

**CITY OF EL PASO, TEXAS**  
**DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)**

**DEPARTMENT:**        DEVELOPMENT SERVICES

**AGENDA DATE:**     OCTOBER 10, 2006

**CONTACT PERSON/PHONE:**    HARRY E. STEELE, DEVELOPMENT SERVICES / (915) 541-4570

**DISTRICT(S) AFFECTED:** ALL

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Discussion and action on submitted parade applications for the City's Fiscal Year 2007 and a determination on which events the City will support at no cost or at a reduced cost to the applicant pursuant to Municipal Code Section 13.36.050, F., Costs and Fees.

**A. Operation Santa Claus**

Resolution that the City Manager be authorized to execute an agreement between the City of El Paso and OpSanta, Inc., for the Operation Santa Claus parade and presentation of toys to El Paso children on November 30, 2006; and under the terms of which agreement the City will provide the necessary funds to cover the costs of the on-duty police traffic-control assistance.

**B. United American Veterans Organization**

Resolution that the City Manager be authorized to execute an agreement between the City of El Paso and the United American Veterans Organization for the Veterans Day Parade on November 11, 2006; and under the terms of which agreement the City will provide the necessary funds to cover the costs of the on-duty police traffic-control assistance.

**C. West Texas Confederation of Clubs**

Resolution that having found a public purpose for the West Texas Confederation of Clubs for the Motorcycle Toy Run on November 5, 2006, staff is authorized to negotiate, the City Attorney's office is authorized to approve and the City Manager is authorized to sign an agreement pertaining to a limited co-sponsorship of the parade by the City of El Paso, at such time that the route and traffic control plans are finalized.

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

Applicants can obtain co-sponsorship from the City under Section 13.36.050 for parades which have a recognized public purpose.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one? If so, when?

- A. Operation Santa Claus – August 30, 2005
- B. United American Veterans Organization – November 1, 2005
- C. West Texas Confederation of Clubs – October 25, 2005

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

El Paso Police Department – General Fund Budget. No line items identified for these parades.

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

**\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\***

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**OTHER:** \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT the City Manager be authorized to execute an agreement between the City of El Paso and OpSanta, Inc., for the Operation Santa Claus parade and presentation of toys to El Paso children on November 30, 2006; and under the terms of which agreement the City will provide the necessary funds to cover the costs of the on-duty police traffic-control assistance.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2006.

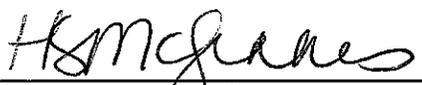
CITY OF EL PASO

\_\_\_\_\_  
John F. Cook  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Hillary S. McGinnis  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
R. Alan Shubert, P.E., Director  
Development Services Department

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

AGREEMENT

This Agreement is entered into by and between The City Of El Paso, a municipal corporation organized and existing under the laws of the State of Texas (the "City,") and OpSanta, Inc. d/b/a Operation Santa Claus ("Contractor").

**WITNESSETH:**

**WHEREAS**, Contractor is a sponsor of a toy delivery parade to be held on November 30, 2006, hereinafter referred to as the "Event";

**WHEREAS**, Contractor has applied for a parade permit pursuant to Chapter 13.32 of the El Paso City Code to hold the Event, in part, on the streets of the City of El Paso;

**WHEREAS**, the City estimates that a total of thirty-four (34) officers and thirty-four (34) vehicles will be needed to provide adequate traffic control assistance in accordance with Chapter 13.32 of the City Code; and

**WHEREAS**, the City Council finds that the promotion and conducting of the Event will benefit the children of El Paso and, as such, constitutes an important public purpose of benefit to the City and citizens of El Paso for which the City is willing to expend the funds designated in this Agreement to pay for the costs of police traffic control assistance for the Event;

**NOW, THEREFORE**, in consideration of the promises and mutual agreements hereinafter set forth, the parties hereto do mutually agree as follows:

1. **DURATION AND SCOPE.** Contractor agrees to conduct its Event and assist in the promotion of goodwill on November 30, 2006, in accordance with any permit issued to it by the City. The City anticipates that a total of thirty-four (34) officers and thirty-four (34) vehicles will be needed to provide adequate traffic control assistance in the manner determined by the El Paso Police Department in accordance with Chapter 13.32 of the El Paso Municipal Code.
2. **CONSIDERATION.** The City shall credit the following amount in the following manner as full consideration under this Agreement:

The City shall provide the necessary funds to cover the costs of the on-duty police traffic-control assistance, not to exceed thirty-four (34) on-duty police officers and thirty-four (34) vehicles. Such funds shall be provided only as a credit to Contractor for the payment of the traffic-control fees, which are required by and set forth in Chapter 13.32 of the Municipal Code.

3. **LEGAL RELATIONSHIP.** The City of El Paso may be considered a co-sponsor of the Event only to the extent of assisting Contractor with the payment of the fees required for the necessary police traffic-control assistance. Otherwise, nothing in this Agreement shall be construed as creating a legal relationship of co-sponsorship or responsibility for the promotion, conducting, or operation of the Event on the part of the City. Contractor is an independent contractor, and nothing herein shall be construed as creating the relationship of employer and employee or principal and agent between the parties.
4. **RELEASE AND INDEMNIFICATION.** CONTRACTOR HEREBY RELEASES AND FOREVER DISCHARGES THE CITY FROM ALL CLAIMS, DEMANDS, DAMAGES, ACTIONS OR CAUSES OF ACTION, WHETHER ON ACCOUNT OF PERSONAL INJURY, DEATH OR DAMAGE TO PROPERTY, RESULTING OR TO RESULT FROM THE CONDUCTING OF THE EVENT. CONTRACTOR FURTHER AGREES TO INDEMNIFY AND HOLD HARMLESS THE CITY FROM ANY SUCH CLAIMS, CAUSES OF ACTION OR DEMANDS, INCLUDING SUBROGATION, NOW OR IN THE FUTURE DUE TO THE CONDUCTING OF OR PARTICIPATION BY PERSONS IN THE EVENT, INCLUDING, BUT NOT LIMITED TO, CLAIMS, DEMANDS, DAMAGES, ACTIONS OR CAUSES OF ACTION FROM OR BY ANY PARTICIPANT, SPECTATOR, SPONSOR, VOLUNTEER OR PAID WORKER OR PASSERBY.
5. **EQUIPMENT.** All equipment used by Contractor shall be maintained in satisfactory working condition. Equipment used shall not be used in any manner that may cause injury to any persons or to the property of the City or third parties.
6. **SAFETY.** Contractor shall comply with all applicable laws, ordinances and regulations and shall encourage its participants in the Event to comply with all applicable laws, ordinances and regulations. Contractor shall exercise every precaution for the safety of public and private property and persons.
7. **DISCRIMINATION.** Contractor, its officers, agents, servants, employees, volunteers and third parties will not discriminate on account of race, color, religion, sex or national origin, nor will it permit or allow any discrimination in the work done pursuant to this Agreement.
8. **NON-RELIGIOUS ACTIVITIES.** Contractor will conduct its Event, insofar as it may involve the City of El Paso, in a manner that is exclusively non-religious in nature and scope, there will be no religious services, proselytizing, instruction, or any other religious influences in connection with the Event insofar as it may involve the City of El Paso. There will be no religious discrimination in terms of employment or benefits provided in the conducting of the Event insofar as it may involve the City of El Paso. Contractor shall not represent that the City of El Paso is in support of or in favor of any religious services, proselytizing, instruction, or any other religious influences in connection with the Event.
9. **HANDICAPPED ACCESSIBILITY STANDARDS.** Contractor agrees, that in the performance of this Agreement, that it will comply with the Americans with Disabilities Act

("ADA"), as may be required by law. Contractor, if required, must file the Assurance required under City Ordinance 9779, prohibiting discrimination against disabled persons.

10. **COMPLIANCE WITH LAWS.** Contractor shall comply with all applicable federal, state and local laws and regulations; all City ordinances and all codes and regulations. Failure to do so in any manner which materially impairs the quality of performance hereunder or affects the administration of the funds provided hereunder shall constitute a material breach of this Agreement.
11. **TERMINATION.** Either party may terminate this Agreement by sending written notice to the other if the other is in default in a matter of serious importance to the aggrieved party. Termination shall be without prejudice to any obligation by one party to the other which shall have accrued and be owing prior thereto.
12. **SEVERABILITY.** Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Agreement.
13. **NOTICES.** All notices and communications under this Agreement shall be either hand-delivered or mailed, postage prepaid in the United States Postal Services, to the respective parties at the respective addresses shown below, unless and until either party is otherwise notified in writing:

CITY: City Manager  
City of El Paso  
2 Civic Center Plaza  
El Paso, Texas 79901-1196

CONTRACTOR: OpSanta, Inc. d/b/a Operation Santa Claus  
Attn: SSG Kevin Stelmashuk  
1022 Chaffee Road  
Ft. Bliss, TX 79916  
Telephone: (915) 568-4867

14. **ENTIRE AGREEMENT.** This Agreement constitutes and expresses the entire agreement of the parties hereto in reference to any of the matters herein provided for or herein discussed or mentioned in reference to the providing of such services, all promises, representatives, and understandings relative hereto being herein merged.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 2006.

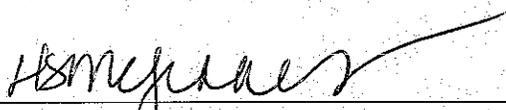
(Signatures appear on the following page.)

CITY OF EL PASO

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Joyce A. Wilson  
City Manager

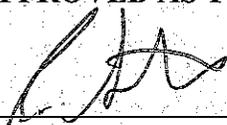
**APPROVED AS TO FORM:**



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Hillary S. McGinnes  
Assistant City Attorney

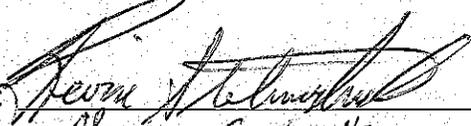
**APPROVED AS TO CONTENT:**



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R. Alan Shubert, P.E., Director  
Development Services Department

**CONTRACTOR:** OpSanta, Inc. d/b/a  
Operation Santa Claus



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By: Kevin Stelmashuk  
Title: Operation Santa NCOTC  
Name printed: Stelmashuk, Kevin



**REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

**PARADES AND PUBLIC ASSEMBLIES**

Fees: \$ 60.00 – Application Fee (at least 30 days before the commencement of the event)  
 \$120.00 – Late Application (more than 7, but less than 30 days before the commencement of the event)

(Please type or print)

1. Applicant: OPERATION Santa Claus  
 Organization/Individual

Contact Person: SSG Kevin Stelmachuk  
 Name

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone No. \_\_\_\_\_

2. Type of Event: Parade

Parade \_\_\_\_\_ March  
 Demonstration \_\_\_\_\_ Pageant  
 Foot Race/Walk \_\_\_\_\_ Procession  
 Bike Race \_\_\_\_\_ Other  
 Athletic Event \_\_\_\_\_

3. Date of Event: 30 November 2006

Time of Event: from 1245 PM to 1500 PM

Time in which police traffic control services will be needed and you will be charged:  
 from 1245 to 1400

Note: This is the time in which police officers will be moving your event on the streets.

**RECEIVED**

SEP 08 2006  
 CITY OF EL PASO  
 DEVELOPMENT SERVICES  
 DEPARTMENT

PAR06-00030

4. Proposed Route: (streets, parks, sidewalks to be used)

ATTACH A CLEAR AND SPECIFIC MAP

SEE ATTACHED MAPS

Location of assembly area, if separate or different:

**IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:**

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.050. You will be responsible for hiring and paying the cost of law enforcement officers, vehicles and equipment to appropriately control traffic and to police roadway closures.

5. Approximate number of participants:

50 Persons 30 Vehicles \_\_\_\_\_ Animals \_\_\_\_\_ Other Specify: \_\_\_\_\_

\*Section 13.32.080 requires you to keep the parade route clean and free of animal excrement during the parade.

6. Approximate or anticipated number of spectators: 100

7. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

To Deliver Toys to the El Paso Boys & Girls Club to provide every needy child a toy for Christmas in the El Paso & FT Bliss Area.

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: \_\_\_\_\_

8. Amplification devices to be used:  Yes \_\_\_\_\_ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used.

62<sup>nd</sup> Army Band will be providing music before and after ceremony.

Public Address system containing 4 speakers and 2 microphones will be used during ceremony

9. If amplification is being used, state whether or not the purpose is for advertising any goods, property, services or entertainment.

We will be acknowledging Sponsor supporting Operation Santa Claus.

Regarding the use of San Jacinto Plaza, amplification may be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, (915) 541-4331 and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

10. Method of Street and Right-of-Way cleaning:

~~Request for City Street Cleaning Services~~ self cleaning

Section 13.32.080 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Development Services Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Kevin Stelmus  
Signature of Applicant

9/7/06  
Date

OPERATION SANTA CLAUS  
Organization/Sponsor, if any

**Please note:** If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: OPERATION SANTA CLAUS PARADE

\$ 60.00 Fee Paid: \_\_\_\_\_

\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

Police Department ✓  
 Fire Department ✓  
 Sun Metro ✓  
 Parks Department ✓

Engineering/Traffic Div. ✓  
 Highway Department ✓  
\_\_\_\_ Street Department  
\_\_\_\_ Civic Center

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

Event: OPERATION SANTA CLAUS PARADE

Location: (OFF-POST PARADE) START ON PLEASANTON & CHELSEA GATE, PROCEED ON CHELSEA TO PAISANO, PROCEED ON PAISANO TO ST. VRAIN, TURN LEFT ON ST. VRAIN TO SIXTH ST. TURN RIGHT ON SIXTH ST TO FLORENCE AND FINISH AT THE BOYS CLUB PARK - 811 S. FLORENCE. REQUESTING TO BLOCK OFF SIXTH AVE BETWEEN OCHOA AND CAMPBELL

Date of Event: NOVEMBER 30, 2006 FROM 12:45 P.M. TO 3:00 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: PAR06-00030

\_\_\_\_\_  
**Harry E. Steele**  
**Customer Service Manager**



(AFFIDAVIT on behalf of an Organization, page 2)

Length of time of existence of entity 49 yrs

Annual income (including grants, gifts, etc.) \$ 18,000

Property owned NONE

Cash or checking accounts \$ 5,376.91  
(list the dollar amount of funds held by the organization)

Other assets NONE

Debts NONE

Annual expenses (state the total amount and list each expense of \$50.00 or more annually)  
17,882.37 SEE ATTACHED DOCUMENT.

