

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** POLICE

**AGENDA DATE:** October 10, 2006

**CONTACT PERSON/PHONE:** ASSISTANT CHIEF PAUL CROSS / 564-7310  
MARTA GINER / 564-7119

**DISTRICT(S) AFFECTED:** ALL

**SUBJECT:**

In accordance with Ordinance 16016 under the provisions stipulated in paragraph 3c, that the City Manager be authorized to apply for, accept, reject, alter or terminate an Office of the Attorney General – Victim Coordinator and Liaison Grant (VCLG) from the Crime Victims Services Division. The grant is in the amount of \$39,000 with a cash match in the amount of \$6,943 and an in-kind match of \$1,000. The cash match will be funded through General Funds, account number 21010050/01101/506000. A resolution is required by granting agency.

**BACKGROUND / DISCUSSION:**

The grant funds will continue the efforts of the previous VCLG Grant. Funds will be utilized to provide follow up effort by contacting victims of domestic violence, offering available services of the Victim Services Unit and assistance with compensation applications.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

This application is for a recurring grant. This item was previously applied for on July 5, 2005.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

State Grant Proceeds will fund this item. The cash match will be funded through General Funds, account #21010050/01101/506000.

**BOARD / COMMISSION ACTION:**

**Enter appropriate comments or N/A**

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_

**FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** \_\_\_\_\_

*Atc Orana Marsh for Chief Wiley*

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:** \_\_\_\_\_

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**RESOLUTION**

**WHEREAS**, the El Paso City Council finds it in the best interest of the citizens of El Paso, that this grant project will be operated September 1, 2006 through August 31, 2007; and

**WHEREAS**, the El Paso City Council agrees that the entity will not use the existence of an Office of the Attorney General grant award to offset or decrease total salaries, expenses, and allowances that the applicant receives from the governing body at or after the time the grant is awarded; and

**WHEREAS**, the El Paso City Council agrees that in the event of loss or misuse of the Office of the Attorney General funds, the El Paso City Council assures that the funds will be returned to the Office of the Attorney General in full.

**WHEREAS**, the El Paso City Council designates Joyce Wilson as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the El Paso City Council approves submission of the grant application for the Victim Coordinator and Liaison Grant (VCLG) 2007 to the Office of the Attorney General, Crime Victim Services Division.

1. The City Manager be authorized to sign the grant application including all understandings and assurances contained therein, and apply for, accept, reject, alter or terminate the grant in the amount of \$39,000.00, from the City of El Paso Police Department to the Office of the Attorney General, Crime Victim Services Division, for the purpose of continuing the efforts of the El Paso Police Department's VCLG program.

2. The City of El Paso agrees to provide a cash match of \$6,943.00 and in-kind matching funds in the amount of \$1,000.00.

ADOPTED this 10<sup>th</sup> day of October, 2006.

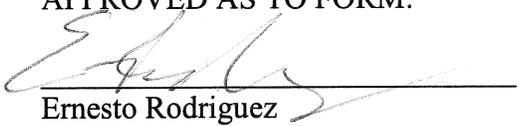
CITY OF EL PASO

\_\_\_\_\_  
John F. Cook  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Ernesto Rodriguez  
Assistant City Attorney

Dubbie



ATTORNEY GENERAL OF TEXAS  
GREG ABBOTT

August 29, 2006

Ms. Joyce Wilson  
El Paso Police Department  
2 Civic Center Plaza  
El Paso, Texas 79901

RE: Victim Coordinator and Liaison Grant #07-00337

Dear Ms. Wilson:

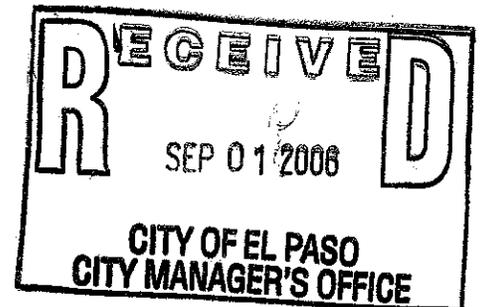
Congratulations on receiving funds for the vital mission of providing assistance to victims of crime. Enclosed you will find important information and documents regarding your award for Fiscal Year 2007. **Please note that you must return the enclosed acceptance notice within 45 days.**

Victim services are a priority in Attorney General Abbott's administration. In 2005 we provided more than \$85 million in compensation benefits on behalf of victims and distributed more than \$33 million dollars in grants to help victims with emergency shelter, counseling, court accompaniment, and other direct services.

We could not do so without the involvement of organizations like yours that promote healing and recovery in the aftermath of violence. Thank you for your continued service to victims and for your partnership. I look forward to working with you and to hearing reports of your success.

