ≤ 60% of AMI and
Five units will be rented to households at ≤ 50% of AMI

Total Development Costs/Total # of units = 10		\$993,328
City of El Paso CHDO Project Funding	\$993,328	

Terms and Affordability:

50% amortized Loan -- \$496,664 @ 0% Interest for 25 years

50% Deferred Payment Loan -- \$496,664 @ 0% Interest for 25 years

Affordability Period: 25 years

The City will be in first lien position.

(first monthly payment due 90 days from project completion)

It is also requested that the City Manager of the City of El Paso be authorized to sign any contracts or other documents required to effectuate the awards and to secure and protect the City's lien interest.

BACKGROUND / DISCUSSION:

The City of El Paso Housing Programs Division issued two separate Requests for Proposals. One For the development of affordable rental housing by for-profit developers and one for development Of affordable rental housing by Community Housing Development Organizations (CHDOs). Thirteen (13) applications were received from developers and five (5) applications were received from CHDOs. All applications were carefully reviewed, evaluated and rated and applications receiving the highest rating are being recommended for funding.

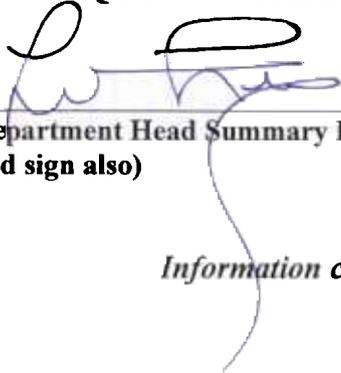
PRIOR COUNCIL ACTION:

On October 20, 2009 City Council approved funding commitment for four investor projects and five CHDO projects from the 2009 round of Requests for Proposals (RFPs).

AMOUNT AND SOURCE OF FUNDING:

These projects will be funded through, **FY2008**, FY 2009, FY 2010 and FY 2011 HOME grant funds and HOME grant CHDO set-aside Funds; HOME Program Income and CDBG Revolving Loan Funds and are available in the following accounts: **71150036-G1108HM-09761-505204**; 71150036-G7109HM-09762-505204; 71150036-G7110HM-09763-505204 and 505201; 71150036-G7111HM-09764-505204 and 505201; 71150036-G710RLFHOME-09914-505204 and 505201; and 71150036-G710RLFCDAH-09903-505204.

*****REQUIRED AUTHORIZATION*****



DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the following affordable rental housing developments are approved for funding commitments, as recommended by the Director of Community and Human Development, as listed below:

1. Developer: El Paso Collaborative
Project Type: Land acquisition / Construction of 6 Rental Units
Project Address: 8911 and 8915 Herbert Street
Funding Amount: \$521,492
District: 2
2. Developer: Housing Authority City of El Paso (HACEP) with Affordable Housing Acquisition, Inc.
Project Type: Rehabilitation of 369 Rental Units
Project Address: Villa Alegre Apartments – 6412 Edgemere
Funding Amount: \$1,000,000
District: 3
3. Developer: Canutillo Palms, Ltd.
Project Type: Construction of 172 Rental Units
Project Address: Parcel south of Canutillo High School and 200 Ft. west of I/10
Funding Amount: \$100,000
District: 1
4. CHDO: TVP Non-Profit Corporation
Project Type: Acquisition and Construction of 10 Rental Units
Project Address: 3824-3830 Lincoln Street
Funding Amount: \$885,984
District: 2
5. CHDO: PV Community Development Corporation
Project Type: Acquisition and Construction of 10 Rental Units
Project Address: 3722 & 3730 Pera Street
Funding Amount: \$993,328
District: 3

That the City Manager, on behalf of the City, be authorized to sign the applicable Investor HOME Written Agreement or Community Housing Development Organization (CHDO) HOME Written Agreement, in a form substantially similar to the form contract attached as Exhibit "A", by and between the City and each respective project developer, as well as any related contract documents necessary to effectuate the awards and to secure and protect the City's lien interest.

ADOPTED this 21st day of September 2010.

THE CITY OF EL PASO

**John F. Cook,
Mayor**

ATTEST:

**Richarda Duffy Momsen,
City Clerk**

APPROVED AS TO FORM:



**Marie A. Taylor,
Assistant City Attorney**

APPROVED AS TO CONTENT:



**William L. Lilly, Director
Community and Human Development**

STATE OF TEXAS

COUNTY OF EL PASO

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}
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[CHDO /INVESTOR] HOME PROGRAM
WRITTEN AGREEMENT
(Rental Housing Project, 5 or More Units)

THIS [CHDO/INVESTOR] HOME PROGRAM WRITTEN AGREEMENT (the "HOME Program Written Agreement" or the "Agreement") is entered into this ____ day of _____, 20____, by and between THE CITY OF EL PASO, hereinafter referred to as "City" and _____, hereinafter referred to [collectively] as "Borrower."

WHEREAS, the City of El Paso has received a formula grant for Fiscal Year _____ in the amount of \$ _____ from the U. S. Department of Housing and Urban Development ("HUD") under the HOME Investment Partnerships Program, hereinafter referred to as "HOME", as enacted under Title II of the Cranston-Gonzalez National Affordable Housing Act (Public Law 101-625, approved November 28, 1990); and

WHEREAS, the El Paso City Council meeting in regular session on _____, 20____, adopted a Resolution establishing a Fiscal Year _____ HOME project which allows for use of funds by Community Housing Development Organizations, hereinafter referred to as "CHDOS" or "CHDO", and Borrower is a CHDO under the program adopted [OR SELECT: establishing a Fiscal Year _____ HOME project for the City, which allows the use of funds by Borrower under the project designated]; and

WHEREAS, the City's Director of Community and Human Development has recommended approval of an amortized loan and a forgivable deferred payment loan to Borrower, subject to the terms specified hereinbelow, and the El Paso City Council, meeting in regular session on _____, 20____, by sufficient vote approved such loans to Borrower, subject to the terms specified hereinbelow; and

WHEREAS, the HOME funds having been approved for use in Borrower's [SELECT ONE OR MORE: acquisition/rehabilitation/new construction] project (the "Project"), subject to the conditions and terms herein, and Borrower agrees to comply with all applicable HOME Program requirements.

NOW, THEREFORE, in consideration of the premises and the mutual agreements hereinafter set forth and for value received by Borrower from City, the parties hereto do mutually agree to be bound by all terms and conditions of this Agreement, and all documents incorporated by reference herein, as follows:

WITNESSETH:

I. DESCRIPTION OF PROPERTY AND PROJECT

The subject matter property is legally described as:

_____, an Addition to the City of El Paso, El Paso County, Texas, according to the plat or map thereof, recorded in Volume _____, Page _____, Real Property

<NAME>

<Property Address>

Records of El Paso County, Texas; also known and numbered as _____, El Paso, Texas (the "Property")

The City hereby agrees to lend Borrower funds not to exceed the total amount of AND _____ /100THS DOLLARS (\$) subject to the terms hereinafter specified, to be drawn from FY _____ HOME funds.

A. Borrower agrees to fully and completely comply with all of the applicable terms and conditions of the Construction Contract, a copy of which is to be attached hereto as Exhibit "A" or in a form acceptable to the City, upon execution by the Borrower and the selected contractor. [If no Construction Contract- delete reference and re-letter the Exhibits] Borrower further agrees to take all necessary action to perfect and protect City's lien position as specified in Section III. of this Agreement for the life of the Deed of Trust (With Power of Sale), attached as Exhibit "B" or in a form acceptable to the City. City's lien being evidenced by said Deed of Trust (With Power of Sale) so attached as Exhibit "B," and the Declaration Concerning Covenants and Restrictions Running with the Land, attached hereto as Exhibit "C" (the "Declaration"), are both to be recorded in the El Paso County Real Property Records. Borrower expressly acknowledges that it will be the Borrower's obligation to procure any additional private funding (in excess of the above-referenced amount) for completion of the development and construction of project and if additional private funding not originally anticipated becomes available for the Project, which shall mean Borrower has received a firm commitment from the applicable source of funding, Borrower will promptly notify the City so that the City's public financing may be reduced in the amount of such funding if and when funded to Borrower.