**NOTE: You must attach copies of financial or other documentation of the organization that support your claim of indigency, or attach an explanation on a separate sheet as to why you cannot provide such documentation.**

Has this organization, within the last two years, solicited or engaged in any fund-raising activities?

Yes. If yes, please explain the types of activities and the results: Toy Drive \$174  
Bizzare \$478

No. If no, please explain why no such activities have taken place: \_\_\_\_\_

(continue on following page)

(AFFIDAVIT on behalf of an Organization, page 3)

I hereby swear or affirm, under the penalty of perjury, that the information provided on this affidavit is true and correct and that the ORGANIZATION is indigent and unable to pay the fees as required by Sections 13.28.020 or 13.32.110 of the El Paso City Code. I am authorized by the ORGANIZATION to provide this information and to sign this affidavit.

This affidavit is not being submitted for the purpose of requesting that the City Council sponsor or co-sponsor an event.

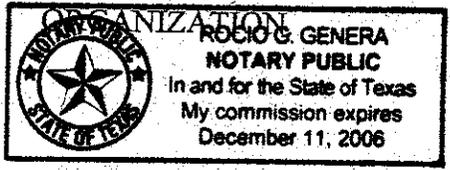
Kevin Stelmashuk  
Signature of Affiant

Operation Santa Claus NCOIC  
Title

ACKNOWLEDGEMENT

THE STATE OF TEXAS )  
  )  
COUNTY OF EL PASO )

This instrument was acknowledged before me on this 8<sup>th</sup> day of September, 2006 by KEVIN J. STELMASHUK (Name)  
as OSC - NCOIC (Title), on behalf of the above-named



Rocio Genera  
Notary Public, State of Texas

My commission expires: 12/11/06

## INDIGENT SUPPLEMENT TO PARADE APPLICATION

The definition of indigence, as applied here, turns on the ability to pay the required fees. This is to be differentiated from the applicant's preference that the money required to pay fees go to other aspects of the applicant's operational costs. In other words, indigence is defined by the actual inability to pay the required fees, not by factors such as the applicant's budget already being accounted for and therefore the applicant would like for the City to pay such fees. With this in mind, the definition of indigence, with regard to the parade applications, is as follows:

An indigent person or organization, with regard to the parade/temporary event application fees and related costs, is a person or organization which is unable to pay for the fees associated with the acceptance of a parade permit application. The fees include the application processing fee, the fees associated with the use of the El Paso Police Department for traffic assistance and any other fees required of the applicant which may be waived in accordance with El Paso Municipal Code Section 13.32.120.

In applying the above definition, the ability of an individual or organization to pay the costs associated with a parade or temporary event is key. For example, should the organization make enough money to pay the costs, but claims that their income is reserved for other expenses, then the organization is not eligible for indigent status.

OPERATION SANTA CLAUS  
BLDG. 1123 BALDWIN ROAD  
FORT BLISS, TEXAS 79916

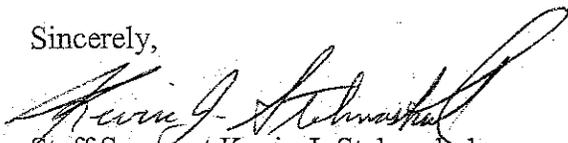
Mayor John Cook  
City of El Paso  
2 Civic Center Plaza  
El Paso,, Texas 79901-1196  
(915) 541-4145

July 18 2006

Mayor Cook,

Last year the City Council authorized an agreement between the City and Operation Santa Claus Inc., stating that the city would provide the necessary funds to cover the costs of on-duty police traffic control assistance during the Operation Santa Claus Parade. Because this event constitutes an important purpose and benefit to the citizens of El Paso, we request that a similar agreement be made this year in support of the Operation Santa Claus Parade scheduled for November 30, 2006. Your contributions this year towards the El Paso Boys and Girls Club have been tremendous and in keeping with that spirit we would like to ask your attendance in our Parade festivities or the actual Ceremony which will take place at the Boy's/Girls Club facility. The parade will begin on Fort Bliss at 1:00pm and end at the Boy's/Girl's Club located at 801 South Florence Street. We would need the escort support from the Pleasonton (South) Gate on Fort Bliss to the Boy's/Girl's Club downtown. At approximately 2:00pm, a ceremony will be conducted officially turning over the toy's and bicycles to the Boy's/Girl's Club. We are looking forward to working with the community to make this event a success this year. If you have any questions, please call me at (915) 568-4867.

Sincerely,



Staff Sergeant Kevin J. Stelmashuk  
Operation Santa Claus Event Coordinator

# ANNEX C (PARADE VEHICLE LIST) TO OPORD 06-17

## PARADE VEHICLE LIST

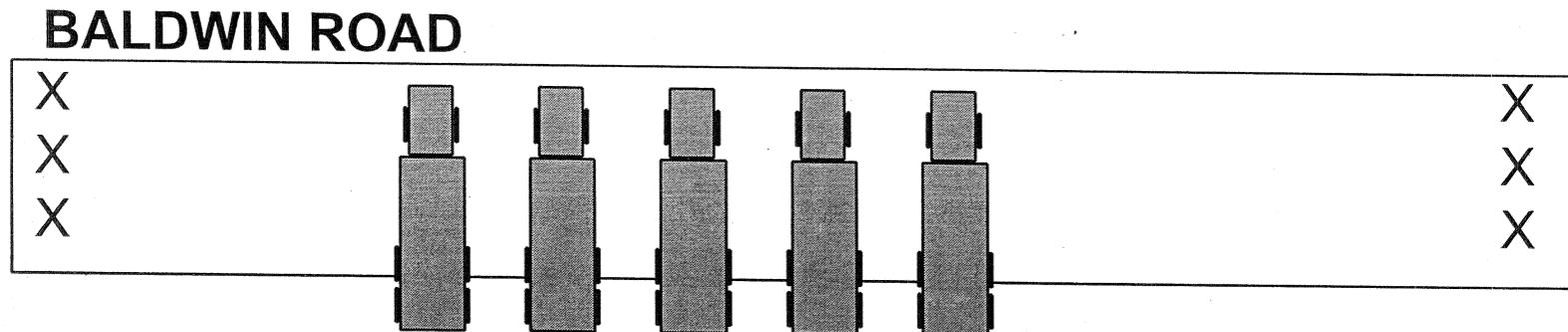
- 1 - MP ESCORT
- 2 - AVENGER 1
- 3 - ARMY HMMWV
- 4 - AMBULANCE OR COMBAT LIFESAVER TEAM #1
- 5 - FORT BLISS FIRE ENGINE WITH SANTA CLAUS
- 6 - EL PASO FIRE ENGINE
- 7 - 1ST ANTIQUE CAR (CG/WIFE)
- 8 - 2ND ANTIQUE CAR (MAYOR/WIFE)
- 9 - 3RD ANTIQUE CAR (NE REP/WIFE)
- 10 - 4TH ANTIQUE CAR (DCG/WIFE)
- 11 - 5TH ANTIQUE CAR (PCSM/WIFE)
- 12 - 6TH ANTIQUE CAR (6TH BDE CDR/WIFE)
- 13 - 7TH ANTIQUE CAR (6TH BDE CSM/WIFE)
- 14 - 8TH ANTIQUE CAR (2-6 BN CDR/WIFE)
- 15 - 9TH ANTIQUE CAR (2-6 BN CSM/WIFE)
- 16 - 10TH ANTIQUE CAR (MRS TROUT)
- 17 - 11TH ANTIQUE CAR (EMPTY)

# ANNEX C (PARADE VEHICLE LIST) TO OPORD 06-17

## PARADE VEHICLE LIST

- 18 - 12TH ANTIQUE CAR (EMPTY)
- 19 - 2-6 LOAD DETAIL BUS
- 20 - 1-56 LOAD DETAIL BUS
- 21 - WEST TEXAS EXPRESS TRUCK # 1
- 22 - WEST TEXAS EXPRESS TRUCK # 2
- 23 - WEST TEXAS EXPRESS TRUCK # 3
- 24 - WEST TEXAS EXPRESS TRUCK # 4
- 25 - WEST TEXAS EXPRESS TRUCK # 5
- 26 - BLISS ELEMENTARY SCHOOL CANDY TRUCK
- 27 - AMBULANCE OR COMBAT LIFESAVER TEAM # 2
- 28 - VIP VAN # 1
- 29 - VIP VAN # 2
- 30 - MP ESCORT

# ANNEX D (TOY UPLOAD PLAN DIAGRAM) TO OPORD 06-17



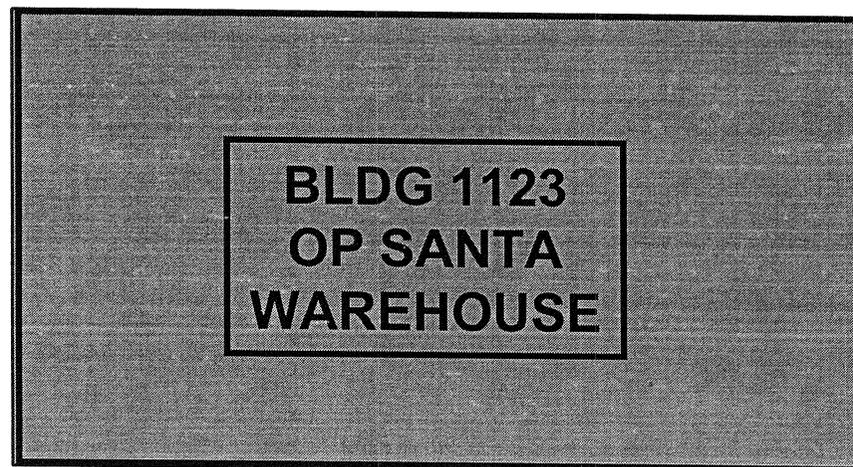
\* SAFETY BRIEF IS GIVEN BY WAREHOUSE NCOIC TO LOAD DETAIL PRIOR TO UPLOAD OF TRUCKS

## LOAD DETAIL

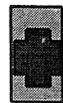
1 NCO & 30 SOLDIERS FROM 1-56

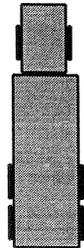
1 NCO & 10 SOLDIERS FROM 2-6

\* LOAD DETAILS REPORT TO OPSANTA WAREHOUSE ON 29 & 30 NON 06, 0700, TO UPLOAD TOYS



## LEGEND

 - COMBAT LIFESAVER

 - WEST TEXAS EXPRESS TRUCKS

x - BARRICADES

# ANNEX E (STAGING AREA LAYOUT) TO OPORD 06-17

## STAGING AREA

REPLICA SWIMMING POOL

DUDLEY ROAD

X

### LEGEND

← PARADE VEHICLES

X ← BARRIERS

← AMBULANCE

OLD FORT BLISS MUSEUM

REPLICA SWIMMING POOL PARKING LOT

SHERIDAN ROAD

STAGING AREA COMMAND POST

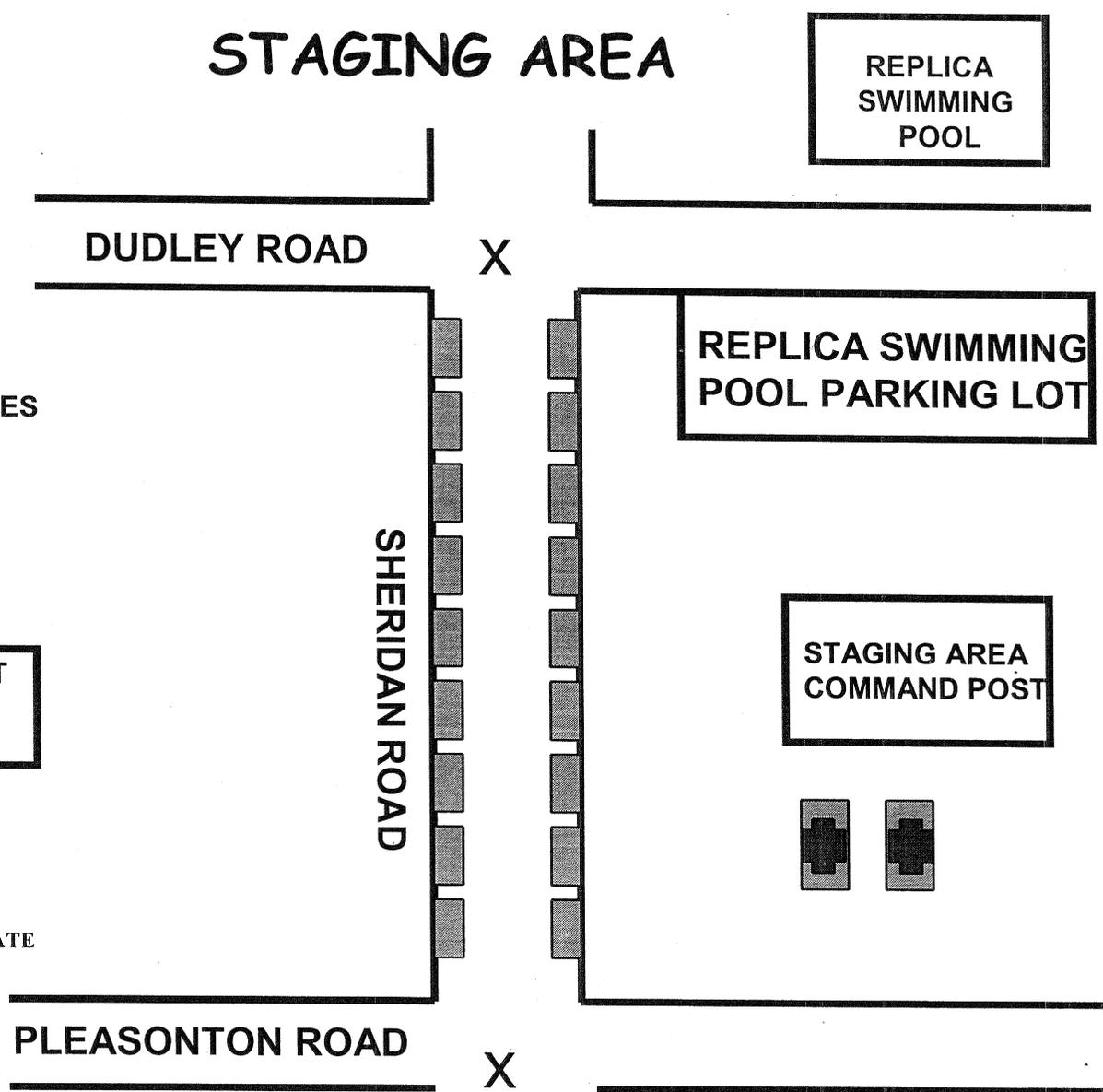
← AMBULANCE

### STAGING AREA ARRIVAL TIMES

- STAGING AREA SET-UP -1030
- MP OPENS PLEASANTON SOUTH GATE GATE (BARRIER) - 1200
- WEST TEXAS EXPRESS TRKS -1100
- FORT BLISS FIRE TRK -1130
- ANTIQUE VEHICLES -1200
- EL PASO POLICE - 1245
- SAFETY BRIEF -1245
- VIPS - 1230-1255

