

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services-Fleet Services

AGENDA DATE: October 6, 2009

CONTACT PERSON/PHONE: Stuart Ed, Director, General Service, (915) 621-6822
Terrence Freiburg, Purchasing Manager (915) 541-4313

DISTRICT (S) AFFECTED: 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve the award of bid 2009-163 to Ruiz Protective Services for security services at the City Municipal Building (City Hall). Estimated expenditures over three (3) years are \$585,210.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The approval of this award will provide security services for the City Municipal Building twenty four hours a day, seven days a week.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, council previously awarded contract 2005-115 in April of 2005.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

31010327-502212-01101-31010 - General Services Dept, General Fund

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: _____ FINANCE: _____
(If required) (If required)

DEPARTMENT HEAD: _____
Name Signature Date

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ DATE: _____

PROJECT FORM

DATE: September 15, 2009

PROJECT: Security Guard Services for City Municipal Building
SOLICITATION NO: 2009-163
DEPARTMENT: General Services - Building Maintenance
BUDGET NO: 31010327-502212-01101
FUNDING SOURCE: General Funds
REPRESENTATIVE DISTRICT(S): 8

RECOMMENDATION: Vendor: Ruiz Protective Service, Inc.
El Paso, Texas
Item: All
Amount: \$195,070 estimated annual expenditures

General Services - Building Maintenance and Financial Services Departments recommend award to the Bidder offering the best value to the City.

This is a thirty-six (36) month requirements type contract for Security Guard Services for the City Municipal Building. Vendor offers the City the option to extend the term of the contract at the same unit price for an additional two (2) year period from the date of award. No payment discount is offered.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

BIDS SOLICITED- 38 (19 local)
BIDS RECEIVED- 14
"NO BID" RECEIVED 0

TOTAL RECOMMENDED AWARD: \$585,210.00
Estimated Total 3 yr Expenditures

COUNCIL APPROVED [] REJECTED [] MUNICIPAL CLERK _____

APPROVED:

COUNCIL MEETING DATE: October 6, 2009

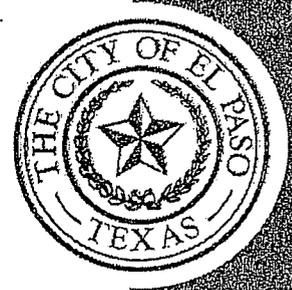
Terrence Freiburg
Purchasing Manager
Financial Services, Purchasing Division

[Handwritten signature]

cc: Bid File

Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS



To: Terrence Freiburg, Purchasing Manager
From: Stuart C. Ed, General Services Director 
Date: September 1, 2009
Re: 2009-163 – Security Guard Services – City Municipal Building (City Hall)

The General Services Department – Building Maintenance Division recommends the approval of Ruiz Protective Services, Inc. for security services at the City Municipal Building. Estimated expenditures over three (3) years are \$585,210.

The evaluation committee members for solicitation number 2009-163 were the Purchasing Division and the General Services Department. The committee members from the General Services Department – Building Maintenance Division included Larry Nichols, David Sanchez, Milton Roberts and René Barraza. Committee members evaluated this bid independently. Their cumulative scores were averaged to reflect the points earned in each category.

- 1) Cost – 70 points – Evaluated by Purchasing Division
- 2) Reputation and Quality of Service – 15 points – Evaluated by General Services - Building Maintenance Division
- 3) Employee Medical Benefits and Incentives – 10 points - Evaluated by Purchasing Division
- 4) Past Relationship/Performance with the City – 5 points - Evaluated by Purchasing Division

The GSD – Building Maintenance committee awarded points proportionately based on the following criteria. Five points were awarded based on vendors listing three references with contact names and telephone numbers, five points were awarded based on experience with comparably sized businesses, (e.g. number of employees, size of area covered) and five points were awarded based on experience working with governmental organizations. (5 points for 3 organizations, 3 points for 2 organizations, 1 point for one organization). Of the fourteen proposals, the top bid was Ruiz Protective Services earning 11 of the 15 points.

Ruiz Protective Services earned the highest point total when combining the points awarded for Cost, Reputation and Quality of Service, Employee Medical Benefits and Incentives and Past Relationship/Performance with the City.

Should you have any questions, please do not hesitate to contact me or our Department Administrative Manager, René Barraza at (915) 621-6831.