B. City hereby agrees to provide HOME funds in the amount of \$ _____ per unit of the eligible [acquisition/rehabilitation/ and construction] costs according to all terms and conditions as specified in the Agreement, including, but not limited to, the following terms and conditions:

(1) The City hereby agrees to provide a portion of HOME funds allocated to this project as a Forgivable Deferred Payment Loan of _____ AND _____ /100THS DOLLARS (\$) using HOME Investment Partnerships funds, as evidenced by a Forgivable Deferred Payment Loan Note(s) of even date herewith, attached as Exhibit "D" and incorporated by reference herein. Provided Borrower complies with the terms and conditions of this Agreement, repayment of the Forgivable Deferred Payment Loan shall be deferred and the entire principal balance shall be forgiven following expiration of the HUD-mandated minimum affordability period of _____ () years, to commence on the date of project completion in described in Section IV. E herein

(2) The City hereby further agrees to provide the remainder of the financing required to fund the eligible [acquisition/rehabilitation/ and construction] costs as an amortized loan at zero percent (0%) interest. [Such loan shall be in the amount of _____ AND _____ /100THS DOLLARS (\$) at zero percent (0%) for _____ () years with one initial installment in the amount of _____ (\$) and the remaining monthly installments of _____ AND _____ /100THS DOLLARS (\$)], as evidenced by the Amortized Loan Note(s) attached hereto as Exhibit "E", beginning on the first day of the month as specified in the

Amortized Loan Note(s). [Add "nonrecourse" to loan description if Low Income Housing Tax Credit Project]

(3) HOME funds shall be approved and funds shall be advanced to Borrower, subject to the terms described herein, to include but not limited to those contained in Sections III. and IV. below, and any other terms and conditions specified in the Agreement.

(4)(a) Disbursement of public funds shall be made within ten (10) business days upon Receipt by City of Borrower's written request for such, the documentation as required herein has been provided and upon the approval of the Director of the Department of Community and Human Development of the City (the "Director"). Borrower shall not request disbursement of HOME funds until they are needed to pay eligible costs and each disbursement request shall be limited to the amount needed. Such disbursement may be withheld by the Director if, in the reasonable exercise of Director's discretion, the Borrower has failed to fulfill the requirements of this Agreement. Disbursements shall be made on a pro-rata basis with Borrower's private financing and in accordance with Borrower's Project Budget, attached hereto as Exhibit "F" (the "Project Budget"), which may be updated and revised upon prior approval of the Director, provided however, the revised Project Budget for the HOME-Assisted Units may not exceed \$. Pursuant to Title 24 of the Code of Federal Regulations ("24 CFR") 92.206(d), estimated project delivery costs allocated for the Project are \$. and are included in the Project Budget. Disbursement of HOME funds for project delivery costs will be at the Director's discretion and in accordance with the Project Budget; provided however, if the Project construction schedule is extended or delayed, the project delivery costs budget item will be proportionately increased with the additional cost being drawn from the construction contingency budget item, thereby reducing the construction contingency funds set-aside for the Project.

(b) Loan payments on the Amortized Loan Note(s) in the face amount of AND /100THS DOLLARS (\$) shall be due on the first day of each month for months following the first payment in the amount of (\$), due on the first day of the month as specified in the Amortized Loan Note(s). Interest on the loan shall accrue at the rate of zero percent (0%) per annum from the date of disbursement.

(c) Borrower shall have not more than () years from the due date of the first payment in which to repay in full all principal and interest due and owing on such loans in accordance with the terms and conditions of the Amortized Loan Note(s).

(d) The purpose of the loan(s) is to provide Borrower with funds to [acquire/rehabilitate and construct] () HOME-assisted rental units ("HOME-Assisted Units") on Borrower's Property located at , as more fully described in the Deed of Trust (With Power of Sale). Borrower agrees that within () months from the date of this Agreement the () HOME-Assisted Units will be completed and occupied by tenant households with incomes that do not exceed sixty percent (60%) of the area median income and paying no more than the High HOME rent. There is no other use of said funds authorized by City, and the use of the City's funds by Borrower for any other purpose shall

constitute a breach of contract by Borrower for which City may pursue any and all remedies, whether at law or equity, which are available to City, subject to Borrower's rights to cure any default following thirty day written notice, as provided in Section V in this Agreement.

(e) Borrower shall maintain the Project Schedule attached as Exhibit "G" for carrying out the required tasks to complete the project, which may be updated and revised upon prior approval of the Director.

(f) The approved plans and specifications for the construction and/or rehabilitation of the project/property are incorporated by reference herein.

(g) The Rehabilitation Act of 1973 (29 U.S.C. Section 794) and the implementing regulations at 24 CFR Part 8 apply to this Project. All common spaces in the project must be made accessible in accordance with the Uniform Federal Accessibility Standards (UFAS). For new construction of multifamily rental projects of five or more units, a minimum of five percent of the total number of dwelling units in a project (but not fewer than one unit) must be accessible to individuals with mobility impairments in accordance with the UFAS. An additional two percent of the dwelling units (but not fewer than one unit) must be accessible to individuals with hearing or vision impairments. The calculation of accessible units is based on the total number of units in the project, not just the HOME-Assisted Units. Further all covered units must be built to conform to the design and constructions requirements of the Fair Housing Act.

(5) No HOME funds will be advanced and no reimbursable costs can be incurred until the City has conducted an environmental review of the property sites as required under Title 24 of the Code of Federal Regulations ("24 CFR") Part 58. Notwithstanding any provision of this Agreement, the parties hereto agree and acknowledge that this Agreement does not constitute a commitment of funds or site approval, and that such commitment of funds or approval may occur only upon satisfactory completion of environmental review and receipt by the City of a release of funds from HUD under 24 CFR Part 58. The parties further agree that the provision of any funds to the Project is conditioned on the City's determination to proceed with, modify or cancel the Project based on the results of a subsequent environmental review. [HUD Community Planning and Development (CPD) Notice 01-11]

C. Borrower may prepay at any time all or part of the current balance of the Amortized Loan Note. Such prepayment, if any is made, will be applied first to any interest due or late payment fees and then to the reduction of principal. In the event a prepayment is made, the rate of interest on such prepayment shall be the interest rate then in effect under the terms of this Agreement. Prepayment will not release Borrower from fulfilling the HOME covenants described in Section IV of this Agreement, including but not limited to the HUD-mandated minimum affordability period.

D. It is expressly understood and agreed by the parties hereto that City's obligations under this Section I. are contingent upon the actual receipt of adequate federal funds to meet the City's obligations under this Agreement. The City anticipates that it will receive adequate

<NAME>

<Property Address>

federal funds to meet City's obligations under the Agreement; however, if adequate funds are not available to make payments under this Agreement, the City shall notify Borrower in writing as soon as practicable after such fact is determined. The City shall thereupon terminate this Agreement, will not be liable for failure to make payments to Borrower under this Agreement, and will release Borrower of all obligations under this Agreement and any and all related documents.

E. Borrower will provide the following additional sources of funding for the Project:
INSERT: [Additional sources of funding- including the amount and funds' allowable use. Additional sources may include federal funds, state or local funds, developer equity, and/or donations from other entities; specific uses of the funds might include land development, construction, professional fees, management fees, financing, and construction contingency costs.]

