

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: Solid Waste Management
AGENDA DATE: September 26, 2006
CONTACT PERSON/PHONE: Ellen A. Smyth, P.E., (915) 621-6719
DISTRICT (S) AFFECTED: District 8

SUBJECT:

Approve a resolution to file a grant application to the Rio Grande Council of Governments

BACKGROUND / DISCUSSION:

The grant application for \$3,000.00 will be for the Downtown Management District . These funds will be used for the acquisition of surveillance equipment to deter illegal dumping .

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) Lisa A. Hayes & Raymond Telles **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

That the City Manager be authorized to request grant funding under the Rio Grande Council of Governments Request for Applications of the Regional Solid Waste Grants Program and act on behalf of the City of El Paso in all matters related to the grant application and any subsequent grant contract and grant project that may result.
(District 8) (Environmental Services, Ellen A. Smyth, P.E., (915) 621-6719)

RESOLUTION

RESOLUTION OF CITY OF EL PASO AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE RIO GRANDE COUNCIL OF GOVERNMENTS FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING THE CITY MANAGER TO ACT ON BEHALF OF CITY OF EL PASO IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF EL PASO WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE RIO GRANDE COUNCIL OF GOVERNMENTS, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS.

WHEREAS, the Rio Grande Council of Governments is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of the COG's adopted regional solid waste management plan; and

WHEREAS, the City of El Paso in the State of Texas is qualified to apply for grant funds under the Request for Applications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. **THAT** the City Manager is authorized to request grant funding under the Rio Grande Council of Governments request for Applications of the Regional Solid Waste Grants Program and act on behalf of City of El Paso in all matters related to the grant application and any subsequent grant contract and grant project that may result.

2. **THAT** if the project is funded, the City of El Paso will comply with the grant requirements of the Rio Grande Council of Governments, Texas Commission on Environmental Quality and the State of Texas.

3. **THAT** the grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.

4. **THAT** activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

PASSED AND APPROVED this _____ day of _____, 2006.

(Signature page to follow)

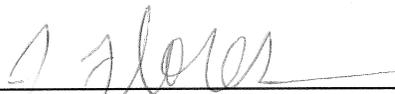
CITY OF EL PASO

John F. Cook
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Josette Flores
Assistant City Attorney

APPROVED AS TO CONTENT:



Ellen A. Smyth, P.E., Director
Environmental Services Department

**RIO GRANDE COUNCIL OF GOVERNMENTS
FY 2007 REGIONAL SOLID WASTE GRANTS PROGRAM**

FORM 1. APPLICATION INFORMATION AND SIGNATURE PAGE

Applicant: City of El Paso Environmental Services Department	Funding Amount Proposed: \$ 3000.00
Address: 7969 San Paulo El Paso, TX 79907	Phone/Fax: Ph: (915)621-6700 Fx: (915)621-6711
Contact Person: Yanahalte Alatorre	Date Submitted: 09/06/06

Project Category

<input checked="" type="checkbox"/> Local Enforcement <input type="checkbox"/> Litter and Illegal Dumping Cleanup and Community Collection Events <input type="checkbox"/> Source Reduction and Recycling <input type="checkbox"/> Local Solid Waste Management Plans <input type="checkbox"/> Citizens' Collection Stations and "Small" Registered Transfer Stations <input type="checkbox"/> Household Hazardous Waste (HHW) Management <input type="checkbox"/> Technical Studies <input type="checkbox"/> Educational and Training Projects <input type="checkbox"/> Other <i>(The COG should add other project categories if authorized)</i>

Signature

By the following signature, the Applicant certifies that it has reviewed the certifications, assurances, and deliverables included in this application, that all certifications are true and correct, that assurances have been reviewed and understood, and that all required deliverables are included with this application.	
Signature: 	Title: Environmental Services Director
Typed/Printed Name: Ellen A. Smyth, P.E.	Date Signed:

FOR USE BY RIO GRANDE COUNCIL OF GOVERNMENTS

Date application was received: _____
Does the application meet all of the required screening criteria: _____ Yes _____ No
Is the application administratively complete: _____ Yes _____ No

FORM 2. Authorized Representatives

The Applicant hereby designates the individual(s) named below as the person or persons authorized to receive direction from the COG, to manage the work being performed, and to act on behalf of the Applicant for the purposes shown:

- 1. Authorized Project Representative.** The following person is authorized to receive direction, manage work performed, sign required reports, and otherwise act on behalf of the Applicant.

