

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: PARKS & RECREATION

AGENDA DATE: OCTOBER 10, 2006

CONTACT PERSON/PHONE: NORMAN MERRIFIELD, DIRECTOR

DISTRICT(S) AFFECTED: 6

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager, Financial Services be authorized to issue a Purchase Order to C.S. Environmental, Inc. the manufacturer is the sole provider of "Solo Ramps" concrete modular skateboard ramps in El Paso. Amount \$56,055.16 See attached Sole source Letter and Affidavit.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Over the course of the last several months there have been some complaints about the noise levels coming from the various neighborhood skateboard parks. In researching solutions staff were made aware of a company that produces modular units made from cement and not wooden or composite ramps. Follow-up investigations brought staff to the conclusion that we should experiment with this new product and see if their claims of reduced noise levels were accurate. During our investigation it was found that the company was the sole source for this product.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No _____

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Funds available in: The funding is part of a CDBG Park Project that included renovations and upgrades to both Ysleta and Estrella Rivera Parks and was approved by City Council at their May 16, 2006 City Council meeting (Agenda Item 14A) 71150069-07829-508027-7131CD0014

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: Norman Merrifield, Director

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: October 10, 2006

CITY MANAGER: _____

DATE: _____

DATE: September 26, 2006
TO: Municipal Clerk
FROM: Terrence Freiburg 
Purchasing Manager, ext.4313
THRU: Aurora Wells
Purchasing Clerk ext. 4038

Please place the following item on the **CONSENT** agenda for the Council Meeting of **OCTOBER 10, 2006**.

Request that the Purchasing Manager of Financial Services be authorized to issue a Purchase Order to C.S. Environmental, Inc., the sole source distributor of Solo Ramps concrete modular skateboard ramps to be installed at the Ysleta Park in the amount of \$56,055.16.

Department: Parks & Recreation
Account No.: 71150069-07829-508027-7131CD0014
Funding Source: CDBG Park Projects
Renovations/Upgrades/Ysleta Park
Award amount: \$56,055.16
Sole Source No.: 2007-031

Contact person: Terrence Freiburg, Purchasing Manager at 541-4313.



**FINANCIAL SERVICES
PURCHASING**

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT – RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared Carlo Citrigno, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Carlo Citrigno. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: C.S. Environmental Inc.
3. The above named company or firm is the sole source of the following item(s), product(s) or service(s).
"Solo Ramps" concrete modular skateboard ramps in El Paso, Texas
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this bidder is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This bidder understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible bidder on this and future solicitations and may result in discontinuation of any/all business with the City of El Paso.**

Carlo Citrigno
Signature

SUBSCRIBED AND SWORN to before me on this 8th day of September, 2006.

Pat Filice

NOTARY PUBLIC
PAT FILICE (420214)

PRINT NAME
Upon my death

MY COMMISSION EXPIRES

COMPANY: C. S. Environmental Inc.
 ADDRESS: 1576 Upper James St., Suite 30022
 CITY, STATE, ZIP CODE: Hamilton, Ontario, L9C 7M5
 PHONE NUMBER: 905-679-2444
 FAX NUMBER: 905-679-0144
 CONTACT NAME: Carlo Citrigno
 WEB ADDRESS: www.UrbanRails.com
 EMAIL: citrigno@urbanrails.com
 FEDERAL TAX ID NUMBER: 86280 1891 RT0001
 TEXAS SALES TAX NUMBER: N/A



Div. of C.S. Environmental Inc.
1576 Upper James Street
Suite 30022
Hamilton, Ontario
L9B 1K0

Phone: 1-888-863-2888
Fax: (905) 679- 0144
Email: citrigno@urbanrails.com
www.UrbanRails.com

Friday, September 22, 2006

City of El Paso
2 Civic Center Plaza
El Paso, TX 79901-1196

Mr. Barry Russell,

Solo Ramps Concrete Modular Skate Parks are manufactured using a patented process and design. There are no skate park products which are constructed using Solo Ramp's processes or designs. C.S. Environmental Inc. is a sole source provider of these products in El Paso, Texas.

Sincerely,

A handwritten signature in black ink, appearing to read 'Carlo Citrigno', written in a cursive style.

Carlo Citrigno
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Div. of C.S. Environmental Inc.
North America 1-888-863-2888
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Web Site www.UrbanRails.com
Email citrigno@urbanrails.com

