

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Fire

AGENDA DATE: September 28, 2010

CONTACT PERSON NAME AND PHONE NUMBER: Chief Manuel Chavira, Assistant Fire Chief /771-1002
Bruce D. Collins, Purchasing Manager, 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

The Fire Department is requesting approval to purchase Medical Supplies under the local cooperative purchasing program Education Service Center Region 19 Contract# 09-6357 (Medical Supplies). Requesting that the Purchasing Manager be authorized to issue Purchase Order(s) to Moore Medical, LLC, in the estimated amount of \$200,000.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

It would be beneficial for the City to purchase the Medical Supplies and Pharmaceutical Drugs in order to maintain adequate necessities for the El Paso Fire Department. Due to the continuation of population growth in the El Paso Region, such supplies would be required to provide emergency medical pre-hospital treatment and to furnish definitive care in a timely and responsible manner.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Amount: \$200,000.00 Fund: 01101 Dept ID: 22010320 Account: 503112 Project: N/A
Funding Source: Clinical/Medical Supplies

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

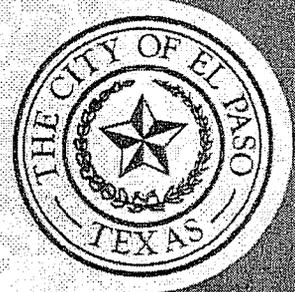
DEPARTMENT HEAD: _____

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

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SERVICE SOLUTIONS SUCCESS



To: Bruce Collins, Purchasing Manager
Michael W. Plum, Administrative Analyst

From: Alex Morales, Financial Research Analyst 
Authorized Signature

Date: September 13, 2010

Re: Education Service Center Region 19 Contract# 09-6357 (Medical Supplies)

The Fire Department recommends utilizing Education Service Center Region 19 Purchasing Cooperative Program contract number 09-6357 (Medical Supplies) to issue and estimated amount of \$200,000 in purchase orders to Moore Medical LLC. for the purchase of both expendable and non-expendable medical supplies. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. *Is there an urgent need for the product/service? In other words, is time of the essence?*

Yes. In order to ensure that City EMS units are adequately supplied with medical supplies and pharmaceutical drugs in order to provide emergency medical pre-hospital treatment.

2. *Does the purchase through the Program promote the standardization of equipment?*

Yes. The supplies and pharmaceutical drugs purchased under this cooperative contract are the standard supplies and drugs inventoried by the logistics division of the Fire Department and carried on EMS units.

3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?*

Products are available locally for purchase via the City's interlocal agreement with University Medical Center (UMC), however UMC is unable to provide the requested supplies and drugs promptly enough.



FINANCIAL SERVICES – PURCHASING DIVISION
2 Civic Center Plaza, 7th Floor, City Hall - El Paso, Texas 79901 - (915) 541-4308

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

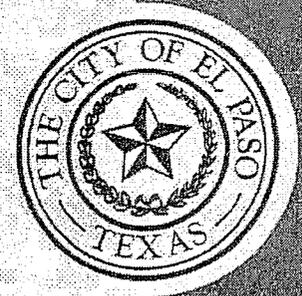
District 5
Rachel Quintana

District 6
Erdie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson



4. *Do the available vendors have prior work experience and/or familiarity with the City?*

Yes. The Fire and Health Departments have purchased various supplies and equipment from Moore Medical, LLC, previously utilizing ESC Region19 and BuyBoard (TASB) CO-OP Purchasing Programs.

5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?*

Yes. Prices offered through Contract No. 09-6357 are fair and reasonable.

The participation by the City of El Paso in the ESC Region19 Cooperative Program was approved by Mayor and City Council on March 4, 2008. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24, 2008.

Mayor
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Emma Acosta

District 4
Garl L. Robinson

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Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Bob O'Rourke

City Manager
Joyce A. Wilson

EDUCATION SERVICE CENTER REGION 19
RFP AWARD SUMMARY

RFP TITLE: Medical Supplies -ESC Region 19 Purchasing Cooperative
RFP NUMBER: 09-6357
RFP OPENING DATE: January 27, 2009
CONTRACT TERM: Date of award until January 31, 2010 with the option to extend in 12-month increments not to exceed 36 months in the aggregate
(Extended by ESC Region 19 on June 22, 2010 until January 31, 2011)
FUNDING SOURCE: Various
RFP's ISSUED: 32
RESPONSES: 7
ADVERTISEMENT DATES: January 18, 2009 and January 25, 2009
BOARD MEETING DATE:

RECOMMENDED FOR AWARD: Medco Supply,
Moore Medical,
School Health Corporation,
Southwest First Aid & Safety Supply dba. Zee Medical Co.,
Supreme Medical

TOTAL (estimated) \$500,000.00

EXPLANATIONS:

Award of this contract will enable ESC Region 19 Purchasing Cooperative Members and ESC Region 19 to purchase the stated goods and services during the contract period. Proposals received from International Safety & Medical Supply were not considered as it would not agree to the Coop Purchasing Agreement. School Nurse Supply INC. and Jhavion Wright were received after closing of bid, and their proposals were not considered. Cornish Medical bid only on the catalog discount.

SPECIFICATIONS PROVIDED BY: Royce Cleveland
ESC Region 19 Purchasing

EVALUATION COMMITTEE: Royce Cleveland
ESC Region 19 Purchasing

Nancy Alvarado
ESC Region 19 Purchasing

Martin Camacho
ESC Region 19 Purchasing

ORDER INFORMATION:

Medco Supply Co.
Attn: Darbie Peiffer
500 Fillmore Ave.
Tonawanda, NY. 14150
800-556-3326
Fax: 800-222-1934
www.medcosupply.com

ORDER INFORMATION: (continued)

Moore Medical LLC
Attn: Bonnie Samsel
1690 New Britain Ave.
Farmington, CT. 06032-3112
800-234-1464 ext. 5441
Fax: 877-354-5916
www.mooremedical.com / nuitulano@mooremedical.com

School Health Corporation
Attn: Scott Jacobson
865 Muirfield Dr.
Hanover Park, Ill. 60133-5476
800-323-1305
Fax: 800-235-1305
www.schoolhealth.com / bids@schollhealth.com

Supreme Medical
Attn: Tony Mason
PO BOX 850247
Mobile, Al. 36685-0247
800-461-1370
Fax: 800-461-1277
www.suprememedical.com / nancyk@suprememedical.com

Southwest First Aid and Safety Supply INC. dba. Zee Medical Service Co. #114
Charles L. Enloe
4915 Pershing Dr.
El Paso, TX. 79903
915-587-7111 / 800-580-2844
Fax: 915-587-4705 / 888-588-4705
www.swfirstaid.com

SPECIAL CONDITIONS- LOT 1

1. Award basis for this contract will be 70% pricing and 30% ability of vendor to work with the conditions of this proposal, selection, and diversification.
2. Minimum combined orders for items awarded to each vendor will include shipping and handling for one delivery and one order will be \$300.00.
3. ESC Region 19 reserves the option to award items in groups if it is determined to be in the best interest of the ESC Region 19 Purchasing Cooperative.
4. Orders placed for less than \$300.00 will have the extra cost of shipping and handling provided by the vendor so the ordering member's can add it to the purchase order ahead of time.
5. Quantities listed are estimates and pricing provided should be based on a minimum combined order of \$300.00.
6. Any vendor wishing to be considered for the discount from catalog pricing section must provide a catalog for award consideration.