

**CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: General Services

AGENDA DATE: October 9, 2012

CONTACT PERSON/PHONE: Stuart Ed, General Services Director, 621-6822
Bruce D. Collins, Purchasing Manager, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

Solicitation No. 2012-300, Fertilizer

Discussion and action that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order(s) Justin Seed Company, Inc, Justin, TX effective the date of the award for an initial term of three (3) years with no option to renew. The estimated annual expenditures are \$300,394.10 with an estimated total expenditure of \$901,182.30

BACKGROUND / DISCUSSION:

The General Services Department – Land Management Division is recommending the extension of the above contract. Approval of this contract will allow Land Management to fertilize grass and/or turf in parks and other areas throughout the city. This is a granular, slow release fertilizer used to maintain the grass as well as promoting its growth and continual development.

PRIOR COUNCIL ACTION:

Yes. Council previously approved contract 2008-111 on May 20, 2008, Item 7.

SELECTION SUMMARY:

This solicitation was advertised on August 7, 2012 and August 14, 2012, and opened on August 29, 2012. On August 7, 2012 bid notification postcards were mailed out, the solicitation was posted on the City's website and the email (Purmail) notification was sent out. Total of eight (8) bidders with six (6) local vendors were solicited and two (2) bids were received with one (1) being local vendors.

AMOUNT AND SOURCE OF FUNDING:

Department: General Services
Amount \$901,182.30.00
Funds Available: Dept: 231 – Acct: 531130 – Fund: 1000 – Div: 31120 –
Program Codes: P3110 and P3111
Funds Source: General Services Dept - General Fund – Land Maintenance Supplies

BOARD / COMMISSION ACTION:

N/A

*****AUTHORIZATION*****

DEPARTMENT HEAD:



Stuart Ed, General Services Director

**COUNCIL PROJECT FORM
(REQUIREMENTS OR BEST VALUE BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of October.

Discussion and action on the award of Solicitation No. 2012-300 Fertilizer to Justin Seed Company Inc. for an initial term estimated award of \$901,182.30.

Department:	General Services
Award to:	Justin Seed Company Inc. Justin, TX (Corporate Office)
Item(s):	All
Initial Term:	3 years
Option to Extend:	None
Payment Terms:	2%-10 days / 2% - 20 Days
Annual Estimated Award:	\$300,394.10
Initial Term Estimated Award:	\$901,182.30 (3 years)
Total Estimated Award:	\$901,182.30 (3 years)
Account No.:	231 – 31120 – 531130 – 1000 – P3110 231 – 31120 – 531130 – 1000 – P3111
Funding Source:	General Fund – Land Maintenance Supplies
District(s):	All

This is a low bid, requirements contract,

The Financial Services - Purchasing Division and General Services recommend award as indicated to Justin Seed Company Inc., the lowest responsive, responsible bidder.

*******ADDITIONAL INFO BELOW*******



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: AUGUST 29, 2012
Project Name: FERTILIZER

Solicitation #: 2012-300
Department: General Services

ORGANIC BLEND				JUSTIN SEED COMPANY INC. JUSTIN, TX		TRI STATE BUSINESS CONSULTANTS EL PASO, TX			
ITEM NO.	EST. ANNUAL QUANTITY	PRODUCT NUTRIENT DESCRIPTION	UNIT SIZE	UNIT PRICE	EXTENDED PRICE (QUANTITY x UNIT PRICE)	UNIT PRICE	EXTENDED PRICE (QUANTITY x UNIT PRICE)	UNIT PRICE	EXTENDED PRICE (QUANTITY x UNIT PRICE)
1.	1,000 BAGS	6% NITROGEN & OTHER NUTRIENTS AS LISTED IN SECTION B SPECIFICATIONS	50 LB BAG	\$7.48	\$7,480.00	\$95.00	\$95,000.00	\$0.00	\$0.00
STATE PRODUCT NAME AND MANUFACTURER & PRODUCT NUMBER				VITAL-CYCLE BY SYNAGRO		NOT STATED			
2.	350 BAGS	6% NITROGEN & OTHER NUTRIENTS AS LISTED IN SECTION B SPECIFICATIONS	500 LB BAG	\$81.71	\$28,598.50	\$935.00	\$327,250.00	\$0.00	\$0.00
STATE PRODUCT NAME AND MANUFACTURER & PRODUCT NUMBER				VITAL-CYCLE BY SYNAGRO		NOT STATED			
ANNUAL TOTAL (ITEMS 1 & 2)				\$36,078.50		\$422,250.00			
3 YEAR TOTAL (ITEMS 1 & 2)				\$108,235.50		\$1,266,750.00			
				BIDDER ADDED AN ADDTL ITEM: SAME PRODUCT DESCRIPTION. 40 LB BAG @ \$6.15 PER BAG, ESTIMATED ANNUAL QUANTITY 1,250 BAGS; EXTENDED ANNUAL TOTAL: \$7,687.50					

