

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** General Services – Fleet Division

**AGENDA DATE:** October 8, 2013

**CONTACT PERSON/PHONE:** Stuart C. Ed, General Services Director, 621-6822  
Bruce D. Collins, Purchasing Director, 541-4313

**DISTRICT (S) AFFECTED:** ALL

**SUBJECT:**

General Services-Fleet Division would like to recommend award of Solicitation No. 2013-247 (Burden Carts) to Medley Material Handling for a one-time purchase of \$124,934.39.

<b>Item No.</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Extended Price</b>
Item 1	7	\$7,108.33	\$49,758.31
Option 1	7	\$1,554.00	\$10,878.00
Item 2	4	\$7,929.35	\$31,717.40
Option 2	4	\$1,184.00	\$4,736.00
Item 3	2	\$12,370.70	\$24,741.40
Option 3	2	\$1,551.64	\$3,103.28
		<b>Total</b>	<b>\$124,934.39</b>

**BACKGROUND / DISCUSSION:**

These new carts will replace older models which have met their life expectancy. Parts are extremely difficult to find for the older carts where as the new carts will have a warranty making claims and parts availability more efficient. If approved, these new carts will be essential to logistical support of the current zoo expansion that is due to be complete in the near future. Local business is being supported.

**PRIOR COUNCIL ACTION:**

Yes. Council previously approved contract 2010-086 on March 9, 2010, Item 6E.

**SELECTION SUMMARY:**

Solicitation was advertised on 07/02/2013 and 07/09/2013. The solicitation was posted on City website on 07/02/2013. The email (Purmail) notification was sent out on 07/02/2013. Total of four (4) bidders were solicited; two (2) were local vendors. Two bids were received with one (1) being a local vendor.

**AMOUNT AND SOURCE OF FUNDING:**

Department: General Services  
Total Initial Estimated Award: \$124,934.39  
Funds Available: Dept: 231 Div: 37010 Acct: 580540 Fund: 4960  
Funds Source: General Services Dept – Cars, Pickups, Vans

BOARD / COMMISSION ACTION:

N/A

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\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:



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Stuart C. Ed, General Services Director

**COUNCIL PROJECT FORM  
(ONE-TIME PURCHASE)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the **CONSENT** agenda (under **BIDS**) for the Council Meeting of **October 8, 2013**

The award of Solicitation No. 2013-247 (Burden Carts) to Medley Material Handling for a total estimated award of \$124,934.39.

Department:	General Services – Fleet Division
Award to:	Medley Material Handling El Paso, TX
Item(s):	Item 1 and Option-1, Item 2 and Option-2, & Item 3 and Option-3
Option to Extend:	Option to Purchase Additional Quantity within 90 days of Award
Payment Terms:	Net 30
Total Estimated Amount:	\$124,934.39
Account No.:	231 – 37010 – 580540 – 4960
Funding Source:	General Services Dept. – Cars, Pickups, Vans
District(s):	All

This is a one-time, unit price contract.

The Purchasing & Strategic Sourcing Department and General Services – Fleet Division recommends award as indicated to Medley Material Handling, the lowest responsive, responsible bidder.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*



## CITY OF EL PASO BID TABULATION FORM



Project Name: **BURDEN CARTS**  
 Bid Opening Date: **JULY 31, 2013**

Solicitation #: **2013-247**  
 Department: **GENERAL SERVICES**

			COLUMBIA PARCAR CORP. REEDSBURG, WI		MEDLEY MATERIAL HANDLING EL PASO, TX					
ITEM NO.	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE (Unit Price x Qty)	UNIT PRICE	TOTAL PRICE (Unit Price x Qty)	UNIT PRICE	TOTAL PRICE (Unit Price x Qty)	UNIT PRICE	TOTAL PRICE (Unit Price x Qty)
1.	7 ea.	TRANSPORT CART- ELECTRIC POWERED, (2) SEATER, TWO-WHEEL DRIVE VEHICLE	\$8,209.70	\$57,467.90	\$7,108.33	\$49,758.31		\$0.00		\$0.00
<b>MANUFACTURER</b>			(FOB EL PASO, TX) COLUMBIA PARCAR CORP.		TAYLOR-DUNN					
<b>MODEL NUMBER</b>			BC2-L 36		B-200					
2.	4 ea.	TRANSPORT CART FOUR (4) SEATER- ELECTRIC POWERED, TWO-WHEEL DRIVE VEHICLE, HDMP DECKING, SIDE STAKES REMOVABLE END GATE	\$9,341.30	\$37,365.20	\$7,929.35	\$31,717.40		\$0.00		\$0.00
<b>MANUFACTURER</b>			(FOB EL PASO, TX) COLUMBIA PARCAR CORP.		TAYLOR-DUNN					
<b>MODEL NUMBER</b>			BC2-L-36		B-200					
3.	2 ea.	TRANSPORT CART-ELECTRIC POWERED, TWO-WHEEL DRIVE VEHICLE, HDMP DECKING, SIDE STAKES REMOVABLE END GATE, HYDRAULIC DUMP BED/SIZE 78" X 45" X 15" BED DUMP SIZE	\$13,129.70	\$26,259.40	\$12,370.70	\$24,741.40		\$0.00		\$0.00
<b>MANUFACTURER</b>			COLUMBIA PARCAR CORP.		TAYLOR-DUNN					
<b>MODEL NUMBER</b>			BC2-L 36		B-2480T					
<b>TOTAL COST (ITEM 1-3)</b>			<b>\$121,092.50</b>		<b>\$106,217.11</b> (Bidder's Price \$106,217.10)		<b>\$0.00</b>		<b>\$0.00</b>	