F. Any proceeds from the project will be considered CHDO proceeds that may be retained by the Borrower and must be used in conformance with 24 CFR §92.300(a)(2), for other housing activities to benefit low-income families. [CHDO provision-subject to deletion for non-CHDO projects]

G. On an annual basis Borrower shall place in a segregated Replacement Reserve Account funds in the amount of \$ or \$ per month. The funds shall be used for the expressed purpose of assuring the safety and long term viability of the project properties and shall be limited to capital replacement improvements as follows:

Replacement of existing items to include: Appliances (stoves, refrigerators of same or comparable models); screen doors (same or comparable styles); Exterior and interior doors (same or comparable styles); gutters/downspouts; windows (same or comparable styles); hot water tanks (same or comparable styles); HVAC System to include Roof Jacks, Evaporative units, motors (pumps-filters and pads excluded)(same or comparable styles); Carpet-VTC or Ceramic floorings; Bathtubs/sinks/showers/toilets (same or comparable styles); Roofing (repair and/or replacement); Concrete sidewalks, parking areas (repair and/or replacement); Painting (exterior only); Stucco or other structural repairs/replacements; and Irrigation System.

(1) Borrower shall have the right to withdraw funds from the Replacement Reserve Account as deemed necessary and appropriate to address the replacement/repair of the aforementioned items. Documentation of unit, item replaced, costs and proof of payment must be maintained by Borrower and is subject to review by the City's Community and Human Development Department during the periodic monitoring of the property or at other times as deemed necessary and appropriate by the City.

(2) Borrower shall prepare on an annual basis, no later than the 30th day of November, a "Proposed Capital Expenditure Plan." Such Plan shall be submitted to the Director for review and approval and will forecast items or costs that may include use of Replacement Reserve funds. In the event of emergency repair(s) to necessitate the safe living environment of the tenant(s) is needed, Borrower may make such repairs and shall inform the Director, in

writing within seven (7) business days of such repairs. Repairs of this nature may include, but are not limited to replacement of HVAC system, hot water tank replacement, electrical and plumbing issues or structural damages that would cause harm to the tenant(s).

(3) Borrower shall on a semi-annual basis (July 31, for the period of January 1 to June 30 and January 31, for the period of July 1 to December 31) issue to the Director a report indicating: (a) the amount of funds deposited into the Replacement Reserve Account (to include bank statements); (b) the amount of funds withdrawn from the Replacement Reserve Account; and (c) documentation of expenses related to the withdrawals from the Replacement Reserve Account. Such documentation shall include receipts, proof of payment (e.g., cancelled check) and other support documentation as requested. Such report shall be filed on the approved form and shall bear the signature of Executive Director and/or President of Borrower. Such report shall only be issued in the event Replacement Reserve funds were utilized. It shall be the Borrower's responsibility to maintain within its corporate offices documentation of such expenditures for review and monitoring by the City, HUD, or their authorized representatives or designees. [Section G: CHDO- provision only- subject to Deletion for non-CHDO projects]

II. REPRESENTATIONS AND WARRANTIES

A. Borrower represents that the information furnished to City upon which City relied to make this loan(s) is correct and true. Borrower hereby represents that each of said Borrower's representatives have the authority and capacity to commit to a financial obligation on behalf of Borrower. Specifically, but not by way of limitation, this authority includes signing a loan agreement, notes, and any security instrument related thereto in incurring financial obligations to construct the HOME-Assisted Units. Borrower further represents that it will own any and all buildings referenced above, subject to any and all restrictions, easements, covenants, and other matters of record.

B. Borrower agrees and understands that approval of the loan(s) has been made by consideration of and in reliance upon various data furnished by Borrower, and agrees that should any of said data prove to be false or materially misleading in any way, subject to Borrower's rights to cure any default following thirty day written notice, as provided in Section V in this Agreement, the City shall have the right to unilaterally terminate this Agreement for unremedied breach thereof and demand repayment in full the entire principal amount of the Forgivable Deferred Payment Loan Note(s), as evidenced by **Exhibit "D"**, and all principal advanced and all accrued interest under the terms of the Amortized Loan Note(s), as evidenced by **Exhibit "E"**, plus all costs of collection.

C. This Agreement is entered into in the City and County of El Paso, Texas and shall be governed and construed under the laws of the State of Texas. Venue shall be in El Paso County, Texas, for all purposes.

III. CONDITIONS PRECEDENT

Borrower agrees to fully comply with the following terms and conditions, as a condition

<NAME>

<Property Address>

precedent to Borrower's receipt of any and all public financing described herein:

A. Borrower will execute all documents necessary to impose the Declaration required by the HOME program described in the Code of Federal Regulations; a copy of the Declaration to be recorded in the El Paso County Real Property Records is attached hereto as Exhibit "C" and incorporated herein by reference. The Declaration shall run with the Property and shall inure to the benefit of the City. If the City succeeds in enforcing or enjoining the violation of any restriction, the City shall be reimbursed for its court costs and reasonable attorneys' fees incurred in such action.

B. Borrower agrees to grant to City the following collateral as security for the City loan(s) as agreed thereto:

(1) A INSERT: [first or second/third] lien on the following described real property:

, an Addition to the City of El Paso, El Paso County, Texas, according to the plat thereof, recorded in Volume , Page , Plat Records of El Paso County, Texas; also known and numbered as , El Paso, Texas (the "Property").

This lien shall be subservient only to the following described liens on the above-described Property:

NONE

[OR: This lien shall be subservient only to the lien positions of _____ and _____ identified in the Deed of Trust (With Power of Sale), attached as Exhibit "B".

(2) The City will execute a Subordination Agreement in a form approved by the City's Counsel at closing to subordinate its _____ lien position, provided that under the Subordination Agreement Borrower's senior lender is obligated to provide the City the right to 60-day notice of default, right to cure the default, and the right to pay the entire debt.

[Subject to deletion if City will be in first lien position]

[Delete paragraphs B & C for governmental entities and all references to Deed of Trust]

C. Borrower agrees to take any and all necessary action to perfect such lien(s) and to protect City's INSERT: [first/second/third] lien position in the property described above. Any loans made under future advance clauses of any previous loans, without the City's written consent hereunder, shall constitute a breach of this Agreement.

D. Borrower agrees to provide sufficient documentation to satisfy all [ADD IF NEW CONSTRUCTION: new construction] HOME requirements.

E. Borrower shall furnish to City acceptable evidence of liability and casualty insurance on said real estate and improvements thereon which shall be sufficient to guarantee payment of all of the Borrower's indebtedness on the aforementioned Property. This insurance coverage shall name the City as an additional insured.

F. Borrower agrees to obtain all necessary permits, licenses and special privileges that may be required by City prior to conducting the construction work on the property subject to this Agreement. In the event Borrower must pay any fees for obtaining any of the above items, Borrower agrees to pay such to City. Borrower shall also comply with any County, State or Federal requirements that apply to its construction activities.

G. Borrower agrees to ensure that the City is named in both the performance and payment bonds, if such bonds are required under the terms of the contract between Borrower and the selected contractor(s) for the construction of the Property described herein.

If Borrower breaches any term or condition of this Section III., entitled "Conditions Precedent," and following Borrower's failure to cure the breach after written notice and a thirty (30) day opportunity to cure period, the entire principal amount of the Forgivable Deferred Payment Loan Note(s), as evidenced by **Exhibit "D"**, and the entire outstanding principal advanced and all accrued interest under the terms of the Amortized Loan Note(s), as evidenced by **Exhibit "E"**, shall immediately be declared due and payable, and City shall be entitled to exercise all rights and remedies reserved to it under Section V. of this Agreement entitled "Events of Default."

IV. COVENANTS

The following covenants in Subsections A-Z of this Section IV. shall apply as long as any amounts are outstanding under the Forgivable Deferred Payment Loan and Amortized Loan Notes, unless a longer period is specified:

A. Borrower agrees that HOME funds shall be used only for eligible acquisition and construction costs. Borrower hereby acknowledges and agrees that the HOME funds may not be used for any other purpose.

B. "Eligible construction cost(s)" as the term is used herein shall include the actual acquisition and construction cost, required appraisals, title searches, insurance, attorney's fees, architectural fees, escrow charges, tax recordation costs and credit reports, all in the amounts associated directly with the construction of the structure, as well as relocation payments made by the property owners, in accordance with the City's Tenant Assistance Policy, to tenants who are displaced or temporarily relocated as a result of HOME projects.

