

OSCAR LEESER  
MAYOR

JOYCE WILSON  
CITY MANAGER



CITY COUNCIL  
ANN MORGAN LILLY, DISTRICT 1  
LARRY ROMERO, DISTRICT 2  
EMMA ACOSTA, DISTRICT 3  
CARL L. ROBINSON, DISTRICT 4  
MICHIEL R. NOE, DISTRICT 5  
EDDIE HOLGUIN JR., DISTRICT 6  
LILY LIMÓN, DISTRICT 7  
CORTNEY CARLISLE NILAND, DISTRICT 8

**LEGISLATIVE REVIEW MEETING OF THE WHOLE MINUTES  
MAIN CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
CITY HALL, 300 N. CAMPBELL  
OCTOBER 7, 2013  
9:00 A.M.**

The City Council met at the above place and date. Meeting was called to order at 9:02 a.m. Mayor Oscar Leeser present and presiding and the following Council Members answered roll call: Ann Morgan Lilly, Larry Romero, Michiel R. Noe, and Cortney Carlisle Niland. Not present: Emma Acosta, Carl Robinson, and Eddie Holguin, Jr. Lilia Limón requested to be excused.

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**3C. RESOLUTION**

That the City Manager be authorized to sign an Overhead Easement to the El Paso Electric Company for the provision of electrical power to a new CNG fueling station at the City's Municipal Service Center, Fleet Division, said easement more particularly described as portions of Lots 1 and 2, Municipal Center, El Paso, El Paso County, Texas. **(District 7)**

[Engineering and Construction Management, Irene D. Ramirez (915) 541-4431]

Mayor Leeser commented.

The following City staff members commented:

1. Ms. Joyce Wilson, City Manager
2. Mr. Robert Ramirez, Consumer Affairs Officer, Engineering

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**3G. RESOLUTION**

A Resolution to name the new Sun Metro Operations and Maintenance Facility located on Montana the "Bicentennial Council Transit Operations Center." **(All Districts)** [Mass Transit, Jay Banasiak, (915) 534-5810]

Representative Noe commented.

Ms. Joyce Wilson, City Manager, commented.

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**3I. RESOLUTION**

That the City Manager be authorized to sign an agreement for drug testing and alcohol screening services for the City's Police Department between the City and DDLS Group, LLC dba Fas-Tes El Paso for a contract term of three years from the date this Agreement is approved by the City Council, with one option to extend for one additional year for a total amount of \$91,980. **(All Districts)**

[Purchasing and Strategic Sourcing, Bruce Collins, (915) 541-4313]

[Police, Greg Allen (915) 564-7308]

Representative Noe commented.

Assistant Chief Police Robert Feidner commented.

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**7. REQUEST TO ISSUE PURCHASE ORDER:**

Request that the Purchasing Director for Purchasing and Strategic Sourcing Department be authorized to issue a Purchase Order to Siddons Martin Emergency Group, LLC the sole source authorized dealer for Pierce Manufacturing parts and service in Texas, Louisiana, and New Mexico.

Department: El Paso Fire  
Award to: Siddons Martin Emergency Group, LLC  
Houston Texas, 77032  
Annual Estimated Amount: \$225,000  
Total Estimated Award: \$225,000 (One year)  
Account No.: 322 – 22090 – 531180 – 1000 – P2216  
Funding Source: Vehicle Maintenance Supplies  
**Districts:** All  
Sole Source No.: 2014-034

This is a sole source, parts, and service contract.  
[Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 541-4313]  
[Fire, Samuel Peña, (915) 485-5605]

Mayor Leeser commented.

Mr. Bruce Collins, Purchasing Director, commented.

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**9B. BID**

The award of Solicitation No. 2013-277 for Thorn Park Improvements to Black Stallion LB Construction, for an estimated total amount of \$87,444.