GENERAL SERVICES DEPARTMENT

1059 Lafayette Drive - El Paso, Texas 79907 - (915) 621-6822

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susannah M. Byrd

District 3
Emma Acosta

District 4
Carl Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

General Services
Director
Stuart C. Ed

COMMITTEE SCORE SHEET

SOLICITATION NO: 2009-163
 SOLICITATION TITLE: SECURITY GUARD SERVICES - CITY MUNICIPAL BUILDING
 GENERAL SERVICES - BUILDING MAINTENANCE

	ALL AMERICAN INTERNATIONAL SECURITY EL PASO, TX	ALLIEDBARTON SECURITY SERVICES EL PASO, TX	ASEZ INC. DBA STERLING SECURITY SAN ANTONIO, TX	BLACKHAWK SECURITY SERVICES, INC. HOUSTON, TX	CHIEF PROTECTIVE SERVICES, INC. MESA, AZ	MIKE GARCIA MERCHANT SECURITY EL PASO, TX	NIGHT EYES PROTECTIVE SERVICES INC. EL PASO, TX
Cost # points 70	\$177,412.50 70.00 (w/ 25% discount)	\$238,890.00 51.99	\$253,220.00 49.04	\$264,240.00 47.00 (w/ 4% discount)	\$221,200.00 56.14	\$196,650.00 63.15	\$188,100.00 66.02
Reputation and Quality of Bidder's Service # points 15	8	11	7	8	10	10	10
Employee Medical Benefits and Incentives # points 10	2	8	2	4	4	0	6
Past Relationship/Performance with the City # points 5	1	4	0	0	0	3	0
GRAND TOTAL (100 points/percent max) 100	81.00	74.99	58.04	59.00	70.14	76.15	82.02

	ORTIZ SECURITY & PATROL SAN ANTONIO, TX	RUIZ PROTECTIVE SERVICE, INC. EL PASO, TX	RUIZ PROTECTIVE SERVICE, INC. EL PASO, TX	SECURITAS SECURITY SERVICES USA, INC. EL PASO, TX	TEXAS ENFORCER LLC. EL PASO, TX	TRANS AMERICA PROTECTION CORPORATION EL PASO, TX	THE WACKENHUT CORPORATION EL PASO, TX
Cost # points 70	\$324,590.00 38.26	\$195,070.00 63.66	\$185,380.00 66.99	\$316,700.00 39.21	\$317,500.00 39.11	\$177,754.50 69.87 (w/ 1% discount)	\$242,630.00 51.18
Reputation and Quality of Bidder's Service # points 15	5	11	11	8	9	7	8
Employee Medical Benefits and Incentives # points 10	0	10	2	2	2	2	8
Past Relationship/Performance with the City # points 5	0	4	4	0	0	2	0
GRAND TOTAL (100 points/percent max) 100	43.26	88.66	83.99	49.21	50.11	80.87	67.18

CITY OF EL PASO BID TABULATION

BID ITEM: SECURITY GUARD SERVICES FOR CITY MUNICIPAL BUILDING

BID # 2009-163

BID DATE: JUNE 17, 2009

DEPARTMENT: GENERAL SERVICES - BUILDING MAINTENANCE DIVISION

		ALL AMERICAN INTERNATIONAL SECURITY		ALLIEDBARTON SECURITY SERVICES		ASEZ INC. dba STERLING SECURITY		BLACKHAWK SECURITY SERVICES, INC.	
NO.	DESCRIPTION	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)
1.	ARMED GUARD SERVICES AT CITY MUNICIPAL BUILDING ESTIMATED 16,000 HOURS PER YEAR	\$12.45	\$199,200.00	\$12.41	\$198,560.00	\$13.06	\$208,960.00	\$14.37	\$229,920.00
2.	ON-SITE SUPERVISOR ESTIMATED 2,000 HOURS PER YEAR	\$12.45	\$24,900.00	\$13.96	\$27,920.00	\$15.60	\$31,200.00	\$15.48	\$30,960.00
3.	ADDITIONAL TEMPORARY ARMED GUARD SERVICES AS NEEDED BASIS ESTIMATED 1,000 HOURS PER YEAR	\$12.45	\$12,450.00	\$12.41	\$12,410.00	\$13.06	\$13,060.00	\$14.37	\$14,370.00

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY:
DATE: 6/18/09

CITY OF EL PASO BID TABULATION

BID ITEM: SECURITY GUARD SERVICES FOR CITY MUNICIPAL BUILDING **BID # 2009-163**
BID DATE: JUNE 17, 2009 **DEPARTMENT: GENERAL SERVICES - BUILDING MAINTENANCE DIVISION**