C. Borrower shall take all necessary steps possible to minimize displacement as a result of this Project. Borrower also agrees to comply fully with all requirements of the Tenant Assistance Policies as developed by the City. A copy of the City's Tenant Assistance Policy has been provided to Borrower during the application process and Borrower hereby acknowledges receipt therewith. Borrower further agrees to comply with 24 CFR §92.353 regarding

displacement, relocation and acquisition; the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4201 et seq.), as applicable; and the implementing regulations at Title 49 CFR Part 24 (Relocation).

D. Borrower agrees that it will not discriminate against current or prospective tenants on the basis of the receipt of, or eligibility for, housing assistance under any federal, state or local housing assistance programs, or on the basis that such tenants have a minor child or minor children who reside with them. Borrower agrees to comply with 24 CFR §92.252, specifically to include, but not limited to, subsection (d) "Non discrimination against rental assistance subsidy holders".

E. Borrower hereby further agrees that for the entire HUD-mandated minimum affordability period of () years from the date of project completion, the newly [ADD IF ACQUISITION: acquired and] constructed property will comply with Subpart F - Project Requirements of Part 92 of Title 24 of the Code of Federal Regulations, HOME Investment Partnerships Program. Borrower further agrees to continuously comply with 24 CFR §92.250 regarding Maximum Per Unit Subsidy; 24 CFR §92.251 regarding Property Standards; 24 CFR §92.252 regarding Qualification as Affordable Housing: Rental Housing, 24 CFR §92.203 regarding Tenant Income, 24 CFR §92.355 regarding lead-based paint requirements, and applicable subsections and amendments thereto regarding:

- a) rent limitations;
- b) rent schedules;
- c) increases in tenant income;
- d) adjustments of qualifying rent

1. Borrower shall fulfill the HOME occupancy requirements by reserving of the HOME units that are identified as "High" HOME rent units for tenants whose income is no more than 60% of the City's median income for their household size and of the HOME units that are identified as "Low" HOME rent units for tenants whose income is no more than 50% of the City's median income for their household size.

2. The initial rent schedule for each HOME-Assisted Unit in the project (as identified by bedroom size) is attached hereto as **Exhibit "H"** and incorporated by reference. The rent schedule specifies the maximum rents that can be charged, taking utilities into account, for High HOME rent units and for Low HOME rent units.

3. The current HOME rent limitations are outlined in **Exhibit "I"**, attached hereto and incorporated by reference are subject to periodic adjustments by HUD and will be provided to Borrower by the City as such is updated. Further, the City will provide updated utility allowances to the Borrower on at least an annual basis.

4. The terms and conditions regarding subsequent rent increases and HUD median income adjustments are specified in **Exhibit "J"**, "HOME Program Rents and Tenant Eligibility," attached hereto and incorporated by reference herein. The City reserves the right to

amend said attachment and to notify the Borrower of the changes, without a written amendment to this Agreement.

5. All HOME-Assisted Units must be maintained in compliance with the applicable state and local housing quality standards and code requirements throughout the affordability period, as required by 24 CFR §92.251(c). If none exist, the housing must meet Housing Quality Standards (HQS) found at 24 CFR §982.401.

6. For rehabilitation projects involving housing units that were built prior to 1978, housing assisted with HOME funds is subject to the Lead-Based Paint Poisoning Prevention Act (42.U.S.C. 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851-4856), and implementing regulations at 24 CFR part 35, subparts A, B, J, K and R.

7. For purposes of this Agreement, "project completion" means that all necessary title transfer requirements to the Borrower have been performed; construction has been completed; the project complies with the requirements of 24 CFR Part 92 (including the property standards under 24 CFR §92.251); the final drawdown has been disbursed for the project; the Borrower has submitted all necessary demographic and financial information to the City for initial occupancy of all HOME-Assisted Units; and the project completion information (which includes the demographic and financial information) has been entered into the Integrated Disbursement and Information System (IDIS) established by HUD. Once the requisite information is provided, the City agrees to use its best efforts to enter that information into IDIS within 30 days of receipt.

F. Borrower agrees to comply with 24 CFR §92.216 regarding Income Targeting:

1. Initial Occupancy --at least percent (%) of the HOME-Assisted Units in this project must be occupied by tenants with annual incomes at sixty percent (60%) or less of median income and at least percent (%) of the HOME-Assisted Units in this project must be occupied by tenants with annual incomes at fifty percent (50%) or less of median income.

2. Annual reexamination.

3. It is the further intention of this Agreement that all applicable HOME requirements and conditions be fulfilled in order to assist Low and Very Low- Income persons in obtaining suitable housing. Borrower agrees to comply with 24 CFR §92.253 regarding Tenant and Participant Protections regarding the leases, federally-prohibited lease terms specifically identified in 24 CFR§92.253 (b), and adoption of written tenant selection policies and criteria that conform to HUD requirements outlined in 24 CFR §92.253(d). Further, Borrower agrees to comply with all applicable state and local tenant-landlord laws.

4. In a project containing HOME-assisted and other units, the City may designate fixed or floating HOME units at the time of project commitment. The City hereby designates the HOME-Assisted Units in this project as FLOATING HOME units. As floating units, the units

are changed to maintain conformity with the requirements of 24 CFR §92.252 during the HUD-mandated minimum affordability period so that the total number of housing units meeting the requirements of 24 CFR §92.252 remains the same, and each substituted unit is comparable in terms of size, features, and number of bedrooms to the originally designated HOME-Assisted Unit.

G. In order to assure compliance with the Project Requirements of the HOME Program (as defined Title 24 of the Code of Federal Regulations, Part 92, Subparts E and F), Borrower agrees to submit annually the following documentation to City for review and approval:

1. A copy of the tenant application and a description of the tenant qualification process to include Tenant Selection Procedures that Borrower will utilize to verify tenant incomes.

2. A copy of the lease agreement form that will be utilized for the Property at _____, **El Paso, Texas**. Borrower agrees to attach to its standard lease agreement form, the Mandatory Lease Addendum to control over any conflicting prohibited lease terms, a copy of which is attached hereto as **Exhibit "K"**, which must be completed by Borrower and every tenant household in connection with the execution of the lease and upon the City's request.

3. Borrower hereby agrees to verify all income, assets, household characteristics, and any other circumstances that affect tenant eligibility in accordance with 24 CFR Part 5 and as more specifically described in **Exhibit "J"**, "HOME Program Rents and Tenant Eligibility". Further, Borrower shall assist the City in acquiring tenants' consent and release authorization for purposes of determining or auditing tenant income eligibility or for verifying related information from depository or private source of income, or any Federal, State, or local agency ("source documentation").

4. A copy of Borrower's plan for tenant participation in management decisions and fair lease and grievance procedures. [For CHDOs only- subject to deletion if not applicable]

5. If applicable, a copy of Borrower's procedures for marketing the availability of accessible units to eligible persons such that reasonable, nondiscriminatory steps are taken in making the accessible units that become available are offered to persons who require the accessibility features.

H. Borrower agrees that it will not discriminate against any class of individuals protected against discrimination under federal law in soliciting and accepting tenants for the newly constructed or rehabilitated structure. Borrower further agrees to participate with City in making all good faith efforts necessary to attract as tenants any and all classes of individuals protected against discrimination under federal law as required by the City, pursuant to 24 CFR §92.351 (Affirmative Marketing Policy and Procedures). For the duration of this Agreement, Borrower agrees to comply with all requirements of the City's Affirmative Marketing Policy and Procedures, attached hereto as **Exhibit "L"**. The City reserves the right to amend said attachment and to notify the Borrower of the changes, without written amendment to this

Agreement. Further, the City reserves the right to review on an annual basis the records that document the Borrower's affirmative marketing actions. Borrower agrees to take corrective actions when the affirmative marketing requirements are not met, in accordance with 24 CFR §92.351(a)(2)(v).

