

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services

AGENDA DATE: September 25, 2012

CONTACT PERSON/PHONE: STUART ED, GENERAL SERVICES DIRECTOR, 621-6822
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

The General Services Department recommends award of solicitation 2012-237 (Fleet Vehicle Service Bodies) to Alamo Industries, Inc. dba Alamo Auto Supply of El Paso, TX for the purchase of two (2) fleet vehicle maintenance service bodies w/electric crane for ¾ ton diesel, extended cab, dual wheel vehicles. Price per service body is \$29,650.00 which includes the service body at \$23,900.00 and an optional communication package at \$5,750.00 per vehicle for a total purchase of \$59,300.00

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The General Services Department is recommending the award of the above purchase to Alamo Industries, Inc. dba Alamo Auto Supply who was the sole vendor to submit a bid. These service bodies when installed on the specified trucks will be used by the Fleet Division to maintain landfill and field operations units that break down while in use. Local business is being supported.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No.

SELECTION SUMMARY:

This solicitation was advertised on July 3, 2012 and July 10, 2012, and opened on July 18, 2012. On July 3, 2012, postcards were mailed out, the solicitation was posted on the City's website on and the email (Purmail) notification was sent out. Seventeen (17) local bidders were solicited and one (1) local bidder responded.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Dept #231 - Div #37010 - Acctt #580550 - Fund #4710 - Project #PFLESVC01 - General Services Department - Buses, Large Trucks

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Name

Signature

Date

**COUNCIL PROJECT FORM
(ONE-TIME BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **BIDS**) for the Council Meeting of **SEPTEMBER 25, 2012**.

The award of Solicitation No. 2012-237 (Fleet Vehicle Service Bodies) to Alamo Industries, Inc. dba Alamo Auto Supply for a total award of \$59,300.00.

Department:	General Services
Award to:	Alamo Industries, Inc. dba Alamo Auto Supply El Paso, TX
Item(s):	All
Option:	To purchase 100% at the same unit price if exercised within 180 days from date of award
Payment Terms:	Net 30
Unit Amount:	\$29,650.00 (per unit, base price plus communications package)
Total Award:	\$59,300.00 (for 2 units)
Account No.:	231 – 37010 – 580550 – 4710 – PFLESVC01
Funding Source:	General Services – Buses, Large Trucks
District(s):	All

This is a low bid, fixed-price, single (one-time) purchase.

The Financial Services - Purchasing Division and General Services recommend award as indicated to Alamo Industries, Inc. dba Alamo Auto Supply, the sole responsive, responsible bidder.

*******ADDITIONAL INFO BELOW*******

A survey was conducted to determine the reasons for lack of responses. The results are as follows:

- Vendor claimed they did not receive notification. Contact information was verified.
- Several vendors responded that they could not offer this product.
- Several vendors contacted did not respond to survey
- Vendor stated that they looked at solicitation but chose not to respond.



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: JULY 18, 2012

Project Name: FLEET VEHICLE SERVICE BODIES

Solicitation #: 2012-237

Department: GENERAL SERVICES

			ALAMO INDUSTRIES, INC EL PASO, TX					
ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE (UNIT PRICE x QUANTITY)	UNIT PRICE	TOTAL PRICE (UNIT PRICE x QUANTITY)	UNIT PRICE	TOTAL PRICE (UNIT PRICE x QUANTITY)
1.	2 EACH	FLEET VEHICLE MAINTANANCE SERVICE BODIES w/ELECTRIC CRANE FOR 3/4 TON DIESEL, EXTENDED CAB, DUAL WHEEL VEHICLES (UNIT PRICE MUST INCLUDE ALL S/H & DELIVERY CHARGES)	\$23,900.00	\$47,800.00	\$0.00	\$0.00	\$0.00	\$0.00
YEAR / MANUFACTURER / MAKE								
MODEL NUMBER								
OPTIONAL ITEM PRICING: SUBJECT TO AVAILABILITY OF FUNDS) PLEASE INDICATE WHETHER OPTIONAL EQUIPMENT REQUESTS IS INCLUDED AS STANDARD EQUIPMENT BY THE MANUFACTURER OR IS OFFEREND BY THE BIDDER AT NO CHARGE USING: "INCL" - INCLUDED, "STD" - STANDARD EQUIPMENT, "N/C" - NO CHARGE OR "\$0.00". PLEASE INDICATE WHETHER OPTIONAL EQUIPMENT THAT IS NOT AVAILABLE ON A VEHICLE SERIES USING: "N/A" - NOT AVAILABLE.								
SERVICE BODY								
O-1		COMMUNICATIONS PACKAGE, COMPLETE AND INSTALLED SEE DETAILED SPECIFICATIONS, SECTION B, PAGE 7 (PER VEHICLE)	\$5,750.00		\$0.00		\$0.00	