Signature:
Typed/Printed Name: Ellen A. Smyth, P.E.
Title: Environmental Services Director
Date: 09/06/06

- 2. Authorized Financial Representative.** In addition to the authorized project representative, the following person is authorized to act on behalf of the Applicant in all financial and fiscal matters, including signing financial reports and requests for reimbursement.

Signature:
Typed/Printed Name: Carmen Arrieta-Candelaria
Title: Comptroller
Date: 09/06/06

Project Summary

The Paso del Norte Bridge directly connects downtown El Paso to Mexico. This bridge is currently the busiest pedestrian crossing in the world. Coupled with vehicular traffic and the large amount of pedestrian traffic, a substantial amount of commerce and activity is generated. With this activity comes significant demands on sanitation issues for downtown El Paso.

The Downtown Management District, (DMD), is a special district established by Texas Gov Code Chapter 375. The DMD has elected, as a significant part of their mission, to keep downtown El Paso clean. This includes collection of trash, which accumulates in public areas, and the removal of graffiti. There is a recurring problem with illegal dumping; trash is left in alleys, storm drains, streets, parking lots, and on public sidewalks, which is a violation of both State and Municipal codes. A large variety of items such as boxes, packaging, tires, food containers, food, old furniture, tree cuttings, construction materials, car parts, batteries, and other items are consistently removed from the area. The high volume of activity, while generating a considerable amount of commerce, also creates opportunities for illegal dumping. Downtown El Paso is a reflection of our community. Consumers are important to the economic health of our community. Keeping downtown clean will encourage consumers to continue to patronize downtown businesses, allow us to retain the healthy retail market that currently exists, and remain open to expansion.

The Downtown Management District is requesting this grant to implement a video surveillance system to enable the Downtown Management District, working closely with the Police Department, county attorney's office, and Texas Commission on Environmental Quality, to establish an effective program to gather necessary evidence for prosecution of illegal dumping. Currently the City Departments, including the Police Department, do not have the resources to dedicate to monitoring areas, on a consistent basis, that are regular sites for illegal dumping and graffiti. A portable, electronic surveillance system will aid in identifying these offenders, and also serve as an effective deterrent. This should significantly reduce illegal dumping and graffiti and generate a cleaner and safer downtown.

Project Cost Evaluation

The Downtown Management District is requesting a grant of \$3000 to finance the purchase of electronic surveillance equipment, and also to insure this equipment. The Downtown Management District will leverage any additional program costs. This equipment will be used to implement a surveillance program to reduce the illegal dumping of solid waste in downtown El Paso.

This project will assist the City of El Paso in creating a cleaner environment in this location, which in turn will help downtown commerce, which is vital to the City's economy.

As there are no comparable programs, the cost for this surveillance program was determined after obtaining information about similar programs in other cities, researching to determine what equipment would be necessary, and talking to a representative with the Texas Commission on Environmental Quality regarding what equipment would best assist the Downtown Management District in reducing illegal dumping.

Level of Commitment of the Applicant

The mission and priority of the El Paso Downtown Management District is to keep downtown clean and safe. One program is the collection of trash and cardboard in the Downtown Management District. This endeavor has been successful, although challenging with limited resources. The Downtown Management District also provides services such as painting, installation of street furniture, and special cleanups. The District manages this program with four crews working 7 days a week.

This grant will allow the Downtown Management District to step up efforts to keep the Downtown Management District free of trash by addressing a serious problem through the implementation of a surveillance program.

The City of El Paso is a member of Keep Texas Beautiful.

The Downtown Management District has an 8-year partnership with the City of El Paso keeping downtown clean, and collecting cardboard for recycling.

The El Paso Downtown Management District has demonstrated their commitment to a clean downtown by collection of trash, graffiti removal, power washing alleys and sidewalks, and disinfecting soiled areas in public locations.

The proposed surveillance project will be the first of its kind in for the Downtown Management District. While the District established working committees to address Sanitation and Security issues in 1998, there has never been the ability to keep vigil on problems areas that develop into environmental issues in downtown.

Scope of Work

The goal of the El Paso Downtown Management District, as related to this program, is to reduce illegal dumping activities in the District. The reduction of illegal dumping will have economic as well as environmental benefits.

