

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: POLICE
AGENDA DATE: October 13, 2009
CONTACT PERSON/PHONE: Assistant Chief Eric Shelton, 564-7357
Terrence Freiburg, Financial Services, Purchasing Manager, 541-4313
DISTRICT(S) AFFECTED: All

SUBJECT:

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue a purchase order to Integrity Employee Assistance, Inc., for counseling and stress management services for sworn Police Department employees.

BACKGROUND / DISCUSSION:

Article 31 of the Articles of Agreement between the El Paso Municipal Police Officers' Association and the City of El Paso requires that counseling, psychiatric, wellness and critical incident services be provided.

PRIOR COUNCIL ACTION:

A previous three-year contract was awarded to Integrity Employee Assistance, Inc. on 05-16-06. this contract expired on 05-15-09.

AMOUNT AND SOURCE OF FUNDING:

The funding source is the general fund, account # 21010050-01101-21000-502215, in the amount of \$174,000.00.

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: _____

CITY MANAGER: _____ **DATE:** _____

PROJECT FORM

DATE: September 30, 2009

PROJECT: Stress Management Services
SOLICITATION NO: 2010-007
DEPARTMENT: Police
BUDGET NO: 21010050-502215-01101
FUNDING SOURCE: General Funds
REPRESENTATIVE DISTRICT(S): ALL

RECOMMENDATION: Vendor: Integrity Employee Assistance, Inc.
El Paso, Texas
Item: All
Amount: \$174,000 estimated annual expenditures

Police and Financial Services Departments recommend award to the Bidder offering the best value to the City.

This is a thirty-six (36) month requirements type contract for counseling and stress management services for sworn Police Department employees. Vendor offers the City the option to extend the term of the contract at the same unit price for an additional two (2) year period from the date of award. No payment discount is offered.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

BIDS SOLICITED- 26 (20 local)
BIDS RECEIVED- 2
"NO BID" RECEIVED 00

TOTAL RECOMMENDED AWARD: \$522,000.00
Estimated Total 3 yr Expenditures

COUNCIL APPROVED [] REJECTED [] MUNICIPAL CLERK _____

APPROVED:

COUNCIL MEETING DATE: October 13, 2009

Terrence Freiburg
Purchasing Manager
Financial Services, Purchasing Division

COMMITTEE SCORE SHEET

RFP NO.: 2010-007
 RFP TITLE: STRESS MANAGEMENT SERVICES
 POLICE DEPARTMENT

		CENTER FOR EMPLOYEE ASSISTANCE EL PASO, TX	INTEGRITY EMPLOYEE ASSISTANCE, INC. EL PASO, TX		
Cost (# points/percent max) 60 (As submitted on RFP)		52.59 \$198,500.00	60.00 \$174,000.00		
Qualifications and prior experience in the stress management field (# points/percent max) 10		7.33	6.66		
Educational background of personnel (# points/percent max) 15		15.00	15.00		
Location and availabilities of facilities and services (# points/percent max) 15		15.00	15.00		
GRAND TOTAL 100 (100 points/percent max)		89.92	96.66		

CITY OF EL PASO BID TABULATION

BID ITEM: STRESS MANAGEMENT SERVICES

BID # 2010-007

BID DATE: SEPTEMBER 9, 2009

DEPARTMENT: POLICE

				CENTER FOR EMPLOYEE ASSISTANCE EL PASO, TX		INTEGRITY EMPLOYEE ASSISTANCE, INC. EL PASO, TX			
ITEM NO.	ESTIMATED HOURS	UNIT	TYPE OF SERVICE	FIXED PRICE PER HOUR	TOTAL ESTIMATED	FIXED PRICE PER HOUR	TOTAL ESTIMATED		
1.	30	HRS	PSYCHIATRIC SERVICES INITIAL VISIT	\$110.00	\$3,300.00	\$130.00	\$3,900.00		
2.	240	HRS	FOLLOW-UP VISIT	\$110.00	\$26,400.00	\$90.00	\$21,600.00		
3.	700	HRS	BIOFEEDBACK	\$38.00	\$26,600.00	\$40.00	\$28,000.00 <small>(BIDDER'S TOTAL EST. 0)</small>		
4.	50	HRS	PSYCHOLOGICAL TESTING	\$90.00	\$4,500.00	\$110.00	\$5,500.00		
5.	2,800	HRS	COUNSELING SERVICES, INCLUDING:	\$48.00	\$134,400.00	\$40.00	\$112,000.00		
			A) ONE TO ONE 1. TELEPHONE 2. OFFICE 3. SIGNIFICANT OTHERS B) PHYSICAL FITNESS C) NUTRITIONAL D) CRISIS						
6.	60	HRS	TRAINING & EDUCATIONAL PROGRAM TO INCLUDE:	\$55.00	\$3,300.00	\$50.00	\$3,000.00		
			A) SUPERVISORY & ADMINISTRATIVE TRAINING B) ORIENTATION PROGRAM						