I. Furthermore, Borrower understands and agrees that for the entire HUD-mandated minimum affordability period of () years commencing on the date of project completion of the newly constructed property ("HUD- mandated minimum affordability period") that the Property shall remain affordable to Low- and Very Low-income individuals and/or households without regard to term of any loan or mortgage or transfer of ownership pursuant to 24 CFR §92.252, as evidenced by and enforced through the Declaration. Definitions of Low and Very low Income individuals and/or households is attached as Exhibit "I" and are adjusted by HUD on a periodic basis. Subject to Borrower's rights to cure any default following thirty day written notice, as provided in Section V in this Agreement, failure to meet the affordability requirements for the HUD-mandated minimum affordability period, shall constitute an event of default requiring immediate repayment to the City of the entire principal amount of the Forgivable Deferred Payment Loan Note(s) and the entire outstanding principal advanced and all accrued interest thereon of the Amortized Loan Note(s) (collectively, "HOME funds"), and additionally, the City shall be entitled to exercise all rights and remedies reserved to it under Section V. of this Agreement entitled "Events of Default."

J. Borrower agrees that within ninety (90) days after the date the City of El Paso, Housing Programs Division, approves the Owner's Acceptance Form for the [~~newly constructed/rehabilitated~~] Property, as described herein, Borrower will furnish to City data on the demographic characteristics of tenants occupying the newly constructed structure initially after construction. Such data must be of a quality acceptable to the Director.

K. Borrower further agrees to comply with subpart H - "Other Federal Requirements" of 24 CFR Part 92, as applicable, the federal requirements set forth in 24 CFR Part 5, subpart A, and the federal regulations at 24 CFR Part 87, related to lobbying. Borrower hereby agrees to sign the Certification, attached hereto and made a part of this Agreement as Addendum A, and if necessary, the Disclosure Lobbying Activities, referenced therein and return said signed Certification and, if necessary, the completed Disclosure of Lobbying Activities, to the City. Borrower shall require the language of the Certification and disclosure be included in all construction contracts and subcontracts and that all contractor(s) and subcontractor(s) shall certify and disclose accordingly.

L. Borrower agrees to comply with the Federal Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended and implementing regulations at Title 24 CFR Part 100), including applicable design and construction standards and other Federal Rules, regulations and policies applicable to the performance of this Agreement. Further, Borrower agrees to assist in the City's compliance with the requirements of 24 CFR §92.202 Site and Neighborhood Standards.

M. No person in the United States shall, on the grounds of race, creed, color, national

origin, (including immigration status where an alien holds proper work authorization), religion, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to segregation or discrimination in any way, shape or form in employment or under projects or activities funded in whole or in part with funds made available to the Borrower pursuant to this Agreement, as set forth in Title VI of the Civil Rights Act of 1964 (42 U.S.C. Section 2000d) and implementing regulations at Title 24 CFR Part 1; Age Discrimination Act of 1975 (42 U.S.C. Sections 6101-07) and implementing regulations at Title 24 CFR Part 146; Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794) and implementing regulations at Title 24 CFR Part 8; and Title 1 of the Americans with Disabilities Act of 1990 (ADA) and implementing regulations at Title 28 CFR Part 35.

N. Borrower hereby agrees that in all solicitations for employment applications, Borrower shall hold itself out as an equal opportunity employer. Furthermore, Borrower shall comply with all the equal opportunity requirements in Title 24 CFR Section 5.105, the requirements of Executive Order 11246 (Equal Opportunity) and the implementing regulations at Title 41 CFR Part 60, and the requirements of Executive Orders 11063 and 12259 (Equal Opportunity in Housing) and the implementing regulations at Title 24 CFR Part 107. Borrower shall fully comply with all federal and state laws, regulations, and executive orders regarding equal employment and shall further comply with Davis-Bacon Act (40 U.S.C. §276a-276a-5) compensation requirements, if applicable, to Borrower, pursuant to 24 CFR §92.354. Borrower's Project, regardless of the number of HOME-Assisted Units or HOME funding amount, is subject to the overtime provisions, as applicable, of the Contract Work Hours and Safety Standards Act (40 U.S. §327-332), the requirements of the Copeland (Anti-Kickback) Act (40 U.S.C. 276c), and Fair Labor Standards Act of 1938, as amended (29 U.S. 20 et. seq.). Further, Borrower agrees to comply with the following project requirements, as applicable:

1. Every contract (including subcontracts) for the construction (rehabilitation or new construction) of housing that includes 12 or more units assisted with HOME funds (for any eligible project costs under 24 CFR §92.206) must contain a provision requiring the payment of not less than the prevailing wages for El Paso County, as pre-determined by the Secretary of Labor pursuant to the Davis Bacon Act, to all laborers and mechanics employed in the development of any part of the housing. If this subsection applies, Borrower shall stipulate in all construction contracts with its general contractor(s) engaged in furtherance of the execution of this Agreement that said general contractor(s) pay and cause its subcontractor(s) to pay not less than the prevailing wage rate for its workers and shall comply with all 24 CFR §92.354 requirements. Borrower's contractors and subcontractors shall submit required payroll certification documentation to the City for inspection, review and certification prior to making any disbursement for the construction work. Borrower is expressly prohibited from arranging multiple construction contracts within a single project for the purpose of avoiding the wage provisions herein.

2. It is agreed that the work to be performed under this Agreement is subject to employment and contracting requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR Part 135 and all applicable

rules and orders of the Department issued thereunder. Section 3 requires that, to the greatest extent feasible, and consistent with existing federal, state and local laws and regulations, opportunities for training and employment, contracting and other economic opportunities generated by the expenditure of this assistance be given to low and very low income persons and to business concerns that provide economic opportunities for these persons. The requirements of Section 3 apply to contractors and subcontractors performing work on Section 3 covered projects for which the amount of assistance is or exceeds \$200,000; and the contract or subcontract is or exceeds \$100,000. Every Section 3 covered contract and subcontract must include the City's Exhibit "M" attached hereto, entitled "Section 3-Area Business and Workforce Agreement", incorporated by reference herein, and also comply with all terms and conditions of Exhibit "N", attached hereto and incorporated by reference herein, entitled "Affirmative Action." When applicable, Exhibits "M" and "N" will be completed and submitted to the City prior to commencement of any construction. Borrower will include or cause to be included in every contract or subcontract in connection with the project the Section 3 clause and will, at the direction of the City, take appropriate action pursuant to the contract upon a finding that the contractor or subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135.

O. With respect to HOME-Assisted Units, Borrower shall maintain such records and accounts, including program records; financial records; program administrative records; equal opportunity and fair housing records; affirmative marketing records; records demonstrating compliance with the income determination and requirements of 24 CFR §92.203; record keeping requirements of 24 CFR §92.508; records demonstrating compliance with the applicable uniform administrative requirements of 24 CFR §92.505; records demonstrating compliance with the labor requirements of 24 CFR §92.354; records demonstrating compliance with the lead-based paint requirements of 24 CFR §92.355; records supporting exceptions to the conflict of interest prohibition pursuant to 24 CFR §92.356; debarment and suspension certifications required by 24 CFR Parts 94 and 91; and any other records as are deemed necessary by the City to assure a proper accounting and monitoring of all HOME funds.

Pursuant to 24 CFR §92.508, Borrower shall keep and maintain adequate records to demonstrate compliance with HOME requirements:

1. Borrower shall maintain project records to verify at a minimum: the source and application of HOME funds, including supporting documentation; the minimum per-unit subsidy amount and maximum per-unit subsidy amount for the project; rent and utility allowance calculations; compliance with on-going property maintenance standards and lead based paint requirements; occupancy requirements are being met; and compliance with rent increase procedures.

2. Borrower shall maintain tenant records to verify at a minimum that: the project is satisfying the affordability and income targeting requirements for the required period; tenants are income eligible; the project is in compliance with tenant and participant protections of 24 CFR §92.253. Such documentation must be kept for each household, and will include: the tenant's application, initial income verification documents, subsequent income recertification documents

and the tenant's lease and lease addendum.

3. For general rental housing projects, records must be retained for five years after the project completion date; except that records of individual tenant income verifications, project rents and project inspections must be retained for the most recent five-year period or until five years after the HUD-mandated minimum affordability period terminates, whichever date is later.