		CHIEF PROTECTIVE SERVICES, INC.		MIKE GARCIA MERCHANT SECURITY, LLC		NIGHT EYES PROTECTIVE SERVICES INTERNATIONAL		ORTIZ SECURITY & PATROL	
ITEM NO.	DESCRIPTION	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)
1	ARMED GUARD SERVICES AT CITY MUNICIPAL BUILDING ESTIMATED 16,000 HOURS PER YEAR	\$11.62	\$185,920.00	\$10.35	\$165,600.00	\$9.90	\$158,400.00	\$16.87	\$269,920.00
2.	ON-SITE SUPERVISOR ESTIMATED 2,000 HOURS PER YEAR	\$11.83	\$23,660.00	\$10.35	\$20,700.00	\$9.90	\$19,800.00	\$17.89	\$35,780.00
3.	ADDITIONAL TEMPORARY ARMED GUARD SERVICES AS NEEDED BASIS ESTIMATED 1,000 HOURS PER YEAR	\$11.62	\$11,620.00	\$10.35	\$10,350.00	\$9.90	\$9,900.00	\$18.89	\$18,890.00

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: *LL*
 DATE: 6/18/09

CITY OF EL PASO BID TABULATION

BID ITEM: SECURITY GUARD SERVICES FOR CITY MUNICIPAL BUILDING **BID # 2009-163**
BID DATE: JUNE 17, 2009 **DEPARTMENT: GENERAL SERVICES - BUILDING MAINTENANCE DIVISION**

		RUIZ PROTECTIVE SERVICE, INC.		RUIZ PROTECTIVE SERVICE, INC. (ALTERNATE BID)		SECURITAS SECURITY SERVICES USA, INC.		TEXAS ENFORCER LLC	
ITEM NO.	DESCRIPTION	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)	HOURLY RATE	EST. ANN. AMT. (HRLY. RATE X EST. ANN. HRS.)
1.	ARMED GUARD SERVICES AT CITY MUNICIPAL BUILDING ESTIMATED 16,000 HOURS PER YEAR	\$10.17	\$162,720.00	\$9.66	\$154,560.00	\$15.78	\$252,480.00	\$16.50	\$264,000.00
2.	ON-SITE SUPERVISOR ESTIMATED 2,000 HOURS PER YEAR	\$11.09	\$22,180.00	\$10.58	\$21,160.00	\$22.65	\$45,300.00	\$18.50	\$37,000.00
3.	ADDITIONAL TEMPORARY ARMED GUARD SERVICES AS NEEDED BASIS ESTIMATED 1,000 HOURS PER YEAR	\$10.17	\$10,170.00	\$9.66	\$9,660.00	\$18.92	\$18,920.00	\$16.50	\$16,500.00

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: *LR*
 DATE: 6/18/09

CITY OF EL PASO BID TABULATION

BID ITEM: SECURITY GUARD SERVICES FOR CITY MUNICIPAL BUILDING

BID # 2009-163

BID DATE: JUNE 17, 2009

DEPARTMENT: GENERAL SERVICES - BUILDING MAINTENANCE DIVISION

	TRANS AMERICA PROTECTION CORPORATION	THE WACKENHUT CORPORATION		
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>NO OPTION OFFERED.</p>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>PAYMENT TERMS:</p> <p>BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:</p>	<p>1% - 10 DAYS</p> <p>YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p>	<p>NET 30 DAYS</p> <p>YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>
<p>BIDS SOLICITED: 38</p>	<p>BIDS RECEIVED: 14</p>		<p>BIDS LOCAL: 19</p>	<p>NO BIDS: 0</p>