Department: Engineering and Construction Management  
Award to: Black Stallion LB Construction  
El Paso, TX  
Base Bid I: \$84,941.50  
Option I: \$ 2,502.50  
Total Estimated Award: \$87,444.00  
Time for Completion: 90 Consecutive Calendar Days  
Accounts: 471 - 2400 - 71240 - 580270 - G\_713CD012  
Funding Source: Community Development Grant  
**District:** 1

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measure quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

This is a low bid, unit-price contract. The Engineering & Construction Management Department recommends that Prime Irrigation & Landscape, Inc. be deemed non-responsive for their inability to confirm their bid price and that the contract be awarded as indicated to Black Stallion LB Construction the lowest responsive and responsible bidder. [Engineering and Construction Management, Irene D. Ramirez, (915) 541-4428]

Mayor Leaser commented.

Ms. Leila Melendez, Deputy Director for Engineering, commented.

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**10B. ENGINEERING AND CONSTRUCTION MANAGEMENT**

Discussion and action on the award Solicitation No. 2013-303 for EPIA Taxiway "A" Realignment to J.A.R. Concrete, Inc. dba J.A.R. Construction, Inc., for an estimated total amount of \$4,644,625.

Department:	Engineering and Construction Management
Award to:	J.A.R. Concrete, Inc. dba J.A.R. Construction, Inc. El Paso, TX
Base Bid:	\$4,644,625
Total Estimated Award:	\$4,644,625
Time for Completion:	160 Consecutive Calendar Days
Accounts:	562-62330-580270-3080-G620AIP37
Funding Source:	FAA Airport Improvement Program (AIP) 90%, EPIA Revenue Funds (10%)
<b>District:</b>	<b>2</b>

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measure quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

This is a low bid, unit-price contract. The Engineering & Construction Management Department recommends award as indicated to the lowest responsive and responsible bidder.  
[Engineering and Construction Management, Irene D. Ramirez, (915) 541-4428]

Mayor Leaser and Representative Niland commented.

The following City staff members commented:

1. Ms. Joyce Wilson, City Manager
2. Ms. Monica Lombrana, Director of Aviation
3. Ms. Sylvia Firth, City Attorney, gave legal advice.
4. Ms. Cynthia Osborn, Assistant City Attorney, gave legal advice.

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**11A. PURCHASING AND STRATEGIC SOURCING**

Discussion and action on the award of Solicitation No. 2013-249 Mechanical Broom Sweepers (Re-bid) to Stewart & Stevenson Truck Holdings dba On the Border Freightliner of El Paso for a total estimated award of \$839,956.

Department:	General Services – Fleet Division
Award to:	Stewart & Stevenson Truck Holdings dba

Item(s): On the Border Freightliner of El Paso  
 Option to Extend: El Paso, TX  
 All  
 Option to Purchase Additional Quantity within 60 days  
 of Award  
 Total Estimated Award: \$839,956 (4 units)  
 Account No.: 190 – 28310 – 580040 – 4500 – PGSDVRP01  
 Funding Source: General Services Department – Capital All  
 Years  
**Districts: All**

This is a low bid, fixed-price, single (one-time) purchase.

The Purchasing and Strategic Sourcing Department and General Services – Fleet Division recommend award as indicated to Stewart & Stevenson Truck Holdings dba On the Border Freightliner of El Paso, the lowest responsive, responsible bidder.

[Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 541-4313]

[General Services, Stuart C. Ed, (915) 621-6822]

[POSTPONED FROM 09-10-2013 AND 09-24-2013]

Mayor Leeser and Representatives Noe and Niland commented.

The following City staff members commented:

1. Ms. Joyce Wilson, City Manager
2. Mr. Bruce Collins, Purchasing Director
3. Mr. Stuart Ed, General Services Director

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**11C. PURCHASING AND STRATEGIC SOURCING**

Discussion and action on a request that the Purchasing Director for Purchasing and Strategic Sourcing Department be authorized to exercise the City's option to extend Contract No. 2010-258 (Newspaper Legal Notices) to Texas New Mexico Newspaper Partnership dba El Paso Times and Investor Publications, Inc. dba El Paso Inc. (2) additional years pursuant to the provisions of an award approved by the City Council on October 26, 2010. The extended contract period will be from October 27, 2013 through October 26, 2015. The estimated cost will be \$225,000 per year and for the two years extension total estimated amount will be \$450,000.

