

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: ENVIRONMENTAL SERVICES
AGENDA DATE: OCTOBER 22, 2013
CONTACT PERSON/PHONE: ELLEN A. SMYTH, ENVIRONMENTAL SERVICES DEPARTMENT DIRECTOR, 621-6892
BRUCE D. COLLINS, PURCHASING DIRECTOR, 541-4313
DISTRICT (S) AFFECTED: All

SUBJECT:

Environmental Services recommends award to the following bidder for solicitation 2014-015R Environmental Laboratory Services for Air Quality Gasoline and Air Filter Sampling for an estimate of \$101,905 per year and a three (3) year total of \$305,715 with the option to extend two additional years.

BACKGROUND / DISCUSSION:

The Environmental Services Air Quality is seeking qualified laboratory to perform analysis of gasoline sampling which will require analysis for oxygenated and Reid vapor pressure and air filter media from ambient air monitors which will require analysis for lead and filter weight (pre- and post-exposure). Environmental Services recommend award to TraceAnalysis, Inc.

SELECTION SUMMARY:

Solicitation was advertised on 09/03/2013 and 09/10/2013. The solicitation was posted on City website on 09/03/2013. The email (Purmail) notification was sent out on 03/03/2013. Total of eight (8) bidders with two (2) local vendors were solicited and two (2) bids were received with one (1) being a local vendor.

PRIOR COUNCIL ACTION:

Council awarded similar contract 2009-053 on 1/27/2009 for \$240,000.

AMOUNT AND SOURCE OF FUNDING:

Department: Environmental Services Air Quality
Amount: \$ 101,905 a year; 3 year total \$305,715 with an option to extend two (2) additional years
Funds Available: 3110-34030-P3436-522040-G_341318 (Gas Sampling)
3110-34030-P3436-522040-G_341316 (Air Filters)
3110-34030-P3436-522040-G_341318 (Air Filters)
Funds Source: Federal, State Grant and City Matching Funds. Environmental Contracts

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Name

Signature

Date

Ellen A Smyth

10/2/13

**COUNCIL PROJECT FORM
(RFP OR RFQ)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **REGULAR** agenda for the Council Meeting of **October 22, 2013**.

Discussion and action on the award of Solicitation No. RFP 2014-015R (Laboratory Services for Air Quality) to TraceAnalysis, Inc. for initial total estimated award of \$305,715.00 (3 Years).

Department:	Environmental Services	101,905.00	x
Award to:	TraceAnalysis, Inc.	3.00	=
	Lubbock, TX	305,715.00	*
Item(s):	All		
Initial Term:	3 Years		0.00
Option:	2 years		
Annual Estimated Amount:	\$101,905.00	305,715.00	+
Initial Term Estimated Award:	\$305,715.00 (3 Years)	101,905.00	+
Total Estimated Award:	\$509,525.00 (5 Years)	101,905.00	+
		509,525.00	*
Account No.:	3100-34060-522040-G_341318 (Gas Sampling)		
	3100-34060-522040-G_341316 (Air Filters)		
	3100-34060-522060-G_341318 (Air Filters)		0.00
Funding Source:	Federal, State Grant and City Matching Funds, Environmental Contract		
District(s):	All		

This is an RFP, Service Contract.

Purchasing and Strategic Sourcing Department and Environmental Services recommend award as indicated to TraceAnalysis, Inc., the highest ranked proposer based on evaluation factors established for this procurement.

*******ADDITIONAL INFO BELOW*******

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COMMITTEE RECOMMENDATION & CERTIFICATION

The evaluation of offers for Solicitation number: RFP 2014-015R; Title:

Laboratory Services for Air Quality – Environmental Services Department has been completed. The offeror: (vendor name & City/State)

Trace Analysis, Inc.

_____, has received the highest score, 92.29 points, and is;

therefore, certified as rating the highest score of this solicitation. The estimated

annual amount of the award will be \$ 101,905.00. The

estimated total amount of the award will be \$ 305,715.00.

I, Karl Rinkus, of Env. Svcs.

Name Department

KC Rinkus
Signature

I, Albert Melero, of Env. Svcs

Name Department

A Melero
Signature

I, Miguel Parra, of Engineering & Const Mng.

Name Department

Miguel Parra
Signature

Mayor
Oscar Leeser

City Council

District 1
Ann Morgan Lilly

District 2
Larry Romero

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Lily Limon

District 8
Cortney C. Niland

City Manager
Joyce A. Wilson

Purchasing & Strategic Sourcing Department

City Hall, 1st Floor | 300 N. Campbell | El Paso, Texas 79901 | (915) 541-4308

EL PASO. IT'S ALL GOOD.

RFP COMMITTEE SCORE SHEET

BID NO.: RFP 2014-015R
 BID TITLE: Laboratory Services for Air Quality
 DEPARTMENT: ENVIRONMENTAL SERVICES

		SCI Tech Holdings, Inc. dba CFR Environmental Services, El Paso, TX	Trace Analysis, Inc., Lubbock, TX	
	Points	\$403,200.00	\$305,715.00	
		22.75%	30.00%	
Proposal Fee	30	22.75	30.00	
Quality of Response	10	6.00	9.67	
Experience & Qualificatons (# points/percent max)	30	21.67	28.33	
Response of References (# points/percent max)	25	25	22.29	
Past Relationship Respondents evaluated on clientele & reference checks	5	3.33	0.0	
GRAND TOTAL (100 points/percent max)	100	78.75	90.29	0.00

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DATE: October 22, 2013

TO: Virginia Venegas, Procurement Analyst
Purchasing & Strategic Sourcing Department

FROM: Ellen A. Smyth, Director of Environmental Services
Department

SUBJECT: CONTRACT AWARD FOR RFP 2014-015R Laboratory
Services for Air Quality

Environmental Services recommends that Solicitation RFQ 2014-015R Laboratory Services for Air Quality be awarded to TraceAnalysis, Inc. for laboratory services for Environmental Services Department.

The first year estimated amount of \$101,905 and the three-year estimated amount of \$305,715.

CONTRACTOR: TraceAnalysis, Inc.
Lubbock, TX

This bid will allow the City to go into a three year laboratory services contract for Environmental Services Air Quality Gasoline and Air Filter Sampling.

Mayor
Oscar Leeser

City Council

District 1
Ann Morgan Lilly

District 2
Larry Romero

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Lily Limon

District 8
Cortney C. Niland

City Manager
Joyce A. Wilson

ANA LAB CORPORATION
2600 DUDLEY ROAD
P.O. BOX 9000
KILGORE, TX 75663

ARCHANA, INC.
1155 LARRY MAHAN DRIVE, STE B
EL PASO, TX 79925

ASSAIGAI ANALYTICAL
LABORATORIES, INC.
4301 MASTHEAD, N.E.
ALBUQUERQUE, NM 87109

TEST AMERICA LABORATORIES, INC. OF
AUSTIN
14050 SUMMIT DR., SUITE A100
AUSTIN, TX 78728

TRACE ANALYSIS
6701 ABERDEEN AVENUE, STE. 9
LUBBOCK, TX 79424-1515

VIVA ENVIRONMENTAL, INC.
ATTN: PETE FELIX
7201 STILES
EL PASO, TX 79915

ENVIRONMENTAL & CONSTRUCTION
SERVICES, INC.
3300 BEE CAVE ROAD, STE. 143
AUSTIN, TX 78746

ENVIRONMENTAL & CONSTRUCTION
SERVICES, INC.
2828 FOREST LANE, STE. 1147
DALLAS, TX 75234