

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Financial Services Department

AGENDA DATE: September 27, 2011

CONTACT PERSON/PHONE: Carmen Arrieta-Candelaria, Financial Services (915) 541-4293

DISTRICT(S) AFFECTED: All

SUBJECT:

Formal report of the Finance, Internal Audit, Engineering/CIP and Management Services Legislative Review Committee meeting held on September 1, 2011, at 9:00 a.m. in Council chambers. The report is being submitted by LRC Chair, Representative Carl Robinson.

BACKGROUND / DISCUSSION:

The following items were on the agenda:

1. Approval of Minutes for the Fiscal Affairs & Management Support / Internal Audit meeting of April 8, 2010.
2. Presentation, discussion and action on implementing House Bill 1869, Section 271.905(a) and 271.9051 (local bidding preference).
3. Discussion and action on the City's Investment Policy for the fiscal year 2012.
4. Discussion and action on the proposed Title 5 (Business Taxes, Licenses and Regulations) amendments revising existing provisions throughout the entire title to reflect current processes and procedures; and deleting sections 5.04 (Occupation Tax and License Fees), 5.12 (Amusement Devises), 5.16 (Appliance Dealers and Installers), 5.40 (Junk Dealers), 5.44 (Kindergartens), 5.56 (Messenger Services), 5.68 (Motor Carrier Transportation Agents), 5.76 (Nurseries and other Businesses Selling Plants or Fertilizer), 5.88 (Private Detectives), 5.92 (Shoe Shining), 5.104 (Watchmen), 5.108 (Servicing Cesspools, Grease Traps and Septic Tanks) and 5.112 (Bingo Regulations).

PRIOR COUNCIL ACTION:

N/A.

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A.

*****AUTHORIZATION*****

DEPARTMENT HEAD:





LEGISLATIVE REVIEW COMMITTEE
Meeting Action Report

Committee: Finance, Internal Audit, Engineering/CIP & Management Services

Members Present: Representative Carl L. Robinson (Chair)
Representative Michiel R. Noe
Representative Eddie Holguin Jr.
Representative Steve Ortega

Members Absent: None

Staff Assigned: Carmen Arrieta-Candelaria, CFO – Financial Services Department

Meeting Date/Time: Thursday, September 1, 2011 – 9:00 a.m.

1. Approval of Minutes for the Fiscal Affairs & Management Support / Internal Audit meeting of April 8, 2010.

Summary:

The minutes were presented by Chair Robinson

Action Taken:

Representative Robinson moved to approve the minutes of the previous LRC meeting as presented. Motion seconded by Representative Ortega and approved 2-0 with Representatives Noe and Representative Robinson abstaining.

2. Presentation, discussion and action on implementing House Bill 1869, Section 271.905(a) and 271.9051 (local bidding preference).

Summary:

Mr. Bruce D. Collins, Purchasing Manger, City of El Paso gave a presentation of changes to Texas Local Government Code Sections 271.905(a) and 271.9051 authorized by approval of HB 1869 and recommendations for implementing a local bidder preference for the City of El Paso.

Action Taken:

Representative Ortega made a motion to approve this item to include committee recommendations regarding the definition of local business and City Attorney's office input on consistency of the application of the local bidder preference. The motion was seconded by Representative Noe and approved unanimously.

3. Discussion and action on the City's Investment Policy for the fiscal year 2012.

Summary:

Dr. Mark Sutter, Comptroller, presented the City's Investment Policy for fiscal year 2012.

Action Taken:

A motion was made by Representative Ortega to approve the City of El Paso Investment Policy pending consultation with City Attorney's Office. Representative Robinson seconded and the motion was approved 3-0 with Representative Holguin abstaining.

4. Discussion and action on the proposed Title 5 (Business Taxes, Licenses and Regulations) amendments revising existing provisions throughout the entire title to reflect current processes and procedures; and deleting sections 5.04 (Occupation Tax and License Fees), 5.12 (Amusement Devises), 5.16 (Appliance Dealers and Installers), 5.40 (Junk Dealers), 5.44 (Kindergartens), 5.56 (Messenger Services), 5.68 (Motor Carrier Transportation Agents), 5.76 (Nurseries and other Businesses Selling Plants or Fertilizer), 5.88 (Private Detectives), 5.92 (Shoe Shining), 5.104 (Watchmen), 5.108 (Servicing Cesspools, Grease Traps and Septic Tanks) and 5.112 (Bingo Regulations).

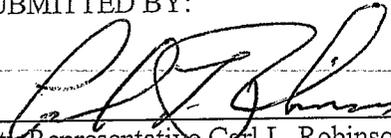
Summary:

Mr. Alan Shubert, City Engineer, began the presentation noting that some sections in Title 5 were extremely antiquated and other processes needed to be changed and modernized. Mr. Shubert then introduced Julie Baldwin-Munoz who presented the changes to Title 5 as recommended by Engineering and Construction Management Department.

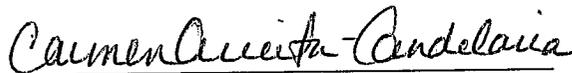
Action Taken:

Representative Ortega made a motion to affirm direction of Engineering and Construction Management Department regarding recommended changes to Title 5 (Business Taxes, Licenses and Regulations). The motion was seconded by Representative Robinson and approved unanimously.

SUBMITTED BY:



City Representative Carl L. Robinson, District 4
LRC, Chair



Carmen Arrieta-Candelaria, CFO
Financial Services Department