The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY

DATE: 8/28/12



**CITY OF EL PASO
 BID TABULATION FORM**



Bid Opening Date: JULY 18, 2012

Project Name: FLEET VEHICLE SERVICE BODIES

Solicitation #: 2012-237

Department: GENERAL SERVICES

	ALAMO INDUSTRIES, INC EL PASO, TX		
<p>OPTION TO PURCHASE ADDITIONAL QUANTITY OF ITEMS THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO PURCHASE AN ADDITIONAL QUANTITY OF ITEMS, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF PURCHASING ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p>			
A. SIXTY [60] DAYS FROM DATE OF AWARD OF THE CONTRACT.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. NINETY [90] DAYS FROM DATE OF AWARD OF THE CONTRACT.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. ONE-HUNDRED, EIGHTY (180) DAYS FROM DATE OF AWARD OF THE CONTRACT.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	NET - 30 DAYS		
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
BIDDER'S PROMISED DELIVERY: Within ___ consecutive calendar days	120		
<p>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR REJECTION OF THE BID.</p> <p>The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.</p>			
BIDS SOLICITED: 23	BIDS RECEIVED: 1	BIDS LOCAL: 17	NO NO BID: 0

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY:

DATE: 8/28/12

DICK POE CHRYSLER
6501 MONTANA AVENUE
EL PASO, TX 79925

DICK POE DEALERSHIPS
1363 AIRWAY BLVD.
EL PASO, TX 79925

MIDWAY CHEVROLET
5915 MONTANA AVENUE
EL PASO, TX 79925

SUNLAND PARK
PONTIAC BUICK GMC
955 CROCKETT WAY
EL PASO, TX 79922

MISSION CHEVROLET
1316 GEORGE DIETER
EL PASO, TX 79936

SHAMLLEY FORD
11301 GATEWAY BLVD. W
EL PASO, TX 79936

HOY FOX AUTOMOTIVE GROUP
7230 VISCOUNT BLVD.
EL PASO, TX 79925

RUDOLPH AUTOMOTIVE GROUP
ATTN: MIKE RUFFIN
5625 S. DESERT
EL PASO, TX 79932

CASA FORD
ATTN: RICK KENLEY
5815 MONTANA AVENUE
EL PASO, TX 79925

MACK MASSEY MOTORS
950 CROCKETT STREET
EL PASO, TX 79922

BRAVO CHEVROLET
CADILLAC HUMMER
6555 MONTANA AVENUE
EL PASO, TX 79925

TRAVIS CRAWFORD BUICK
6800 MONTANA AVENUE
EL PASO, TX 79925

DRIVEWAY DODGE
8434 GATEWAY BLVD. E
EL PASO, TX 79907

EL PASO HONDA
1490 LEE TREVINO
EL PASO, TX 79936

EXPRESSWAY FORD
5550 N. DESERT BLVD.
EL PASO, TX 79912

ASMAR TRUCK EQUIPMENT
7713 ALAMEDA AVENUE
EL PASO, TX 79915

ENTERPRISE RENT-A-CAR
ATTN: JENNIFER JENNINGS
4115 N. MESA
EL PASO, TX 79902

FABCO INDUSTRIES INC.
8406 SPRAGUE ROAD
ODESSA, TX 79764

JACK KEY MOTORS
1840 N. MAIN
LAS CRUCES, NM 88001

BRAVO CHEVROLET
1601 S. MAIN ST.
LAS CRUCES, NM 88005

SISBARRO BUICK, PONTIAC
425 W. BOUTZ ROAD
LAS CRUCES, NM 88005

BORMAN MOTOR COMPANY
470 W. BOUTZ
LAS CRUCES, NM 88005

VISION FORD LINCOLN-MERCURY
1500 S. WHITE SANDS BLVD.
ALAMOGORDO, NM 88310