PLEASANTON ROAD

X



## **ANNEX F (ROAD GUARDS POSTS) TO OPORD 0501-05**

**ALL ROAD GUARDS WILL BE POSTED AT THE DESIGNATED INTERSECTIONS LISTED BELOW NLT 1245 HRS ON 30 NOV 06.**

- A. INTERSECTION OF CARTER RD AND JEB STUART RD**
- B. INTERSECTION OF JEB STUART AND CHAFFEE RD**
- C. INTERSECTION OF JEB STUART RD AND CASSIDY RD**
- D. INTERSECTION OF JEB STUART RD AND HAAN RD**
- E. INTERSECTION OF HAAN RD AND PLEASONTON RD**
- F. INTERSECTION OF HAAN RD AND MARSHALL RD**
- G. INTERSECTION OF PLEASONTON RD AND SHERIDAN RD**

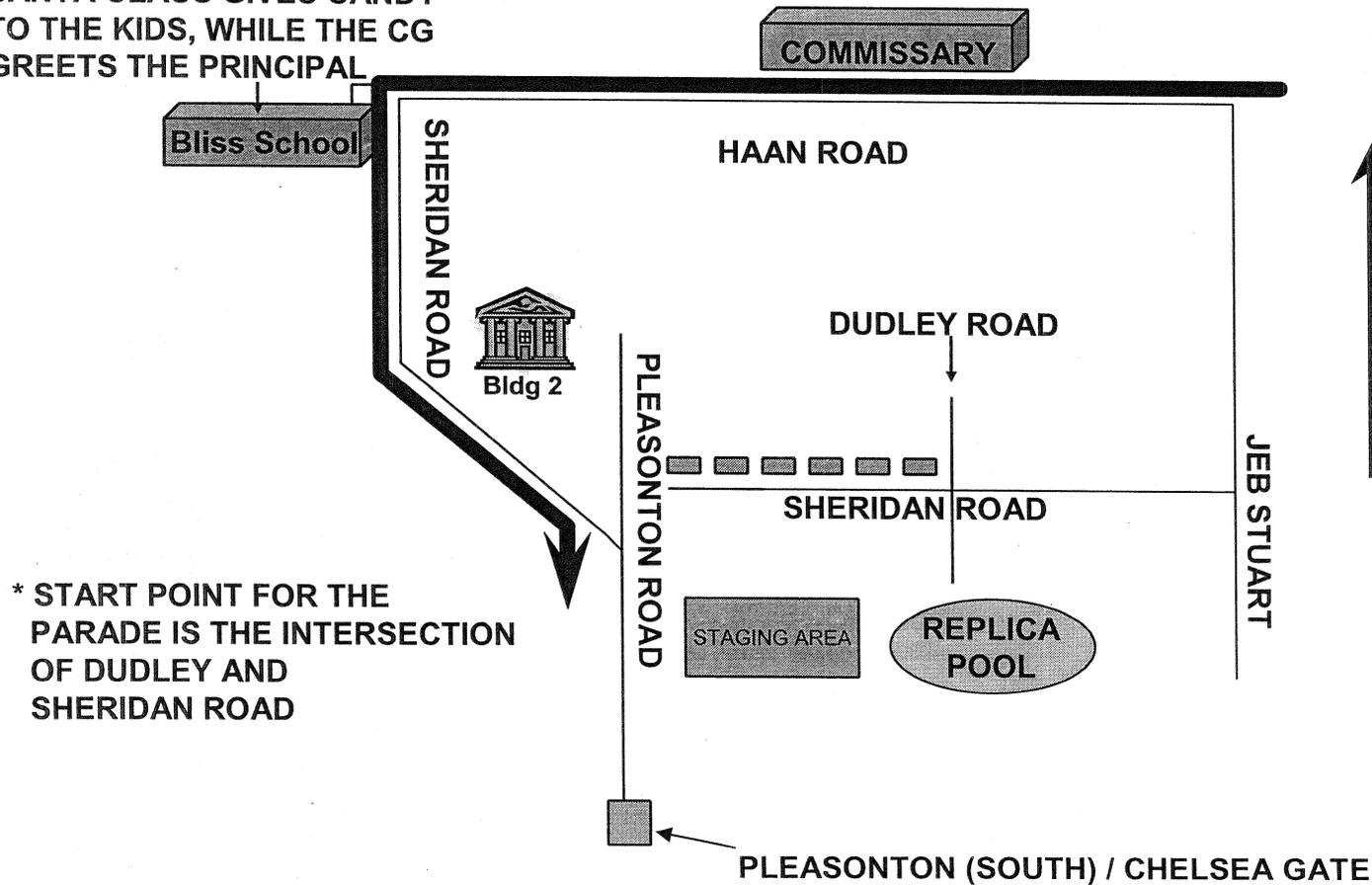
**UNIFORM FOR ROAD GUARDS: BDUS WITH BERET AND ROAD GUARD VEST**

# ANNEX G (ON POST PARADE ROUTE) TO OPORD 06-17

## ON-POST PARADE ROUTE

CONVOY STOPS AT SCHOOL,  
SANTA CLAUS GIVES CANDY  
TO THE KIDS, WHILE THE CG  
GREETES THE PRINCIPAL

\* START TIME OF PARADE:  
1300, 30 NOV 06

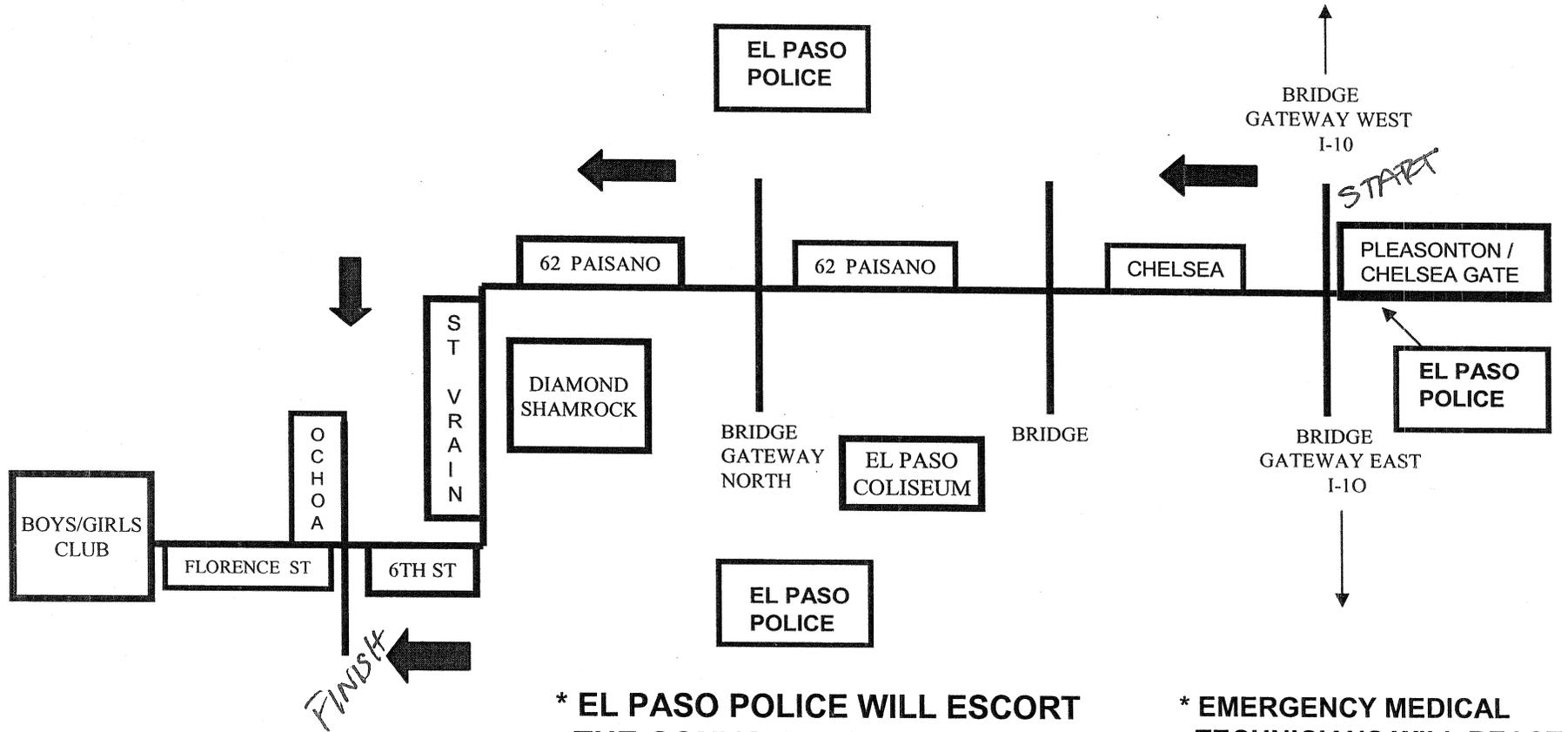


\* START POINT FOR THE  
PARADE IS THE INTERSECTION  
OF DUDLEY AND  
SHERIDAN ROAD

PLEASONTON (SOUTH) / CHELSEA GATE

# ANNEX H (OFF-POST PARADE ROUTE) TO OPORD 06-17

## OFF-POST PARADE ROUTE

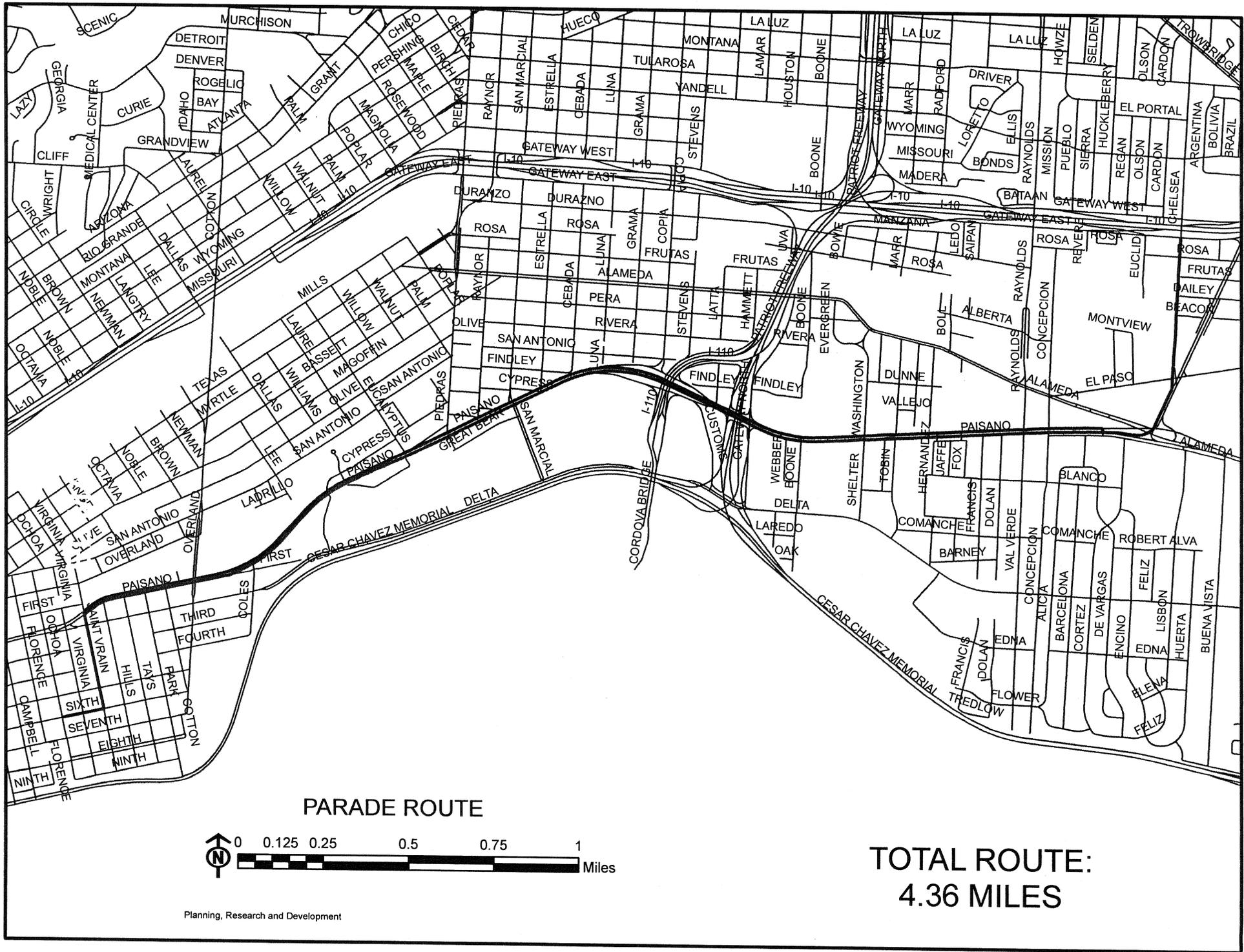


\* EL PASO POLICE WILL ESCORT THE CONVOY ALONG THE PARADE ROUTE

\* EMERGENCY MEDICAL TECHNICIANS WILL REACT TO ACCIDENTS

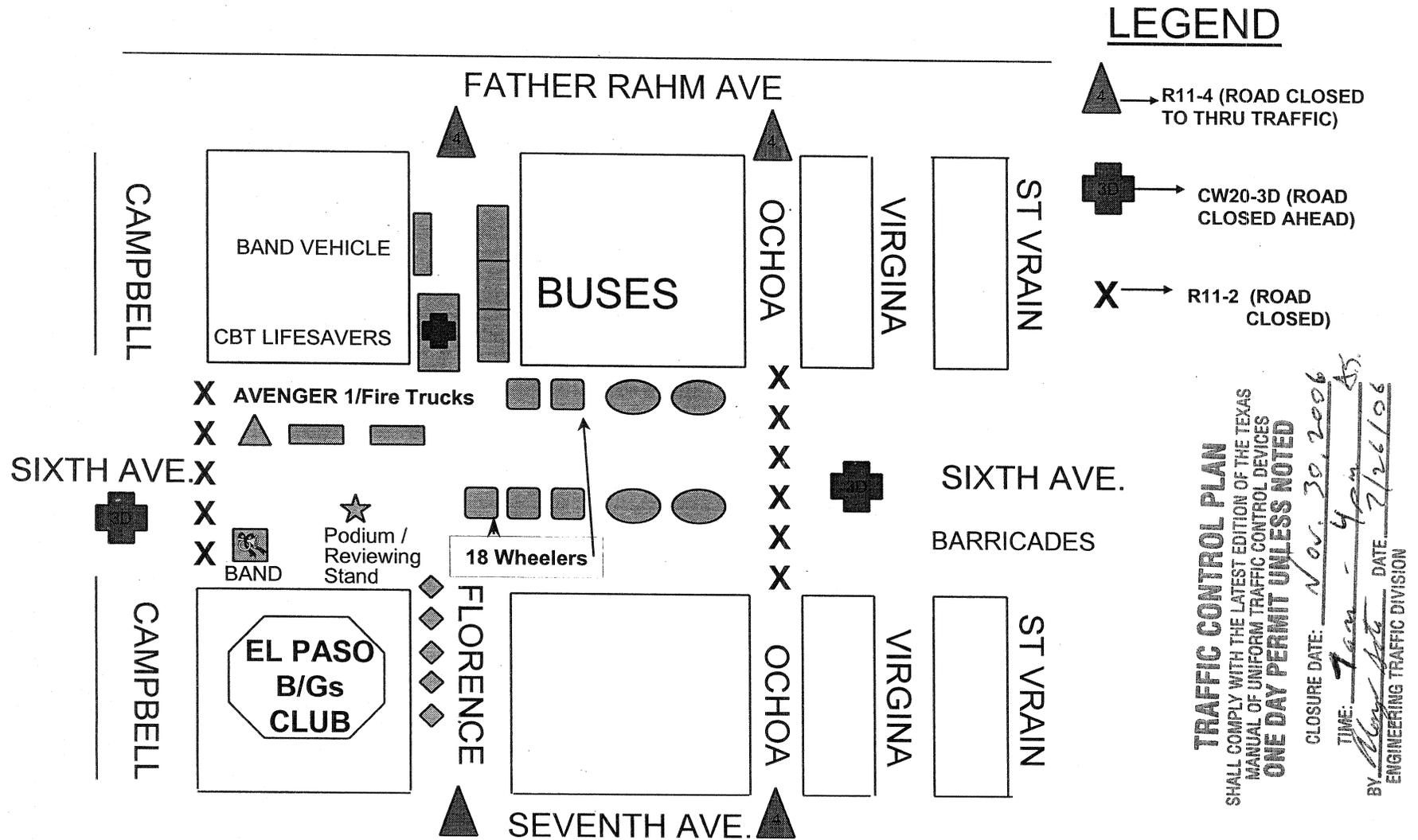
\* CONVOY SPEED: 10-15 MPH

\* ALL CONVOY VEHICLES WILL STAY IN THE RIGHT LANE



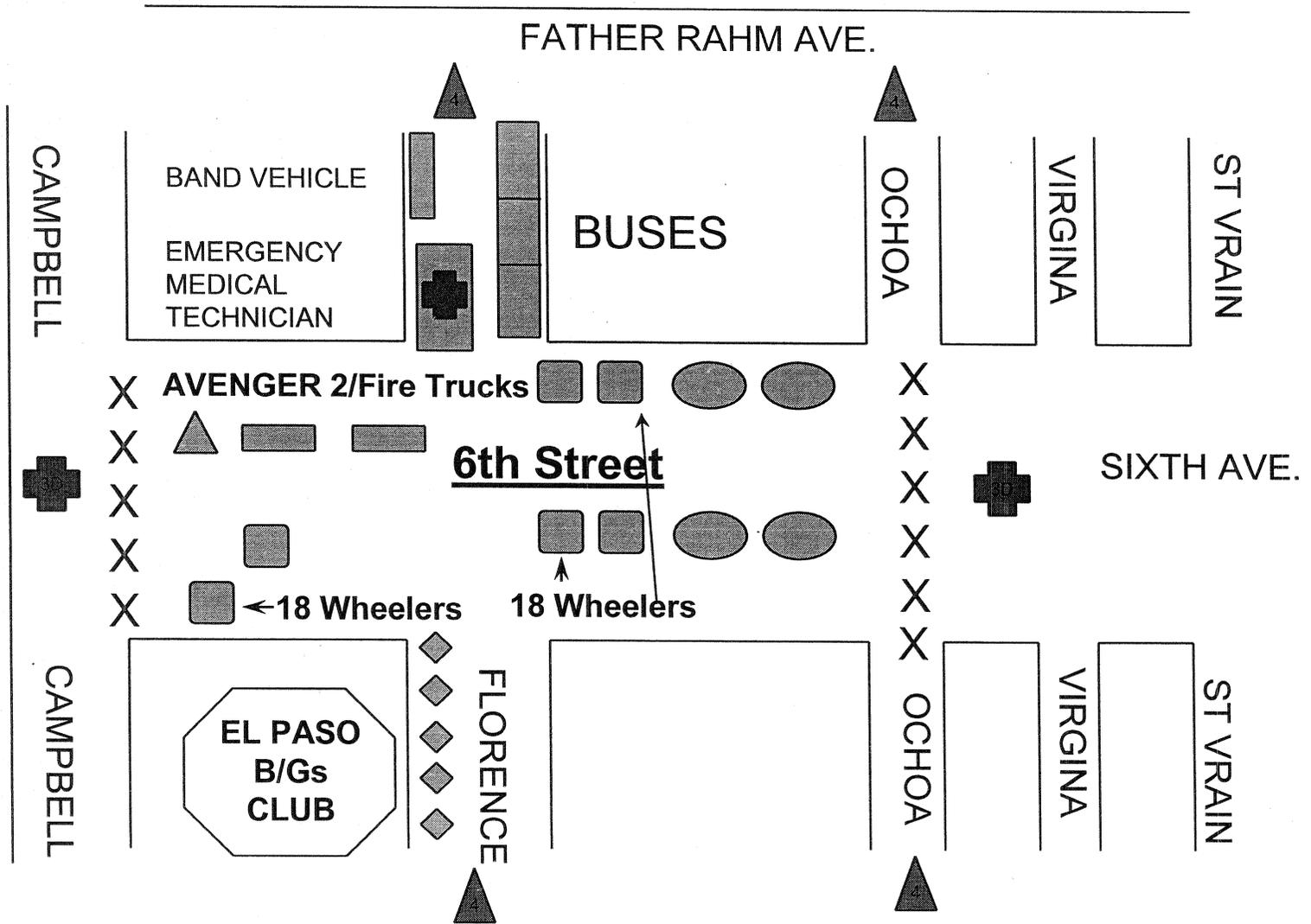
# ANNEX I TO OPORD 06-17

## OPERATION SANTA CLAUS CEREMONY LAYOUT/BARRICADE PLAN



**NEED THE BARRICADES PUT IN PLACE NLT 07:30 AM ON NOVEMBER 30 2006**

# ANNEX J (GENERAL OFFLOADING LAYOUT PLAN) TO OPORD 06-17



*City of El Paso, Texas  
Parks and Recreation Department  
"The Department That Works!"*

July 19, 2006

Operation Santa  
c/o Sgt. Stelmashuk  
El Paso, Texas  
568-4867/cell 373-0468

Dear Sgt. Stelmashuk,

The Parks and Recreation Department will allow you to use a portion of Boys Club Park, located at 811 S. Florence from 7:30 a.m. until 6:30 p.m. on Thursday, November 30, 2006 for an Operation Santa event.

The conditions placed on the activity are that an amplification permit from the Building Services Department will be required *if* amplification is used. The use of amplification would not go beyond 6:30 p.m. **No vehicle will be driven or allowed onto the park grass areas.** There shall be no exchange of money in the park. No amusement devices or jumping balloons will be allowed in the park areas. No possession or consumption of alcoholic beverages will be allowed in the park. All trash and litter generated by this activity will be removed from the park areas and contiguous area upon departure. No restriction for the use of the park areas or streets by the public shall be imposed. No excavation or placing stakes into the ground will be allowed unless the location for such excavation or stake is approved and marked by the Department of Parks and Recreation.

If you have any questions or concerns, please call me at 541-4333.

Sincerely,

  
Rosa Ayala  
Parks and Recreation

cc: Victor Flores

For Office Use Only

Event: OPERATION SANTA CLAUS PARADE

\$ 60.00 Fee Paid: \_\_\_\_\_

\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Police Department ✓        | <input checked="" type="checkbox"/> Engineering/Traffic Div. ✓ |
| <input checked="" type="checkbox"/> Fire Department <i>MDG</i> | <input checked="" type="checkbox"/> Highway Department ✓       |
| <input checked="" type="checkbox"/> Sun Metro ✓                | _____ Street Department  |
| <input checked="" type="checkbox"/> Parks Department ✓         | _____ Civic Center   |

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

Event: OPERATION SANTA CLAUS PARADE