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 
 DATE: 9/22/09

CITY OF EL PASO BID TABULATION

BID ITEM: STRESS MANAGEMENT SERVICES BID DATE: SEPTEMBER 9, 2009	BID # 2010-007 DEPARTMENT: POLICE		
	CENTER FOR EMPLOYEE ASSISTANCE EL PASO, TX	INTEGRITY EMPLOYEE ASSISTANCE, INC. EL PASO, TX	
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE CONTRACT FOR:</p> <p>ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT.</p> <p>NO OPTION OFFERED</p>	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	
PAYMENT TERMS:	NET - 30 DAYS	NET - 30 DAYS	
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
BIDS SOLICITED: 26	BIDS RECEIVED: 2	BIDS LOCAL: 20	NO BIDS: 0

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: DB

DATE: 9/22/09

ACADEMY OF BEHAVIORAL
MEDICINE
ATTN: ROBERT J. RANKIN, PH.D.
230 THUNDERBIRD DRIVE, #J
EL PASO, TX 79912-3913

DESERT BEHAVIORAL CENTER
1801 E. WYOMING, STE 102
EL PASO, TX 79902

FAMILY SERVICES OF EL PASO
6040 SURETY DR # A
EL PASO, TX 79905-2044

ABRAHAM J. KATZ, M.D.
STE 5B
1201 E SCHUSTER AVE, EL PASO,
TX 79902-4676

ALTERNATIVES CENTRE FOR
BEHAVIORAL HEALTH
5001 ALABAMA STREET
EL PASO, TX 79930

COMMUNITY OPTIONS OF TEXAS
1420 GERONIMO DR # D
EL PASO, TX 79925-1862

EL PASO PSYCHIATRIC CENTER
4615 ALAMEDA AVE
EL PASO, TX 79905-2702

ESTHER MONTY LPC
1600 N LEE TREVINO DR # C4
EL PASO, TX 79936-5164

RIO VALLE BEHAVIORAL HEALTH
101 LIVINGSTON LOOP # C-3
SANTA TERESA, NM 88008-9753

INTEGRITY EMPLOYEE
ASSISTANCE
1600 N LEE TREVINO DR # C7
EL PASO, TX 79936-5164

RITA RIZZO & LOU VINCENT
RIZZO & ASSOCIATES LLC
2175 WATERBURY DR
UNIONTOWN, OH 44685

DEER OAKS EAP SERVICES
7272 WURZBACH ROAD, STE 601
SAN ANTONIO, TX 78240

NATIONAL CURRICULUM &
TRAINING INSTITUTE
P.O. BOX 370201
EL PASO, TX 79937-0201

LAS PALMAS & DEL SOL REGIONAL
HEALTHCARE SYSTEM
ATT: MANAGED CARE DEPT
1700 N. OREGON, STE 700
EL PASO, TX 79902

LAS PALMAS LIFECARE CENTER
ATTN: ADMINISTRATION DEPT.
333 N. MESA
EL PASO, TX, 79902

DEL SOL LIFECARE CENTER
10712 SAM SNEAD
EL PASO, TX 79935

UNIVERSITY MEDICAL CENTER OF
EL PASO
ATTN: PURCHASING DEPT.
4815 ALAMEDA
EL PASO, TX 79905

CENTER FOR EMPLOYEE
ASSISTANCE
2310 MONTANA AVE
EL PASO, TX 79903

RIO GRANDE BEHAVIORAL HEALTH
SERVICES, INC.
1720 S TELSHOR
LAS CRUCES, NM 88011

CREATIVE MANAGEMENT
CONSULTANTS
500 AZURE AVE
WELLINGTON, FL 33414

UNIVERSITY BEHAVIORAL HEALTH
OF EL PASO
1900 DENVER AVE
EL PASO, TX 79902

ESTHER MONTY, LPC
1201 E. SCHUSTER, 1B
EL PASO, TX 79902

DEBORAH ONTIVEROS
1600 LEE TREVINO, SUITE C-7
EL PASO, TX 79936

OPEN MINDS
163 YORK ST
GETTYSBURG, PA 17325-1933

DESERT WELLNESS, LLC
7300 REMCOM CIR #400
EL PASO, TX 79912-1649

DEL SOL DIABETICS TREATMENT
CENTER/LIFECARE CENTER
10555 VISTA DEL SOL DR # 100
EL PASO, TX 79925-7943