Department:		Purchasing and Strategic Sourcing
Award to:	Vendor 1	Texas New Mexico Newspaper Partnership dba El Paso Times El Paso, TX
Items:		All
Initial Term:		3 years
Option to Extend:		2 years
Award to:	Vendor 2	Investor Publications, Inc. dba El Paso Inc. El Paso, TX
Items:		All
Initial Term:		3 years
Option to Extend:		2 years
Annual Estimated Award:		\$ 225,000
Initial Term Estimated Award:		\$ 675,000 (3 years)
Total Estimated Award:		\$1,125,000 (5 years)

Funding Source: Various  
**Districts:** All

This is an indefinite quantity type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

[Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 541-4313]

[Purchasing and Strategic Sourcing, Veronica Campbell, (915) 541-4234]

Representative Niland commented.

Ms. Joyce Wilson, City Manager, commented.

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**15. CITY DEVELOPMENT**

Discussion and action on Economic Incentives for Hotel Sancho Panza, LLC. for development and construction of a new multistory Hotel and parking garage to be located in downtown El Paso.

[City Development, Mathew McElroy, (915) 541-4193]

Representatives Niland and Lilly commented.

The following City staff members commented:

1. Ms. Joyce Wilson, City Manager, commented.
2. Ms. Sylvia Firth, City Attorney, gave legal advice.

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**16A. MAYOR AND COUNCIL**

Discussion and action to re-acquire the Lincoln Center and to send a letter to TXDOT that the City of El Paso is willing to take responsibility for the facility, furthermore that the center be used as a Mexican American, Chicano Indigenes Cultural Center. The Center is to reflect the Legacy and the Culture of the Mexican American and Chicano culture of the citizens of El Paso.

[Representative Eddie Holguin, Jr., (915) 541-4178]

Mayor Leeser and Representatives Niland, Lilly, and Romero commented.

The following City staff members commented:

1. Ms. Joyce Wilson, City Manager
2. Ms. Sylvia Firth, City Attorney, gave legal advice.
3. Mr. Sean McGlynn, Interim Deputy Director for Development and Tourism
4. Ms. Carmen Arrieta-Candelaria, Chief Financial Officer

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**16B. MAYOR AND COUNCIL**

1. Discussion and action on requesting a letter of support from the Metropolitan Planning Organization to transfer CMAQ funds from the proposed bike share to the P3 Program on the bridge as the bridge proposal will provide a more significant impact on air quality than the proposed bike share.

[Representative Michiel R. Noe, (915) 541-4701]

[Representative Cortney Niland, (915) 541-4123]

[POSTPONED FROM 10-01-2013]

2. Discussion and action on developing a bike share program.

[Representative Michiel R. Noe, (915) 541-4701]

[Representative Cortney Niland, (915) 541-4123]

[POSTPONED FROM 10-01-2013]

Mayor Leeser and Representatives Noe and Niland commented.

The following City staff members commented:

- 1. Ms. Joyce Wilson, City Manager
- 2. Ms. Carmen Arrieta-Candelaria, Chief Financial Officer

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**16C. MAYOR AND COUNCIL**

Discussion and action on presentation and program update on No DUI El Paso.  
 [Representative Michiel R. Noe, (915) 541-4701]

Representatives Noe and Niland commented.

Ms. Joyce Wilson, City Manager, commented.

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**16D. MAYOR AND COUNCIL**

Discussion and action on Sun Metro bus stops that are not ADA compliant.  
 [Representative Cortney Niland, (915) 541-4123]

Representative Niland commented.

Ms. Joyce Wilson, City Manager, commented.

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**16E. MAYOR AND COUNCIL**

- 1. Discussion and action on determining the rationale and justification for establishing a 5% mobilization limit on construction contracts. Discuss the possibility of increasing the mobilization percentage, or establishing a percentage amount that will enable the engineering department or other discretion on bid recommendations when bid mobilization amounts are within certain percentages or establishing some other criteria.
- 2. Establishing online file sharing for bidding documents to be available during the city's bid process.  
 [Representative Emma Acosta (915) 541-4515]

Ms. Joyce Wilson, City Manager, commented.

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Motion made by Representative Romero, seconded by Representative Lilly, and unanimously carried to **ADJOURN** this meeting at 9:50 a.m.

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APPROVED AS TO CONTENT:

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Richarda Duffy Momsen, City Clerk