Sincerely,

Herman R. Millholland, Director  
Crime Victim Services Division





**ATTORNEY GENERAL OF TEXAS**  
**GREG ABBOTT**

**STATEMENT OF GRANT AWARD**

Grant Number: 07-00337  
Grantee Name: El Paso Police Department  
Program Fund: Compensation to Victims of Crime Fund No. 469  
Grant Program: Victim Coordinator and Liaison Grant (VCLG)  
Grant Term: 9/1/06-8/31/07  
Max. Award Amount: \$39,000

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**APPROVED BUDGET:**

The attached budget is approved for funding through the Office of the Attorney General (OAG). This grant is subject to and conditioned upon acceptance of the rules and regulations set forth in Title 1 Tex. Admin. Code, Chapter 60, Subchapter A-F. Applicable special conditions, if any, are cited at the end of this document.

Total project costs must be accounted for in accordance with the following:

- *Governor's Office of Budget and Planning, Uniform Grant Management Standards* (<http://www.governor.state.tx.us/divisions/stategrants/guidelines/files/UGMS062004.doc>), and
- The rules and regulations referenced above

**GRANTEE REQUEST FOR REIMBURSEMENT:**

All grantee requests for reimbursement shall be submitted to the Office of the Attorney General, to the attention of the Crime Victim Services Division, Grants and Contracts Section. Payments made pursuant to this grant shall be for reimbursement of costs on a monthly basis. Grantee agrees to use the OAG approved Invoice Form and Financial Status Report Form to make reimbursement requests. Reimbursement will not be made without requisite documentation or until all special conditions outlined on the Statement of Grant Award have been satisfied.

**REIMBURSEMENT:**

Reimbursement is conditioned on: (1) Grantee's strict compliance with all applicable rules, regulations, policies and procedures promulgated by the Office of the Attorney General; (2) Grantee's performance according to the Grant Application Project Results as stated in the FY2006 grant application (which is incorporated herein by reference); and (3) subject to available appropriations.

**GRANT ADJUSTMENTS:**

Grantee shall submit written requests for grant adjustments to the Office of the Attorney General, to the attention of the Crime Victim Services Division, Grants and Contracts Section

Grant Number: 07-00337

Grantee Name: El Paso Police Department

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**SPECIAL CONDITIONS/REQUIREMENTS:**

- Provide a resolution signed by the governing body (someone other than the authorized signator must sign and approve the resolution) providing approval to apply for OAG funding for the FY 07 grant year.

**Note:** The grant recipient, by the acceptance of this grant, agrees to expend grant funds only for, and in compliance with, Article I, Section 31 of the Texas Constitution, and with the Texas Code of Criminal Procedure, Chapter 56.



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Attorney General or Designee



**ATTORNEY GENERAL OF TEXAS**  
**GREG ABBOTT**

**GRANTEE ACCEPTANCE NOTICE**

Grant Number: 07-00337  
Grantee Name: El Paso Police Department  
Program Fund: Compensation to Victims of Crime Fund No. 469  
Grant Program: Victim Coordinator and Liaison Grant  
Grant Term: 9/1/06-8/31/07  
Max. Award Amount: \$39,000

**THIS ACCEPTANCE NOTICE MUST BE SIGNED AND RETURNED BY OCTOBER 16, 2006, TO THE FOLLOWING ADDRESS:**

**Office of the Attorney General  
Crime Victim Services Division - MC 011  
300 W. 15th St., 10th Floor  
Austin, Texas 78701  
Attn: Grants and Contracts Section**

**AN APPLICANT'S FAILURE TO PROVIDE THE GRANTEE ACCEPTANCE NOTICE TO THE OAG BY OCTOBER 16, 2006, WILL BE CONSTRUED AS A REJECTION OF THE GRANT AWARD, AND THE OAG MAY DEOBLIGATE FUNDS.**

The **authorized signator** and the **grant contact** for this grant project must read the following. The authorized signator must indicate agreement by signing this acceptance notice below:

- ★ By signing this agreement, the authorized signator for the grantee accepts the grant award.
- ★ The authorized signator and grant contact agree to the terms of the grant. These terms include that the grantee will abide by Title 1 Tex. Admin. Code, Chapter 60, Subchapter A-F and the *Governor's Office of Budget and Planning, Uniform Grant Management Standards* (<http://www.governor.state.tx.us/divisions/stategrants/guidelines/files/UGMS062004.doc>). The *Governor's Office of Budget and Planning, Uniform Grant Management Standards* and Title 1 Tex. Admin. Code, Chapter 60, Subchapter A-F are incorporated herein by reference.
- ★ Funds may not be expended on grants to organizations that make contributions to campaigns for elective office or that endorse candidates.
- ★ The authorized signator and grant contact agree that grant funds will not be used to influence the outcome of any election, the passage or defeat of legislation, or the funding of any grant.
- ★ It is understood that a violation of any term of the grant will result in the Office of the Attorney General placing a temporary hold on grant funds, permanently deobligating all or part of the grant funds, requiring reimbursement for funds already spent, or barring the grantee from receiving future funds.
- ★ The authorized signator and grant contact understand that they must satisfy all special conditions placed on this grant before receiving any funds.

