

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Aviation

AGENDA DATE: October, 22, 2013

CONTACT PERSON NAME AND PHONE NUMBER: Monica Lombraña, A.A.E., Director of Aviation 780-4793
Bruce Collins, Purchasing Director 541-4308

DISTRICT(S) AFFECTED: All

SUBJECT: Purchase of AIRPORT SHUTTLE BUSES
SOLICITATION NO. 2013-289.

AUTHORIZE the Purchasing Manager to issue a purchase order to Creative Bus Sales, Inc., Irving Texas in the amount of \$216,660.00 for the purchase of four (4) each Airport Shuttle Buses per the Solicitation No. 2013-289 and to be authorized to purchase additional quantities up to 100% of the original quantities at the same unit price, if the option is exercised within one-hundred and eighty (180) days from the date of the award.

BACKGROUND / DISCUSSION:

These buses will replace aging buses that provide shuttle service to and from the airport terminal and commercial parking lots. Fourteen (14) companies were solicited including one (1) local company. Of the three (3) bids received none were local. Creative Bus Sales is the low, responsive bidder.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes: FY2008 council authorized the purchase of shuttle buses.

AMOUNT AND SOURCE OF FUNDING:

The shuttle buses were funded for \$240,000.00 in the Department of Aviation's approved capital budget. This purchase does not require a budget transfer.

Dept ID: 562 Division: 62220 Fund: 3080 Account: 580550 Project ID: P5000040

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

**COUNCIL PROJECT FORM
(ONE-TIME BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **BIDS**) for the Council Meeting of **OCTOBER 22, 2013**.

The award of Solicitation No. 2013-289 (Airport Shuttle Buses) to Creative Bus Sales, Inc. for a total award of \$216,660.00.

Department:	Aviation
Award to:	Creative Bus Sales, Inc. Irving, TX
Item(s):	All
Option:	To purchase 100% at the same unit price if exercised within {180} days from date of award
Unit Amount:	\$54,165.00 (per unit)
Total Award:	\$216,660.00 (for 4 units)
Account No.:	562 – 580550 – 62220 – 3080 – P5000040
Funding Source:	Buses Large Trucks
District(s):	All

This is a fixed-price, single (one-time) purchase.

The Purchasing & Strategic Sourcing Department and Department of Aviation recommend award as indicated to Creative Bus Sales, Inc., the lowest responsive, responsible bidder.

*******ADDITIONAL INFO BELOW*******



CITY OF EL PASO BID TABULATION FORM



Project Name: AIRPORT SHUTTLE BUSES
Bid Opening Date: SEPTEMBER 25, 2013

Solicitation #: 2013-289
Department: AVIATION (EL PASO INTERNATIONAL AIRPORT)

			ALLIANCE BUS GROUP INC. COLLEGE PARK, GA		CREATIVE BUS SALES, INC. IRVING, TX		NATIONAL BUS SALES AND LEASING, INC. MARIETTA, GA			
ITEM NO.	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE (EST. QTY. X UNIT PRICE)	UNIT PRICE	TOTAL PRICE (EST. QTY. X UNIT PRICE)	UNIT PRICE	TOTAL PRICE (EST. QTY. X UNIT PRICE)	UNIT PRICE	TOTAL PRICE (EST. QTY. X UNIT PRICE)
1.	4 EACH	AIRPORT SHUTTLE BUSES WITH (ADA) WHEELCHAIR LIFT	\$54,636.00	\$218,544.00	\$54,165.00	\$216,660.00	\$64,507.41	\$258,029.64		\$0.00
MANUFACTURER			EL DORADO NATIONAL - KANSAS		STARCRAFT		GLAVAL			
MODEL NUMBER			ADVANTAGE 240		ALLSTAR 25'		UNIVERSAL			
<p>OPTION TO EXTEND THE TERM OF THE AGREEMENT</p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO PURCHASE AN ADDITIONAL QUANTITY OF ITEMS BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF PURCHASING ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:</p>										
A. SIXTY [60] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
B. NINETY [90] DAYS FROM DATE OF AWARD OF THE CONTRACT			YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
C. ONE-HUNDRED AND EIGHTY [180] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
D. NO OPTION OFFERED			<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
PAYMENT TERMS:			NET - 30 DAYS		LEFT BLANK		NET - 30 DAYS			
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:			YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
BIDDER'S PROMISED DELIVERY: Within ___ consecutive calendar days			120 - 150		90 - 120		120			
<p><small>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR REJECTION OF THE BID.</small></p>										
BIDS SOLICITED: 14			BIDS RECEIVED: 3			BIDS LOCAL: 1			NO BIDS: 0	

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY: ___/sl___

DATE: ___9/30/2013___

ARIZONA BUS SALES
ATTN JASON WALLE
PO BOX 60038
PHOENIX AZ 85082 0038

LASSETER BUS CO
ATTN NICK ENGLAND
820 OFFICE PARK CIR
LEWISVILLE TX 75057

STEWART & STEVENSON
PO BOX 1637
HOUSTON TX 77251

CASA FORD
6815 MONTANA AVE
EL PASO TX 79925

WORLD TRANS
PO BOX 2946
HUTCHINSON KS 67504 2946

SUPERIOR COACH SALES
3909 E OVERTON RD
DALLAS TX 75216

CHANCE INDUSTRIES
PO BOX 12328
WICHITA KS 67277

NATIONAL BUS SALES AND LEASING
ATTN JOHN WALSH
PO BOX 6549
MARIETTA GA 30065 0549

TEXAS BUS SALES
ATTN DIANNE LEDET
1605 W 34TH ST
HOUSTON TX 77018

DIAMOND COACH CO
PO BOX 489
OSWEGO KS 67356

SOUTHERN COACH
PO BOX 360028
BIRMINGHAM AL 35236

THOMAS BUILT BUSES
PO BOX 2450
HIGHPOINT NC 27261

FREIGHTLINER
4747 N CHANNEL AVE
PORTLAND OR 97210

ATC THOMAS BUILT BUSES
3040 IRVING BLVD.
DALLAS, TX 75247