

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: POLICE
AGENDA DATE: October 13, 2009
CONTACT PERSON/PHONE: Terrence Freiburg, Financial Services, Purchasing Manager, 541-4313
Gregory Allen, Police Chief, 564-7302
DISTRICT(S) AFFECTED: All

SUBJECT:

Approve Cutter Aviation El Paso, LP as the supplier of aviation fuel for helicopter and fixed wing aircraft operated by the Police Department.

BACKGROUND / DISCUSSION:

Approval of this contract will allow for continuation of air support services within the El Paso Police Department. This is a three-year contract with an option to extend two additional years.

PRIOR COUNCIL ACTION:

A previous two-year contract with an option to extend two years was awarded to Cutter Aviation El Paso, LP. This contract was awarded on 09-18-05 and expired on 09-17-09.

AMOUNT AND SOURCE OF FUNDING:

Fuel will be purchased on an as needed basis in an amount not to exceed \$85,407.32. Funding is Confiscated Funds, account 21150060-16411-21000-503009-P500232.

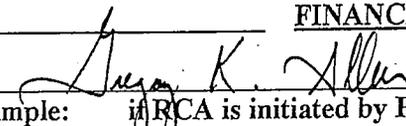
BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____

(Example:  if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: _____

CITY MANAGER: _____

DATE: _____

PROJECT FORM

DATE: September 30, 2009

PROJECT: Aviation Fuel
SOLICITATION NO: 2010-017
BUDGET NO: 21150060-503009-16411-P500232
FUNDING SOURCE: Confiscated Funds
REPRESENTATIVE DISTRICT(S): ALL

DEPARTMENT: Police

RECOMMENDATION: Vendor: Cutter Aviation
El Paso, TX
Item: ALL
Amount: \$85,407.32/ESTIMATED/YRLY

The Police and Financial Services Departments recommend award to the sole bidder meeting specifications.

This is a thirty-six (36) month requirements type contract for the purchase of fuel. Vendor offers the City the option to extend the term of the contract at the same unit price for an additional two (2) year period from the date of award. No payment discount is offered.

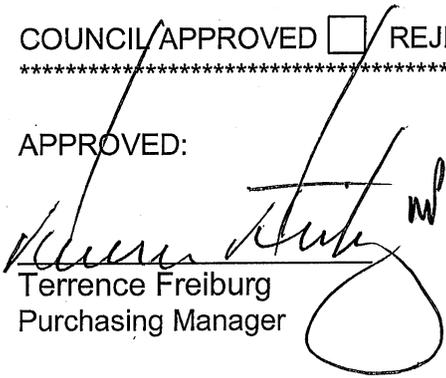
BIDS SOLICITED- 10 (10 local)
BIDS RECEIVED- 1
"NO BID" RECEIVED 00

TOTAL RECOMMENDED AWARD: \$256,221.96

COUNCIL APPROVED REJECTED MUNICIPAL CLERK _____

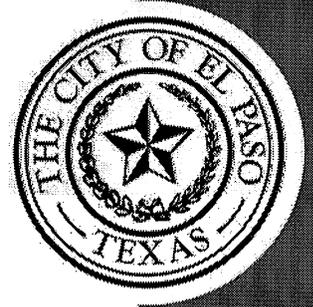
APPROVED:

COUNCIL MEETING DATE: October 13, 2009


Terrence Freiburg
Purchasing Manager

Dedicated to Outstanding Customer Service for a Better Community

S E R V I C E S O L U T I O N S S U C C E S S



TO: Purchasing via Assistant Chief Johnson
FROM: Sgt. David Gonzalez #1913
DATE: 09-28-2009
RE: Cost Benefit Analysis / Aviation Fuel #2010-017

The Air Support Unit of the El Paso Police Department provides support to a wide range of police activities, including searches for missing persons, offenders, and stolen property; and assisting with providing investigators with aerial images and information to support planning activities. Due to El Paso's unique position and location of being a border city, the Air Unit plays a vital roll on the "War on Drugs." In 2008, the latest year full statistics are available, the Air Support Unit was instrumental in seizing \$1,837,735.00 in U.S. currency and over 25,000 pounds of marijuana from drug trafficking organizations operating within our community. A significant portion of the seized money is in turn awarded to the Department as confiscated funds. Deployment of the Air Support Unit plane or helicopter more than pays for itself while also providing an invaluable service to the community.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susannah M. Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