Location: (OFF-POST PARADE) START ON PLEASANTON & CHELSEA GATE, PROCEED ON CHELSEA TO PAISANO, PROCEED ON PAISANO TO ST. VRAIN, TURN LEFT ON ST. VRAIN TO SIXTH ST. TURN RIGHT ON SIXTH ST TO FLORENCE AND FINISH AT THE BOYS CLUB PARK – 811 S. FLORENCE. REQUESTING TO BLOCK OFF SIXTH AVE BETWEEN OCHOA AND CAMPBELL

Date of Event: NOVEMBER 30, 2006 FROM 12:45 P.M. TO 3:00 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: PAR06-00030

\_\_\_\_\_  
Harry E. Steele  
Customer Service Manager

Sep. 8. 2006 10:01AM

CITY OF EL PASO

No. 8524 P. 5

For Office Use Only

Event: OPERATION SANTA CLAUS PARADE

\$ 60.00 Fee Paid: \_\_\_\_\_

\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering/Traffic Div.
- Highway Department
- \_\_\_\_\_ Street Department
- \_\_\_\_\_ Civic Center

Comments:

*No objections.*  
*WRC*

**PERMIT**

Event: OPERATION SANTA CLAUS PARADE

Location: **(OFF-POST PARADE) START ON PLEASANTON & CHELSEA GATE, PROCEED ON CHELSEA TO PAISANO, PROCEED ON PAISANO TO ST. VRAIN, TURN LEFT ON ST. VRAIN TO SIXTH ST. TURN RIGHT ON SIXTH ST TO FLORENCE AND FINISH AT THE BOYS CLUB PARK - 811 S. FLORENCE. REQUESTING TO BLOCK OFF SIXTH AVE BETWEEN OCHOA AND CAMPBELL**

Date of Event: NOVEMBER 30, 2006 FROM 12:45 P.M. TO 3:00 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: PAR06-00030

**Harry E. Steele**  
**Customer Service Manager**

For Office Use Only

Event: OPERATION SANTA CLAUS PARADE

\$ 60.00 Fee Paid: \_\_\_\_\_

\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

Police Department  
 Fire Department  
 Sun Metro  
 Parks Department

Engineering/Traffic Div.  
 Highway Department  
\_\_\_\_ Street Department  
\_\_\_\_ Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed route or street closure.  
Police Dept will provide traffic control for the portion of the event within city limits.  
Keith Bennett (Traffic Control Planner) 9/11/06

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

Event: OPERATION SANTA CLAUS PARADE

Location: **(OFF-POST PARADE) START ON PLEASANTON & CHELSEA GATE, PROCEED ON CHELSEA TO PAISANO, PROCEED ON PAISANO TO ST. VRAIN, TURN LEFT ON ST. VRAIN TO SIXTH ST. TURN RIGHT ON SIXTH ST TO FLORENCE AND FINISH AT THE BOYS CLUB PARK – 811 S. FLORENCE. REQUESTING TO BLOCK OFF SIXTH AVE BETWEEN OCHOA AND CAMPBELL**

Date of Event: NOVEMBER 30, 2006 FROM 12:45 P.M .TO 3:00 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: PAR06-00030

\_\_\_\_\_  
**Harry E. Steele**  
**Customer Service Manager**

For Office Use Only

Event: OPERATION SANTA CLAUS PARADE

\$ 60.00 Fee Paid: \_\_\_\_\_  
\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

<input checked="" type="checkbox"/> Police Department	<input checked="" type="checkbox"/> Engineering/Traffic Div.
<input checked="" type="checkbox"/> Fire Department	<input checked="" type="checkbox"/> Highway Department
<input checked="" type="checkbox"/> Sun Metro	_____ Street Department
<input checked="" type="checkbox"/> Parks Department	_____ Civic Center

Comments: RA  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

Event: OPERATION SANTA CLAUS PARADE

Location: (OFF-POST PARADE) START ON PLEASANTON & CHELSEA GATE, PROCEED ON CHELSEA TO PAISANO, PROCEED ON PAISANO TO ST. VRAIN, TURN LEFT ON ST. VRAIN TO SIXTH ST. TURN RIGHT ON SIXTH ST TO FLORENCE AND FINISH AT THE BOYS CLUB PARK - 811 S. FLORENCE. REQUESTING TO BLOCK OFF SIXTH AVE BETWEEN OCHOA AND CAMPBELL

Date of Event: NOVEMBER 30, 2006 FROM 12:45 P.M. TO 3:00 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: PAR06-00030

Harry E. Steele  
Customer Service Manager

For Office Use Only

Event: Operation Santa Claus

\$60.00  Fee Paid: \_\_\_\_\_  
\$120.00  Late Fee Paid: \_\_\_\_\_

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering – Traffic Div.
- Highway Department
- Street Department

**Comments:**

The El Paso Police Department has no objections with this event.

