

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: INFORMATION TECHNOLOGY

AGENDA DATE: October 12, 2010

CONTACT PERSON NAME/PHONE: ART ARMAS 541-4288

DISTRICT(S) AFFECTED: ALL

SUBJECT:

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to West Publishing Corporation dba Elite, the sole source provider of ProLaw Software, a docketing and case management software that will be used by the City Attorney's Office in the estimated amount of \$68,870.00.

BACKGROUND / DISCUSSION:

ProLaw Software is a docketing and case management software that will provide the Legal Department with a comprehensive legal calendaring solution. The software will also be able to keep track of scanned documents and will assist in streamlining the agency workload and reduce administrative overhead with the integrated case and matter management.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No

AMOUNT AND SOURCE OF FUNDING:

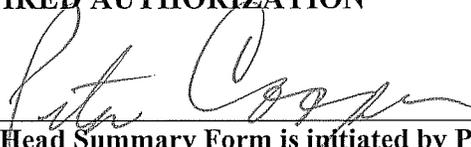
Amount \$68,870.00; 2011 IT General Fund, 502202-01101-39010351

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager



**FINANCIAL SERVICES
PURCHASING DIVISION**

SOLE SOURCE AFFIDAVIT

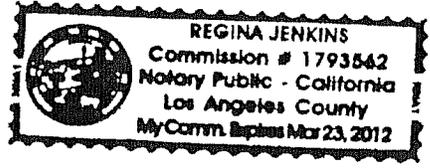
THIS IS AN OFFICIAL PURCHASING DOCUMENT – RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared MATTHEW DEVOLL, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Matthew Devoll. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Elite.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
West Publishing Corporation dba Elite, a Thomson Reuters business is a sole source vendor for our ProLaw Government Enterprise application software and related services. See sole source letter for complete details.
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.

Matthew Devoll
Signature

SUBSCRIBED AND SWORN to before me on this 20th day of MAY, 2010.



Regina Jenkins
NOTARY PUBLIC
REGINA JENKINS
PRINTED NAME
MARCH 23, 2012
MY COMMISSION EXPIRES

COMPANY NAME: Elite, a Thomson Reuter's business

ADDRESS, CITY, STATE & ZIP CODE: 5100 W. Goldleaf Circle, Los Angeles, CA 90056

PHONE: (323) 642-5400 FAX NUMBER: _____

CONTACT NAME AND TITLE: _____

WEB ADDRESS: _____ EMAIL: _____

FEDERAL TAX ID NUMBER: _____ TEXAS SALES TAX NUMBER: _____



THOMSON REUTERS™

May 20, 2010

City of El Paso

RE: ProLaw Software, Sole Source Vendor for ProLaw application software and related services

Thomson Elite, A Division of West Publishing Corporation is a sole source vendor for our ProLaw Government Enterprise application software and related services. We do not utilize any resellers for our Enterprise software, and it cannot be purchased through other sources.

ProLaw has some features not available with any other case management software on the market:

Westlaw Legal Calendaring Rules have been combined with ProLaw's powerful docketing and case management capability to provide a comprehensive legal calendaring solution. By utilizing the extensive legal content expertise of West, clients can expect more rules sets and the most technologically advanced solution available.

ProLaw integrates with Westlaw, Westlaw Litigator, Westlaw Court Express and Westlaw QuickView+ to speed legal research, track Westlaw usage and create cost transactions that can be billed back to clients.

ProLaw integrates with Westlaw's Docket Tracks, a service from Westlaw Court Express that delivers automatic court updates about new docket information, such as pleadings and procedures, for specified cases. Attorneys working on a matter can track changes in their court cases directly on their ProLaw Dashboard, and keep track of what changed over time. Full-text dockets from Westlaw can be saved in matters to share across teams and maintain a complete case file history.

Court subscriptions can be added, updated or canceled from a single screen. Customizable security settings ensure that the right people receive changes to important cases.

Sincerely,

*Matt DeVoll
Vice President ProLaw
4401 Masthead NE, Suite 100
Albuquerque, NM 87109*