

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: General Services Department

AGENDA DATE: October 14, 2008

CONTACT PERSON/PHONE: John Neal, Acting Director, 621-6821;
Terrence Freiburg, Purchasing Manager, 541-4313



DISTRICT (S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve Purchase Order to McNeilus Truck & Manufacturing for total estimated amount of \$750,000.00.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue a Purchase Order to McNeilus Truck & Manufacturing, the sole source for parts and warranty service for McNeilus Automatic Side Load Refuse Trucks. for a total estimated annual amount of \$750,000.00.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Dept 37370510; Acct 503121; Fund 45202, General Services, Fleet Services Division

*****REQUIRED AUTHORIZATION*****



DEPARTMENT HEAD: John Neal, Acting Director October 8, 2008

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____



**FINANCIAL SERVICES
PURCHASING DIVISION**

SOLE SOURCE AFFIDAVIT

THIS IS AN OFFICIAL PURCHASING DOCUMENT – RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared John McGuire, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is John McGuire. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: McNEILUS TRUCK & MANUFACTURING
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
McNEILUS PARTS & WARRANTY SERVICE
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

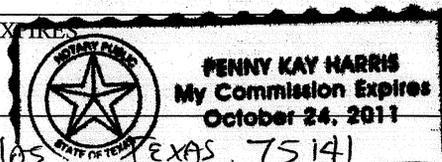
John McGuire
Signature

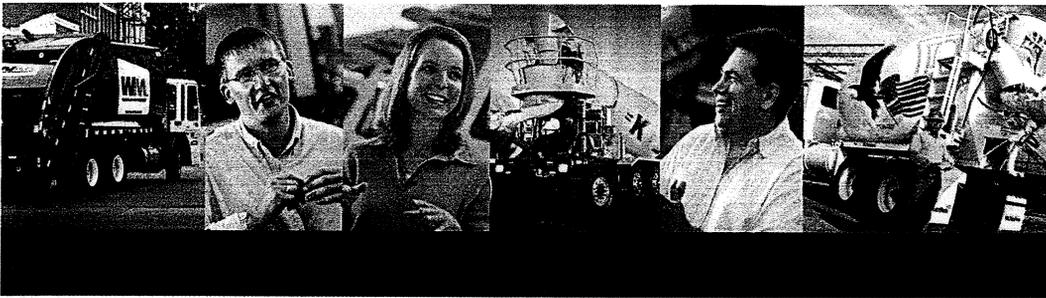
SUBSCRIBED AND SWORN to before me on this 3 day of October, 2008.

Penny Kay Harris
NOTARY PUBLIC
Penny Kay Harris
PRINTED NAME

MY COMMISSION EXPIRES

COMPANY NAME: McNEILUS TRUCK & MANUFACTURING
ADDRESS, CITY, STATE & ZIP CODE 1101 Hwy 45 South Dallas TEXAS 75141
PHONE: 972-225-2313 FAX NUMBER: _____
CONTACT NAME AND TITLE: John McGuire Deputy Director AFTERMARKET
WEB ADDRESS: WWW.McNEILUS.COM EMAIL: JMcGuire@McNEILUSCO.COM
FEDERAL TAX ID NUMBER: 411314526 TEXAS SALES TAX NUMBER: 14113145263





McNeilus

www.mcneiluscompanies.com

An Oshkosh Truck Corporation Company

25 September, 2008

Patricia Aauto
Deputy City Manager
Development & Infrastructure Services
City of El Paso

Dear Ms. Aauto,

Sole Source Letter

This letter is to confirm that effective today, 24 September, 2008 there are no other authorized McNeilus Truck & Manufacturing, Corporate Authorized Parts and Warranty Service distributor in the Greater El Paso Area for McNeilus Refuse Parts or Warranty Service. McNeilus Truck and Manufacturing is working as factory direct, through the factory owned branch stores to cover the parts and warranty service needs of our refuse customers in the greater El Paso Area. Your Sole source contact for McNeilus Truck and Manufacturing is The McNeilus Branch in Dallas Texas. I will provide address and phone contact information below. Please feel free to contact me if you have any further questions or need further assistance.

McNeilus Truck and Manufacturing
1101 Hwy 45 South
Dallas Texas 75141

Phone 1-877-722-5686 Toll Free

Phone 1-972-225-2313

Best Regards,

John McGuire
Deputy Director – Aftermarket
Southern Region
McNeilus Truck & Manufacturing, Inc

oshkosh truck corporation

WHERE PEOPLE WITH
BIG IDEAS
BUILD THEM