The Department will police the event with 34 officers and 34 vehicles.

Estimated cost to applicant: \$2230.83

Deposit required: \$1115.41

**PAR06-00030**  
PR 06-109

PERMIT

EVENT: Operation Santa Claus

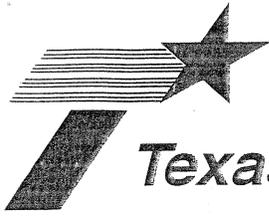
LOCATION: (Off Post Parade) Start on Pleasonton & Chelsea Gate, proceed on Chelsea to Paisano, proceed on Paisano to St. Vrain, turn left on St. Vrain to Sixth St., turn right on Sixth St. to Florence and finish at the Boys Club Park – 811 S. Florence. Requesting to block off Sixth Ave. between Ochoa and Campbell

DATE OF EVENT: November 30, 2006 from 12:45 p.m. to 3:00 p.m.

ACTION:  Approve  Disapprove  Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: PAR06-00030

**Harry E. Steele**  
**CUSTOMER RELATIONS MANAGER**



# Texas Department of Transportation

13301 GATEWAY BLVD. WEST • EL PASO, TEXAS 79928-5410 • (915) 790-4200

September 8, 2006

Subject: Parade  
Control: 1-4  
Highway: US 62  
County: El Paso

Ssg. Kevin Stelmashuk  
US Army  
1022 Chaffee Rd.  
Ft. Bliss, TX 79916

Dear Ssg. Stelmashuk:

Reference is made to your application of September 8, 2006 requesting use of Paisano for the proposed Operation Santa Claus Parade on Thursday, November 30, 2006.

It is not our desire to discourage this activity, but we need to stress the outright danger involved in using state highways for this type of activity. We must, in good judgment, recommend against the use of these highways for the proposed Operation Santa Claus Parade. If, after consideration of the danger and liability involved, your organization remains resolute in its intentions, then this department can only suggest you comply with the following guidelines to provide safety for the event:

1. The local authorities, El Paso Police Department, shall provide adequate traffic control throughout portions of the Operation Santa Claus Parade. This shall include advance warnings to motorists and motorized escorts by police units to ensure that the traveling public is aware of participants as well as more areas of safety by slowing down motorists.
2. Preparation and termination areas of event shall be located off the highway right-of-way.
3. It is recommended the event proceed in the same direction as the normal traffic flow.

If you have any questions concerning this matter, please contact Ms. Monica O'Kane at (915) 790-4309.

Sincerely,

Edgar E. Fino, P.E.  
Traffic Engineer

: Mo

COPY

# RESOLUTION

## BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT the City Manager be authorized to execute an agreement between the City of El Paso and the United American Veterans Organization for the Veterans Day Parade on November 11, 2006; and under the terms of which agreement the City will provide the necessary funds to cover the costs of the on-duty police traffic-control assistance.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2006.

CITY OF EL PASO

\_\_\_\_\_  
John F. Cook  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Hillary S. McGinnes  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
R. Alan Shubert, P.E., Director  
Development Services Department

STATE OF TEXAS )  
 )  
COUNTY OF EL PASO )

**AGREEMENT**

This Agreement is entered into by and between The City Of El Paso, a municipal corporation organized and existing under the laws of the State of Texas (the "City,") and United American Veterans Organization ("Contractor").

**WITNESSETH:**

**WHEREAS,** Contractor is a sponsor of a Veterans Day Parade to be held on November 11, 2006 (the "Event");

**WHEREAS,** Contractor has applied for a parade permit pursuant to Chapter 13.32 of the El Paso City Code to hold the Event, in part, on the streets of the City of El Paso;

**WHEREAS,** the City estimates that a total of thirty-seven (37) officers and thirty-seven (37) vehicles will be needed to provide adequate traffic control assistance in accordance with Chapter 13.32 of the City Code; and

**WHEREAS,** the City Council finds that the promotion and conducting of the Event will benefit the children of El Paso and, as such, constitutes an important public purpose of benefit to the City and citizens of El Paso for which the City is willing to expend the funds designated in this Agreement to pay for the costs of police traffic control assistance for the Event;

**NOW, THEREFORE,** in consideration of the promises and mutual agreements hereinafter set forth, the parties hereto do mutually agree as follows:

1. **DURATION AND SCOPE.** Contractor agrees to conduct its Event and assist in the promotion of goodwill on November 11, 2006, in accordance with any permit issued to it by the City. The City anticipates that a total of thirty-seven (37) officers and thirty-seven (37) vehicles will be needed to provide adequate traffic control assistance in the manner determined by the El Paso Police Department in accordance with Chapter 13.32 of the El Paso Municipal Code.
2. **CONSIDERATION.** The City shall credit the following amount in the following manner as full consideration under this Agreement:

The City shall provide the necessary funds to cover the costs of the on-duty police traffic-control assistance, not to exceed thirty-seven (37) on-duty police officers and thirty-seven (37) vehicles. Such funds shall be provided only as a credit to Contractor for the payment of the traffic-control fees, which are required by and set forth in Chapter 13.32 of the Municipal Code.

3. **LEGAL RELATIONSHIP.** The City of El Paso may be considered a co-sponsor of the Event only to the extent of assisting Contractor with the payment of the fees required for the necessary police traffic-control assistance. Otherwise, nothing in this Agreement shall be construed as creating a legal relationship of co-sponsorship or responsibility for the promotion, conducting, or operation of the Event on the part of the City. Contractor is an independent contractor, and nothing herein shall be construed as creating the relationship of employer and employee or principal and agent between the parties.
4. **RELEASE AND INDEMNIFICATION.** CONTRACTOR HEREBY RELEASES AND FOREVER DISCHARGES THE CITY FROM ALL CLAIMS, DEMANDS, DAMAGES, ACTIONS OR CAUSES OF ACTION, WHETHER ON ACCOUNT OF PERSONAL INJURY, DEATH OR DAMAGE TO PROPERTY, RESULTING OR TO RESULT FROM THE CONDUCTING OF THE EVENT. CONTRACTOR FURTHER AGREES TO INDEMNIFY AND HOLD HARMLESS THE CITY FROM ANY SUCH CLAIMS, CAUSES OF ACTION OR DEMANDS, INCLUDING SUBROGATION, NOW OR IN THE FUTURE DUE TO THE CONDUCTING OF OR PARTICIPATION BY PERSONS IN THE EVENT, INCLUDING, BUT NOT LIMITED TO, CLAIMS, DEMANDS, DAMAGES, ACTIONS OR CAUSES OF ACTION FROM OR BY ANY PARTICIPANT, SPECTATOR, SPONSOR, VOLUNTEER OR PAID WORKER OR PASSERBY.
5. **EQUIPMENT.** All equipment used by Contractor shall be maintained in satisfactory working condition. Equipment used shall not be used in any manner that may cause injury to any persons or to the property of the City or third parties.
6. **SAFETY.** Contractor shall comply with all applicable laws, ordinances and regulations and shall encourage its participants in the Event to comply with all applicable laws, ordinances and regulations. Contractor shall exercise every precaution for the safety of public and private property and persons.
7. **DISCRIMINATION.** Contractor, its officers, agents, servants, employees, volunteers and third parties will not discriminate on account of race, color, religion, sex or national origin, nor will it permit or allow any discrimination in the work done pursuant to this Agreement.
8. **NON-RELIGIOUS ACTIVITIES.** Contractor will conduct its Event, insofar as it may involve the City of El Paso, in a manner that is exclusively non-religious in nature and scope, there will be no religious services, proselytizing, instruction, or any other religious influences in connection with the Event insofar as it may involve the City of El Paso. There will be no religious discrimination in terms of employment or benefits provided in the conducting of the Event insofar as it may involve the City of El Paso. Contractor shall not represent that the City of El Paso is in support of or in favor of any religious services, proselytizing, instruction, or any other religious influences in connection with the Event.
9. **HANDICAPPED ACCESSIBILITY STANDARDS.** Contractor agrees, that in the performance of this Agreement, that it will comply with the Americans with Disabilities Act

("ADA"), as may be required by law. Contractor, if required, must file the Assurance required under City Ordinance 9779, prohibiting discrimination against disabled persons.

10. **COMPLIANCE WITH LAWS.** Contractor shall comply with all applicable federal, state and local laws and regulations; all City ordinances and all codes and regulations. Failure to do so in any manner which materially impairs the quality of performance hereunder or affects the administration of the funds provided hereunder shall constitute a material breach of this Agreement.
11. **TERMINATION.** Either party may terminate this Agreement by sending written notice to the other if the other is in default in a matter of serious importance to the aggrieved party. Termination shall be without prejudice to any obligation by one party to the other which shall have accrued and be owing prior thereto.
12. **SEVERABILITY.** Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Agreement.
13. **NOTICES.** All notices and communications under this Agreement shall be either hand-delivered or mailed, postage prepaid in the United States Postal Services, to the respective parties at the respective addresses shown below, unless and until either party is otherwise notified in writing:

CITY: City Manager  
City of El Paso  
2 Civic Center Plaza  
El Paso, Texas 79901-1196

CONTRACTOR: United American Veterans Organization  
Attn: Karen (Ka) Davis, Treasurer  
9861 Titan Street  
El Paso, TX 79924-4954  
Telephone: (915) 757-1535

14. **ENTIRE AGREEMENT.** This Agreement constitutes and expresses the entire agreement of the parties hereto in reference to any of the matters herein provided for or herein discussed or mentioned in reference to the providing of such services, all promises, representatives, and understandings relative hereto being herein merged.

IN WITNESS WHEREOF, the parties have executed this Agreement on the \_\_\_\_ day of \_\_\_\_\_, 2006.

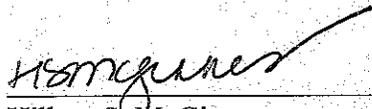
(Signatures appear on the following page.)

CITY OF EL PASO

---

Joyce A. Wilson  
City Manager

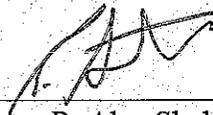
**APPROVED AS TO FORM:**



---

Hillary S. McGinnes  
Assistant City Attorney

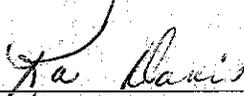
**APPROVED AS TO CONTENT:**



---

R. Alan Shubert, P.E., Director  
Development Services Department

**CONTRACTOR:** United American  
Veterans Organization

By:   
Title: Treasurer  
Name printed: KA DAVIS



**REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

**PARADES AND PUBLIC ASSEMBLIES**

Fees: \$ 60.00 – Application Fee (at least 30 days before the commencement of the event)  
 \$120.00 – Late Application (more than 7, but less than 30 days before the commencement of the event)

(Please type or print)

1. Applicant:

UNITED AMERICAN VETERANS ORGANIZATION  
 Organization/Individual

Contact Person:

KA DAVIS TREASURER

Name

Address

City

State

Zip Code

Telephone No.

2. Type of Event: VETERANS DAY PARADE

- |  |                                     |
|--|-------------------------------------|
| <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> March      |
| <input type="checkbox"/> Demonstration     | <input type="checkbox"/> Pageant    |
| <input type="checkbox"/> Foot Race/Walk    | <input type="checkbox"/> Procession |
| <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Other      |
| <input type="checkbox"/> Athletic Event    |                                     |

3. Date of Event: NOVEMBER 11, 2006

Time of Event: from 10:45am to 12:45pm

Time in which police traffic control services will be needed and you will be charged:

from 9:30am to 1:00pm

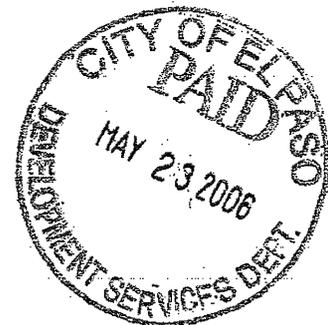
Note: This is the time in which police officers will be moving your event on the streets.

**RECEIVED**

MAY 23 2006

CITY OF EL PASO  
 DEVELOPMENT SERVICES  
 DEPARTMENT

PAR06-00027



4. Proposed Route: (streets, parks, sidewalks to be used)  
**ATTACH A CLEAR AND SPECIFIC MAP**

Location of assembly area, if separate or different:

**IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:**

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.050. You will be responsible for hiring and paying the cost of law enforcement officers, vehicles and equipment to appropriately control traffic and to police roadway closures.

5. Approximate number of participants:  
500 Persons 60 Vehicles 0 Animals 0 Other Specify: \_\_\_\_\_

\*Section 13.32.080 requires you to keep the parade route clean and free of animal excrement during the parade.