Chief of Police
Gregory K. Allen



**CITY OF EL PASO, TEXAS
FINANCIAL SERVICES DEPARTMENT
PURCHASING DIVISION**

2 Civic Center Plaza, 7th Floor
El Paso, Texas 79901-1196
Tel: (915) 541-4263 Fax: (915) 541-4347

MEMO

TO: CONTRACT FILE

FROM: Deniese Baisley
Procurement Analyst

SUBJECT: 2010-017 Aviation Fuel

DATE: October 1, 2009

Our sole bidder, Cutter Aviation of El Paso, retrieved the solicitation from the City's website. I contacted two (2) vendors from our vendor list of four (4) to inquire about why they did not submit a bid. Below are their responses:

1. Chevron USA – El Paso, Texas office. Procurement Department stated that they do not bid on Fuel. She gave me the number to Western Refinery, Doug Johnson. They do not bid for Chevron.
2. Atlantic Aviation – El Paso, Texas office. Jeff Miller, General Manager stated that he downloaded the bid but decided not to bid.

CITY OF EL PASO BID TABULATION

BID ITEM: AVIATION FUEL

BID # 2010-017

BID DATE: SEPTEMBER 16, 2009

DEPARTMENT: POLICE

ITEM	EST. QTY.	DESCRIPTION	CUTTER AVIATION EL PASO, LP EL PASO, TX PRICE			
1.	11,000 GALLONS	100 OCTANE LOW LEAD AVIATION FUEL				
		WHOLESALER/SUPPLIER'S CURRENT RACK PRICE PER GALLON FOR WEEK ENDING <u>SEPTEMBER 11, 2009</u>	\$2.38803			
		OFFEROR'S FEE PER GALLON (CONSTANT)	\$.50000			
		TOTAL PRICE PER GALLON	\$2.88803			
2.	23,000 GALLONS	JET A FUEL				
		WHOLESALER/SUPPLIER'S CURRENT RACK PRICE PER GALLON FOR WEEK ENDING SEPTEMBER 11, 2009. THE JET "A" FUEL MUST CONTAIN THE PREBLENDED ADDITIVE "PRIST" WHICH A FUEL SYSTEM INHIBITOR AND ANTIMICROBIAL ADDITIVE. THE ADDITIVE MUST BE PREBLENDED AT THE REFINERY PRIOR TO BEING SHIPPED TO THE FBO FOR DISTRIBUTION INTO AIRCRAFT	\$1.83213			
		OFFEROR'S FEE PER GALLON (CONSTANT)	\$.50000			
		TOTAL PRICE PER GALLON	\$2.33213			

APPROVED BY: *Annise Dawdy*
DATE: 9/24/09

CITY OF EL PASO BID TABULATION

BID ITEM: AVIATION FUEL

BID # 2010-017

BID DATE: SEPTEMBER 16, 2009

DEPARTMENT: POLICE

	CUTTER AVIATION EL PASO, LP EL PASO, TX			
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>NO OPTION OFFERED</p>	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>			
PAYMENT TERMS:	NET 30 DAYS			
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>			
BIDDER'S PROMISED DELIVERY: Within ___ consecutive calendar days.	NONE STATED			
Within ___ hours or overnight after receipt of verbal order in cases of emergency.	25 MIN.			
IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR REJECTION OF THE BID.				
BIDS SOLICITED: 10		BIDS RECEIVED: 1		BIDS LOCAL: 10
				NO BIDS: 0

APPROVED BY:
 DATE: 9/24/09

~~CUTTER AVIATION INC
6825 CONVAIR RD
EL PASO TX 79925~~

WTF

CHEVRON USA
PO BOX 20002
EL PASO TX 79998

JULIE'S AIRCRAFT SERVICE
3805 BOEING DR
EL PASO TX 79925

~~BEACHCRAFT SALES AND
SERVICE
6825 CONVAIR RD
EL PASO TX 79925~~

WTF

~~CONTRACT REFUELING SERVICE
7717 LOCKHEED DR
EL PASO TX 79925~~

WTF

~~OASIS AVIATION
6775 CONVAIR RD
EL PASO TX 79925~~

WTF

~~SUPERIOR AVIATION FUEL ENT.
6775 CONVAIR RD
EL PASO, TX 79925-1145~~

WTF

ASRI 128.875
1771 SHUTTLE COLUMBIA DRIVE
EL PASO, TX 79925

CUTTER AVIATION EL PASO
1771 SHUTTLE COLUMBIA DR.
EL PASO, TX 79925

ATLANTIC AVIATION
1751 SHUTTLE COLUMBIA DRIVE
EL PASO, TX 79925