

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: El Paso Zoo

AGENDA DATE: September 27, 2011

CONTACT PERSON/PHONE: Steve Marshall, Zoo Director - 521-1850
Bruce D. Collins, Purchasing Manager - 541-4308

DISTRICT(S) AFFECTED: All

SUBJECT:

Approve extension of Bid 2009-023 – Zoo Animal Food, Produce (24 months) to Superior Fruit & Vegetable. awarded October 28, 2008.

BACKGROUND / DISCUSSION:

Request to exercise option to extend an additional 2 years (24 months)

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, Bid 2006-022, November 14, 2006.

AMOUNT AND SOURCE OF FUNDING:

Fund 15445-Zoo Gate Revenue, Dept. 52152005 - Zoo Animal Health & Nutrition, Acct. 503110 – Animal Food & Supplies, Class 52000 – Zoo Administration. Estimated annual amount of \$50,000.00

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD:

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

MOTION
OCTOBER 28, 2008

Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2009-023 (Zoo Animal Food - Produce) to Superior Fruit & Vegetable for a total estimated award of \$171,941.25.

Department:	Zoo
Award to:	Superior Fruit & Vegetable El Paso, TX
Items:	All
Option:	2 years
Annual Estimated Amount:	\$57,313.75
Account No.:	52152005 – 503110 – 15445
Funding Source:	Animal Health & Nutrition, Zoo Animal Food & Supplies, Zoo Gate Revenue
Total Estimated Award:	\$171,941.25

This is a thirty-six month requirements type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Zoo recommend award as indicated to the lowest responsive, responsible bidder.

Richarda Duffy Momsen, City Clerk