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY:
 DATE: 6/18/09

LONE STAR SECURITY AGENCY
ATTN: MANUEL V. CARLOS
3510 LEE BLVD.
EL PASO, TX 79936

RUIZ PROTECTIVE SERVICE, INC.
ATTN: AL CAMPOS
1700 EAST YANDELL
EL PASO, TX 79902 **UTF**

CONTINENTAL INVESTIGATION
ATTN: RUBEN RODRIGUEZ
104 S. LITTLE FLOWER RD., STE. B
EL PASO, TX 79915 **UTF**

MERCHANT SECURITY INC.
ATTN: MIKE GARCIA
6000 WELCH AVE., STE. 11
EL PASO, TX 79905

TEXAS ENFORCER, L.L.C.
ATTN: MARIA SOSA
P. O. BOX 971122
EL PASO, TX 79997

DIAMOND DETECTIVE AGENCY, INC.
ATTN: JOHN J. JORDAN JR.
1651 S. HALSTED STREET
CHICAGO HEIGHTS, IL 60411

AMERICAN PROTECTIVE SERVICES
ATTN: MICHAEL R. CASTANEDA **UTF**
444 EXECUTIVE CENTER BLVD STE 201
EL PASO, TX 79902

BAYWATCH SECURITY & INVESTIGATIONS
ATTN: BENJAMIN RICHARD NAVA
11500 NORTHWEST FWY, STE. 450
HOUSTON, TX 77092 **UTF**

U.S. SECURITY ASSOCIATED, INC. DBA
ADVANCE SECURITY
ATTN: KENNETH R. WIMMER
8815 DYER ST., STE. 130
EL PASO, TX 79904

WACKENHUT
ATTN: JACK LIGHT CPP **UTF**
4120 RIO BRAVO DRIVE SUITE 301
EL PASO, TX 79902

WHELAN SECURITY
7362 REMCON CIRCLE
EL PASO, TX 79912

ALL AMERICAN INTERNATIONAL SECURITY
ATTN: BEN W. BRADFORD
324 EUCLID
EL PASO, TX 79905

AKAL SECURITY
6501 BOEING SUITE J-2 **UTF**
EL PASO, TX 79925

ATTN: JAVED ASLAM **UTF**
STEALTH SECURITY SERVICES, INC.
9521 WESTHEIMER ROAD SUITE 380
HOUSTON, TX 77063

ATTN: ROGELIO RODRIGUEZ
DESERT EAGLE SECURITY AGENCY
910 N. MESA - 2ND FLOOR
EL PASO, TX 79902

ATTN: LARRY MEEHAW
U.S. SECURITY ASSOCIATES
7618 BOEING, SUITE G **UTF**
EL PASO, TX 79925

ATTN: JAMIE HOUSTON **UTF**
INITIAL SECURITY
10333 HARWIN, SUITE 300
HOUSTON, TX 77036

ITS COMMERCIAL SECURITY **UTF**
RAY MUNOZ
6410 AIRPORT RD SUITE ONE
EL PASO TX 79925

ATTN: MICHAEL GONZALES
COMSEC INTERNATIONAL **UTF**
3213 N. HIGHWAY 67, SUITE 402
MESQUITE, TX 75150

PRESTIGE SECURITY AGENCY
3400 QUANAH PLACE
EL PASO, TX 79936-1814

MEDLEY MATERIAL HANDLING CO.
4201 WILL ROGERS PARKWAY
OKLAHOMA CITY, OK 73108

ATTN: KEN MURRAY **UTF**
FIRST CHOICE SECURITY
2211 E. MISSOURI AVE., STE. N230
EL PASO, TX 79903

ATTN: GARY GUMOWSKI
AMERITEX GUARD SERVICES
100 N. CENTRAL EXPRESSWAY, STE 350
RICHARDSON, TX 75080

ATTN: MERVIN GILLESPIE **UTF**
MAXIMUM PRIVATE SECURITY
3216 W. 85TH STREET
INGLEWOOD, CA 90305

ATTN: CAESAR J. SALAS **UTF**
US METRO GROUP
3700 WILSHIRE BLVD., STE 1070
LOS ANGELES, CA 90010

NIGHT EYES PROTECTIVE SERVICES
2407 YANDELL
EL PASO, TX 79905

ATTN: RAUL DELEON
INITIAL SECURITY
7500 VISCOUNT SUITE C66
EL PASO, TX 79925

ATTN: VIVIAN MARTIN **UTF**
VRM SECURITY & PROTECTION
6040 UPSHAW DRIVE #409
HUMBLE, TX 77396

BEN LAMPBETH
14630 OPHIUCHUS
WILLIS, TX 77318

ATTN: PAUL HUFFENBURGER **UTF**
ANDY FRAIN SERVICES
5372 FREDRICKSBURG ROAD STE 235
SAN ANTONIO, TX 78229

ATTN: DAVE PERKINS
AT SYSTEMS SECURITY, INC.
2400 WEST DUNLAP AVE STE 225
PHOENIX, AZ 85021

ATTN: JOHN AUSTIN
DIAMOND DETECTIVE AGENCY, INC.
1651 S. HALSTED STREET
CHICAGO HEIGHTS, IL 60411

ATTN: STEPHANIE SEMANKO
DECO SECURITY SERVICES
14000 SUNFISH LAKE BLVD SUITE 204
RAMSEY, MN 55303
UTP

AKAL SECURITY
ATTN: SHANTI KHALSA, V.P.
7 INFINITY LOOP
ESPANOLA, NM 87532

ATTN: NATHAN DANIELSON UTP
DKA
5114 OKEECHOBEE BLVD. SUITE 109
WEST PALM BEACH, FL 33417-4575

ATTN: CESAR VALENCIA
SECURITY ALLIANCE GROUP
9350 SOUTH DIXIE HIGHWAY, PH
MIAMI, FL 33156
UTP

ATTN: BREDGITT WALKER
AMERICAN EAGLE PROTECTIVE
SERVICES
717 MOUNTAIN RIDGE DRIVE
LEANDER, TX 78641

SECURITAS SECURITY
SERVICES USA, INC.
1155 WESTMORELAND SUITE 201
EL PASO, TX 79925