6. Approximate or anticipated number of spectators: 2,500

7. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

HONOR ALL VETERANS OF ALL ERAS ON THIS, THEIR DAY

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: N/A

8. Amplification devices to be used: \_\_\_\_\_ Yes  No  
Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used.

For Office Use Only

Event: UNITED AMERICAN VETERANS ORGANIZATION VETERANS DAY PARADE

\$ 60.00 Fee Paid: 52006000000002350

\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Police Department ✓ | <input checked="" type="checkbox"/> Engineering/Traffic Div. ✓ |
| <input checked="" type="checkbox"/> Fire Department ✓   | _____ Highway Department                                       |
| <input checked="" type="checkbox"/> Sun Metro ✓         | _____ Street Department  |
| <input checked="" type="checkbox"/> Parks Department ✓  | _____ Civic Center   |

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

Event: UNITED AMERICAN VETERANS ORGANIZATION VETERANS DAY PARADE

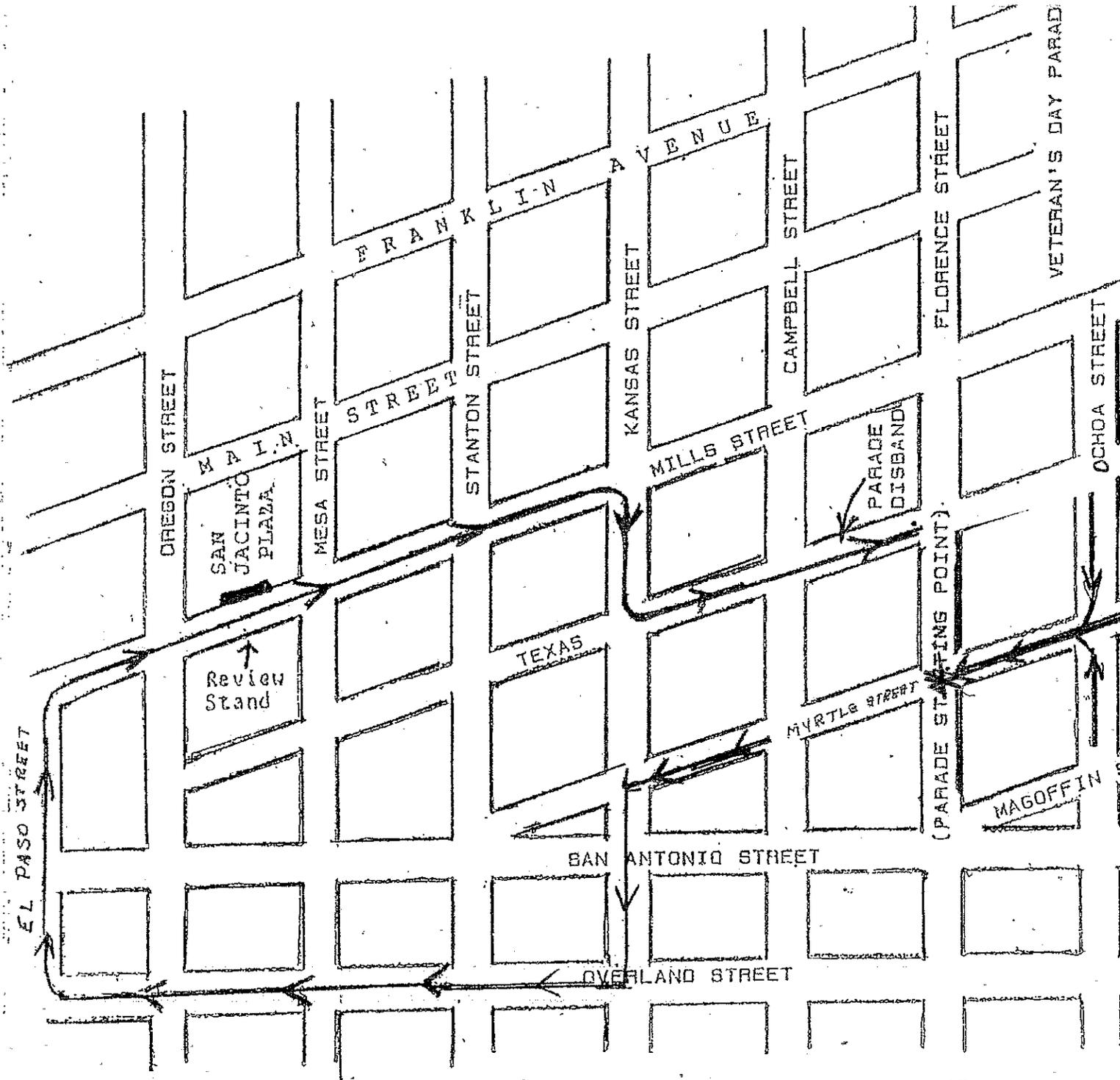
Location: START ON MYRTLE AT FLORENCE, PROCEED ON MYRTLE TO KANSAS, TURN LEFT ON KANSAS TO OVERLAND, TURN RIGHT ON OVERLAND TO EL PASO ST., TURN RIGHT ON EL PASO ST. TO MILLS, TURN RIGHT ON MILLS TO KANSAS, TURN RIGHT ON KANSAS TO TEXAS, TURN LEFT ON TEXAS ON FLORENCE AND DISBAND. REVIEW STAND WILL BE ON SOUTH SIDE OF SAN JACINTO PLAZA FACING MILLS. STAGING AREAS ARE ON MYRTLE AT INTERSECTIONS OF OCHOA, VIRGINIA, AND ST. VRAIN.

Date of Event: NOVEMBER 11, 2006 FROM 10:45 A.M. TO 12:45 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: PAR06-00027

Harry E. Steele  
Customer Service Manager



VETERAN'S DAY PARADE ROUTE



5/23/2006  
12:30:29PM

**Receipt #: 520060000000002350**

**Date: 05/23/2006**

Station ID: 5

**Line Items:**

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 60.0000 @ \$1.0000	36010119-404123	60.00
<b>Line Item Total:</b>					<b>\$60.00</b>

**Payments:**

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	UNITED AMERICAN VETERANS ORGANIZATION OF		1192		In Person	60.00
<b>Payment Total:</b>						<b>\$60.00</b>



**AFFIDAVIT**  
(on behalf of an Organization)

**THIS FORM IS ONLY TO BE USED BY ORGANIZATIONS REQUESTING A WAIVER OF FEES ON THE BASIS THAT THEY ARE INDIGENT. THIS FORM IS NOT TO BE USED TO MAKE A REQUEST THAT THE CITY SPONSOR OR CO-SPONSOR AN EVENT.**

STATE OF TEXAS )  
 )  
COUNTY OF EL PASO ) **KNOW ALL MEN BY THESE PRESENTS**

I, KAREN (KA) DAVIS, as TREASURER am  
(Name) (Title)

the authorized representative of United American Veterans Organization  
hereinafter referred to as "ORGANIZATION " We are requesting a permit for

Amplification— permit to use a sound amplifying device on a street, sidewalk, city park or other place held by the city for public use

Use of the City Streets—for a parade or temporary event as stated on our application.

On behalf of the ORGANIZATION, I state that it is indigent and unable to pay the fees required by City ordinance and therefore, we are requesting a waiver pursuant to Sections 13.28.070 or 13.32.120 of the El Paso City Code for the following, as checked, and we provide the below financial information in support of our claim of indigency:

Check one or more, as applicable:

the fee for processing the application for permit

fees for the necessary police traffic assistance for a parade.

the fee for the use of the stage at San Jacinto Plaza (in conjunction with an amplification permit for San Jacinto Plaza).

**YOU MUST BE AS SPECIFIC AS POSSIBLE IN LISTING ASSETS, DEBTS AND EXPENSES AND YOU MUST PROVIDE DOCUMENTATION.**

Nature of entity Veterans Organization  
(corporation, association, etc )

(continue on following page)

(AFFIDAVIT on behalf of an Organization, page 2)

Length of time of existence of entity 3 1/2 years

Annual income (including grants, gifts, etc) \$1,350. <sup>xx</sup>/<sub>yr</sub>

Property owned 2 PR. WALKIE/TALKIES TO COMMUNICATE ALONG  
PARADE ROUTE & 8 JACKETS FOR PARADE LINE-UP GROUP

Cash or checking accounts \$7,500. <sup>xx</sup>  
(list the dollar amount of funds held by the organization)

Other assets \_\_\_\_\_

WE OWN NO REAL PROPERTY, MEET IN ANOTHER VET. ORGANIZATION HOME

Debts NONE

Annual expenses (state the total amount and list each expense of \$50.00 or more annually)

\$73. <sup>15</sup> EXTRA POLICE EXPENSE, \$200. <sup>xx</sup> PLAQUES, RIBBONS FOR PARADE, \$500. <sup>xx</sup> TO FEED  
BOYS & GIRL SCOUTS MEMORIAL DAY, \$200. <sup>xx</sup> UP-KEEP ON FLAG POLES AT FT. BLISS  
CEMETERY, \$100 <sup>xx</sup> REPAIR OF FLAGS, \$500 <sup>xx</sup> TO \$1,000 <sup>xx</sup> FOR NEW POLES AT CEMETERY,  
\$2,000 <sup>xx</sup> TO \$3,000 <sup>xx</sup> FOR SCHOOL BUSES TO TRANSPORT STUDENTS TO TELEVISION PARADE

**NOTE: You must attach copies of financial or other documentation of the organization that support your claim of indigency, or attach an explanation on a separate sheet as to why you cannot provide such documentation.**

Has this organization, within the last two years, solicited or engaged in any fund-raising activities?

       Yes. If yes, please explain the types of activities and the results: \_\_\_\_\_

No. If no, please explain why no such activities have taken place: WE ARE IN

DIRECT COMPETITION WITH EVERY VETERANS ORGANIZATION. WE HAVE TRIED TO  
SELL T-SHIRTS & WIND UP BUYING THEM OURSELVES TO MAKE UP MONEY  
EXPENDED TO PURCHASE (continue on following page) T-SHIRTS TO BEGIN WITH.  
TO MANY ORGANIZATIONS ARE FUND RAISING.



May 22, 2006

To the City of El Paso,

To whom it may concern, this letter is written along with our application for the Veterans Day Parade, which will be held on the traditional day, November 11, 2006.

Our country is still at war, and as you may or may not know, we always for the last thirty-two (32) years, have honored ALL veterans during this parade. We have so much money that has to go to pay for the school buses, that transport the students from the various schools, as well as pay for the plaques and ribbons that go to the organizations who participate in the parade.

Our Organization has two (2) functions a year. The Memorial Day at Ft. Bliss, we feed the Boy and Girl Scouts who place the "little" flags at every grave at Ft. Bliss National Cemetery. This year, in fact, on the 27<sup>th</sup>, we will be feeding 800+ scouts. This is not cheap, we feed them hot dogs, kool-aid, cookies and popsicles. Not a lot, but 800 of them is a lot.

We also maintain the poles at Ft. Bliss Cemetery and replace them when they are damaged by wind or someone bending them. We also have to dig the new holes and purchase new poles when they are needed to add to the cemetery. As well, we have to maintain the flags and repair them as needed.

I know I have written of what we must do, but it is an ongoing process to do the things we must do to honor our Veterans. El Paso has a number of Veterans who have been buried at Ft. Bliss, during the last couple of years. We do honor our Veterans and ask you to please, waive the police fees for us again this year. Some of the police officers are also Veterans.

Thank you for your consideration,



Karen (Ka) Davis, Treasurer  
United American Veterans Organization  
(UAVO)

Disabled American Veterans  
Northeast t Chapter 187  
8888 Dyer St. S-416  
El Paso, Texas 79924  
24<sup>th</sup> August 2006

To: John Cook Mayor of El Paso, Texas

I am writing to you in behalf of the members of the Disabled America Veterans Chapter 187 and the Disabled American auxiliary Chapter 187 in the El Paso area.

We are requesting that you place an agenda item before the city council that would waiver city ordinance that would wavier all future expenses for the Veterans Day parade. The amount of money it would cost the City would be minimal and could be budgeted as an annual expense.

The Veterans Day parade should not be about money, but a salute to our Veterans, showing our pride in them, and thanking them for the sacrifice they make in keeping this Country free.

The United American Veterans Organization is the coordinating organization for the parade, and all the veterans organizations work with the UAVO and help put on the parade to male it a success, All the people that help organize and coordinate the parade are unpaid volunteers that are providing a service to the community.

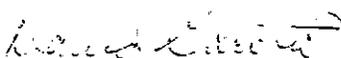
We are a non profit organization and money collected through fund raisers activities goes back to our community. i.e.; Disabled Veterans, Veterans Transition Living Center, VA Clinic, Disabled Veterans widows and orphans, supporting youth leadership, training and recognizing programs such as Boy Scouts, JROTC, Mentor programs for Elementary schools. Helping disabled veterans in distress as well as providing activities for them to participate in, and other community services.

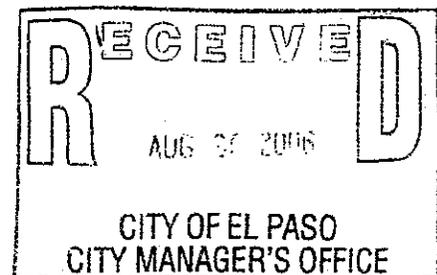
Money spent to pay for the parade is money that would not go back to the community and would cause a cut back in many of the activities we support.

The creation of City ordnance would alleviate the need for the annual wavier request thus saving time and money processing it.

The UAVO would continue to pay for insurance and parade permit and coordinate with the appropriate city departments.

Your consideration in this matter is greatly appreciated.

