

DATE: October 2, 2013

TO: City Clerk

FROM: City Representative Emma Acosta

ADDRESS: 300 N. Campbell

TELEPHONE 915-541-4515

Please place the following item on the (Check one): CONSENT XX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of October 8, 2013

Re-appointment of Jeffrey Gonzalez to the Zoning Board of Adjustment by Representative

Item should read as follows: Emma Acosta, District 3, to serve as a regular member.

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Zoning Board of Adjustment

NOMINATED BY: Representative Emma Acosta

DISTRICT: District 3

NAME OF APPOINTEE Jeffrey Gonzalez

(Please verify correct spelling of name)

E-MAIL ADDRESS: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: \_\_\_\_\_ NO x

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT:

Jeffrey Gonzalez

EXPIRATION DATE OF INCUMBENT:

10/01/2013

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE):

TERM EXPIRED: x

RESIGNED \_\_\_\_\_

REMOVED \_\_\_\_\_

DATE OF APPOINTMENT:

October 8, 2013

TERM BEGINS ON :

October 1, 2013

EXPIRATION DATE OF NEW APPOINTEE:

October 1, 2015

PLEASE CHECK ONE OF THE FOLLOWING:

1<sup>st</sup> TERM: \_\_\_\_\_

2<sup>nd</sup> TERM: X

UNEXPIRED TERM: \_\_\_\_\_

# JEFFREY E. GONZALEZ

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Dear Representative Acosta:

Please consider this letter of introduction as an expression of my interest in exploring and identifying career opportunities with your organization. My résumé is enclosed for your review and consideration. It provides valuable details regarding my work experience and academic qualifications.

As revealed by my résumé, I will complete my Bachelor of Arts in Political Science in August of 2011. While working on my degree I successfully managed the State Board of Elections campaign for Republican Candidate Carlos Garza. The combination of my academic, philanthropic, and hands-on experience in the political arena has provided me with the ability to communicate with people at all levels, striving for outstanding community and customer relationship management. I have refined verbal and written bilingual communication skills, articulate fluency in communicating complex concepts and strategies in non-technical, easy-to-understand terms in written plans, personal meetings, and public arenas.

My knowledge of law and political philosophy has helped me to plan and execute strategic agendas to address the needs of underdeveloped communities to ensure a more prosperous and voter friendly environment. I have developed systematic strategies to create informed communities and increase voter turn-out in previously hostile communities.

You will find that I am capable of working independently or as a cooperative team member, and am highly adaptable to new and constantly changing situations. I am confident that the strength of my experience, combined with my commitment to service will add measurable value to your organization. I would appreciate an opportunity to meet with you to discuss your needs and my potential to contribute as a team member. In the interim, thank you for your attention, consideration, and forthcoming response.

Sincerely,

Jeffrey E. Gonzalez

Enclosure

# JEFFREY E. GONZALEZ

## SUMMARY OF QUALIFICATIONS

Dedicated, goal-oriented professional with experience in state and local elections processes. Possess practical and academic experience in political science and public relations. Excellent communication skills in Spanish and English with experience connecting cultures in a professional environment. Decisive and direct, yet flexible in responding to the constantly changing demands of staff, customers, and operations throughout an organization. Strong team player with exceptional interpersonal and diplomatic problem solving skills. Experienced exercising independent judgment, multitasking, and working without supervision to achieve organizational goals.

### Core Competencies:

Campaign Management	Campaign Finance	Public Speaking
Strategic Partnerships	Voter Elections	Philanthropic Operations
Motivational Speaker	Speech / Resolution Writing	Ethics Reporting
Voter Vault Database	Lawsuit Proceedings	Client / Customer Relations

*Bilingual in English and Spanish and Sign Language*  
*Proficient with Microsoft Office, AutoCAD, SolidWorks, Java, C++, MATLAB, Catia*

Completed coursework toward Associates in Drafting and Design  
El Paso Community College, El Paso, Texas

## EDUCATION

Bachelor of Arts in Political Science, Minor in Legal Reasoning  
University of Texas at El Paso, El Paso, Texas, August 2011

## PROFESSIONAL EXPERIENCE

**ADVISOR TO REPRESENTATIVE, DISTRICT 1** **2010-Present**  
**CAMPAIGN MANAGER**  
**State Board of Education** **El Paso, Texas**

- Served as the campaign manager for Carlos Garza, District 1; assisted with the 2010 election, resulting in the first republican candidate to receive the seat in the State of Texas; promote the name of Carlos Garza and the State Board of Elections.
- Accountable for campaign finances, including the budget; submit quarterly ethics reports related to campaign finance and fundraising efforts.
- Function as the main point of contact for community organizations, businesses, constituents, and schools; collaborate with parents, schools, teachers, and students to find ways to better address the needs of the community.
- Perform speeches at schools regarding the activities of the State Board; serve as a motivational speaker for the students, encouraging them to overcome obstacles and stay in school; research and analyze graduation rates to determine what can be done to aid constituents.
- Manage redistricting and other types of lawsuits against the State Board; read briefs and determine which board member will find the lawyer to represent the case; identify the individual or organization and determine the reason behind the lawsuit.
- Oversee more than 400 volunteer and staff from 26 organizations; travel within district to campaign for Carlos Garza; speak to a wide range of audiences to encourage people to vote; collaborated with the Latino National Republican Coalition (LNRC) and other Hispanic Groups throughout the state.

**PROFESSIONAL EXPERIENCE (Continued)**

**EL PASO COUNTY ELECTIONS JUDGE / CLERK**  
County of El Paso, Texas

**2010-2010**  
El Paso, Texas

- Oversaw the elections clerks and voters during elections; ensured voters complied with voting regulations in order to prevent voter fraud; accountable for the voting machines and integrity of the voting process.
- Functioned as elections clerk and assisted voters with the check-in process, registration questions, and voting instructions.

**FREELANCE HOME CONSTRUCTION CONTRACTOR**  
Self Employed

**2004-Present**  
El Paso, Texas

- Perform home construction and repairs in areas such as electrical, plumbing, drywall, masonry, and roofing; receive new clients through word of mouth and demonstration of quality and reliable and on-time work.

**PROFESSIONAL ASSOCIATIONS**

Board Member: El Paso GOP Border Security Committee, El Paso, Texas, 2010-Present

Board Member: El Paso GOP Executive Committee, El Paso, Texas, 2010-Present

Precinct Chairman 90, Acting Chairman 91, 92, 162, El Paso, Texas, 2010-Present

Executive Director, University of Texas at El Paso College Republicans, El Paso, Texas, 2010-2011

Pi Sigma Alpha, Political Science Honors Society, 2009-2011

American Society of Mechanical Engineers, 2007

Tau Beta Pi, Engineering Honors Society, 2006-2007

**PUBLICATIONS**

Davidson, J., Ewell, J., Maas, P., Maas, S., Gonzalez, J., Wood, G. (2011). An Examination of Immigration patters. *Oversight, Investigations and Management Subcommittee; Counter Terrorism and Intelligence Subcommittee; U.S. House of Representatives, 112<sup>th</sup> Congress.*

Gonzalez, J. (2010). An Objective Look At Interviewer Bias. *The University of Texas at El Paso, Department of Psychology. (Pending)*