4. If any litigation, claim, negotiation, audit, monitoring, inspection, or other action has been started before the expiration of the required record retention period, records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the required record, whichever is later.

5. Borrower further agrees to allow City to conduct periodic project monitoring and evaluation activities as determined necessary by City and HUD and/or their designees. Borrower agrees that it will make its premises and records available for such on-site, physical inspection and monitoring.

P. Borrower agrees to execute any and all notes, security agreements, financing statements, affordability covenants, builder's and mechanic's liens and deeds of trust (With Power of Sale) and any other documents or amendments that are consistent with this Agreement and are reasonably necessary for perfection of City's lien or lien interests in the form submitted by Counsel for the City. Borrower further agrees to cooperate with the City in re-signing any documents to correct errors or omissions, if any, in any form or legal document required by the City or HUD.

Q. Borrower agrees to use all best good faith efforts to close on the City loan(s) advanced herein within () consecutive calendar days from the date of approval by the City Council. Where justified, the anticipated closing date may be extended for a reasonable time period, as determined by the Director and at the Director's sole discretion.

R. Upon reasonable request, City shall have the right at all times to inspect Borrower's business premises, and its books and records relating to employment. Borrower agrees that it will make its premises and records available for such inspection by City. Borrower further agrees that City, HUD, the Comptroller General of the United States, or any of their duly authorized representatives, shall have the right of access to any pertinent books, documents, papers, or other records of Borrower for the purpose of making an audit, examination, excerpts, and transcriptions.

S. Borrower is prohibited from assigning this Agreement in whole or in part in any manner without the written consent of the City. Borrower hereby understands and agrees that if the [newly constructed/rehabilitated] Property, as described herein, is voluntarily or involuntarily sold or transferred in whole or in part within the HUD-mandated minimum affordability period, as further described hereinabove the City shall declare the entire balance of outstanding principal advanced and all accrued interest on the Amortized Loan Note(s), Exhibit "E", and the entire principal amount of the Forgivable Deferred Payment Loan Note(s), Exhibit "D", immediately

due and payable following Borrower's failure to cure the breach after written notice and a thirty (30) day opportunity to cure period.

T. Borrower hereby agrees that it shall not impair, whether by means of affirmative action or inaction, the lien status of the City in the collateral as described herein, used as security for the City loan(s).

U. This Agreement may be executed in any number of counterparts; all such counterparts shall be deemed to be originals and together shall constitute but one and the same instrument.

V. BORROWER HEREBY AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY, ITS OFFICERS, AGENTS, AND EMPLOYEES FROM ANY SUITS, ACTIONS, DEMANDS, LIABILITIES, TYPE OR DESCRIPTION, BROUGHT OR MADE, AND CLAIMS OF ANY CHARACTER, FOR OR ON ACCOUNT OF ANY INJURIES OR DEATH, OR ACTIONABLE TORTS, SUSTAINED BY ANY PERSON(S), AND DAMAGE OR DESTRUCTION OF ANY PROPERTY ARISING OUT OF, OCCASIONED BY, OR RELATING TO THE PERFORMANCE OF THE AGREEMENT, OR THE ACTIVITIES CARRIED OUT HEREUNDER, WHETHER OR NOT BASED IN WHOLE OR IN PART ON THE CITY'S NEGLIGENCE. THIS INDEMNITY SHALL COVER CITY'S ATTORNEY'S FEES, COURT COSTS, WITNESS EXPENSES, AND ALL OTHER RELATED COSTS INCLUDING JUDGMENTS, AWARDS AND SETTLEMENTS. [DELETE INDEMNIFICATION FOR GOVERNMENTAL ENTITIES]

W. No member, officer, or employee of City, or its designees or agents, no member of the governing body of City and no other public official of City who exercises any functions or responsibilities, or who has been in a position to participate in a decision-making process or gains inside information with regard to the activities governed by this Agreement during his tenure or for one (1) year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the HOME Program under this Agreement. Borrower further agrees to comply with all provisions contained in 24 CFR §92.356 "Conflict of Interest". Unless expressly permitted by the City in writing, no developer, officer, employee, agent or consultant of the Borrower, may occupy a HOME-Assisted Unit in the Property.

X. Borrower certifies that it is not debarred or suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, Borrower shall establish procedures to ensure that it does not make any award to any contractors at any tier in violation of the nonprocurement debarment and suspension standard. Borrower will verify and document that none of its contractors are debarred, suspended or otherwise excluded from participation through the effective use of the List of Parties Excluded from Federal Procurement or Nonprocurement programs ("List"). Borrower may request assistance from the City to access the List and document results.

Y. Borrower and City agree that the anticipated construction will involve () HOME-Assisted Units. No HOME-Assisted Units constructed under this Agreement will be exempt from the requirements and conditions noted herein. City agrees that notwithstanding anything in this Agreement to the contrary, including without limitation, the covenants of this Section IV., Borrower shall be entitled to operate () units (the "Exempt Units") without regard to the covenants herein. Without limitation on the foregoing, City agrees that the Exempt Units shall be exempt from all of the above referenced rental and other restrictions. [The last two sentences are subject to deletion if all units will be HOME-assisted units]

Z. If applicable, Borrower must meet conditions and limitations for use of HOME funds involving faith-based activities, as specified in 24 CFR §92.257:

1. Organizations that are religious or faith-based are eligible, on the same basis as any other organization, to participate in the HOME Program. Neither the Federal government nor a State or local government receiving funds under the HOME programs shall discriminate against an organization on the basis of the organization's religious character or affiliation.

2. Organizations that are directly funded under the HOME Program may not engage in inherently religious activities, such as worship, religious instruction, or proselytization, as part of the assistance funded under this Program. If an organization conducts such activities, the activities must be offered separately, in time or location, from the assistance funded under this Program, and participation must be voluntary for the beneficiaries of the assistance provided.

3. A religious organization that participates in the HOME Program will retain its independence from Federal, State, and local governments, and may continue to carry out its mission, including the definition, practice, and expression of its religious beliefs, provided that it does not use direct HOME funds to support any inherently religious activities, such as worship, religious instruction, or proselytization. Among other things, faith-based organizations may use space in their facilities, without removing religious art, icons, scriptures, or other religious symbols. In addition, a HOME-funded religious organization retains its authority over its internal governance, and it may retain religious terms in its organization's name, select its board members on a religious basis, and include religious references in its organization's mission statements and other governing documents.

4. An organization that participates in the HOME Program shall not, in providing program assistance, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion or religious belief.

5. HOME Program funds may not be used for the acquisition, construction, or rehabilitation of structures to the extent that those structures are used for inherently religious activities. To the extent allowed by applicable federal regulations for the HOME Program, and to the extent allowed by this Agreement, HOME Program funds may be used for the acquisition, construction, or rehabilitation of structures only to the extent that those structures are used for conducting eligible activities under the applicable federal regulations for this HOME Program.

Where a structure is used for both eligible and inherently religious activities, HOME Program funds may not exceed the cost of those portions of the acquisition, construction, or rehabilitation that are attributable to eligible activities in accordance with the cost accounting requirements applicable to HOME funds under the Title 24, Code of Federal Regulations. Sanctuaries, chapels, or other rooms that a HOME-funded religious congregation uses as its principal place of worship, however, are ineligible for HOME-funded improvements. Disposition of real property, is subject to government-wide regulations governing real property disposition (see 24 CFR parts 84 and 85).

6. If a state or local government voluntarily contributes its own funds to supplement federally funded activities, the State or local government has the option to segregate the Federal funds or commingle them. However, if the funds are commingled, these requirements apply to all of the commingled funds.

If Borrower breaches any term or condition of this Section entitled "Covenants", the entire principal amount of the Forgivable Deferred Payment Loan Note(s) as evidenced by Exhibit "D", and the entire outstanding principal advanced and all accrued interest under the terms of the Amortized Loan Note(s), as evidenced by Exhibit "E", may immediately be declared due and payable, and City shall be entitled to exercise all rights and remedies reserved to it under Section V. of this Agreement, entitled "Events of Default."