  
Commander David Garcia



For Office Use Only

Event: UNITED AMERICAN VETERANS ORGANIZATION VETERANS DAY PARADE

\$ 60.00 Fee Paid: 52006000000002350

\$120.00 Late Fec Paid: \_\_\_\_\_

Copy to:

- Police Department
- Fire Department *Whe*
- Sun Metro
- Parks Department

- Engineering/Traffic Div.
- \_\_\_\_\_ Highway Department
- \_\_\_\_\_ Street Department
- \_\_\_\_\_ Civic Center

Comments:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PERMIT

Event: UNITED AMERICAN VETERANS ORGANIZATION VETERANS DAY PARADE

Location: START ON MYRTLE AT FLORENCE, PROCEED ON MYRTLE TO KANSAS, TURN LEFT ON KANSAS TO OVERLAND, TURN RIGHT ON OVERLAND TO EL PASO ST., TURN RIGHT ON EL PASO ST. TO MILLS, TURN RIGHT ON MILLS TO KANSAS, TURN RIGHT ON KANSAS TO TEXAS, TURN LEFT ON TEXAS ON FLORENCE AND DISBAND. REVIEW STAND WILL BE ON SOUTH SIDE OF SAN JACINTO PLAZA FACING MILLS. STAGING AREAS ARE ON MYRTLE AT INTERSECTIONS OF OCHOA, VIRGINIA, AND ST. VRAIN.

Date of Event: NOVEMBER 11, 2006 FROM 10:45 A.M. TO 12:45 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Harry E. Steele  
Customer Service Manager



For Office Use Only

Event: UNITED AMERICAN VETERANS ORGANIZATION VETERANS DAY PARADE

\$ 60.00 Fee Paid: 52006000000002350

\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering/Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department   | <input type="checkbox"/> Highway Department                  |
| <input checked="" type="checkbox"/> Sun Metro         | <input type="checkbox"/> Street Department                   |
| <input checked="" type="checkbox"/> Parks Department  | <input type="checkbox"/> Civic Center                        |

Comments:

No objections!  
URC

**PERMIT**

Event: UNITED AMERICAN VETERANS ORGANIZATION VETERANS DAY PARADE

Location: START ON MYRTLE AT FLORENCE, PROCEED ON MYRTLE TO KANSAS, TURN LEFT ON KANSAS TO OVERLAND, TURN RIGHT ON OVERLAND TO EL PASO ST., TURN RIGHT ON EL PASO ST. TO MILLS, TURN RIGHT ON MILLS TO KANSAS, TURN RIGHT ON KANSAS TO TEXAS, TURN LEFT ON TEXAS ON FLORENCE AND DISBAND. REVIEW STAND WILL BE ON SOUTH SIDE OF SAN JACINTO PLAZA FACING MILLS. STAGING AREAS ARE ON MYRTLE AT INTERSECTIONS OF OCHOA, VIRGINIA, AND ST. VRAIN.

Date of Event: NOVEMBER 11, 2006 FROM 10:45 A.M. TO 12:45 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Harry E. Steele  
Customer Service Manager

For Office Use Only

Event: UNITED AMERICAN VETERANS ORGANIZATION VETERANS DAY PARADE

\$ 60.00 Fee Paid: 52006000000002350

\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

Police Department  
 Fire Department  
 Sun Metro  
 Parks Department

Engineering/Traffic Div.  
 Highway Department  
 Street Department  
 Civic Center

Comments:

*na*

PERMIT

Event: UNITED AMERICAN VETERANS ORGANIZATION VETERANS DAY PARADE

Location: START ON MYRTLE AT FLORENCE, PROCEED ON MYRTLE TO KANSAS, TURN LEFT ON KANSAS TO OVERLAND, TURN RIGHT ON OVERLAND TO EL PASO ST., TURN RIGHT ON EL PASO ST. TO MILLS, TURN RIGHT ON MILLS TO KANSAS, TURN RIGHT ON KANSAS TO TEXAS, TURN LEFT ON TEXAS ON FLORENCE AND DISBAND. REVIEW STAND WILL BE ON SOUTH SIDE OF SAN JACINTO PLAZA FACING MILLS. STAGING AREAS ARE ON MYRTLE AT INTERSECTIONS OF OCHOA, VIRGINIA, AND ST. VRAIN.

Date of Event: NOVEMBER 11, 2006 FROM 10:45 A.M. TO 12:45 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Harry E. Steele  
Customer Service Manager

For Office Use Only

Event: UNITED AMERICAN VETERANS ORGANIZATION VETERANS DAY PARADE

\$ 60.00 Fee Paid: 52006000000002350

\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

Police Department

Fire Department

Sun Metro

Parks Department

Engineering/Traffic Div.

\_\_\_\_\_ Highway Department

\_\_\_\_\_ Street Department

\_\_\_\_\_ Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed route. Ochoa street, between Myrtle and Magoffin is not available for a staging area due to the construction of the Federal Court House. Police Dept will provide traffic control for the event. Keith Bennett (Traffic Control Planner). 8/31/06.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

Event: UNITED AMERICAN VETERANS ORGANIZATION VETERANS DAY PARADE

Location: START ON MYRTLE AT FLORENCE, PROCEED ON MYRTLE TO KANSAS, TURN LEFT ON KANSAS TO OVERLAND, TURN RIGHT ON OVERLAND TO EL PASO ST., TURN RIGHT ON EL PASO ST. TO MILLS, TURN RIGHT ON MILLS TO KANSAS, TURN RIGHT ON KANSAS TO TEXAS, TURN LEFT ON TEXAS ON FLORENCE AND DISBAND. REVIEW STAND WILL BE ON SOUTH SIDE OF SAN JACINTO PLAZA FACING MILLS. STAGING AREAS ARE ON MYRTLE AT INTERSECTIONS OF OCHOA, VIRGINIA, AND ST. VRAIN.

Date of Event: NOVEMBER 11, 2006 FROM 10:45 A.M. TO 12:45 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Harry E. Steele  
Customer Service Manager

For Office Use Only

Event: United American Veterans Organization Veteran's Day Parade

\$60.00  Fee Paid: 52006000000002350

\$120.00  Late Fee Paid: \_\_\_\_\_

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering – Traffic Div.
- Highway Department
- Street Department

**Comments:**

The El Paso Police Department has no objections with this event.

The Department will police the event with 37 officers and 37 vehicles.

In accordance with the new parade ordinance, this event will be worked on an overtime basis.

Minimum call back is 3 hours per officer.

Estimated cost to applicant: \$5974.39

Deposit required: \$2987.20

**PAR06-00027**

PR 06-102

PERMIT

EVENT: United American Veterans Organization Veteran's Day Parade

LOCATION: Start on Myrtle at Florence, proceed on Myrtle to Kansas, turn left on Kansas to Overland, turn right on Overland to El Paso St., turn right on El Paso St. to Mills, turn right on Mills to Kansas, turn right on Kansas to Texas, turn left on Texas on Florence and Disband. Review stand will be on south side of San Jacinto Plaza facing Mills. Staging areas are on Myrtle at intersections of Ochoa, Virginia, and St. Vrain

DATE OF EVENT: November 11, 2006 from 10:45 a.m. to 12:45 p.m.

ACTION: Approve      Disapprove      Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: PAR06-00027

Harry E. Steele  
CUSTOMER RELATIONS MANAGER



COLONEL LOUIS A. CARTER  
 AMERICAN LEGION POST 832  
 2400 BASSETT AVENUE  
 EL PASO, TEXAS 79901

*Alan Schubert -  
 Include w/  
 your requests.  
 We need to act  
 on these now*

TO: <u>Joyce</u>
DATE: <u>8/21/06</u>
<input type="checkbox"/> COPY FYI. <input type="checkbox"/> Assigned to you. Ple <input type="checkbox"/> See me ASAP <input type="checkbox"/> Need your res. nse. by

August 9, 2006

To: John Cook, Mayor of El Paso, Texas

Subj: Veterans Day **Parade**

Dear Mayor Cook:

I am writing to you in behalf of the members of the membership of COL Louis A. Carter American Legion Post 832 and other veterans organizations in the El Paso area.

We are requesting that you place an agenda item before the city council that would create a city ordinance that would waiver all future expenses for the Veterans Day parade. The amount of money it would cost the City would be minimal and could be budgeted as an annual recurring expense.

The Veterans Day Parade should not be about money, but a salute to our Veterans, showing our pride in them, and thanking them for the sacrifices they made in keeping this Country free.

The United American Veterans Organization is the coordinating organization for the parade, and all the Veteran organizations work with the UAVO and help put on the parade to make it a success. All the people that help organize and coordinate the parade are unpaid volunteers that are providing a service to the community.

We are a non profit organization and money collected through fluid raising activities goes back to the community. i.e.: Veterans Transitional Living Center, VA Clinic, supporting youth leadership, training and recognition programs such as the Boy Scouts, JROTC, Boys and Girls State. Helping service members in distress as well as providing activities for them to participate in, and other community programs.

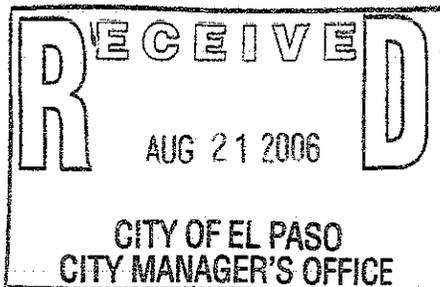
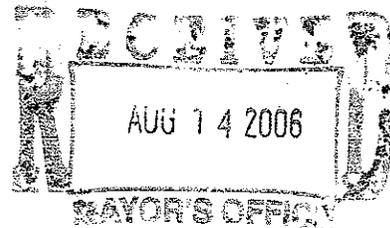
Money spent to pay for the parade is money that would not go back to the community and would cause a cut back in many of the activities we support.

The creation of a City ordinance would alleviate the need for the annual waiver request thus saving time and money processing it.

The UAVO would continue to pay for insurance and parade permit and coordinate with the appropriate city departments.

Your consideration in this matter is greatly appreciated.

*R Britton*  
 RICHARD BRITTON SR.  
 COMMANDER,  
 COL LOUIS A. CARTER AMERICAN LEGION POST 832





Deane Hawkins Detachment, Inc.  
**MARINE CORPS LEAGUE**  
P.O. Box 972134  
El Paso, Texas 79910-9709

August 27, 2006

From: Robert D. Way, Commandant of the Deane Hawkins Detachment, Marine Corps League, El Paso, Texas 79910  
To: John Cook, Mayor of El Paso, Texas  
Subj: Veterans Day Parade

Dear Mayor Cook:

I am writing to you in behalf of the members of the Deane Hawkins Detachment and other veterans organizations in the El Paso area.

We are requesting that you place an agenda item before the city council that would create a city ordinance that would wavier all future expenses to the veterans organization for putting on the Veterans day parade. The amount of money it would cost the City would be minimal and could be budgeted as an annual recurring expense.

The Veterans Day Parade should not be about money but a salute to our Veterans, showing our pride in them and thanking them for the sacrifices they made in keeping this Country free.

The United American Veterans Organization is the coordinating organization for the parade, and all the Veteran organizations work with the UAVO to help put on the parade and make it a success. All the people that help organize and coordinate the parade are unpaid volunteers that are providing a service to the community.

We are a non profit organization and money collected through fund raising activity goes back to the community. i.e.: Veterans opportunity house, VA Clinic, helping to support youth leadership, training and recognition programs such as the Boy scouts, JROTC , helping service members in distress as well as providing activities for them to participate in, and other community programs.

Money spent to pay for the parade is money that would not go back to the community and would cause a cut back in many of the activities we support.

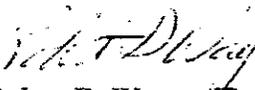
"ONCE A MARINE, ALWAYS A MARINE"

The creation of a City ordinance would alleviate the need for the annual wavier request thus saving time and money processing it.

The UAVO would continue to pay for insurance and parade permit and coordinate with the appropriate city departments.

Your consideration in this matter is greatly appreciated.

Semper Fidelis

  
Robert D. Way

# RESOLUTION

## BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT, having found a public purpose for the West Texas Confederation of Clubs for the Motorcycle Toy Run on November 5, 2006, staff is authorized to negotiate, the City Attorney's office is authorized to approve and the City Manager is authorized to sign an agreement pertaining to a limited co-sponsorship of the parade by the City of El Paso, at such time that the route and traffic control plans are finalized.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2006.

CITY OF EL PASO

\_\_\_\_\_  
John F. Cook  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Hillary S. McGinnes  
Assistant City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
R. Alan Shubert, P.E., Director  
Development Services Department



**REQUEST FOR TEMPORARY USE OF  
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

**PARADES AND PUBLIC ASSEMBLIES**

Fees: \$ 60.00 – Application Fee (at least 30 days before the commencement of the event)  
 \$120.00 – Late Application (more than 7, but less than 30 days before the commencement of the event)

(Please type or print)

1. Applicant:

WEST TEXAS CONFEDERATION OF CLUBS  
 Organization/Individual

Contact Person: ARMANDO PARRA  
 Name

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone No. \_\_\_\_\_

2. Type of Event: MOTORCYCLE TOY RUN

- |  |                                     |
|--|-------------------------------------|
| <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> March      |
| <input type="checkbox"/> Demonstration     | <input type="checkbox"/> Pageant    |
| <input type="checkbox"/> Foot Race/Walk    | <input type="checkbox"/> Procession |
| <input type="checkbox"/> Bike Race         | <input type="checkbox"/> Other      |
| <input type="checkbox"/> Athletic Event    |                                     |

3. Date of Event: Nov 5

Time of Event: from 11:16 AM to 12:30 PM

Time in which police traffic control services will be needed and you will be charged:

from 11:16 AM to 12:30 PM (1 hr - 15 min)

Note: This is the time in which police officers will be moving your event on the streets.

**RECEIVED**

JUL 25 2006

CITY OF EL PASO  
 DEVELOPMENT SERVICES  
 DEPARTMENT

PAR06-00026

4. Proposed Route: (streets, parks, sidewalks to be used)  
ATTACH A CLEAR AND SPECIFIC MAP

STATELINE RESTAURANT ON SUNLAND PARK DR - N. to PAISANO - EAST  
to BOONE - S. to DELTA - E. to ALAMEDA SE, to AMERICAS FEEDER -  
S. to PAN AMERICAN - E. to PLAZA CIRCLE - N. to WESTERN TECHNICAL  
Location of assembly area, if separate or different: COLLEGE (9024 PLAZA CIRCLE)  
INTERNATIONAL TRUCK DRIVING SCHOOL - 141 QUINELLA (22.1 mi  
SUNLAND PARK, NM 88063

**IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:**

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.050. You will be responsible for hiring and paying the cost of law enforcement officers, vehicles and equipment to appropriately control traffic and to police roadway closures.

