

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: General Services Department
AGENDA DATE: TBD by Purchasing - September 30, 2008
CONTACT Jeff Belles, Director, 621-6821
Terrence Freiburg, Purchasing Manager, 541-4313
DISTRICT: All

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Award bid 2008-065, Vehicle Fueling Offsite, to C&R Distributing Inc of El Paso Texas.
Estimated annual usage is 300,000 gallons per year.

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate.

See attached bid tabulation. C&R was the lowest responsive bidder.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?

Yes.

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. DeptID/account/fund/project.

37370510-503124-45202, General Services Department, Fleet Services Division

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: Jeffrey A Belles, September 15, 2008 
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

PROJECT FORM

DATE: September 16, 2008

PROJECT: Vehicle Fueling Offsite
SOLICITATION NO: 2008-065
DEPARTMENT: General Services
BUDGET NO: 37370510-503124-45202
FUNDING SOURCE: Fleet Services Division
REPRESENTATIVE DISTRICT(S): All

RECOMMENDATION: Vendor: C & R Distributing, Inc.
El Paso, Texas
Item: All Items: 1, 2 and 3
Amount: \$1,406,250.00 estimated annual expenditures
(300,000 gallons estimated annually)

General Services and Financial Services Departments recommend award to the lowest responsive, responsible Bidder.

This is a thirty-six (36) month requirements type contract for Vehicle Fueling Offsite. Vendor offers the City the option to extend the term of the contract at the same unit price for an additional two (2) years period if the option is exercised prior to the expiration of the original term of the contract. No prompt payment discount is offered.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

BIDS SOLICITED- 12 (4 local)
BIDS RECEIVED- 3
"NO BID" RECEIVED 0

TOTAL RECOMMENDED AWARD: \$4,218,750.00
(900,000 gallons)
Estimated total 3 yr expenditures

COUNCIL APPROVED [] REJECTED [] MUNICIPAL CLERK _____

APPROVED: [Signature]
Terrence Freiburg
Purchasing Manager
Financial Services Department, Purchasing Division

COUNCIL MEETING DATE: September 30, 2008
[Signature]
Reviewed by Edward Hyatt
Administrative Analyst

cc: Bid File

CITY OF EL PASO BID TABULATION

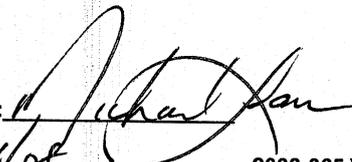
BID ITEM: VEHICLE FUELING OFFSITE

BID # 2008-065

BID DATE: AUGUST 6, 2008

DEPARTMENT: GENERAL SERVICES - FLEET

		C & R DISTRIBUTING, INC. EL PASO, TX	VALERO MARKETING AND SUPPLY COMPANY SAN ANTONIO, TX	WESTERN REFINING WHOLESALE, INC. DBA FIREBIRD FUEL PHOENIX, AZ
ITEM	GASOLINE AND DIESEL FUEL	DISCOUNT / MARKUP (FROM OPIS)	DISCOUNT / MARKUP (FROM OPIS)	DISCOUNT / MARKUP (FROM OPIS)
1.	REGULAR UNLEADED	SUPPLIER'S FEE: + .035 (WEEKLY OPIS RACK AVG)	SUPPLIER'S FEE: + \$0.085	1. REGULAR UNLEADED - OPIS DAILY SHELL BRANDED RACK + .11 CPG PLUS FREIGHT AND APPLICABLE TAXES.
	BRAND	CHEVRON/TEXACO & NON-BRANDED	VALERO	
2.	PREMIUM UNLEADED	SUPPLIER'S FEE: + .035 (WEEKLY OPIS RACK AVG)	SUPPLIER'S FEE: + \$0.085	2. PREMIUM UNLEADED - OPIS DAILY SHELL BRANDED RACK + .11 CPG PLUS FREIGHT AND APPLICABLE TAXES.
	BRAND	CHEVRON/TEXACO & NON-BRANDED	VALERO	
3.	DIESEL FUEL (ULTRA LOW SULFUR)	SUPPLIER'S FEE: + .035 (WEEKLY OPIS RACK AVG)	SUPPLIER'S FEE: + \$0.085	3. DIESEL FUEL - OPIS DAILY WESTERN BRANDED RACK + .11 CPG PLUS FREIGHT AND APPLICABLE TAXES.
	BRAND	CHEVRON/TEXACO & NON-BRANDED	VALERO	
OPTION: VENDOR AGREES TO ALLOW OTHER GOVERNMENT ENTITIES TO PURCHASE OFF OF THE BID IN A QUANTITY ESTIMATED MINIMUM 200,000 GALLONS PER YEAR.		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	NONE STATED YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

APPROVED BY: 

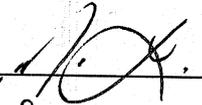
DATE: 8/14/08

CITY OF EL PASO BID TABULATION

BID ITEM: VEHICLE FUELING OFFSITE
 BID DATE: AUGUST 6, 2008

BID # 2008-065
 DEPARTMENT: GENERAL SERVICES - FLEET

	C & R DISTRIBUTING, INC. EL PASO, TX	VALERO MARKETING AND SUPPLY COMPANY SAN ANTONIO, TX	WESTERN REFINING WHOLESALE, INC. DBA FIREBIRD FUEL PHOENIX, AZ
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>TWO ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>NO OPTION OFFERED.</p>	<p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p>	<p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p>
PAYMENT TERMS:	NET - 30 DAYS	NET - 30 DAYS	NET - 15 DAYS
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> (CITY RESPONSIBLE FOR ANY PROCUREMENT CARD FEES.)
BIDS SOLICITED: 12	BIDS RECEIVED: 3	BIDS LOCAL: 4	NO BIDS: 0

APPROVED BY: 
 DATE: 8/14/08

EXXON MOBIL CORPORATION
BOX 1049
BUFFALO, NY 14240-1049

MANSFIELD OIL CO.
1025 AIRPORT PARKWAY SW
GAINESVILLE, GA 30505-0198

AIRCRAFT FUELING SYSTEM, INC.
4500 S. GARNETT, SUITE 500
TULSA, OK 74146

NO Bid

UTF

ENERCORE, INC.
1502 AGUSTA, STE 250
HOUSTON, TX 77057

DIAMOND SHAMROCK
P.O. BOX 696000
SAN ANTONIO, TX 78269-6000

CHEVRON USA
P.O. BOX 20002
EL PASO, TX 79998

UTF

TEXACO, INC.
P.O. BOX 20005
EL PASO, TX 79998

UTF

T M & S
6767 GATEWAY WEST
EL PASO, TX 79925

UTF

C & R DIST., INC.
P.O. BOX 26808
EL PASO, TX 79926

TP PARTNERS
5400 ARRAYO GRANDE CIR
TUCSON, AZ 85718

WESTERN REFINING WHOLESALE, INC.
2502 N. BLACK CANYON HWY
PHOENIX, AZ 85009

NAVAJO REFINERY
P.O. DRAWER 159
ARTESIA, NM 88210