DATE: September 14, 2011

TO: City Clerk

FROM: Mayor John F. Cook

ADDRESS 2 Civic Center Plaza TELEPHONE (915) 541-4145

Please place the following item on the (Check one): CONSENT XXX REGULAR

Agenda for the Council Meeting of September 27 , 2011

Item should read as follows: Appointment of R. Terry Smith to the Tax Increment Reinvestment Zone Number 5 by Mayor John F. Cook.

SPECIAL INSTRUCTIONS:

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Tax Increment Reinvestment Zone Number 5

NOMINATED BY: John F. Cook DISTRICT: Mayor

NAME OF APPOINTEE R. Terry Smith
(Please verify correct spelling of name)

BUSINESS ADDRESS:

CITY: ST: ZIP: PHONE:

HOME ADDRESS:

CITY: El Paso ST: TX ZIP: PHONE:

Email:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Pauline A. Dow

EXPIRATION DATE OF INCUMBENT: 07/10/2011

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED
REMOVED

CITY COUNCIL APPROVAL DATE: 09/27/2011

TERM BEGINS ON : 07/10/2011

EXPIRATION DATE OF NEW APPOINTEE: 07/10/2013

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: X

2nd TERM:

UNEXPIRED TERM:

RESUME – R. TERRY SMITH

El Paso, Texas
Home Phone. - Cell Phone:
Email Address:

EDUCATION:

B.B.A. in Finance under Honors Plan in Business Administration, The University of Texas at Austin, 1967.
M.B.A. in Finance, The University of Texas at Austin, 1970.

CERTIFICATIONS:

Certified Business Appraiser (CBA), Institute of Business Appraisers
Certified Business Intermediary (CBI), International Business Brokers Assn.

WORK EXPERIENCE:

Terry Smith & Associates, El Paso, TX – June 2006 to Present. Self-employed providing Business Valuations and Business Brokerage, affiliated with Business Brokers Network, the Gottesman Company and Generational Equity.

Webster University, El Paso, TX – January 1986 to Present. Part-time faculty member teaching graduate finance courses in business administration (MBA) and health care administration (MHA) programs.

NCED/Sahara, El Paso, TX – December 2005 to June 2006. Special Projects Officer working on realignment of the corporate organization.

Physicians Hospital, El Paso, TX – November 2002 to December 2005. (Continuation from employment with NCED/Sahara). Chief Financial Officer and Chief Operating Officer of locally owned and managed hospital which opened in December 2003.
Responsibilities included development of accounting system and implementation of Meditech system, financial planning, negotiation of financing for construction and equipment, development of policies and procedures for financial functions including accounting, managed care contracting, business office, health information management, materials management, case management and quality management.

NCED/Sahara, El Paso, TX – August 2000 to November 2002. Chief Financial Officer of conglomerate management company including the development of a surgical specialty hospital, acquisition and startup of a non-profit psychiatric hospital and manufacturing corporation with $100,000,000 in annual revenues. Responsibilities have included redesign of accounting system for manufacturing operation with full cost accounting; negotiations for acquisition of psychiatric hospital with all basic requirements for start-up as new organization including licensing, tax issues, managed care contracts and employment and training of new staff; and development of full business plan and feasibility analysis for new specialty surgical hospital including development of all financing requirements.

Las Palmas Medical Center, El Paso, TX – September 1996 to August 2000. Hired as Director of Financial Services for El Paso market responsible for budgeting, financial analysis and other projects relative to the financial review of division operations for all Columbia facilities in El Paso. Promoted in January 1997 to Chief Financial Officer of Las Palmas Medical Center (formerly known as Columbia Medical Center West), a 221-bed general hospital, and Las Palmas Behavioral Center (formerly known as Columbia Behavioral Center), a 47-bed psychiatric facility. Responsibilities included all accounting operations, budgeting, financial control and analysis, materials management for the El Paso market, managed care contracting analysis for the El Paso market, monitoring of compliance requirements, and general operational responsibilities.

Providence Memorial Hospital & PHA, Inc. – August 1994 to September 1996. Dual Director roles for two operations within the Providence system. Director of the Providence Community Care Network responsible for operation of three primary care centers, two of which were start-up operations, with duties including financial and operational planning, staffing, development of policies and procedures, contracting for physician coverage, and development of contracts with commercial accounts. Director of Physician Office Services, Inc., a management services organization, providing administrative services to twenty-six health provider clients, with duties including development of plan to convert billing and collection service to fully operational MSO.

Hiltrin Business Consultants, El Paso, TX – February 1989 to August 1994. Self employed as Business Consultant providing business valuations, custom business plans and loan packages, development and administration of accounting systems, business tax returns, and performing general consulting assignments to analyze and improve business operations. Provided financial and administrative consulting services to hospitals and other health care providers.

Las Cruces Medical Associates, Las Cruces, NM - June 1987 to January 1989. Administrator of partnership with operations including three urgent care centers, a reference laboratory and real estate holdings. Performed all management and accounting functions, marketing, personnel administration and planning. Increased utilization and converted loss situation into profitable business venture. Improved organization with formal business plan and organizational design, developed functional staffing guidelines, and implemented effective management reporting system.

Valley View Hospital, Las Cruces, NM – January 1986 to June 1987. Chief Financial Officer of new psychiatric and chemical dependency hospital with responsibility for all hospital fiscal functions. Developed complete financial program including operating and capital budgets, system for patient and general accounting functions, and improved financial reporting to corporate office.

Golden Fried Chicken, El Paso, TX – May 1984 to December 1985. Managing Partner of two specialty food restaurants. Duties included total operational and financial control. Stores sold in December 1985.

Southwest Texas State University, San Marcos, TX – September 1981 to May 1984. Faculty member in Department of Health Administration with primary responsibility for courses in accounting and financial management. Additional position as Director of Health Resource Center organized to provide educational programs directly to health care institutions and to facilitate interaction between university educators and the health delivery system. Provided financial consultation to hospitals and other health care providers during tenure with university.

North Iowa Medical Center, Mason City, IA – November 1977 to August 1981. Hired as Assistant Administrator for Fiscal Affairs and promoted to Executive Director in December 1978, with complete administrative duties for this new, developing medical center which included a 75-bed acute care hospital, a medical office complex, extensive ambulatory services, and outreach contracts including a management agreement for a local 33-bed hospital. Reorganized hospital services to meet the changing nature of health care including emphasis on outpatient and ambulatory programs. Converted financial position from near-insolvency to a strong, viable posture by effective implementation of cost saving measures and overall improvement of medical center operations.

Eastwood Hospital, Inc., (now known as Del Sol Medical Center), El Paso, TX – November 1975 to November 1977. Director of Fiscal Services for 201-bed proprietary hospital

Matagorda General Hospital, Bay City, TX – January 1973 to November 1975. Hired as Chief Financial Officer and promoted to Administrator of 135-bed hospital and Director of Finance of hospital district. Reestablished community confidence in facility victimized by negative publicity and scandal. Improved and upgraded all accounting and computer functions for hospital district.

General Electric Corporation, Houston, TX – January 1971 to January 1973. Manager of Product Service Accounting function for major appliance division.

U.S. Army, 1st LT – January 1967 to August 1969. Training Officer at Ft. Lewis, Washington and Platoon Leader in Republic of Vietnam.