5. Approximate number of participants:

\_\_\_\_ Persons 3-5 Vehicles \_\_\_\_ Animals 500 Other Specify: MOTORCYCLES

\*Section 13.32.080 requires you to keep the parade route clean and free of animal excrement during the parade.

6. Approximate or anticipated number of spectators: 0

7. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

24th ANNUAL TOY RUN

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: \_\_\_\_\_

8. Amplification devices to be used: \_\_\_\_ Yes  No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used.

9. If amplification is being used, state whether or not the purpose is for advertising any goods, property, services or entertainment.

---

Regarding the use of San Jacinto Plaza, amplification may be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, (915) 541-4331 and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

10. Method of Street and Right-of-Way cleaning:

NO CLEANING REQUIRED

---

Section 13.32.080 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Development Services Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Amanda Paez  
Signature of Applicant

7/25/06  
Date

WEST TEXAS CONFEDERATION OF CLUBS  
Organization/Sponsor, if any

**Please note:** If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: WEST TEXAS CONFEDERATION OF CLUBS MOTORCYCLE TOY RUN

\$ 60.00 Fee Paid: \_\_\_\_\_

\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

Police Department ✓

Fire Department ✓

Sun Metro ✓

Parks Department

Engineering/Traffic Div. ✓

Highway Department ✓

Street Department

Civic Center

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT

Event: WEST TEXAS CONFEDERATION OF CLUBS MOTORCYCLE TOY RUN

Location: **STATELINE RESTAURANT ON DONIPHAN TO SUNLAND PARK DR,  
TURN RIGHT ON SUNLAND PARK DR TO PAISANO, TURN RIGHT ON  
PAISANO TO BOONE, TURN RIGHT ON BOONE TO DELTA, TURN LEFT  
ON DELTA TO ALAMEDA, TURN RIGHT ON ALAMEDA TO AMERICAS,  
TURN RIGHT ON AMERICAS TO PAN AMERICAN, TURN LEFT ON PAN  
AMERICAN TO PLAZA CIRCLE AND FINISH AT THE WESTERN  
TECHNICAL COLLEGE - 9624 PLAZA CIRCLE**

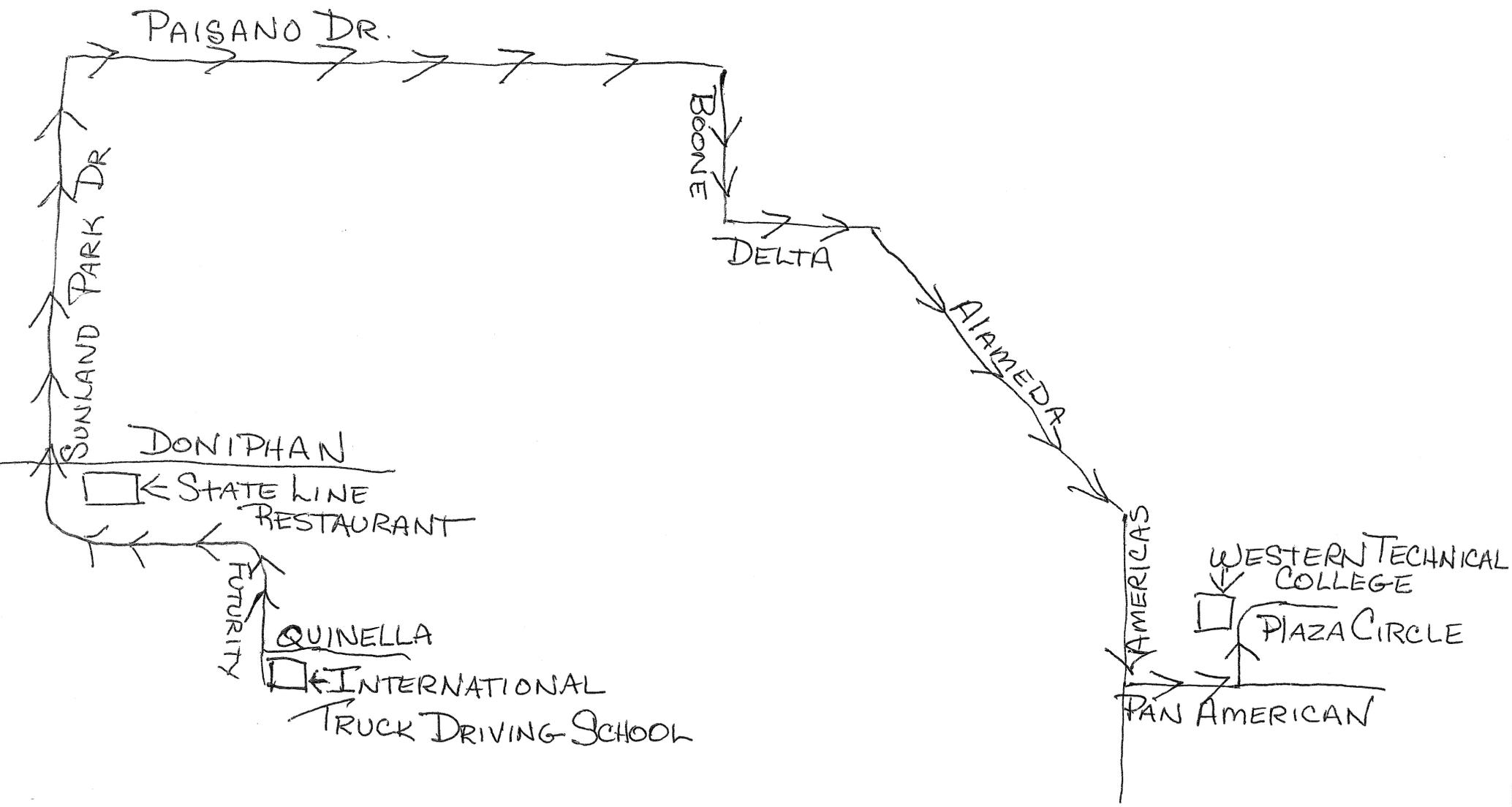
Date of Event: NOVEMBER 5, 2006 FROM 11:16 A. M. TO 12:30 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.:

PAR06-00026

**Harry E. Steele**  
**Customer Service Manager**



**AFFIDAVIT**  
(on behalf of an Organization)

**THIS FORM IS ONLY TO BE USED BY ORGANIZATIONS REQUESTING A WAIVER OF FEES ON THE BASIS THAT THEY ARE INDIGENT. THIS FORM IS NOT TO BE USED TO MAKE A REQUEST THAT THE CITY SPONSOR OR CO-SPONSOR AN EVENT.**

STATE OF TEXAS )

COUNTY OF EL PASO )

) KNOW ALL MEN BY THESE PRESENTS

I, ARMANDO PARRA, as CHAIR PERSON am  
(Name) (Title)

the authorized representative of WEST TEXAS CONFEDERATION OF CLUBS hereinafter referred to as "ORGANIZATION." We are requesting a permit for

Amplification— permit to use a sound amplifying device on a street, sidewalk, city park or other place held by the city for public use.

Use of the City Streets—for a parade or temporary event as stated on our application.

On behalf of the ORGANIZATION, I state that it is indigent and unable to pay the fees required by City ordinance and therefore, we are requesting a waiver pursuant to Sections 13.28.070 or 13.32.120 of the El Paso City Code for the following, as checked, and we provide the below financial information in support of our claim of indigency:

Check one or more, as applicable:

the fee for processing the application for permit.

fees for the necessary police traffic assistance for a parade.

the fee for the use of the stage at San Jacinto Plaza (in conjunction with an amplification permit for San Jacinto Plaza).

**YOU MUST BE AS SPECIFIC AS POSSIBLE IN LISTING ASSETS, DEBTS AND EXPENSES AND YOU MUST PROVIDE DOCUMENTATION.**

Nature of entity ASSOCIATION  
(corporation, association, etc.)

(continue on following page)

(AFFIDAVIT on behalf of an Organization, page 2)

Length of time of existence of entity 11 YRS

Annual income (including grants, gifts, etc.) 0

Property owned 0

Cash or checking accounts 0  
(list the dollar amount of funds held by the organization)

Other assets 0

Debts 0

Annual expenses (state the total amount and list each expense of \$50.00 or more annually)

0

**NOTE: You must attach copies of financial or other documentation of the organization that support your claim of indigency, or attach an explanation on a separate sheet as to why you cannot provide such documentation.**

Has this organization, within the last two years, solicited or engaged in any fund-raising activities?

Yes. If yes, please explain the types of activities and the results: \_\_\_\_\_

2004 & 2005 Toy Runs

No. If no, please explain why no such activities have taken place: \_\_\_\_\_

(continue on following page)



July 21, 06

To Whom it may concern,

The West Texas Confederation of Clubs is an indigent organization & does not have the funds to pay for city services.

Thank You

ARMANDO PARRA  
CHAIR PERSONS

For Office Use Only

Event: WEST TEXAS CONFEDERATION OF CLUBS MOTORCYCLE TOY RUN

\$ 60.00 Fee Paid: \_\_\_\_\_  
\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering/Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department   | <input checked="" type="checkbox"/> Highway Department       |
| <input checked="" type="checkbox"/> Sun Metro         | _____ Street Department                                      |
| _____ Parks Department                                | _____ Civic Center   |

Comments: NO OBJECTIONS:  
WTC

PERMIT

Event: WEST TEXAS CONFEDERATION OF CLUBS MOTORCYCLE TOY RUN

Location: STATELINE RESTAURANT ON DONIPHAN TO SUNLAND PARK DR, TURN RIGHT ON SUNLAND PARK DR TO PAISANO, TURN RIGHT ON PAISANO TO BOONE, TURN RIGHT ON BOONE TO DELTA, TURN LEFT ON DELTA TO ALAMEDA, TURN RIGHT ON ALAMEDA TO AMERICAS, TURN RIGHT ON AMERICAS TO PAN AMERICAN, TURN LEFT ON PAN AMERICAN TO PLAZA CIRCLE AND FINISH AT THE WESTERN TECHNICAL COLLEGE - 9624 PLAZA CIRCLE

Date of Event: NOVEMBER 5, 2006 FROM 11:16 A. M. TO 12:30 P.M.

Action:  Approved  Disapproved  Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

Harry E. Steele  
Customer Service Manager

For Office Use Only

Event: WEST TEXAS CONFEDERATION OF CLUBS MOTORCYCLE TOY RUN

\$ 60.00 Fee Paid: \_\_\_\_\_

\$120.00 Late Fee Paid: \_\_\_\_\_

Copy to:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Police Department          | <input checked="" type="checkbox"/> Engineering/Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department <i>wnc</i> | <input checked="" type="checkbox"/> Highway Department       |
| <input checked="" type="checkbox"/> Sun Metro                  | <input type="checkbox"/> Street Department                   |
| <input type="checkbox"/> Parks Department                      | <input type="checkbox"/> Civic Center                        |

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Police Department  
 Fire Department  
 Sun Metro  
 Parks Department

Engineering/Traffic Div.  
 Highway Department  
 Street Department  
 Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed route. Police Dept will provide traffic control for the event. Keith Bennett (Traffic Control Planner) 8/31/06.

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Harry E. Steele  
Customer Service Manager

For Office Use Only

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\$60.00  Fee Paid: \_\_\_\_\_

\$120.00  Late Fee Paid: \_\_\_\_\_

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering – Traffic Div.
- Highway Department
- Street Department

**Comments:**

The El Paso Police Department has no objections with this event.

The Department will police the event with 40 officers and 40 vehicles.

In accordance with the new parade ordinance, this event will be worked on an overtime basis.

Minimum call back is 3 hours per officer.

Estimated cost to applicant: \$5658.80

Deposit required: \$2829.40

PAR06-00026

PR 06-101

PERMIT

EVENT: West Texas Confederation of Clubs Motorcycle Toy Run

LOCATION: Stateline Restaurant on Doniphan to Sunland Park Dr., turn right on Sunland Park Dr. to Paisano, turn right on Paisano to Boone, turn right on Boone to Delta, turn left on Delta to Alameda, turn right on Alameda to Americas, turn right on Americas to Pan American, turn left on Pan American to Plaza Circle and finish at the Western Technical College – 9624 Plaza Circle

DATE OF EVENT: November 5, 2006 from 11:16 a.m. to 12:30 p.m.

ACTION: Approve      Disapprove      Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: PAR06-00026

Harry E. Steele  
CUSTOMER RELATIONS MANAGER



# Texas Department of Transportation

13301 GATEWAY BLVD. WEST • EL PASO, TEXAS 79928-5410 • (915) 790-4200

September 8, 2006

Subject: Motorcycle Run

Control: 1-4                      2-1  
Highway: US 85                  SH 20  
County: El Paso                  El Paso

Mr. Armando Parra  
West Texas Confederation of Clubs  
1137 Lomaland  
El Paso, TX 79907

Dear Mr. Parra:

Reference is made to your application of August 30, 2006 requesting use of Paisano and Alameda for the proposed West Texas Confederation of Clubs Motorcycle Toy Run on Sunday, November 5, 2006.

It is not our desire to discourage this activity, but we need to stress the outright danger involved in using state highways for this type of activity. We must, in good judgment, recommend against the use of these highways for the proposed West Texas Confederation of Clubs Motorcycle Toy Run. If, after consideration of the danger and liability involved, your organization remains resolute in its intentions, then this department can only suggest you comply with the following guidelines to provide safety for the event:

1. The local authorities, El Paso Police Department, shall provide adequate traffic control throughout portions of the West Texas Confederation of Clubs Motorcycle Toy Run. This shall include advance warnings to motorists and motorized escorts by police units to ensure that the traveling public is aware of participants as well as more areas of safety by slowing down motorists.
2. Preparation and termination areas of event shall be located off the highway right-of-way.
3. It is recommended the event proceed in the same direction as the normal traffic flow.

If you have any questions concerning this matter, please contact Ms. Monica O'Kane at (915) 790-4309.

Sincerely,

Edgar E. Fino, P.E.  
Traffic Engineer

COPY

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