V. EVENTS OF DEFAULT

A. Upon breach of this Agreement by Borrower and following Borrower's failure to cure the breach after written notice and a thirty (30) day opportunity to cure period, the City has the right to accelerate the payment of the loans, as evidenced by Exhibits "D" and "E", respectively, and City further has the right to declare that the entire principal amount of the Forgivable Deferred Payment Loan Note(s), and the entire outstanding principal advanced and all accrued interest under the terms of the Amortized Loan Note(s) are immediately due and payable by Borrower to City at the time of the contract breach. City's right to accelerate the loan(s) shall apply to all events as specifically designated in Sections III. and IV. of this Agreement, and to the following events, but shall not be limited to these events:

(1) material errors in the representations and warranties given to City by Borrower;

(2) Borrower's failure to perform any of the covenants or conditions precedent as stated in this Agreement;

(3) any new or unstayed judgment or unsatisfied lien against Borrower in an amount which, in the City's judgment, may impair its security or perfection of its security status regarding the collateral subject to this Agreement;

(4) failure to pay principal on time;

(5) Borrower's timely payment of principal, interest or any other amount due by check or automatic check withdrawal for which insufficient funds exist;

(6) Borrower's failure to comply with the timelines required for completion of the construction of the HOME-Assisted Units, specified in Exhibit "A" and in Exhibit "G" (Project Schedule); or

(7) Borrower's failure to comply with the Declaration and the HUD-mandated minimum affordability period, so long as such affordability period is in effect.

B. City hereby expressly reserves any and all other rights and remedies available to it in the event of Borrower's breach of this Agreement. It is hereby understood and agreed that in the event City agrees to a settlement of any breach of contract by Borrower, this shall not preclude the City from exercising its rights for any further or additional breaches of this Agreement. This shall also apply to any instances in which the City allows a period of time to pass in excess of thirty (30) days so that Borrower has an opportunity to remedy any breach of this Agreement.

VI. BORROWER'S LIABILITY

Borrower understands and agrees that if Borrower fails to comply with any term or condition, as specified in Section III. entitled "Conditions Precedent" or Section IV. entitled "Covenants", any other term or condition of this Agreement, or any other term or condition of any document incorporated by reference herein, such that City is entitled to withhold payment of publicly-financed funds under the terms and conditions of this Agreement. Borrower will bear sole liability for all obligations in any way related to the [acquisition/rehabilitation/and construction] of the Property described herein, and City shall be entitled to all rights and remedies reserved herein.

VIII. NOTICES

Any communications or notices regarding this Agreement shall be effective only if sent postage prepaid by (i) certified mail, return receipt (effective upon receipt or denial of receipt); (ii) regular U.S. Mail (deemed effective 3 business days after deposit with the United States Postal Service); (iii) nationally-recognized overnight courier (effective upon receipt or denial of receipt); or (iv) hand delivery (effective upon receipt or denial of receipt), to the following addresses, unless either party notifies the other in writing of a change of address:

CITY: City of El Paso
Attn: Director, Dept. of Community and Human Development
2 Civic Center Plaza
El Paso, TX 79901-1196

BORROWER:

Attn:

El Paso, Texas

IX. DURATION OF AGREEMENT

This agreement shall be effective on the date first above written and shall remain in effect for the HUD-mandated minimum affordability period required by Title 24 of the Code of Federal Regulations, Part 92 following project completion until terminated, and for five years thereafter or until full repayment of the Loan Notes under the terms of the particular notes, whichever date is later.

X. COLLATERAL DOCUMENTS

The following Exhibits "A" -"N", Addendum A, and Equal Opportunity Clause are attached and incorporated by reference for all purposes.

- Exhibit "A": Community Development Construction Contract [Subject to deletion]
- Exhibit "B": Builder's and Mechanic's Lien Contract/Deed of Trust (With Power of Sale)/Deed of Trust (with Power of Sale)
- Exhibit "C": Declaration Concerning Covenants and Restrictions Running with the Land
- Exhibit "D": Forgivable Deferred Payment Loan Note
- Exhibit "E": Amortized Loan Note
- Exhibit "F": Project Budget
- Exhibit "G": Project Schedule
- Exhibit "H": Initial Rent Schedule
- Exhibit "I": HOME rent limitations
- Exhibit "J": HOME Program Rents and Tenant Eligibility
- Exhibit "K": Mandatory Lease Addendum
- Exhibit "L": Affirmative Marketing Policy and Procedures
- Exhibit "M": Section 3- Area Business and Workforce Agreement
- Exhibit "N": Affirmative Action Plan
- Addendum A: Certification
- Equal Opportunity Clause

[NOTE: Double-check all Exhibit references in the document for re-lettering if any Exhibit is deleted]

XI. ENTIRE AGREEMENT

This Agreement embodies all of the representations, rights, duties and obligations of the parties, and any prior oral or written agreement not embodied herein shall not be binding upon or inure to the benefit of any of the parties. This Agreement may only be amended by written instrument signed by duly authorized representatives of the parties. If any term, covenant or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms, covenants and provisions shall not be affected and the rights and obligations of the parties shall be construed and enforced as if the

CHDO Investor HOME Program Written Agreement-Rental (5 or More Units)

<NAME>

<Property Address>

Agreement did not contain the particular term, covenant, or provision held to be invalid.

(Signatures on Following Page)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

THE CITY OF EL PASO

Joyce A. Wilson
City Manager

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Marie A. Taylor
Assistant City Attorney

William L. Lilly, Director
Community and Human Development

BORROWER(S):

By: _____

(The foregoing representative(s) of Borrower expressly represents that the Borrower has lawfully authorized execution of this Agreement).

(Acknowledgment)

STATE OF TEXAS)
)
COUNTY OF EL PASO)

This instrument was acknowledged before me on this ____ day of _____, 20__, by JOYCE A. WILSON as City Manager of **THE CITY OF EL PASO**, on behalf of said municipal corporation.

Notary's Commission Expires:

Notary Public, State of Texas
Notary's name (printed):

[Acknowledgments Continue on Following Page]

<NAME>

<Property Address>

(Acknowledgment)

STATE OF TEXAS

COUNTY OF EL PASO)

This instrument was acknowledged before me on this ____ day of _____, 20____,
by _____ as _____ of _____, on behalf of said entity.

Notary's Commission Expires:

Notary Public, State of Texas

Notary's name (printed):

ADDENDUM A

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-ILL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this Certification be included in the award documents for all subawards at all tiers (including subcontractors, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of the certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

GRANTEE:

By: _____
Title: _____

FORM CONTRACT EXHIBIT "A"

(Taken from) §130.15 Equal Opportunity clause.

(a) Government contracts. Except as otherwise provided, the following equal opportunity clause contained in section 202 of the Order shall be included in each Government contract entered into by the Department (and modification thereof if not included in the original contract):

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the non-discrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees place by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

(3) The contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice to be provided by the Department's contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment

(4) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.

(5) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the Department and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the contractor's non-compliance with the nondiscrimination clauses of the contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the Department may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, That in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Department, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

(sic)

(c) Subcontracts. Each nonexempt prime contractor or subcontractor shall include the equal opportunity clause in each of its nonexempt subcontracts.

(d) Incorporation by reference. The equal opportunity clause may be incorporated by reference in Government bills of lading, transportation requests, contracts for deposit of Government funds, contracts for issuing and paying U.S. savings bonds and notes, contracts and subcontracts less than \$50,000 and such other contracts as the Director may designate.

(e) Incorporation by operation of the order and departmental regulations. By operation of the order, the equal opportunity clause shall be considered to be a part of every contract and subcontract required by the order, the "rules and regulations" and these regulations to include such a clause whether or not it is physically incorporated in such

CHDO HOME Financial Terms Contract-Rental (5 or More Units)

<NAME>

<Property Address>

contracts. The clause is applicable to every nonexempt contract where there is no written contract between the Department and the contractor.