**NOTE:** The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY:   /  sl  

DATE:   8/14/2013



**CITY OF EL PASO  
 BID TABULATION FORM**



Project Name: **BURDEN CARTS**  
 Bid Opening Date: **JULY 31, 2013**

Solicitation #: **2013-247**  
 Department: **GENERAL SERVICES**

		COLUMBIA PARCAR CORP. REEDSBURG, WI	MEDLEY MATERIAL HANDLING EL PASO, TX		
<b>OPTIONAL ITEMS FOR ITEM 1 ABOVE: (SUBJECT TO AVAILABILITY OF FUNDS)</b>					
O-1	250 AMP HOUR BATTERY, 6 EACH, 145 MINUTE AMBER, ON POLE BACK UP ALARM, 36V HITCH 2" BALL "SMART VIEW DISPLAY" (SVD), GAGE DISPLAYS BATTERY STATUS, RUN HOURS, FAULT CODES, HANDBRAKE, STAKE SIDES, REMOVABLE, END GATE	\$1,234.92  PER CART	\$1,554.00  PER CART	\$0.00  PER CART	\$0.00  PER CART
<b>OPTIONAL ITEMS FOR ITEM 2 ABOVE: (SUBJECT TO AVAILABILITY OF FUNDS)</b>					
O-2	250 AMP HOUR BATTERY, 6 EACH, 145 MINUTE 2nd FOLDAWAY CENTER SEAT, BOLT-ON, BLACK CUSHIONS, BACKUP ALARM, 36V HITCH 1-7/8" BALL "SMART VIEW DISPLAY" (SVD), GAGE DISPLAYS BATTERY STATUS, RUN HOURS, FAULT CODES, HANDBRAKE, STAKE SIDES, FOLDAWAY SECOND SEAT	\$564.16  PER CART	\$1,184.00  PER CART	\$0.00  PER CART	\$0.00  PER CART
<b>OPTIONAL ITEMS FOR ITEM 3 ABOVE: (SUBJECT TO AVAILABILITY OF FUNDS)</b>					
O-3	250 AMP HOUR BATTERY, 6 EACH, 145 MINUTE BACKUP ALARM, 36V HITCH 2" BALL "SMART VIEW DISPLAY" (SVD), GAGE DISPLAYS BATTERY STATUS, RUN HOURS, FAULT CODES, HANDBRAKE, STAKE SIDES, REMOVABLE, END GATE, POWERED FLAT BED DUMP WITH LOAD BARRIER 15 INCH FIXED METAL SIDES AND DROP/REMOVABLE TAIL GATE	\$564.16  PER CART	\$1,551.64  PER CART	\$0.00  PER CART	\$0.00  PER CART

**NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.**

APPROVED BY:   jsl  

DATE:   8/14/2013



## CITY OF EL PASO BID TABULATION FORM



Project Name: **BURDEN CARTS**  
 Bid Opening Date: **JULY 31, 2013**

Solicitation #: **2013-247**  
 Department: **GENERAL SERVICES**

	COLUMBIA PARCAR CORP. REEDSBURG, WI	MEDLEY MATERIAL HANDLING EL PASO, TX		
<b><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></b>				
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.				
BIDDER OFFERS THE CITY THE OPTION OF PURCHASING ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:				
A. SIXTY [60] DAYS FROM DATE OF AWARD OF THE CONTRACT.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
B. NINETY [90] DAYS FROM DATE OF AWARD OF THE CONTRACT	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
C. ONE-HUNDRED AND EIGHTY [180] DAYS FROM DATE OF AWARD OF THE CONTRACT.	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
D. NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>PAYMENT TERMS:</b>	<b>NET - 30 DAYS</b>	<b>NET - 30 DAYS</b>		
<b>BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>BIDDER'S PROMISED DELIVERY:</b> Within _____ consecutive calendar days	<b>60-90</b>	<b>120</b>		
<small>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR REJECTION OF THE BID.</small>				
<b>BIDS SOLICITED: 4</b>	<b>BIDS RECEIVED: 2</b>	<b>BIDS LOCAL: 2</b>	<b>NO BIDS: 0</b>	

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APPROVED BY:   /  s/  

DATE:   8/14/2013

FMH MATERIAL HANDLING SOLUTIONS  
1054 HAWKINS BLVD.  
EL PASO, TX 79915  
GILBERTSAENZ@FMHSOLUTIONS.COM  
PHONE: (915)778-8368

PHONE: (915)598-0808  
RGARRETT@MEDLEYCO.COM  
11640 ROJAS DRIVE  
MEDLEY MATERIAL HANDLING  
EL PASO, TX 79936

TAYLOR-DUNN  
2114WEST BALL RD.  
ANAHEIM, CA 92804  
BMACLEAN@TAYLOR-DUNN.COM  
PHONE: (714) 956-4040

K N ENTERPRISES  
8120 BATAAN MEMORIAL  
PHONE: (575) 382-3540  
LAS CRUCES, NM 88011