The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: Isi

DATE: 09/05/2012



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: AUGUST 29, 2012
Project Name: FERTILIZER

Solicitation #: 2012-300
Department: General Services

NON-ORGANIC BLEND				JUSTIN SEED COMPANY INC. JUSTIN, TX		TRI STATE BUSINESS CONSULTANTS EL PASO, TX			
ITEM NO.	EST. ANNUAL QUANTITY	PRODUCT NUTRIENT DESCRIPTION	UNIT SIZE	UNIT PRICE	EXTENDED PRICE (QUANTITY x UNIT PRICE)	UNIT PRICE	EXTENDED PRICE (QUANTITY x UNIT PRICE)	UNIT PRICE	EXTENDED PRICE (QUANTITY x UNIT PRICE)
3.	2,500 BAGS	31% NITROGEN & OTHER NUTRIENTS AS LISTED IN SECTION B SPECIFICATIONS	50 LB BAG	\$22.77	\$56,925.00	\$64.50	\$161,250.00	\$0.00	\$0.00
STATE PRODUCT NAME AND MANUFACTURER & PRODUCT NUMBER				F300612 BY JUSTIN SEED		NOT STATED			
4.	870 BAGS	31% NITROGEN & OTHER NUTRIENTS AS LISTED IN SECTION B SPECIFICATIONS	500 LB BAG	\$238.38	\$207,390.60	\$630.00	\$548,100.00	\$0.00	\$0.00
STATE PRODUCT NAME AND MANUFACTURER & PRODUCT NUMBER				F300612 BY JUSTIN SEED		NOT STATED			
ANNUAL TOTAL (ITEMS 3 & 4)				\$264,315.60		\$709,350.00			
3 YEAR TOTAL (ITEMS 3 & 4)				\$792,946.80		\$2,128,050.00			
3 YEAR TOTAL (ITEMS 1, 2, 3 & 4)				\$901,182.30		\$3,394,800.00			
				BIDDER ADDED AN ADDTL ITEM: SAME PRODUCT DESCRIPTION. 40 LB BAG @ \$18.45 PER BAG, ESTIMATED ANNUAL QUANTITY 3,125 BAGS; EXTENDED ANNUAL TOTAL: \$57,656.25					

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APPROVED BY: IsI

DATE: 09/05/2012



CITY OF EL PASO BID TABULATION FORM



Bid Opening Date: **AUGUST 29, 2012**
Project Name: **FERTILIZER**

Solicitation #: **2012-300**
Department: **General Services**

	JUSTIN SEED COMPANY INC. JUSTIN, TX	TRI STATE BUSINESS CONSULTANTS EL PASO, TX	
<p style="text-align: center;">OPTION TO EXTEND THE TERM OF THE AGREEMENT</p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>			
ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO OPTION OFFERED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PAYMENT TERMS:	2% - 10 DAYS / 2% - 20 DAYS	2% - 10 DAYS	
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
BIDDER'S PROMISED DELIVERY: Within ____ consecutive calendar days:	20 DAYS	21 DAYS	
Within ____ hours or overnight after receipt of verbal order in cases of emergency.	6 HOURS	12 HOURS	
BIDS SOLICITED: 8 BIDS RECEIVED: 2 BIDS LOCAL: 4 NO BID: 0			

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APPROVED BY: Isl

DATE: 09/05/2012

HELENA CHEMICAL
P. O. BOX 629
MESQUITE, NM 88048

CHEMPORT INC
2417 KIMARNOCK
EL PASO, TX 79925

EWING IRRIGATION &
INDUSTRIAL PRODUCTS
3630 DURAZNO
EL PASO, TX 79905

LONESTARYGEO PRODUCTS
ATTN: MACK MALONE
1142 AVENUE S
GRANDPRAIRIE, TX 75050

RIO GRANDE SEED
2323 ALAMEDA
EL PASO, TX 79901

ADOLFO MOLINAR
10 JOE TURNER
EL PASO, TX 79915

LESCO, INC.
1385 EAST 36TH STREET
CLEVELAND, OH 44114-4114

TURF CARE OF TEXAS LLC
PO BOX 2034
FRISCO, TX 75034

SEGURA COMPANY
3100 ROBERTS RANCH ROAD
EL PASO, TX 79927
(UNABLE TO FORWARD)

SWIG
3500 DONIPHAN DRIVE
EL PASO, TX 79922
(UNABLE TO FORWARD)

ALBUQUERQUE CHEMICAL
150 EARHARDT WAY SUITE 300
SANTA TERESA, NM 88008
(UNABLE TO FORWARD)

CABY'S LANDSCAPE
4601 HONDO PASS
EL PASO, TX 79904
(UNABLE TO FORWARD)