(f) Adaptation of language. Such necessary changes in language may be made in the equal opportunity clauses as shall be appropriate to identify properly the parties and their undertakings.



COMMUNITY AND HUMAN DEVELOPMENT DEPARTMENT

INVESTOR AND
COMMUNITY HOUSING DEVELOPMENT
ORGANIZATIONS (CHDO's)
RENTAL HOUSING DEVELOPMENTS
FUNDING RECOMMENDATIONS



RENTAL DEVELOPMENT PROGRAM

- **RFP ISSUED MAY 2010**
- **APPLICATIONS RETURN DATE JULY 15**
- **13 APPLICATIONS RECEIVED – REVIEWED – EVALUATED**
- **TOP 3 APPLICATIONS RECOMMENDED FOR FUNDING**



EL PASO COLLABORATIVE
8911 & 8915 HERBERT – DISTRICT 2
TOTAL DEVELOPMENT COSTS \$579,436

- **LAND ACQUISITION & CONSTRUCTION OF SIX 2-BR UNITS FOR ELDERLY**
 - **EACH UNIT APPROX. 825 SQ. FT.**
 - **5 UNITS – VISITABLE & 1 UNIT ACCESSIBLE**
 - **ENERGY STAR APPLIANCES / WASHER & DRYER HOOK-UPS / HIGH-EFFICIENCY HEAT PUMPS / GARAGES**
- RENT: 3 UNITS \leq 50% AMI - \$480 (\$18,600 – 2 PERSONS)**
3 UNITS \leq 60% AMI - \$527 (\$22,320 – 2 PERSONS)



**HOUSING AUTHORITY CITY OF EL PASO WITH AFFORDABLE
HOUSING ACQUISITION, INC.
VILLA ALEGRE APTS. 6412 EDGEMERE – DISTRICT 3**

TOTAL DEVELOPMENT COSTS -- \$5,500,000

- **REHABILITATION OF 369 MULTI-FAMILY HOUSING UNITS**
- **147 ONE –BR / 182 TWO-BR / 40 THREE-BR/
16 FOUR-BR / 12 ACCESSIBLE**
- **REPLACEMENT OF ROOF / WINDOWS / FLOORING /
UPDATING PLUMBING & ELECTRICAL SYSTEMS /
PAINTING**



**HOUSING AUTHORITY CITY OF EL PASO WITH
AFFORDABLE HOUSING ACQUISITIONS, INC.
VILLA ALEGRE APARTMENTS -6412 EDGEMERE – DISTRICT 3**

AFFORDABLE RENTS – 130 UNITS

104 UNITS \leq 60% OF AMI (\$27,900 FAMILY OF 4)

26 UNITS \leq 50% OF AMI (\$23,250 FAMILY OF 4)

RENTS:

**1 BR = \$427
(64 UNITS)**

**2 BR = \$512
(61 UNITS)**

**3 BR = \$592
(5 UNITS)**



**CANUTILLO PALMS, LTD.
PARCEL SOUTH OF CANUTILLO H.S.
AND 200 FT. WEST OF I/10 -- DISTRICT 1**

TOTAL DEVELOPMENT COSTS -- \$18,022,200

- **HOUSING TAX CREDIT DEVELOPMENT**
- **LAND ACQUISITION & CONSTRUCTION OF 172 MULTI-FAMILY UNITS**
- **43 QUADRA-PLEXES WITH 2-STORY TOWNHOMES
707 SQ. FT -- 1,292 SQ. FT.**
- **20 ONE-BR / 68 TWO-BR / 72 THREE-BR / 12 FOUR-BR /
9 ACCESSIBLE UNITS / 4 SENSORY UNITS
6 AVAILABLE FOR COLONIA RESIDENTS**



CANUTILLO PALMS, LTD.

**(SOUT OF CANUTILLO H.S. & 200 FT. WEST OF I/10
DISTRICT 1**

AFFORDABLE RENTS – 172 UNITS

102 UNITS \leq 60% OF AMI

1 BR = \$415 2 BR = \$495 3 BR = \$570 4 BR = \$598

61 UNITS \leq 50% OF AMI

1 BR = \$329 2 BR = \$392 3 BR = \$451 4 BR = \$497

9 UNITS \leq 30% OF AMI

1 BR = \$158 2 BR = \$188 3 BR = \$215 4 BR = \$233



CANUTILLO PALMS – DISTRICT 1

CITY GAP FINANCING (8 UNITS) \$ 100,000

OWNER'S FINANCING SOURCES \$17,922,200

TERMS: 80% LOAN – 0% INTEREST – 10 YEARS

20% FDPL – 0% INTEREST – 10 YEARS

AFFORDABILITY: 10 YEARS



CHDO RENTAL DEVELOPMENTS

- **CHDO'S – COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS**
- **ANNUAL HOME FUNDING RECEIVED FROM HUD TO EXPAND SUPPLY OF AFFORDABLE HOUSING FOR LOW-INCOME HOUSEHOLDS**
- **15% OF ANNUAL HOME FUNDS SET-ASIDE FOR USE IN ASSISTING CHDO'S**



CHDO RENTAL DEVELOPMENTS

- **RFP ISSUED IN MAY**
- **APPLICATIONS RETURN DATE JULY 22**
- **5 APPLICATIONS RECEIVED – REVIEWED – EVALUATED**
- **TOP 2 APPLICATIONS RECOMMENDED FOR FUNDING**



TVP NON-PROFIT CORP.
3824-28 LINCOLN -- DISTRICT 2

TOTAL DEVELOPMENT COSTS -- \$885,984

- **LOCATED IN LOWER DYER NRSA**
- **LAND ACQUISITION & CONSTRUCTION OF 10 MULTI-FAMILY UNITS**
- **EIGHT 1-BR (462 sq. ft.) & TWO 2-BR (934 sq. ft.)**
- **ENERGY STAR APPLIANCES / VCT TILING / DOUBLE PANE WINDOWS / REFRIGERATORS / GAS RANGES & WATER HEATERS**



TVP NON-PROFIT CORP.

3824-28 LINCOLN -- DISTRICT 2

- CITY OF EL PASO CHDO PROJECT FUNDING \$885,984
- 50% LOAN – 0% INTEREST – 25 YEARS
50% FDPL – 0% INTEREST – 25 YEARS
- 7 UNITS RENTED AT \leq 60% AMI
3 UNITS RENTED AT \leq 50% AMI
- AFFORDABILITY PERIOD: 25 YEARS



**PV COMMUNITY DEVELOPMENT CORP.
3722 & 3730 PERA -- DISTRICT 3**

TOTAL DEVELOPMENT COSTS -- \$993,328

- **LOCATED IN CHAMIZAL NRSA**
- **LAND ACQUISITION & CONSTRUCTION OF
TEN 3-BR MULTI-FAMILY UNITS**
- **ENERGY STAR REFRIGERATORS / A/C UNITS /
HIGH EFFICIENCY FURNACES /
COVERED PARKING
4 UNITS W/ UNIVERSAL DESIGN**



PV COMMUNITY DEVELOPMENT CORP.
3722 & 3730 PERA -- DISTRICT 3

- CITY OF EL PASO CHDO PROJECT FUNDING \$993,328
- 50% LOAN – 0% INTEREST – 25 YEARS
50% FDPL – 0% INTEREST – 25 YEARS
- 5 UNITS RENTED AT \leq 60% AMI
5 UNITS RENTED AT \leq 50% AMI
- AFFORDABILITY PERIOD: 25 YEARS



COMMUNITY AND HUMAN DEVELOPMENT SUMMARY

- FIVE RENTAL DEVELOPMENTS RECOMMENDED
FOR FUNDING
- TOTAL OF 567 MULTI-FAMILY UNITS
- CITY OF EL PASO FUNDING \$ 3,500,804
- LEVERAGED FUNDS \$22,480,144

?? QUESTIONS ??