Task 1: Acquire necessary equipment and supplies

- a. purchase recording unit and cameras
- Schedule: Within 60 days of grant award

Task 2: Insure equipment

- Schedule: immediately upon receipt of surveillance equipment

Task 3: Education

- a. Training personnel on site installation and use of surveillance equipment
 - b. Training and Coordination with Police Department, Solid Waste Management and District & County Attorney
 - c. Site determination (To be developed by working committee.)
 - d. Education of property owners and obtain release(s) from property owners
- Schedule: immediately upon receipt of surveillance equipment

Task 4: Promotion

- a. News Conference on initiation of program.
 - b. Public Information via local media and flyers
- Schedule: Upon completion of training in Task 3

Task 5: Begin Surveillance Program

- a. Set up equip at pre-determined site (frequency of site change will vary).
 - b. Review information recorded.
 - c. Review surveillance results. Any determinable results forward to law enforcement.
- Schedule: Within 30 days of Task 3.

Task 6: Reporting to Committee and Downtown Management District Board

- Schedule: quarterly, as required by RCOG

Task 7: Repeat process for new site.

FORM 7. GRANT BUDGET SUMMARY

Please provide the following breakdown of the total amount of grant funding being requested:

Budget Category	Funding Amount
1. Personnel/Salaries	\$ 0
2. Fringe Benefits	\$ 0
3. Travel	\$ 0
4. Supplies	\$ 0
5. Equipment	\$ 0
6. Construction	\$ 0
7. Contractual	\$
8. Other	\$ 2600.00
9. Total Direct Charges (sum of 1-8)	\$ 2600.00
10. Indirect Charges*	\$ 0
11. Total (sum of 9 – 10)	\$ 2600.00

12. Fringe Benefit Rate:	0 %	
13. Indirect Cost Rate:	0 %	

Identify, in detail, each budget category to which your indirect cost rate applies and explain any special conditions under which the rate will be applied:

*In accordance with the UGMS, indirect charges may be authorized if the Applicant has a negotiated indirect cost rate agreement signed within the past 24 months by a federal cognizant agency or state single audit coordinating agency. Alternatively, the Applicant may be authorized to recover up to 10% of direct salary and wage costs (excluding overtime, shift premiums, and fringe benefits) as indirect costs, subject to adequate documentation. If you have an approved cost allocation plan, please enclose documentation of your approved indirect rate.

Please complete any of the following detailed budget forms that are applicable.

FORM 7a: Detailed Matching Funds/In-Kind Services

This budget form should be completed if the Applicant is providing any level of matching funds or in-kind services directly related to the proposed project.

Matching Funds: \$_____

In the space below, please explain in detail the application of any matching funds to be provided by the Applicant, as directly related to the proposed project:

In-Kind Services: \$32,316.60 (monetary equivalent)

In the space below, please explain in detail the application of any in-kind services to be provided by the Applicant, as directly related to the proposed project:

Program Coordination Meetings with City & Law Enforcement	\$ 470.80
Installation & Removal @ sites/Info to Law Enforcement	\$1550.00
Clerical support	\$ 72.50
Program Administration	\$1550.00
Total Monthly Cost	\$2693.05
Total for Year (12 Months)	\$32,316.60

What is the TOTAL COST of the proposed project, considering the total grant funding requested, any matching funds being provided by the Applicant, and the monetary equivalent of any in-kind services being provided by the Applicant:

\$ 37,316.60

Additional Other Expenses

The specific details of additional Other category expenses, not included on the list of basic Other expenses, must be pre-approved by the COG. If the specific details of the additional Other expenses are not known at this time, list the general details on this form. The more specific details will then need to be provided to and approved by the COG before the costs are incurred.

Additional Other Expenses	Unit Cost	No. of Units	Total Cost
Computer hardware not listed under the Equipment category (<i>itemize each expense below including description, type, model, etc.</i>):	\$		\$
Computer software (<i>itemize each expense below including description, type, model, etc.</i>):	\$		\$
Additional Other expenses (<i>itemize each expense below including description, type, model, etc.</i>):	\$ 2240	1	\$ 2240
Portable Surveillance System, 8 channel, PSS8CH.			
Bullet Camera, day/night, Model COLOR 525 lines, 1.5 Lux-BC-30WC-DN	\$130	2	\$ 260
Theft Insurance, TML Risk Pool.	\$100/yr	n/a	\$ 100

TOTAL OTHER EXPENSES <i>(Must equal Line 8 of the Overall Budget Summary)</i>	\$ 2600
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