- ★ Grantee understands that acceptance of funds under this contract, acts as acceptance of the authority of the OAG, the State Auditor's Office, or any successor agency, to conduct an audit or investigation in connection with those funds. Grantee further agrees to cooperate fully with the OAG, the State Auditor's office or its successor in the conduct of the audit or investigation, including providing all records requested. Grantee will ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through Grantee and the requirement to cooperate is included in any subcontract it awards. Grantee will reimburse the State of Texas for all costs associated with enforcing this provision.

**Note on Designated Officials:** The Authorized Signator and the Grant Contact may not be the same person. It is the responsibility of the grantee to notify the OAG of any changes in grant officials. The Authorized Signator signs the acceptance notice. The contact information for the grant contact needs to be filled out below, but the grant contact does not sign the acceptance notice.

*Joyce Wilson*  
SIGNATURE of Authorized Signator

El Paso, Texas 79901  
City, State, Zip

Joyce Wilson  
Name (Printed)

915-541-4844  
Phone Number with area code

City Manager  
Title (Printed)

915-541-4866  
Fax Number with area code

2 Civic Center Plaza, 10th floor  
Address

citymanager@elpasotexas.gov  
E-mail address

PLEASE FILL OUT THE FOLLOWING INFORMATION FOR THE GRANT CONTACT.  
THE GRANT CONTACT DOES NOT SIGN THE ACCEPTANCE NOTICE.

Elizabeth Ovalle  
Grant Contact Name

915-564-7088  
Phone Number with area code

Program Director  
Title of Grant Contact

915-564-7354  
Fax Number with area code

911 N. Raynor  
Address

ovallee@elpasotexas.gov  
E-mail address

El Paso, Texas 79901  
City, State, Zip

Approved as to form:

*Ernesto Rodriguez* for  
Ernesto Rodriguez, Asst. City Attorney

FY2007 Detailed Budget  
OAG Crime Victim Services Division  
Victim Coordinator and Liaison Grant (VCLG)

<b>Applicant:</b>	<b>City of El Paso Police Department</b>
<b>Grant/Contract #:</b>	<b>07-00337</b>
<b>Amount Awarded:</b>	<b>\$39,000</b>
<b>County:</b>	<b>El Paso</b>
<b>City:</b>	<b>El Paso</b>
<b>Grant Period:</b>	<b>September 1, 2006 - August 31, 2007</b>
<b>Budget Summary:</b>	

			Amount Requested	OAG Use Only	Total FY 07 Award
<b>Salary</b>					
	Annual Salary	FT/PT*			
Crime Victim Services Supervisor	\$31,000	FT	\$31,000		\$31,000
	\$1,000	PT			\$0
					\$0
					\$0
					\$0
					\$0
<b>Salary Total</b>			<b>\$31,000</b>	<b>\$0</b>	<b>\$31,000</b>
<b>Fringe</b>					
	Annual Fringe				
Crime Victim Services Supervisor	\$12,053		\$5,110		\$5,110
					\$0
					\$0
					\$0
<b>Fringe Total</b>			<b>\$5,110</b>	<b>\$0</b>	<b>\$5,110</b>
<b>Professional &amp; Contractual Services</b>					
					\$0
					\$0
					\$0
					\$0
<b>Professional &amp; Contractual Services Total</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Travel</b>					
					\$0
					\$0
					\$0
<b>Travel Total</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Equipment</b>					
					\$0
					\$0
					\$0
<b>Equipment Total</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Supplies</b>					
Office Supplies			\$ 2,000		\$2,000
					\$0
					\$0
					\$0
<b>Supplies Total</b>			<b>\$2,000</b>	<b>\$0</b>	<b>\$2,000</b>
<b>Other Direct Operating Expenses</b>					
Cell Phone			\$540		\$540
Registration Fees for Conference			\$350		\$350
					\$0
<b>Other DOE Total</b>			<b>\$890</b>	<b>\$0</b>	<b>\$890</b>
<b>Total Budget</b>			<b>\$39,000</b>	<b>\$0</b>	<b>\$39,000</b>